

APPENDIX A
Description of Materials, Supplies, Equipment and Bid Price

Contractor

SCHEDULE OF ITEMS

- The Bid must be Delivered to the precise location and by the precise time set forth in the Notice to Contractors or any applicable Bid Amendment.
- Required unit prices, lump sum prices and/or bid amounts must be provided and legible.
- Do not make handwritten changes to the bid documents.

Item Description	Approx. Quantity and Units	Unit Price	Bid Amount
534.71 Precast Concrete Box Culvert – Fabrication and Delivery	1 LS	\$	\$
TOTAL			\$

Bids are not accepted by email or FAX. If a paper Bid is to be sent express, please take note that overnight services do not always arrive in time. Packages using express services should be sent to Maine Department of Transportation, 24 Child Street, Augusta, Maine.

By signing below, the Bidder (1) represents that the Bidder has examined the Contract Agreement contained in the Bid Documents, the Contract, all documents referenced in said Contract, and the site and scope of work, (2) does hereby bid and offer to enter into this contract to construct and/or perform the Work in strict accordance with the terms and conditions of this Contract at the unit prices bid in the attached “Schedule of Items”, (3) represents that the Bidder has given the Department notice of any errors or ambiguities related to the documents or the work that have been discovered by the Bidder, (4) represents that the above-named organization is the legal entity entering into the resulting contract with the Department if they are awarded the contract and, (5) represents that the undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

Bidder acknowledges that the properly completed and signed Schedule of Items provided with the Bid constitutes the Bidder’s offer and that this offer shall remain open for 30 calendar days after the date of opening of bids.

The Bidder hereby certifies, to the best of its knowledge and belief that: the Bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competitive bidding in connection with its bid, and its subsequent contract with the Department.

Use pen and ink to complete paper bids. Signatures shall be original. Stamped and copied signatures will not be accepted.

_____ _____

Signature *Date*

(Print Bidder’s Name and Title)

Description The Contractor shall furnish and deliver the materials listed in the Schedule of Items in this Appendix in accordance with the contract documents. The structure must meet the requirements of this Contract, the Plans, the State of Maine, Department of Transportation, Standard Specifications, March 2020 Edition including, but not limited to Section 712.061 – Structural Precast Units and Standard Details March 2020 Edition as updated through advertisement, Supplemental Specifications, and Special Provisions including, but not limited to Special Provision, Section 534, **Precast Structural Concrete** (Precast Structural Concrete Box Culvert, Fabrication and Delivery).

Delivery The materials shall be ready for delivery on or before June 30, 2023. The actual delivery date of the materials shall be determined by the project schedule and coordinated with the MaineDOT in conjunction with the Department’s contractor responsible for installing the precast units. The delivery date is expected to be between July 10, 2023 and September 30, 2023. Upon receipt of the project schedule, the Department and the Contractor may agree to revise the date by which the materials shall be ready for delivery. This change will be done in the form of a written Contract Modification.

The manufacturer shall deliver the precast units to the project site on a weekday (Monday to Friday) in coordination with the field site Contractor who is installing the precast units. The precast units shall be delivered to the project site by the manufacturer:

Project: Haynesville, Route 2A, WIN 018823.10

Location: Located on Route 2A, Located 1.33 miles north of Glenwood Plt. town line.

Date: Must be ready for delivery by June 30, 2023 (Contractor and manufacturer will decide exact date and time.)

The onsite contractor must give the manufacturer 7 calendar days’ notice of when the structure shall be delivered.

The contractor who is installing the precast units shall be responsible for unloading the precast units at or near the project site in a timely fashion. Any incidental materials needed to temporarily store the precast units at the project site shall be provided by the Contractor.

The Manufacturer will supply MaineDOT Fabrication Engineer, Joseph Stilwell at Joseph.R.Stilwell@maine.gov, and Region 5 Senior Project Manager, Roger Soucy at roger.soucy@maine.gov with the appropriate project submittals via email, unless otherwise approved. MaineDOT shall provide the manufacturer with the contact information for the contractor responsible for installation of the precast concrete box culvert upon award of the installation Contract. The Manufacturer shall coordinate delivery of the materials with the contractor responsible for installation of the precast concrete box culvert and notify the MaineDOT Fabrication Engineer, Joseph Stilwell and MaineDOT Region 5 Senior Project Manager, Roger Soucy.

Contract Administrator

The contract administrator for this contract will be:

Name: Roger Soucy
Title: Senior Project Manager
Address: Maine Department of Transportation
41 Rice Street
Presque Isle, Maine 04769

The Department may assign a designated alternate to the Contract Administrator. The Contractor will be notified of any such change.

Invoices and Payments The Contractor shall submit an itemized invoice to the Department for materials following fabrication and/or delivery for approval and payment. At a minimum, invoices shall include the following information:

Contractor name, address & Contract Number
Invoice Date & Number
Items or portions of Items at the Contract Prices
Invoice Amount
Dates of Delivery, when applicable

All invoices shall be submitted via email to the following:

Joseph R. Stilwell
Fabrication Engineer
Joseph.r.stilwell@maine.gov

The Department will pay based upon the materials fabricated and/or delivered at the prices bid and the invoices approved pursuant to the State of Maine Standard Specifications and the Contract. Payments to the Contractor shall be full compensation for furnishing all labor, equipment, materials, services, and incidentals used to supply the materials under the Contract in a complete and acceptable manner, and for all risk, loss, damage, or expense of any kind arising from the nature or prosecution of the Work. The Department may withhold payments claimed by the Contractor on account of incomplete or incorrect invoices or materials that are defective or not in conformance with the Contract.

The Department may assign a designated alternate to receive invoices. The Contractor will be notified of any such change.

Material Quality Materials and manufactured products shall be new unless otherwise specified, free from defect, and in conformity with the contract. If there is no applicable standard set forth in this Contract for a particular item, then the item shall be in accordance with industry standards prevailing at the time of bid. The Department has the authority to inspect all Materials and every detail of the Work. The Department may reject the finished product if any of the components do not comply with the specifications. The Department may reject materials not conforming to the Specifications at any time.

Liquidated Damages Except as expressly provided otherwise in this Contract, the Contractor shall owe the Department Damages in the per diem amount listed specified in Standard Specification, Section 107.7.2 - Schedule of Liquidated Damages for each Calendar Day that any portion of the Materials that are not ready for delivery by the specified date. This will be deducted from amounts otherwise due the Contractor. Permission for the Contractor to deliver the Materials after the delivery date specified shall not waive the Department's rights to assess Damages.