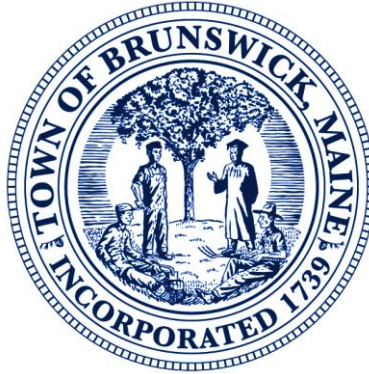


**TOWN OF BRUNSWICK, MAINE  
ENGINEERING DEPARTMENT**



**NOTICE TO CONTRACTORS  
WIN 26326.00 - Federal, Mason, and Water Street**

**Dated: April 22, 2026**

**Mandatory Pre-Bid Meeting: April 29, 2026 at 10:00 AM**

**Bids Due: May 13, 2026 at 10:00 AM**

**NOTICE TO CONTRACTORS  
TOWN OF BRUNSWICK, MAINE  
WIN 26326.00 - Federal, Mason, and Water Street**

Sealed proposals for **WIN 26326.00 - Federal, Mason, and Water Street** shall be received by the office of the Town Engineer until **10:00 AM on May 13, 2026**, and at that time will be publicly opened and read. A mandatory pre-bid conference will be held via Zoom at **10:00 AM on April 29, 2026** those wishing to attend the preconstruction meeting or bid opening must contact the Town Engineer at [tcrews@brunswickme.org](mailto:tcrews@brunswickme.org) to receive the Zoom log in.

**WIN 26326.00 - Federal, Mason, and Water Street**

**SCOPE OF WORK**

The scope of work for this project includes: furnishing and installing all materials, labor and equipment necessary for the reconstruction of sidewalks at the intersection of Federal, Mason, and Water streets. Other work to be performed includes: guardrail removal and replacement, removal and reconstruction of storm drain, catch basins, and installation of rectangular rapid flashing beacon assembly.

Each bidder is required to state, in his/her proposal, his/her name and place of residence and the names of all persons or parties interested as principals with him/her, and that the proposal is made without any connection with any other bidder making any proposal for the same work, and that no person acting for or employed by the Town of Brunswick is directly or indirectly interested in the proposal or in any contract which may be entered into to which the proposal relates, or in any portion of the profits there from, except as provided by the Town Charter.

The proposal must be signed by the bidder with his/her full name and address and be enclosed in a sealed envelope together with the bid security. The sealed envelope shall be marked with the name and address of the bidder and entitled:

**“WIN 26326.00 Federal, Mason, and Water Street”**

Any bidder may withdraw his/her Proposal prior to the scheduled time for the opening of Proposals upon presentation to the “Town Engineer” of a request, in writing, to do so. Any bidder who withdraws his/her Proposal within thirty (30) days after the actual opening thereof shall be considered to have abandoned his/her Proposal and the bid security accompanying the proposal will be forfeited to the Town of Brunswick. Any Proposal received after the scheduled opening time will not be considered. The Town reserves the right to waive any formality and may consider as informal any Proposal not prepared and submitted in accordance with these provisions. The Town reserves the right to accept any Proposal or reject any or all Proposals if it is deemed to be in the public interest to do so.

Proposals will not be considered unless they are accompanied by a bid security in the form of a bid bond of a security company satisfactory to the “Town Engineer” in the amount of ten (10%) percent of the total bid price, made out in favor of the Town of Brunswick. Projects with a bid price below \$250,000 do not require a bid bond. All bid securities will be released upon deliverance of the Performance Bond and the

Labor and Material Payment Bond and execution of the Contract, or, if no Contract award is made, within forty-five (45) days after the opening of the Proposals, unless forfeited as herein stipulated.

The Contract must be signed within two weeks, Saturdays, Sundays, and holidays excepted, after the date of notification to the bidder by the "Town Engineer" of the acceptance of his/her Proposal and readiness of the Contract to be signed. If the bidder fails or neglects, after such notification, to execute the Contract, the Town may determine that the Proposal has been abandoned; and, in such case, the bid security accompanying the Proposal will be forfeited to the Town of Brunswick.

A Performance Bond and a Labor and Material Payment Bond, preferably executed on AIA Bond Form Number A311 in an amount equal to the total Contract price, of a surety company satisfactory to the "Town Engineer", will be required of the successful bidder to insure completion of the work and the proper fulfillment of the conditions of the Contract. The total Contract price shall mean the total bid price as stated in the Proposal based on the estimated quantities of the various items of work.

All Proposals must be made on the blank Proposal Form bound in the Contract Documents, or as otherwise provided for in the Specifications. Bidders shall state prices for each separate item of work as called for in the Proposal Form. These prices are to cover the entire expenses incidental to the completion of the work in full conformity with the Contract Documents.

The prices must be stated in figures for all bid items. Proposals which do not contain prices for all items which are called for or which otherwise are not in conformity with this Notice may be rejected.

Each bidder shall make his/her Proposal from his/her own examinations and estimates, and shall not hold the Town, its agents or employees responsible for, or bound by, any schedule, estimate, sounding, boring, or any plan of any thereof, and shall, if any error in any plan, drawing specifications or direction relating to anything to be done under this Contract comes to his/her knowledge, report it at once, in writing, to the Town Engineer.

All materials and labor required to complete the work shall be supplied by the Contractor unless otherwise provided for in the Supplemental Specifications. The cost and expense of all the necessary materials, labor, tools and equipment required to complete the work shall be included in the prices stated in the Proposal.

All questions by prospective bidders pertaining to the Contract Documents, Plans and Specifications must be received, in writing, by the Engineer, at least five (5) days before the date set for the opening of the Proposals. Any questions which, in the opinion of the Engineer, require interpretation, will be sent by email, with the interpretation, in the form of a numbered Addendum, to each person or firm who has taken out a set of Contract Documents, not later than three (3) days prior to the scheduled opening of the Proposals. Bidders shall acknowledge receipt of all Addenda in the space provided therefore in the Proposal Form, whether the Addenda are in response to questions or otherwise issued by the Town.

Please use the attached "Request for Information" form when submitting questions concerning specific Contracts that have been advertised for Bid, include additional numbered pages as required. RFI's may be submitted via e-mail to Trey Crews <tcrews@brunswickme.gov>.

These are the only allowable mechanisms for answering Project specific questions. The Municipality will not be bound to any answers to Project specific questions received during the Bidding phase through other processes.

When submitting RFIs by Email please follow the same guidelines as stated on the "Request for Information" form and include the word "RFI" along with the Project name and Identification number in the subject line.

The Supplemental Specifications and the Contract Plans delineate the particular project to which the Contract Documents pertain. Should any discrepancy be found to exist between the Supplemental Specifications and the Standard Specifications and/or the Contract Plans, the Supplemental Specifications and/or Contract Plans shall govern.

If the Bid Price of any or several bid items submitted with this Proposal appear to be extremely low or high, compared to the actual cost of performing the work, the Bidder may be asked to explain, in writing, how the work in question is to be performed at the price or prices bid before a decision is made by the Town to award a Contract or reject the Bid.

Proposals will be considered irregular and will be rejected for the following reasons:

- (a) If the Proposal is on a form other than that furnished by the Town or if the form is altered in any way.
- (b) If there are unauthorized additions, conditional or alternate bids or irregularities of any kind which may make the Proposal incomplete, indefinite or ambiguous as to its meaning.
- (c) If the Bidder adds any provisions reserving the right to accept or reject an award or to enter into a Contract pursuant to an award.
- (d) If the Proposal does not contain a unit price for each pay item listed unless otherwise specified.
- (e) If any of the bid prices are unbalanced, or do not reflect the actual cost required to

Perform the work, as outlined in the Plans and Specifications.

**The Town reserves the right to accept or reject any bid, to waive any formalities or informalities in the bidding process, and to award the bid deemed to be in the best interest of the Town.**