

CONTRACT DISTRIBUTION LIST

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MUNICIPALITY Statewide

WIN # PH20171220APR

ADVERTISE DATE 12/20/17 BID OPENING 1/10/18

PROJECT DISCRPTION Aluminum Panel Refurbishing

SIGNED NOTICES ONLY	COPIES	DATE
Finance/Admin-Fed Billing (Fourth Floor – Federal money only)	1	
Main Office (Front Office)	①	
Contracts Desk (Sonya) (w/ this Sheet– Federal & State money only)	①	

Mail	Books	½ Size	Full Size	Date
Region Office ① ② ③ ④ ⑤ (1 gets Book ONLY)	①⑥	1	1	
Consultant (by request)				

Deliver	Books	½ Size	Full Size	Date
Contracts Section – Contract's Copy	①	1		
Jean Tukey	1	1		

Deliver	Books	½ Size	Full Size	Date
Highway (Shelly)	4	2	2	
Bridge Projects (Cindy)	6	9	5	
Multimodal (deliver to PM)	4	4	3	
M & O (Gail)	③	2	2	
Utilities			1	
Right Of Way	5			

BOOKS 12

½ SIZE PLANS _____

FULL SIZE PLANS _____