

## **Request for Proposals (“RFP”) Information**

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| <b>RFP Title</b>                          | MaineDOT Pilot Solar Project at Augusta State Airport and I-95 Exits 109 and 112 in Augusta   |
| <b>RFP Web Page</b>                       | <a href="https://www.maine.gov/mdot/contractors/">https://www.maine.gov/mdot/contractors/</a>   |
| <b>RFP Issuance</b>                       | May 27, 2020  |
| <b>RFP Questions/RFIs Due</b>             | June 10, 2020   |
| <b>RFI Responses Provided</b>             | June 17, 2020   |
| <b>Pre-Proposal Conference (Optional)</b> | A non-mandatory pre-proposal conference call will be held June 3, 2020 via zoom. Reservations are required for the pre-proposal conference; please RSVP by June 1, 2020 by contacting David Gardner at <a href="mailto:david.gardner@maine.gov">david.gardner@maine.gov</a> . |
| <b>RFP Responses Due</b>                  | July 1, 2020 by 1:00 PM Eastern Daylight Time (EDT)   |

## **RFP Submittal Requirements**

1. **Proposals Due:** Proposals must be received no later than 1:00 p.m. EDT, on the date listed in the RFP Information section above. Proposals received **after** the 1:00 p.m. deadline will be **rejected** without exception.
  - a. Bidders are to insert the following into the subject line of their email submission: **“MaineDOT Pilot Solar Project RFP Submittal – [Bidder Name]”**
  - b. Bidder’s proposals are to be broken down into multiple files, with each file named as it is titled in bold below, and include:
    - **File #1 – [Bidder Name]: PDF format preferred**  
Completed - Proposal Cover Page (**Appendix 1**)  
Debarment Information (**Appendix 2**)
    - **File #2 – [Bidder Name]: PDF format preferred**  
Organization Qualifications and Experience (**Appendix 3** and all related/required attachments stated in PART III, B.)
    - **File #3 – [Bidder Name]: PDF format preferred**  
Proposed Services (**Appendix 4** and all related/required attachments stated in PART III, C.)
    - **File #4 – [Bidder Name]: PDF format preferred**  
Pricing Proposal (**Appendix 5** and all related/required attachments stated in PART III, D.)

**Questions about the RFP**

All questions or RFIs related to this RFP are to be directed, in email (no phone calls), to **David Gardner** at [david.gardner@maine.gov](mailto:david.gardner@maine.gov) with the email Subject Line “**MaineDOT Pilot Solar Project RFI Submittal – [Bidder Name]**”.

**Questions/Requests for Information (“RFI”) Due Date: June 10, 2020 at 1:00 PM EDT.** Please submit questions on the RFP as soon as possible. No questions regarding this RFP will be responded to if received after the above date and time. All pertinent questions must be received by MaineDOT on the RFI form in Appendix F.

**Responses to Questions/RFIs: June 17, 2020**

All pertinent questions received on the RFI form will be answered by MaineDOT in a timely manner. All questions submitted by bidders and MaineDOT’s answers to those questions will be posted publicly online at <https://www.maine.gov/mdot/contractors/>.