

**APPENDIX A**  
**Description of Materials, Supplies, Equipment and Bid Price**

**Contractor** \_\_\_\_\_

**SCHEDULE OF ITEMS**

**The Department will reject bids if any one of the following occurs:**

- a) the Bid is not Delivered to the precise location and by the precise time set forth in the Notice to Contractors or any applicable Bid Amendment,
- b) the Bid is not signed, or
- c) the unit price for any item is not provided or is unreadable.

**Do not make handwritten changes to the bid documents.**

The Bidder will have no opportunity to cure the above Non-curable Bid Defects. For clarification, questions, comments/recommendations use the “Request for Information” form as directed in the Bid Book instructions.

<b>Item</b>	<b>Quantity</b>	<b>Price</b>
<b>Steel Bridge Railing &amp; Hardware – Fabrication, Supply and Delivery</b>	<b>1 Lump Sum</b>	<b>\$</b>

**Maine Business and Economic Impact - Bidder Information**

<b>Maine Business and Economic Impact</b>	<i>Circle one answer for each row</i>		
% of employees which are Maine Residents	0 0 points	1 – 74% 1 points	75 – 100 % 2 points
% of payroll paid to Maine Residents last calendar year	0 0 points	1 – 74% 1 points	75 – 100 % 2 points
Bidder currently pays Maine Income or corporate taxes		No 0 points	Yes 2 points
Bidder currently pays property taxes to government entities in Maine		No 0 points	Yes 2 points
Bidder currently purchases services and/or supplies from Maine businesses		No 0 points	Yes 2 points

\_\_\_\_\_  
*(Print Respondent’s Name and Title)*

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Date)*

Description The Contractor shall furnish, fabricate and deliver all railing and hardware shown on the following three plan sets:

- Bangor, Bridge # 6081 - US Route 202 over Perry Road & Bangor, Bridge # 6082 – US Route 202 over I-395
- Hampden, Bridge # 6080 – US Route 202 over Maine Central Railroad
- Howland, Bridge # 6068 – Route 155 over I-95 NB & SB

The steel bridge railing and hardware shall meet the requirements of this Contract, the Plans, the State of Maine, Department of Transportation, Standard Specifications, November 2014 Edition including, but not limited to Section 507, Railings as updated through advertisement, Supplemental Specifications, and Special Provisions.

**Steel does not have to conform to “Buy America” requirements.**

**The Contractor shall not be required to submit shop drawings.**

The Contractor shall provide the Department with a five (5) calendar day notice prior to start of production. (Call Matt Connor @ 207-941-4500 or cell 207-557-5494.)

Delivery

The Contractor shall deliver the products FOB to the Carmel Bridge Maintenance Lot at 991 Fuller Road in Carmel, Maine.

Delivery of finished product shall be on or before date shown in Section B. Time of the Contract. The Contractor shall notify MaineDOT, Joe Prescott, Bridge Transportation Operations Manager of Region 4 Headquarters, cell phone 207-592-1853 a minimum of 48 hours prior to delivery to schedule personnel at the site to unload. Alternative contacts are: Matt Connor @ 557-5494, Alden McLaughlin 441-7425. The Contractor shall deliver the materials only during the following times: Monday through Thursday, 7:00 AM through 3:30 PM except for they may not deliver on Maine State Government holidays, or government closure days. The Department will off-load the materials at the delivery site.

Contract Administrator

The contract administrator for this contract will be:

Name: Joe Prescott  
Title: Bridge Transportation Operations Manager  
Address: Maine Department of Transportation  
219 Hogan Road, Bangor, ME 04401

Scoring

The Bids will be scored on the basis of the following weighted criteria:

Criteria	Weight
1. Price	90%
2. Economic Impact within the State of Maine	10%

The scoring formula for price is: (Lowest submitted cost bid / Cost of bid being scored) x 90 = pro-rated score. The contract award will be made to the bidder whose Bid receives the Committee's highest score following the final review.

**Maine Business and Economic Impact Consideration:** The Maine Business and Economic Impact Consideration for this Bid will be scored based on the information provided by Bidders in Appendix A, Maine Business and Economic Impact Consideration and the point allocations.

Bidder shall indicate their Maine business and economic impact by answering the questions found on the Maine Business and Economic Impact - Bidder Information section found in Appendix A. The Bidder shall not make variations or alterations when responding to these questions. The use of this information in making contract award decisions is required in accordance with Executive Order 2017-003, which states "Evaluators of competitive bids for goods and services shall give consideration to the investment in the State by business enterprises as a best-value criterion. Consideration for Maine business enterprises may result in low cost or top scoring bids not being considered as the best-value for the State of Maine."

Invoices and Payments The Contractor shall submit an itemized bill to the Department for materials following delivery for approval and payment. At a minimum, invoices shall include the following information:

- Contractor name, address & Contract Number
- Invoice Date & Number
- Dates of Delivery

The Department will pay based upon the materials delivered at the prices bid and the invoices approved. Payments to the Contractor shall be full compensation for furnishing all labor, equipment, materials, services, and incidentals used to supply the materials under the Contract in a complete and acceptable manner, and for all risk, loss, damage, or expense of any kind arising from the nature or prosecution of the Work. The Department may withhold payments claimed by the Contractor on account of incomplete or incorrect invoices or materials that are defective or not in conformance with the contract.

Material Quality Materials and manufactured products shall be new unless otherwise specified, free from defect, and in conformity with the contract. If there is no applicable standard set forth in this Contract for a particular item, then the item shall be in accordance with industry standards prevailing at the time of bid. The Department has the authority to inspect all Materials and every

Bangor, Hampden & Howland  
024880.00  
Steel Bridge Railing  
July 26, 2018

detail of the Work. The Department may reject the finished product if any of the components do not comply with the specifications. The Department may reject materials not conforming to the Specifications at any time.