

VINALHAVEN
CREW QUARTERS
BUILDING EXPANSION
WIN 023821.00
2020

Updated 05/15/2020

STATE PROJECT

MAINTENANCE & OPERATIONS

BIDDING INSTRUCTIONS

1. Use pen and ink to complete all paper Bids. Signatures shall be original. Stamped and copied signatures will not be accepted.
2. As a minimum, the following must be received prior to the time of Bid opening:

For a Paper Bid:

a) a copy of the Notice to Contractors, b) the completed Acknowledgement of Bid Amendments form, c) the completed Schedule of Items, d) two copies of the completed and signed Contract Agreement, Offer & Award form, e) a Bid Guaranty, f) the completed Contractor Information Sheet, and g) any other certifications or Bid requirements listed in the Bid Documents as due by Bid opening.

For an Electronic Bid:

NOTE: Not all projects accept Electronic Bids. Please review the Notice to Contractors and see if it specifically states that Electronic Bids will be accepted.

a) a completed Bid using Expedite® software and submitted via the Bid Express™ web-based service, b) an electronic Bid Guaranty (if required) or a faxed copy of a Bid Bond (with original to be delivered within 72 hours), and c) any other Certifications or Bid requirements listed in the Bid Documents as due by Bid opening.

3. Include prices for all items in the Schedule of Items.
4. Bid Guaranty acceptable forms are:
 - a) a properly completed and signed Bid Bond on the Department's prescribed form (or on a form that does not contain any significant variations from the Department's form as determined by the Department) for 5% of the Bid Amount or
 - b) an Official Bank Check, Cashier's Check, Certified Check, U.S. Postal Money Order or Negotiable Certificate of Deposit in the amount stated in the Notice to Contractors or
 - c) an electronic bid bond submitted with an electronic bid.
5. All Bid Packages which are mailed or sent express, shall be provided in double (one envelope inside the other) envelopes, for security and other reasons. The *Inner Envelope* shall have the following information provided on it:
 - Bid Enclosed - Do Not Open
 - WIN:
 - Towns:
 - Date of Bid Opening:
 - Name of Contractor with mailing address and telephone number:

In Addition to the usual address information, the *Outer Envelope* should have written or typed on it:

- Double Envelope: Bid Enclosed
- WIN:
- Towns:
- Date of Bid Opening:
- Name of Contractor:

If a paper Bid is to be sent express, please take note that overnight services do not always arrive in time and that delivery may be affected by carrier volume, weather and other factors. Packages using express services should be sent to directly to the DOT Headquarters Building, Maine Department of Transportation, 24 Child Street, Augusta. "FedEx First Overnight" delivery is suggested as the package is delivered directly to the DOT Headquarters Building, Mailroom, 24 Child Street, Augusta. Allow extra days for U.S. Postal Service Express Mail which has proven not to be reliable and sometimes does not deliver directly to the DOT Headquarters Building but instead delivers to the State of Maine Mail Distribution Center.

If a paper bid is to be mailed, the mailing address is Maine Department of Transportation, 16 State House Station, Augusta, ME 04333-0016. Allow additional working days for this mail to pass through the state mail system in addition to the US Postal Service as this mail is not delivered directly to the Department of Transportation.

If a paper Bid is to be hand carried, deliver directly to the “Public Entrance” which is located on the Capitol Street side of the DOT Headquarters Building in Augusta. <http://www.maine.gov/mdot/contact>. Hand-carried Bids may be in one envelope, and should be marked with the following information:

Bid Enclosed: Do Not Open

WIN:

Towns:

Date of Bid Opening:

Name of Contractor:

Bids are not accepted by email or FAX.

If you need further information regarding Bid preparation, call the DOT Contracts Section at (207) 624-3410.

For complete bidding requirements, refer to Section 102 of the Maine Department of Transportation, Standard Specifications, March 2020 Edition.

NOTICE

The Maine Department of Transportation is attempting to improve the way Bid Amendments/Addendums are handled, and allow for an electronic downloading of bid packages from our website, while continuing to maintain an optional plan holders list.

Prospective bidders, subcontractors or suppliers who wish to download a copy of the bid package and receive a courtesy notification of project specific bid amendments must fill out the on-line plan holder registration form and provide an email address to the MDOT Contracts mailbox at: MDOT.contracts@maine.gov. Each bid package will require a separate request.

Additionally, interested parties will be responsible for reviewing and retrieving the Bid Amendments from our web site, and acknowledging receipt and incorporating those Bid Amendments in their bids using the Acknowledgement of Bid Amendment Form.

The downloading of bid packages from the MDOT website is not the same as providing an electronic bid to the Department. Electronic bids must be submitted via <http://www.BIDX.com>. For information on electronic bidding contact Rebecca Snowden at rebecca.snowden@maine.gov or Diane Barnes at diane.barnes@maine.gov.

STATE OF MAINE DEPARTMENT OF TRANSPORTATION
Bid Guaranty-Bid Bond Form

KNOW ALL MEN BY THESE PRESENTS THAT _____

_____, of the City/Town of _____ and State of _____

as Principal, and _____ as Surety, a

Corporation duly organized under the laws of the State of _____ and having a usual place of

Business in _____ and hereby held and firmly bound unto the Treasurer of

the State of Maine in the sum of _____, for payment which Principal and Surety bind

themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

The condition of this obligation is that the Principal has submitted to the Maine Department of

Transportation, hereafter Department, a certain bid, attached hereto and incorporated as a

part herein, to enter into a written contract for the construction of _____

_____ and if the Department shall accept said bid

and the Principal shall execute and deliver a contract in the form attached hereto (properly

completed in accordance with said bid) and shall furnish bonds for this faithful performance of

said contract, and for the payment of all persons performing labor or furnishing material in

connection therewith, and shall in all other respects perform the agreement created by the

acceptance of said bid, then this obligation shall be null and void; otherwise it shall remain in full

force, and effect.

Signed and sealed this _____ day of _____ 20____

WITNESS:

WITNESS

PRINCIPAL:

By _____

By: _____

By: _____

SURETY:

By _____

By: _____

Name of Local Agency: _____

NOTICE

Bidders:

Please use the attached “Request for Information” form when submitting questions concerning specific Contracts that have been advertised for Bid, include additional numbered pages as required. RFI’s may be faxed to 207-624-3431, submitted electronically through the Departments web page of advertised projects by selecting the RFI tab on the project details page or via e-mail to RFI-Contracts.MDOT@maine.gov.

These are the only allowable mechanisms for answering Project specific questions. Maine DOT will not be bound to any answers to Project specific questions received during the Bidding phase through other processes.

When submitting RFIs by Email please follow the same guidelines as stated on the “Request for Information” form and include the word “RFI” along with the Project name and Identification number in the subject line.

RFI No: _____

Date _____ Time _____

WIN(S): _____ **Town(s):** _____ **Bid Date:** _____

Question(s): _____

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Company Name: _____ **Phone: ()** _____

Email: _____ **Fax:** (____) _____

3

Vendor Registration

Prospective Bidders must register as a vendor with the Department of Administrative & Financial Services if the vendor is awarded a contract. Vendors will not be able to receive payment without first being registered. Vendors/Contractors will find information and register through the following link –

<http://www.maine.gov/purchases/venbid/index.shtml>

CONTRACTOR INFORMATION

Contractor Name: _____

Mailing Address: _____

Vendor Customer Number: _____

Contact Information (Primary Contact): _____

Phone: _____ **Cell Phone:** _____

Fax: _____

Email: _____

Mailing Address (if different from above): _____

The company has the following organizational structure:

☐ Sole Proprietorship

☐ Limited Liability Company

☐ Partnership

☐ Joint Venture

☐ Corporation

☐ Other: _____

(Date)

(Signature)

(Name and Title Printed)

STATE OF MAINE DEPARTMENT OF TRANSPORTATION NOTICE TO CONTRACTORS

Sealed Bids addressed to the Maine Department of Transportation, Augusta, Maine 04333 and endorsed on the wrapper "Bids for **Crew Quarters Building Expansion** in the Town of **VINALHAVEN**" will be received from contractors at the Reception Desk, MaineDOT Building, Capitol Street, Augusta, Maine, until 11:00 o'clock A.M. (prevailing time) on December 16, 2020 and at that time and place, publicly opened and read. Bids will be accepted from all bidders. We now accept electronic bids for bid packages posted on the bidx.com website. Electronic bids do not have to be accompanied by paper bids. Please note: The Department will accept a facsimile of the bid bond; however, the original bid bond must then be received at the MDOT Contract Section within 72 hours of the bid opening. Until further notice, dual bids (one paper, one electronic) will be accepted, with the paper copy taking precedence. The lowest responsive bidder must demonstrate successful completion of projects of similar size and scope to be considered for the award of this contract.

Description: WIN 023821.00

Location: In Knox County, project is located in Vinalhaven

Outline of Work: Crew Quarters Building Expansion and other incidental work.

For general information regarding Bidding and Contracting procedures, contact George Macdougall at (207) 624-3410. Our webpage at <http://www.maine.gov/mdot/contractors/> contains a copy of the Schedule of Items, Plan Holders List, written portions of bid amendments, Bid results and an electronic form for RFI submittal. For Project-specific information fax all questions to **Gail Iler** at (207) 624-3431, use electronic RFI form or email questions to RFI-Contracts.MDOT@maine.gov, project name and identification number should be in the subject line. Questions received after 12:00 noon of Monday (or if that Monday is a state holiday, Friday) prior to bid date will not be answered. Bidders shall not contact any other Departmental staff for clarification of Contract provisions, and the Department will not be responsible for any interpretations so obtained. TTY users call Maine Relay 711.

Bid Documents, plans, specifications and bid forms can be viewed and obtained digitally at no cost at <http://www.maine.gov/mdot/contractors/>. Plans, specifications and bid forms may be seen at the MaineDOT Building in Augusta, Maine, and at the Department of Transportation's Regional Office in Augusta. They may be purchased from the Department between the hours of 8:00 a.m. to 4:30 p.m. by cash, credit card (Visa/Mastercard) or check payable to Treasurer, State of Maine sent to Maine Department of Transportation, Attn.: Mailroom, 16 State House Station, Augusta, Maine 04333-0016. They also may be purchased by telephone at (207) 624-3536 between the hours of 8:00 a.m. to 4:30 p.m. Full size plans \$9.00 (\$12.50 by mail). Half size plans \$4.50 (\$6.75 by mail), Bid Book \$10 (\$13 by mail), Single Sheets \$2, payment in advance, all non-refundable.

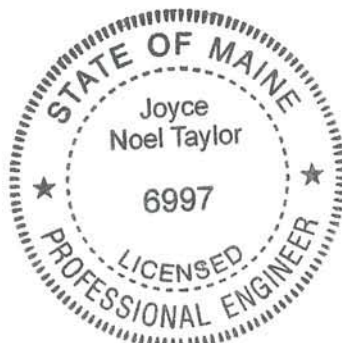
Each Bid must be made upon blank forms provided by the Department and must be accompanied by a bid bond at 5% of the bid amount or an official bank check, cashier's check, certified check, certificate of deposit, or United States postal money order in the amount of **\$12,000.00** payable to Treasurer, State of Maine as a Bid guarantee. A Contract Performance Surety Bond and a Contract Payment Surety Bond, each in the amount of 100 percent of the Contract price, will be required of the successful Bidder.

This Contract is subject to all applicable State Laws.

All work shall be governed by *State of Maine, Department of Transportation, Standard Specifications, March 2020 Edition*, price \$10 [\$15 by mail], and *Standard Details, March 2020 Edition*, price \$10 [\$15 by mail]. They also may be purchased by telephone at (207) 624-3536 between the hours of 8:00 a.m. to 4:30 p.m. *Standard Detail* updates can be found at <http://www.maine.gov/mdot/contractors/publications/>.

The right is hereby reserved to the MaineDOT to reject any or all bids.

Augusta, Maine
November 25, 2020



Joyce Noel Taylor

JOYCE NOEL TAYLOR, P. E.
CHIEF ENGINEER

SPECIAL PROVISION 102.7.3
ACKNOWLEDGMENT OF BID AMENDMENTS

With this form, the Bidder acknowledges its responsibility to check for all Amendments to the Bid Package. For each Project under Advertisement, Amendments are located at <http://www.maine.gov/mdot/contractors/> . It is the responsibility of the Bidder to determine if there are Amendments to the Project, to download them, to incorporate them into their Bid Package, and to reference the Amendment number and the date on the form below. The Maine DOT will not post Bid Amendments any later than noon the day before Bid opening without individually notifying all the planholders.

Amendment Number	Date

The Contractor, for itself, its successors and assigns, hereby acknowledges that it has received all of the above referenced Amendments to the Bid Package.

CONTRACTOR

Date

Signature of authorized representative

(Name and Title Printed)

11/20/2020

Maine Department of Transportation

Proposal Schedule of Items

Page 1 of 1

Proposal ID: 023821.00

Project(s): 023821.00

SECTION: 1 PROJECT ITEMS

Alt Set ID:

Alt Mbr ID:

Contractor: _____

Proposal Line Number	Item ID Description	Approximate Quantity and Units	Unit Price		Bid Amount	
			Dollars	Cents	Dollars	Cents
0010	815.00 BUILDING - VINALHAVEN CREW QUARTERS EXPANSION	LUMP SUM	LUMP	SUM	_____	_____
Section: 1			Total:		_____	_____
			Total Bid:		_____	_____

Paper bids shall be signed in pen and ink. Stamped and copied signatures will not be accepted.

(Print Respondent's Name and Title)

Signature

Date

CONTRACT AGREEMENT, OFFER & AWARD

AGREEMENT made on the date last signed below, by and between the State of Maine, acting through and by its Department of Transportation (Department), an agency of state government with its principal administrative offices located at Child Street, Augusta, Maine, with a mailing address at 16 State House Station, Augusta, Maine 04333-0016, and _____(Contractor)

a corporation or other legal entity organized under the laws of the State of _____, with its principal place of business located at _____.

The Department and the Contractor, in consideration of the mutual promises set forth in this Agreement (the "Contract"), hereby agree as follows:

A. The Work.

The Contractor agrees to complete all Work as specified or indicated in the Contract including Extra Work in conformity with the Contract, **WIN 023821.00 for Crew Quarters Building Expansion in the town of Vinalhaven, County of Knox**, Maine. The Work includes construction, maintenance during construction, warranty as provided in the Contract, and other incidental work.

The Contractor shall be responsible for furnishing all supervision, labor, equipment, tools supplies, permanent materials and temporary materials required to perform the Work including construction quality control including inspection, testing and documentation, all required documentation at the conclusion of the project, warranting its work and performing all other work indicated in the Contract.

The Department shall have the right to alter the nature and extent of the Work as provided in the Contract; payment to be made as provided in the same.

B. Time.

The Contractor agrees to complete all Work, except warranty work, on or before **June 25, 2021**. Further, the Department may deduct from moneys otherwise due the Contractor, not as a penalty, but as Liquidated Damages in accordance with Sections 107.7 and 107.8 of the *State of Maine Department of Transportation Standard Specifications, March 2020 Edition* and related Special Provisions.

C. Price.

The quantities given in the Schedule of Items of the Bid Package will be used as the basis for determining the original Contract amount and for determining the amounts of the required Performance Surety Bond and Payment Surety Bond, and that the amount of this offer is _____

\$ _____ Performance Bond and Payment Bond each being 100% of the amount of this Contract.

D. Contract.

This Contract, which may be amended, modified, or supplemented in writing only, consists of the Contract documents as defined in the Plans, *Standard Specifications, March 2020 Edition, Standard Details March 2020 Edition* as updated through advertisement, Supplemental Specifications, Special Provisions, Contract Agreement; and Contract Bonds. It is agreed and understood that this Contract will be governed by the documents listed above.

E. Certifications.

By signing below, the Contractor hereby certifies that to the best of the Contractor's knowledge and belief:

1. All of the statements, representations, covenants, and/or certifications required or set forth in the Bid and the Bid Documents, including those in the Contract are still complete and accurate as of the date of this Agreement.
2. The Contractor knows of no legal, contractual, or financial impediment to entering into this Contract.
3. The person signing below is legally authorized by the Contractor to sign this Contract on behalf of the Contractor and to legally bind the Contractor to the terms of the Contract.

F. Offer.

The undersigned, having carefully examined the site of work, the Plans, *Standard Specifications March 2020 Edition*, *Standard Details March 2020 Edition* as updated through advertisement, Supplemental Specifications, Special Provisions, Contract Agreement; and Contract Bonds contained herein for construction of:

WIN 023821.00 for Crew Quarters Building Expansion in the town of Vinalhaven, County of Knox,

State of Maine, on which bids will be received until the time specified in the “Notice to Contractors” do(es) hereby bid and offer to enter into this contract to supply all the materials, tools, equipment and labor to construct the whole of the Work in strict accordance with the terms and conditions of this Contract at the unit prices in the attached “Schedule of Items.”

The Offeror agrees to perform the work required at the price specified above and in accordance with the bids provided in the attached “Schedule of Items” in strict accordance with the terms of this solicitation, and to provide the appropriate insurance and bonds if this offer is accepted by the Government in writing.

As Offeror also agrees:

First: To do any extra work, not covered by the attached “Schedule of Items,” which may be ordered by the Resident, and to accept as full compensation the amount determined upon a “Force Account” basis as provided in the *Standard Specifications, March 2020 Edition*, and as addressed in the contract documents.

Second: That the bid bond at 5% of the bid amount or the official bank check, cashier’s check, certificate of deposit or U. S. Postal Money Order in the amount given in the “Notice to Contractors”, payable to the Treasurer of the State of Maine and accompanying this bid, shall be forfeited, as liquidated damages, if in case this bid is accepted, and the undersigned shall fail to abide by the terms and conditions of the offer and fail to furnish satisfactory insurance and Contract bonds under the conditions stipulated in the Specifications within 15 days of notice of intent to award the contract.

Third: To begin the Work as stated in Section 107.2 of the *Standard Specifications March 2020 Edition* and complete the Work within the time limits given in the Special Provisions of this Contract.

Fourth: That this offer shall remain open for 30 calendar days after the date of opening of bids.

Fifth: The Bidder hereby certifies, to the best of its knowledge and belief that: the Bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competitive bidding in connection with its bid, and its subsequent contract with the Department.

IN WITNESS WHEREOF, the Contractor, for itself, its successors and assigns, hereby execute this Agreement and thereby binds itself to all covenants, terms, and obligations contained in the Contract Documents.

CONTRACTOR

Date

(Signature of Legally Authorized Representative
of the Contractor)

Witness

(Name and Title Printed)

G. Award.

Your offer is hereby accepted.
documents referenced herein.

This award consummates the Contract, and the

MAINE DEPARTMENT OF TRANSPORTATION

Date

By: Bruce A. Van Note, Commissioner

Witness

CONTRACT AGREEMENT, OFFER & AWARD

AGREEMENT made on the date last signed below, by and between the State of Maine, acting through and by its Department of Transportation (Department), an agency of state government with its principal administrative offices located at Child Street, Augusta, Maine, with a mailing address at 16 State House Station, Augusta, Maine 04333-0016, and _____ (Contractor) a corporation or other legal entity organized under the laws of the State of _____, with its principal place of business located at _____.

The Department and the Contractor, in consideration of the mutual promises set forth in this Agreement (the "Contract"), hereby agree as follows:

A. The Work.

The Contractor agrees to complete all Work as specified or indicated in the Contract including Extra Work in conformity with the Contract, **WIN 023821.00 for Crew Quarters Building Expansion in the town of Vinalhaven, County of Knox**, Maine. The Work includes construction, maintenance during construction, warranty as provided in the Contract, and other incidental work.

The Contractor shall be responsible for furnishing all supervision, labor, equipment, tools supplies, permanent materials and temporary materials required to perform the Work including construction quality control including inspection, testing and documentation, all required documentation at the conclusion of the project, warranting its work and performing all other work indicated in the Contract.

The Department shall have the right to alter the nature and extent of the Work as provided in the Contract; payment to be made as provided in the same.

B. Time.

The Contractor agrees to complete all Work, except warranty work, on or before **June 25, 2021**. Further, the Department may deduct from moneys otherwise due the Contractor, not as a penalty, but as Liquidated Damages in accordance with Sections 107.7 and 107.8 of the *State of Maine Department of Transportation Standard Specifications, March 2020 Edition* and related Special Provisions.

C. Price.

The quantities given in the Schedule of Items of the Bid Package will be used as the basis for determining the original Contract amount and for determining the amounts of the required Performance Surety Bond and Payment Surety Bond, and that the amount of this offer is _____

\$ _____ Performance Bond and Payment Bond each being 100% of the amount of this Contract.

D. Contract.

This Contract, which may be amended, modified, or supplemented in writing only, consists of the Contract documents as defined in the Plans, *Standard Specifications, March 2020 Edition, Standard Details March 2020 Edition* as updated through advertisement, Supplemental Specifications, Special Provisions, Contract Agreement; and Contract Bonds. It is agreed and understood that this Contract will be governed by the documents listed above.

E. Certifications.

By signing below, the Contractor hereby certifies that to the best of the Contractor's knowledge and belief:

1. All of the statements, representations, covenants, and/or certifications required or set forth in the Bid and the Bid Documents, including those in the Contract are still complete and accurate as of the date of this Agreement.
2. The Contractor knows of no legal, contractual, or financial impediment to entering into this Contract.
3. The person signing below is legally authorized by the Contractor to sign this Contract on behalf of the Contractor and to legally bind the Contractor to the terms of the Contract.

F. Offer.

The undersigned, having carefully examined the site of work, the Plans, *Standard Specifications March 2020 Edition*, *Standard Details March 2020 Edition* as updated through advertisement, Supplemental Specifications, Special Provisions, Contract Agreement; and Contract Bonds contained herein for construction of:

WIN 023821.00 for Crew Quarters Building Expansion in the town of Vinalhaven, County of Knox,

State of Maine, on which bids will be received until the time specified in the “Notice to Contractors” do(es) hereby bid and offer to enter into this contract to supply all the materials, tools, equipment and labor to construct the whole of the Work in strict accordance with the terms and conditions of this Contract at the unit prices in the attached “Schedule of Items.”

The Offeror agrees to perform the work required at the price specified above and in accordance with the bids provided in the attached “Schedule of Items” in strict accordance with the terms of this solicitation, and to provide the appropriate insurance and bonds if this offer is accepted by the Government in writing.

As Offeror also agrees:

First: To do any extra work, not covered by the attached “Schedule of Items,” which may be ordered by the Resident, and to accept as full compensation the amount determined upon a “Force Account” basis as provided in the *Standard Specifications, March 2020 Edition*, and as addressed in the contract documents.

Second: That the bid bond at 5% of the bid amount or the official bank check, cashier’s check, certificate of deposit or U. S. Postal Money Order in the amount given in the “Notice to Contractors”, payable to the Treasurer of the State of Maine and accompanying this bid, shall be forfeited, as liquidated damages, if in case this bid is accepted, and the undersigned shall fail to abide by the terms and conditions of the offer and fail to furnish satisfactory insurance and Contract bonds under the conditions stipulated in the Specifications within 15 days of notice of intent to award the contract.

Third: To begin the Work as stated in Section 107.2 of the *Standard Specifications March 2020 Edition* and complete the Work within the time limits given in the Special Provisions of this Contract.

Fourth: That this offer shall remain open for 30 calendar days after the date of opening of bids.

Fifth: The Bidder hereby certifies, to the best of its knowledge and belief that: the Bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competitive bidding in connection with its bid, and its subsequent contract with the Department.

IN WITNESS WHEREOF, the Contractor, for itself, its successors and assigns, hereby execute this Agreement and thereby binds itself to all covenants, terms, and obligations contained in the Contract Documents.

CONTRACTOR

Date

(Signature of Legally Authorized Representative
of the Contractor)

Witness

(Name and Title Printed)

G. Award.

Your offer is hereby accepted.
documents referenced herein.

This award consummates the Contract, and the

MAINE DEPARTMENT OF TRANSPORTATION

Date

By: Bruce A. Van Note, Commissioner

Witness

CONTRACT AGREEMENT, OFFER & AWARD

AGREEMENT made on the date last signed below, by and between the State of Maine, acting through and by its Department of Transportation (Department), an agency of state government with its principal administrative offices located at Child Street, Augusta, Maine, with a mailing address at 16 State House Station, Augusta, Maine 04333-0016, and (Name of the firm bidding the job) **(Contractor)** a corporation or other legal entity organized under the laws of the State of Maine, with its principal place of business located at (address of the firm bidding the job)

The Department and the Contractor, in consideration of the mutual promises set forth in this Agreement (the "Contract"), hereby agree as follows:

A. The Work.

The Contractor agrees to complete all Work as specified or indicated in the Contract including Extra Work in conformity with the Contract, WIN 12345.00, for the Hot Mix Asphalt Overlay in the town/city of South Nowhere, County of Washington, Maine. The Work includes construction, maintenance during construction, warranty as provided in the Contract, and other incidental work.

The Contractor shall be responsible for furnishing all supervision, labor, equipment, tools supplies, permanent materials and temporary materials required to perform the Work including construction quality control including inspection, testing and documentation, all required documentation at the conclusion of the project, warranting its work and performing all other work indicated in the Contract.

The Department shall have the right to alter the nature and extent of the Work as provided in the Contract; payment to be made as provided in the same.

B. Time.

The Contractor agrees to complete all Work, except warranty work, on or before November 15, 2006. Further, the Department may deduct from moneys otherwise due the Contractor, not as a penalty, but as Liquidated Damages in accordance with Sections 107.7 and 107.8 of the *State of Maine Department of Transportation Standard Specifications, March 2020 Edition* and related Special Provisions.

C. Price.

The quantities given in the Schedule of Items of the Bid Package will be used as the basis for determining the original Contract amount and for determining the amounts of the required Performance Surety Bond and Payment Surety Bond, and that the amount of this offer is (Place bid here in alphabetical form such as One Hundred and Two dollars and 10 cents)
\$ (repeat bid here in numerical terms, such as \$102.10) Performance Bond and Payment Bond each being 100% of the amount of this Contract.

D. Contract.

This Contract, which may be amended, modified, or supplemented in writing only, consists of the Contract documents as defined in the Plans, *Standard Specifications, March 2020 Edition, Standard Details March 2020 Edition*, Supplemental Specifications, Special Provisions, Contract Agreement, and Contract Bonds. It is agreed and understood that this Contract will be governed by the documents listed above.

E. Certifications.

By signing below, the Contractor hereby certifies that to the best of the Contractor's knowledge and belief:

1. All of the statements, representations, covenants, and/or certifications required or set forth in the Bid and the Bid Documents, including those in Appendix A to Division 100 of the *Standard Specifications March 2020 Edition* (Federal Contract Provisions Supplement), and the Contract are still complete and accurate as of the date of this Agreement.
2. The Contractor knows of no legal, contractual, or financial impediment to entering into this Contract.
3. The person signing below is legally authorized by the Contractor to sign this Contract on behalf of the Contractor and to legally bind the Contractor to the terms of the Contract.

F. Offer.

The undersigned, having carefully examined the site of work, the Plans, *Standard Specifications, March 2020 Edition, Standard Details March 2020 Edition*, Supplemental Specifications, Special Provisions, Contract Agreement; and Contract Bonds contained herein for construction of:

WIN 012345.00 South Nowhere, Hot Mix Asphalt Overlay,

State of Maine, on which bids will be received until the time specified in the "Notice to Contractors" do(es) hereby bid and offer to enter into this contract to supply all the materials, tools, equipment and labor to construct the whole of the Work in strict accordance with the terms and conditions of this Contract at the unit prices in the attached "Schedule of Items."

The Offeror agrees to perform the work required at the price specified above and in accordance with the bids provided in the attached "Schedule of Items" in strict accordance with the terms of this solicitation, and to provide the appropriate insurance and bonds if this offer is accepted by the Government in writing.

As Offeror also agrees:

First: To do any extra work, not covered by the attached "Schedule of Items," which may be ordered by the Resident, and to accept as full compensation the amount determined upon a "Force Account" basis as provided in the *Standard Specifications, March 2020 Edition*, and as addressed in the contract documents.

Second: That the bid bond at 5% of the bid amount or the official bank check, cashier's check, certificate of deposit or U. S. Postal Money Order in the amount given in the "Notice to Contractors", payable to the Treasurer of the State of Maine and accompanying this bid, shall be forfeited, as liquidated damages, if in case this bid is accepted, and the undersigned shall fail to abide by the terms and conditions of the offer and fail to furnish satisfactory insurance and Contract bonds under the conditions stipulated in the Specifications within 15 days of notice of intent to award the contract.

Third: To begin the Work as stated in Section 107.2 of the *Standard Specifications March 2020 Edition* and complete the Work within the time limits given in the Special Provisions of this Contract.

Fourth: The Contractor will be bound to the Disadvantaged Business Enterprise (DBE) Requirements contained in the attached Notice (Additional Instructions to Bidders) and submit a completed Contractor's Disadvantaged Business Enterprise Utilization Plan with their bid.

Fifth: That this offer shall remain open for 30 calendar days after the date of opening of bids.

Sixth: The Bidder hereby certifies, to the best of its knowledge and belief that: the Bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competitive bidding in connection with its bid, and its subsequent contract with the Department.

IN WITNESS WHEREOF, the Contractor, for itself, its successors and assigns, hereby execute two duplicate originals of this Agreement and thereby binds itself to all covenants, terms, and obligations contained in the Contract Documents.

(Print Date here)
Date

(Sign Here)
(Signature of Legally Authorized Representative
of the Contractor)

(Witness Sign Here)
Witness

(Print Name Here)
(Name and Title Printed)

G. Award.

Your offer is hereby accepted.
documents referenced herein.

This award consummates the Contract, and the

MAINE DEPARTMENT OF TRANSPORTATION

Date

By: Bruce A. Van Note, Commissioner

(Witness)

BOND # _____

CONTRACT PERFORMANCE BOND
(Surety Company Form)

KNOW ALL MEN BY THESE PRESENTS: That _____
_____ in the State of _____, as principal,
and _____,
a corporation duly organized under the laws of the State of _____ and having a
usual place of business _____,
as Surety, are held and firmly bound unto the Treasurer of the State of Maine in the sum
of _____ and 00/100 Dollars (\$ _____),
to be paid said Treasurer of the State of Maine or his successors in office, for which
payment well and truly to be made, Principal and Surety bind themselves, their heirs,
executors and administrators, successors and assigns, jointly and severally by these
presents.

The condition of this obligation is such that if the Principal designated as Contractor in
the Contract to construct Project Number _____ in the Municipality of _____
promptly and faithfully performs the Contract, then this
obligation shall be null and void; otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the State
of Maine.

Signed and sealed this _____ day of _____, 20....

WITNESSES:

Signature.....
Print Name Legibly

Signature

SURETY ADDRESS:

.....
.....
.....
TELEPHONE.....

SIGNATURES:

CONTRACTOR:

.....
Print Name Legibly

SURETY:

.....
Print Name Legibly

NAME OF LOCAL AGENCY:

ADDRESS

BOND # _____

CONTRACT PAYMENT BOND
(Surety Company Form)

KNOW ALL MEN BY THESE PRESENTS: That _____
_____ **in the State of** _____, as principal,
and.....
a corporation duly organized under the laws of the State of and having a
usual place of business in
as Surety, are held and firmly bound unto the Treasurer of the State of Maine for the use
and benefit of claimants as herein below defined, in the sum of
_____ **and 00/100 Dollars (\$** _____ **)**
for the payment whereof Principal and Surety bind themselves, their heirs, executors and
administrators, successors and assigns, jointly and severally by these presents.

The condition of this obligation is such that if the Principal designated as Contractor in
the Contract to construct Project Number _____ in the Municipality of
_____ promptly satisfies all claims and demands incurred for all
labor and material, used or required by him in connection with the work contemplated by
said Contract, and fully reimburses the obligee for all outlay and expense which the
obligee may incur in making good any default of said Principal, then this obligation shall
be null and void; otherwise it shall remain in full force and effect.

A claimant is defined as one having a direct contract with the Principal or with a
Subcontractor of the Principal for labor, material or both, used or reasonably required for
use in the performance of the contract.

Signed and sealed this day of, 20

WITNESS:

SIGNATURES:

CONTRACTOR:

Signature.....

.....

Print Name Legibly

Print Name Legibly

SURETY:

Signature.....

.....

Print Name Legibly

Print Name Legibly

SURETY ADDRESS:

NAME OF LOCAL AGENCY:

.....

ADDRESS

.....

.....

TELEPHONE

.....

State of Maine
Department of Labor
Bureau of Labor Standards
Augusta, Maine 04333-0045
Telephone (207) 623-7906

Wage Determination - In accordance with 26 MRS §1301 et. seq., this is a determination by the Bureau of Labor Standards, of the fair minimum wage rate to be paid to laborers and workers employed on the below titled project.

**2020 Fair Minimum Wage Rates
Building 2 Knox County
(other than 1 or 2 family homes)**

<u>Occupation Title</u>	<u>Minimum Wage</u>	<u>Minimum Benefit</u>	<u>Total</u>	<u>Occupation Title</u>	<u>Minimum Wage</u>	<u>Minimum Benefit</u>	<u>Total</u>
Asbestos/Lead Removal Worker	\$15.00	\$0.72	\$15.72	Ironworker - Structural	\$23.00	\$3.54	\$26.54
Boilermaker	\$30.00	\$10.86	\$40.86	Laborers (Helpers & Tenders)	\$15.50	\$0.35	\$15.85
Boom Truck (Truck Crane) Operator	\$25.00	\$4.94	\$29.94	Laborer - Skilled	\$18.00	\$1.95	\$19.95
Bricklayer	\$25.67	\$2.90	\$28.57	Line Erector Power/Cable Splicer	\$31.00	\$3.42	\$34.42
Carpenter	\$20.93	\$2.27	\$23.20	Loader Operator - Front-End	\$20.00	\$3.12	\$23.12
Carpenter - Acoustical	\$20.00	\$0.80	\$20.80	Mechanic- Maintenance	\$17.50	\$2.86	\$20.36
Carpenter - Rough	\$18.75	\$2.95	\$21.70	Mechanic- Refrigeration	\$27.00	\$4.37	\$31.37
Cement Mason/Finisher	\$16.00	\$4.04	\$20.04	Millwright	\$24.00	\$10.37	\$34.37
Communication Equip Installer	\$26.47	\$16.78	\$43.25	Oil/Fuel Burner Servicer/Installer	\$28.50	\$8.01	\$36.51
Crane Operator =>15 Tons)	\$30.00	\$7.76	\$37.76	Painter	\$17.00	\$0.62	\$17.62
Dry-Wall Applicator	\$24.00	\$0.00	\$24.00	Paver Operator	\$20.50	\$0.44	\$20.94
Dry-Wall Taper & Finisher	\$22.00	\$1.04	\$23.04	Pipe/Steam/Sprinkler Fitter	\$22.50	\$4.59	\$27.09
Electrician - Licensed	\$26.00	\$16.44	\$42.44	Plumber (Licensed)	\$25.85	\$4.63	\$30.48
Electrician Helper/Cable Puller	\$16.00	\$1.25	\$17.25	Plumber Helper/Trainee	\$18.50	\$3.02	\$21.52
Elevator Constructor/Installer	\$59.47	\$24.57	\$84.04	Propane & Natural Gas Serv/ Inst	\$27.75	\$4.46	\$32.21
Excavator Operator	\$21.43	\$4.13	\$25.56	Roofer	\$17.63	\$1.58	\$19.21
Fence Setter	\$19.75	\$4.10	\$23.85	Sheet Metal Worker	\$19.98	\$5.26	\$25.24
Flagger	\$13.00	\$0.00	\$13.00	Sider	\$18.00	\$0.46	\$18.46
Floor Layer	\$20.00	\$0.03	\$20.03	Tile Setter	\$22.00	\$1.36	\$23.36
Glazier	\$18.00	\$0.96	\$18.96	Truck Driver - Light	\$16.00	\$0.44	\$16.44
Heating (HVAC)	\$25.25	\$3.60	\$28.85	Truck Driver - Medium	\$19.00	\$1.97	\$20.97
Industrial Truck (Forklift) Operator	\$27.42	\$6.26	\$33.68	Truck Driver - Heavy	\$18.63	\$0.98	\$19.61
Insulation Installer	\$22.50	\$4.37	\$26.87	Truck Driver - Tractor Trailer	\$17.50	\$0.94	\$18.44
Ironworker - Ornamental	\$26.00	\$22.37	\$48.37	Truck Driver - (Cement)	\$17.25	\$2.26	\$19.51
Ironworker - Reinforcing	\$29.45	\$23.49	\$52.94				

The Laborer classifications include a wide range of work duties. Therefore, if any specific occupation to be employed on this project is not listed in this determination, call the Bureau of Labor Standards at the above number for further clarification.

Welders are classified in the trade to which the welding is incidental.

Apprentices – The minimum wage rate for registered apprentices are those set forth in the standards and policies of the Maine State Apprenticeship and Training Council for approved apprenticeship programs.

Title 26 §1310 requires that a clearly legible statement of all fair minimum wage and benefits rates to be paid the several classes of laborers, workers and mechanics employed on the construction on the public work must be kept posted in a prominent and easily accessible place at the site by each contractor and subcontractor subject to sections 1304 to 1313.

Appeal – Any person affected by the determination of these rates may appeal to the Commissioner of Labor by filing a written notice with the Commissioner stating the specific grounds of the objection within ten (10) days from the filing of these rates.

A true copy

Attest: Scott R. Cotnoir
Scott R. Cotnoir
Wage & Hour Director
Bureau of Labor Standards

GENERAL NOTES

1. Any damage to the maintenance lot caused by the Contractor's equipment, personnel, or operation shall be repaired to the satisfaction of the Department. All work, equipment and materials required to make repairs shall be at the Contractor's expense.
2. All waste material not used on the project shall be disposed of in acceptable waste areas approved by the Department.
3. Granular borrow used to backfill muck excavation or in low wet areas to 1' above water level or old ground shall meet requirements for granular borrow underwater backfill.
4. Loam and Seeding and as well as any backing up of any new Pavement areas and any area disturbed during this particular project shall be the responsibility of the Contractor
5. All work shall be done in accordance with the Maine Department of Transportation's Best Management Practices for Erosion Control & Sediment Control, February, 2008. The Contractor Shall be responsible for the Erosion and Sediment Control
6. "Undetermined Locations" shall be determined by the Department.
7. The Contractor shall be responsible for portable toilets and drinking water for their crews, but may use on site water for concrete curing
8. The Contractor shall be responsible for the payment for temporary electrical services or the use of a generator required to conduct their work.

NOTICE TO CONTRACTORS - PREFERRED EMPLOYEES

Sec. 1303. Public Works; minimum wage

In the employment of laborers in the construction of public works, including state highways, by the State or by persons contracting for the construction, preference must first be given to citizens of the State who are qualified to perform the work to which the employment relates and, if they can not be obtained in sufficient numbers, then to citizens of the United States. Every contract for public works construction must contain a provision for employing citizens of this State or the United States. The hourly wage and benefit rate paid to laborers employed in the construction of public works, including state highways, may not be less than the fair minimum rate as determined in accordance with section 1308. Any contractor who knowingly and willfully violates this section is subject to a fine of not less than \$250 per employee violation. Each day that any contractor employs a laborer at less than the wage and benefit minimum stipulated in this section constitutes a separate violation of this section. [1997, c. 757, §1 (amd).]

SPECIAL PROVISION
SECTION 103
AWARD AND CONTRACTING
(Post-Bid, Pre-Award Qualifications)

Standard Specification Section 103.3 Post-Bid Qualification Delete the entire section and replace with the following:

After Bid Opening and as a condition for Award of the Contract, the lowest responsive bidder must either be prequalified for the Building category by the Maine Department of Transportation or the Department may require an Apparent Successful Bidder that is not prequalified to demonstrate to the Department's satisfaction that the bidder is responsible, meets the Contractor Requirements set forth in this contract, and qualified to perform the Work.

If such qualification is required, the Department will provide the Bidder with a written Notice of Post-Bid Qualifications requiring the Bidder to provide written documentation presenting evidence of qualifications.

Contractor Requirements

In order to be considered for the award of this contract, the Bidder and key employees that will be assigned to the Work in this Contract shall have successfully completed projects of similar size and scope and have sufficient experience in building construction. Said experience shall include, at a minimum, at least three (3) projects of equal or greater complexity than the work required by this Contract completed by the Bidder in the last five (5) years.

Areas of experience shall include, but are not limited to:

- Concrete Foundations
- Rough Carpentry and Wood Framing
- Steel Roofing
- Steel Siding

The Contractor shall maintain current licenses, authorizations, ratings and registrations for the duration of the contract.

The Bidder shall be able to comply with the Contract Requirements, be able to deliver according to the contract schedule, and have a history of satisfactory performance.

The Bidder must have a current, applicable Safety Plan on file with the Department or must submit, prior to Contract award, an acceptable, current Safety Plan or Project and Site Specific Safety Plan to the Department which identifies and addresses job hazards of the expected contract work and complies with all applicable federal, State, and local laws governing safety including all applicable laws and regulations of Occupational Safety and Health Administration (OSHA).

The Bidder may be required to provide any information requested in the “Contractor’s Prequalification Application” form adopted by the Department.

Post-bid Qualification Submittals

The Department will notify the Apparent Successful Bidder of the requirements for post-bid, pre-award qualifications and the Bidder shall provide all of the items within 7 days of the notice. The Contractor shall submit two copies or an electronic copy of all required submittals to the Department.

The Bidder may be required to submit evidence of compliance with all Contractor Requirements set forth in this Contract.

If the Contractor does not have a history of satisfactory performance performing similar Work under contracts with the Department that meets the Contractor Requirements regarding experience, the Bidder may be required to submit written documentation setting forth the experience of the Bidder and subcontractor(s) who will be performing the Work specified in the contract documents, including a description of similar construction projects completed in the last five years that highlight the Bidder’s and subcontractors’ related experience. Such information shall include:

1. the Company’s history and experience of work related specifically to the Scope of Work in this contract;
2. the name of the owner for whom the work was performed;
3. the name and telephone number of a contact person;
4. a description of the work performed by the Bidder or their subcontractor; and
5. the total construction cost of each project, and the value of work performed by the Bidder or their subcontractor.

The Bidder may be required to submit the relevant experience of the key personnel and supervisors who will be performing Work under this contract, their experience and number of years performing work related specifically to the Scope of Work in this contract.

The Bidder’s submittal may be required to include a statement describing the personnel and equipment available for the Work and demonstrating that the Bidder is able to deliver according to the contract schedule.

If the Bidder is to provide any information requested in the “Contractor’s Prequalification Application” form adopted by the Department, the Notice of Post-Bid Qualifications shall so state.

The Bidder may be required to provide its OSHA 300 Log and its Experience Modification Rate provided by applicable insurance carrier.

Upon receipt of the pre-award submittals, the Department will review the submissions and determine if the submitted evidence or information satisfies the Department requirement that the bidder is qualified to properly carry out the terms of the Contract.

The qualifications submitted will be checked for general conformance with the concept of the project and compliance with the requirements set out in the Contract Documents. This review does not modify the Contractor’s duty to comply with the Contract documents.

Bidders shall ensure that all information required herein is submitted. Provision of inaccurate information or failure to provide all completed and required information may result in the Bidder being determined to be “Not Qualified” or disqualified as non-responsive. Within 14 days, the Department will review the required submittals for completeness, conformity with Federal and State requirements, Contract provisions, applicable laws and regulations of Occupational Safety and Health Administration (OSHA), and Department policy and procedures. The Department reserves the right to communicate in writing with Bidders, if needed, to obtain additions to and/or clarification of information contained in the submittals received. The Bidder will have no additional opportunity to submit or clarify information. The Department will not provide an opportunity for the Bidder to meet to present evidence.

A Bidder may be determined to be Qualified in accordance with this Special Provision, and still may need to make minor adjustments to the one or more of the plans submitted in order to meet specifications and/or address Department comments. The determination of qualified does absolve the Contractor of the responsibility to submit plans which comply with applicable specifications.

Based on these submissions, the Department will make one of the following determinations:

1. Qualified - The Contractor has satisfied the post-bid, pre-award qualification requirements and demonstrated to the Department’s satisfaction that it is responsible, can meet the Contractor Requirements set forth in this contract, and is qualified to perform this type of work. The Contractor may still be required to make minor revisions to one or more of the plans submitted prior to starting on site work.

2. Not Qualified - Bidder is not qualified to properly carry out the terms of the Contract and/or the submission does not meet specifications and accepted standards and is not acceptable, as determined by the Department.

There is no Appeal process and the determination of "Not Qualified" is final. The Department will reject the bid as non-responsive, and the Award process will proceed without the unqualified Bidder.

The Department will notify the Bidder of its determination in writing. If a determination of "Not Qualified" is rendered, the notice will set forth reasons to the extent practical. Such reasons may include the following:

- A. Not meeting contract Contractor Requirements
- B. Insufficient experience
- C. No Safety Plan or Project and Site Specific Safety Plan or an unacceptable Safety Plan or Project and Site Specific Safety Plan
- D. Default(s) or termination(s) on past or current Contracts.
- E. Failure to pay or settle all bills for labor, Materials or services on past or current Contracts.
- F. Failure to provide Closeout Documentation on past or current Contracts.
- G. Failure to fulfill warranty obligations on past or current Contracts.
- H. Failure to comply with directives of the Department on past or current Contracts.
- I. "Below Standard" performance as determined from the Department's Contractor's Performance Rating process.
- J. Inability of the Contractor to obtain or retain performance or Payment Bonds meeting MDOT requirements.
- K. Failure to accept an Award of a Contract made by the Department to the Contractor.
- L. Making materially false, deceptive, or misleading Statements or omissions, whether or not under oath, regarding a claim on prior Contracts or on the Contractor's Prequalification Application or the Post-Bid Qualifications submittals.

- M. Failure to provide information requested by the Department pursuant to this Special Provision.
- N. Any of the reasons contained in Section 102.02 of the “Rules Regarding Debarment of Contractors”, Maine Department of Transportation Register 17-229, Chapter 102 (October 2, 1985).
- O. Debarment or suspension by any federal, State, or local governmental procurement agency or the Contractor’s Agreement to refrain from Bidding as part of the settlement with any such agencies.
- P. Other serious misconduct that the Department reasonably determines will substantially and adversely affect the cost, quality or timeliness of Work, or the safety of Workers or the public.

SPECIAL PROVISION
SECTION 104
GENERAL RIGHTS AND RESPONSIBILITIES
(Wage Rates)

104.3.8A. Federal Wage Rates and Labor Laws Delete the entire section 104.3.8A.

104.3.8B State Wage Rates and Labor Laws The State Wage Rates enclosed apply to this work. Federal Wage Rates do not apply to this work.

SPECIAL PROVISION
SECTION 105
GENERAL SCOPE OF WORK
(Safety Plan)

In order to be awarded a construction contract, the Bidder must have a current, applicable Safety Plan on file with the Department or must submit to the Department's Bureau of Maintenance & Operations, an acceptable, current Contractor's Safety Plan or Project and Site Specific Safety Plan to the Department which identifies and addresses job hazards of the expected contract work and complies with all applicable federal, State, and local laws governing safety including all applicable laws and regulations of Occupational Safety and Health Administration (OSHA).

The Bidder's Project and Site Specific Safety Plan shall address the specific activities or tasks that require protection and establish the procedures that are to be followed to minimize the hazard. Specific statements which describe both what action is to be taken and how it is to be performed are preferable. The plan shall address the following items which include, but are not limited to:

1. Personal Protective Equipment
2. Materials Handling
3. Fall Prevention/Fall Protection
4. Scaffolding/Ladders/Aerial Lifts
5. Trench Excavation
6. Lockout/Tagout
7. Rigging and Crane Operation
8. Electrical Safety
9. Emergency Action Planning
10. Hazard Communications
11. Power and Hand Tools Safety

If a submittal is required, the Department will notify the Apparent Successful Bidder of the required submittal of the Contractor's Safety Plan or the Project and Site Specific Safety Plan and the Bidder shall submit two copies or an electronic copy to the Department within seven (7) days of the notice or the Department will reject the bid as non-responsive.

Within 14 days, the Department will review the Apparent Low Bidder's Safety Plan. The Department will review a Project and Site Specific Safety Plan to evaluate if the Bidder has a reasonable understanding of job hazards of the expected contract work, has determined preventive measures to overcome these hazards and understands that the work is to be conducted in compliance with this special provision, Contract requirements and all

applicable Federal, State, and local laws governing safety including all applicable laws and regulations of OSHA.

The Department reserves the right to communicate in writing with Bidders, if needed, to obtain additions to and/or clarification of information contained in the submittals received. Review by the Department, comments by the Department, or any failure to review or comment, shall not absolve the Contractor of its responsibility to develop and implement a Safety Plan in accordance with the Contract, or to shift any responsibility to the Department. The Bidder shall have 3 days to submit additions, changes and clarifications. Following this 3 (three) day period, the Bidder will have no additional opportunity to submit, modify or clarify information. The Department will not provide an opportunity for the Bidder to meet. If the Department and the Apparent Successful Bidder agree, an extension beyond the 3 days may occur and in such case, there shall also be an equivalent or greater extension beyond the 30 days of the Bid and Bid Prices specified in Standard Specification Section 103.4 Notice of Intent to Award and the Bid remains viable. In no case shall these extensions change the specified Contract Completion Date.

Based on these submissions, the Department will make one of the following determinations:

1. Qualified - The Contractor has satisfied the post-bid, pre-award Safety Plan requirements, however, the Contractor may still be required to make minor revisions to the Safety Plan or Project and Site Specific Safety Plan prior to starting on site work.
2. Not Qualified - Bidder is not qualified to properly carry out the terms of the Contract and/or the submission does not meet specifications and accepted standards and is not acceptable, as determined by the Department.

There is no Appeal process and the determination of "Not Qualified" is final. The Department will reject the bid as non-responsive, and the Award process will proceed without the unqualified Bidder.

Failure by the Contractor to perform the Work in compliance with their submitted Safety Plan, Federal and State requirements, Contract provisions, applicable laws and regulations of OSHA when required or to substantially meet other contractual requirements will be considered a violation and may result in the following actions:

All Incidents: The Contractor will immediately eliminate all unsafe conditions brought to the Contractor's attention by the Department or any other representative of the Department. The Department reserves the right to suspend the work at any time and request a meeting to discuss violations and remedies. The Department shall not be held responsible for any delay in the work due to any suspension under this item.

1st Incident: If the Contractor has previously received a verbal warning for the same or similar unsafe conditions or does not take corrective action immediately upon receipt of verbal warning, the Department will issue a written warning.

2nd Incident: The Department may (A) give written Notice of Default to the Contractor and immediately terminate the Contract by written Notice of Termination, or (B) take prosecution of the Work away from the Contractor without violating the Contract. Such Contractor will be prohibited from submitting a Bid for the Work in the event that the Work is re-advertised. Further, the Department may refuse to accept any Bid from the Contractor on any Project for a period of two years from the date of such refusal. The Department may then take any action that the Department determines is in the best interest of the Department including re-advertising the Work.

SPECIAL PROVISION
SECTION 105
General Scope of Work
(Limitations of Operations)

The Contractor shall notify the Department 24 hours prior to any change in work schedule.

Ferry Boat Fees will be waived for the Contractor, including all Subcontractors, equipment and materials deliveries' intended for this project only. The Contractor will be responsible for scheduling all Ferry Boat Trips related to this project, in advance with the Maine State Ferry Service and or the Project Manager.

Inspections by MaineDOT will be done at key points to be determined by the Department. The Contractor shall plan operations so that the Department will have sufficient advance notification of daily work schedules to provide the necessary inspection and testing. Sufficient notification will be considered 48 hours, unless otherwise agreed by the Department.

SPECIAL PROVISION
SECTION 107
Time
(Contract Time)

The Contractor shall be allowed to commence Work on the Contract provided that the Contract has been awarded, all required plans/submittals have been received and approved by the Department and a preconstruction meeting has been held.

The completion date for this contract is June 25, 2021.

Work can be performed at any time except Sundays and Holidays and as provided in Special Provision, Section 107, Contract Time.

Completion of Physical Work occurs when the Work is complete and has undergone a successful final inspection. Liquidated Damages will cease upon the physical completion of the Work. Completion occurs when the Contractor has finished all Work pursuant to the Contract, the Work is complete and has undergone a successful final inspection and delivered documentation is complete and accepted. Completion does not mean substantial Completion.

SPECIAL PROVISION
SECTION 503

REINFORCING STEEL

503.1 Description This work shall consist of furnishing and placing of epoxy-coated reinforcement, in accordance with these specifications and in conformance with the Plans, Supplemental Specifications and Special Provisions.

503.2 Materials Materials shall meet the requirements of the following Sections of Division 700 - Materials:

Reinforcing Steel	709.01
Welded Steel Wire Fabric	709.02

503.3 Schedule of Material When the Department does not furnish reinforcing steel schedules, the Contractor shall submit order lists, bending diagrams and bar layout drawings to the Resident for approval. The reinforcing steel shall not be ordered until these lists and drawings are approved. Approval shall not relieve the Contractor of full responsibility for the satisfactory completion of this item. When the Department allows the use of precast concrete deck panels, or any other significant changes that affect the quantity of reinforcing steel, the Contractor shall be responsible for revising the reinforcing steel schedule; the revised schedule shall be submitted to the Resident for approval.

503.4 Protection of Material Reinforcement shall be stored on skids or other supports a minimum of 12 in above the ground surface and protected at all times from damage and surface contamination. The storage supports shall be constructed of wood, or other material that will not damage the surface of the reinforcement or epoxy coating. Bundles of bars shall be stored on supports in a single layer. Each bundle shall be placed on the supports out of contact with adjacent bundles.

If it is expected that epoxy-coated bars will be required to be stored outdoors for a period in excess of three months, then they shall be protected from ultraviolet radiation.

503.5 Fabrication Bending of reinforcing bars and tolerances for bending of reinforcing bars shall be in conformance with the latest edition of the "Manual of Standard Practice of the Concrete Reinforcing Steel Institute" and the "Detailing Manual of the American Concrete Institute". Unless otherwise specifically authorized, bars shall be bent cold.

503.51 Epoxy Coating Reinforcing steel, specified on the design drawings to be epoxy coated, shall meet the requirements of AASHTO M284/M284M (ASTM A775/A775M), Epoxy-Coated Reinforcing Steel Bars, and the following requirements:

- a. The Contractor shall furnish a written certification that at the point of application of the coating and at the reinforcing bar shop the coating, the coated bars, and the handling and packaging of the coated bars, meet all the

requirements specified in Section 5.2.1 and Section 15.1 of AASHTO M284/M284M (ASTM A775/A775M), and Section 503.053 of these specifications.

- b. Patching material as specified in Section 5.4 of AASHTO M284/M284M (ASTM A775/A775M), shall be supplied for both shop and field patching of the coated reinforcing steel. The patching material shall be supplied as required, but at not less than the following rates:

#3 to #5 bars: 1 qt/15000 ft of bar, or fraction thereof

#6 to #9 bars: 1 qt/8000 ft of bar, or fraction thereof

#10 and up: 1 qt/6000 ft of bar, or fraction thereof

- c. All testing shall be as specified in AASHTO M284/M284M (ASTM A775/A775M), except that the frequency of testing for adhesion of the coating shall be two bars of each size out of all bars coated with each individual batch or lot of epoxy resin, or two bars of each size out of all bars coated in an eight hour period, whichever is greater.
- d. If a reinforcing bar fabrication shop uses previously stockpiled bars to supply the requirements of this contract, the fabrication shop shall furnish copies of all certificates required to be furnished by the coating applicator under a., above. The certificates furnished shall be directly traceable to the actual bars used through batch numbers, order numbers or similar information. If such certification is not available, the Department reserves the right to perform the tests specified under AASHTO M284/M284M (ASTM A775/A775M), at the expense of the fabrication shop. For bars supplied from stock, the fabrication shop shall supply all patching material specified under b., above.
- e. The Contractor shall notify the Resident at least 1 week prior to the start of the coating application, so that the Resident or their designated representative may be present at the beginning of the application of the epoxy coating.

503.52 Patching of Epoxy Coating Patching required at the point of application of the epoxy coating shall be done in conformance with the requirements of AASHTO M284/M284M (ASTM A775/A775M).

At the reinforcing steel fabrication shop and at the job site, all nicks, cuts, scratches, cracks, abrasions, sheared ends etc., visible to the naked eye, shall be repaired using patching material supplied as specified under Section 503.051 b. To the greatest extent possible, repairs to each day's production at the fabrication shop and each day's placement at the job site shall be done before the end of each working day. If damaged areas do become rusted or contaminated with foreign matter, then these areas shall be cleaned by sandblasting, or an equally effective method, such that all visible rust and/or foreign matter is removed prior to patching.

503.53 Packaging and Handling of Epoxy-Coated Bars All handling of epoxy-coated reinforcing bars by mechanical means shall be done by equipment having padded contact

areas, or by the use of nylon webbing slings. The use of chains or wire rope slings shall not be allowed, even when used with padding. All bundles of coated bars shall be lifted with a strong back, spreader bar, multiple supports or a platform bridge to prevent bar-to-bar abrasion from sags in the bundles. Support points during lifting or transporting of bundled epoxy-coated bars shall be spaced at a maximum of 15 ft.

Bundled bars shall be strapped together with non-metallic or padded straps in a manner to prevent bar-to-bar abrasion due to relative movement between bars.

Bars loaded for transport shall be loaded and strapped down in a manner that will prevent damage from motion and vibration, to the greatest extent possible. Bundles of bent bars shall be transported strapped to wooden platforms or shall be crated. All individual bundles and layers of bundles shall be separated, and supported by dunnage.

Individual bars shall be handled in a manner that prevents damage to the coating due to abrasion or impact, and at no time shall any bar be moved by dragging over any surface, including other reinforcing bars. Sufficient personnel shall be assigned to assure that there is complied with the above.

503.6 Placing and Fastening All steel reinforcement shall be accurately placed in the positions shown on the plans and shall be firmly held there during the placing and setting of the concrete. Immediately before placing concrete, steel reinforcement shall be free from all foreign material, which could decrease the bond between the steel and concrete. Such foreign material shall include, but not be limited to, dirt, loose mill scale, excessive rust, paint, oil, bitumen and dried concrete mortar.

Bars shall be fastened together at all intersections except where spacing is less than 1 ft in either direction, in which case, fastening at alternate intersections of each bar with other bars will be permitted providing this will hold all the bars securely in position. This fastening may be tightly twisted wire. Welding on epoxy-coated reinforcing steel will not be permitted under any condition.

Proper distances from the forms shall be maintained by means of stays, blocks, ties, hangers or other approved means. Blocks used for this purpose shall be precast Portland cement mortar blocks of approved shape and dimensions. Chairs may be used for this purpose and, when used, must be plastic, plastic coated, epoxy coated or plastic tipped. Layers of bars may be separated by precast Portland cement mortar blocks or other approved devices. The use of pebbles, pieces of broken stone or brick, metal pipe or wooden blocks shall not be permitted. The placing of reinforcement as concrete placement progresses, without definite and secure means of holding the steel in its correct position, shall not be permitted except in the case of welded steel wire fabric or bar mats.

Epoxy-coated reinforcing bars supported on formwork shall rest on coated wire bar supports, or on bar supports made of dielectric material or other acceptable materials. Wire bar supports shall be coated with dielectric material for a minimum distance of 2 in

from the point of contact with the reinforcing bars. Reinforcing bars used as support bars shall be epoxy-coated. In walls, spreader bars shall be epoxy-coated.

Tie wire for epoxy-coated reinforcing steel shall be soft annealed wire that has been nylon, epoxy or plastic coated.

Field bending or cutting of epoxy-coated reinforcing bars will not be allowed, unless otherwise indicated on the plans or permitted by the Resident. When field bending or cutting is allowed, all damaged coating areas shall be repaired in accordance with the patching requirements.

Bars in the foundation walls shall be placed so as to clear anchor bolts.

When specified on the contract plans, reinforcing steel shall be anchored into drilled holes.

The anchoring material shall be one of the products listed on the Maine Department of Transportation's list of Prequalified Type 3 Anchoring Materials. Installation shall be in accordance with the manufacturer's published recommendations.

At each anchor location, existing reinforcing will be located to avoid drilling through existing bars. Where interferences are found to exist, location adjustments will be determined by the Resident.

Minimum embedment lengths of reinforcing bars shall comply with the manufacturer's published recommendations for the anchoring material selected. These embedment lengths shall be verified by the Resident before installation of the reinforcing bars. The reinforcing steel lengths indicated on the Plans may be reduced, at the Contractor's option, to the determined minimum embedment lengths.

Reinforcement shall be inspected and approved by the Resident before any concrete is placed.

503.7 Splicing Reinforcing bars shall be spliced in accordance with the requirements of this section, and in the locations shown on the plans. No modifications of, or additions to, the splice arrangements shown on the plans shall be made without the Resident's prior approval. Any additional splices authorized shall be staggered as much as possible. All splices shall be made in a manner that will ensure that not less than 75% of the clear concrete cover and not less than 75% of the minimum clear distance to other bars will be maintained, as compared to the cover and clear distance requirements for the unspliced bar.

Lapped splices shall be made by placing the bars in contact and wiring them together. Splice laps shall be made in accordance with the following table, unless otherwise noted on the plans

US CUSTOMERY UNITS
Minimum Lap Splice Length (inches)¹

Bar Type	Bar Size								
	#3	#4	#5	#6	#7	#8	#9	#10	#11
Plain	14	18	22	26	33	43	54	68	83
Epoxy	21	27	33	39	50	64	80	103	124

¹ Lap Splice lengths are based on the following parameters: Minimum center to- center spacing between bars of 6 in; nominal yield strength of the reinforcing steel of 60 ksi; minimum 28-day compressive strength of concrete of 4350 psi. When any of the preceding parameters is altered, appropriate minimum lap splice lengths will be determined by the Resident. When lap splices are placed horizontally in an element where the concrete depth below the splice will be 12 in, or more, the indicated lap splice lengths shall be multiplied by a factor of 1.4.

Mechanical couplers may be used for splicing reinforcing bars, provided they are approved by the Resident and conform to the following requirements:

a.Tension Couplers Couplers shall be able to develop 1.25 times the theoretical yield strength of the spliced bar in tension. Bolted and wedge-lock type couplers will not be allowed.

b.Compression Couplers Couplers shall be capable of maintaining the spliced bars in alignment prior to and during concrete placement. For reinforcing bars designed to act in compression, the individual bar ends shall be within 1½° of being "square" to the final 12 in of the bar. Additionally, abutting bar ends shall be in contact, and the angle of the gap between abutting bar ends shall be 3°, or less.

c.Mechanical Couplers Any mechanical couplers using a threaded splicer and dowel in combination, requiring a lapped splice with the reinforcing bars, shall have a minimum lap splice length as required by this Section.

Welded splices may be made by the "Thermit" process or, with the approval of the Resident, by the shielded metal arc welding process or the self-shielded flux-core arc welding process. The latter two processes shall be used in strict conformance with the requirements of the latest edition of AWS D1.4 "Structural Welding Code - Welding Reinforcing Steel" and any applicable provisions of Section 504, Structural Steel. The Contractor shall submit complete details of their proposed method of making welded splices for the Resident's approval.

503.8 Lapping Sections of welded steel wire fabric shall securely fasten to adjoining sections and overlap. All laps shall be in accordance with Wire Reinforcement Institute Manual of Standard Practice.

Bar mats shall be spliced as required for the individual bars.

503.9 Substitution of different size bars shall not be permitted except with the written authorization of the Resident.

END OF SECTION 503

SPECIAL PROVISION
SECTION 000515

PROTECTIVE COATING FOR CONCRETE SURFACES

PART 1 – GENERAL

1.1 SUMMARY

A. This work shall consist of furnishing and applying a protective coating on concrete surfaces as called for on the Plans or as designated by the Resident in accordance with these specifications and the manufacturer's published recommendations.

1.2 MATERIALS

A. Materials shall meet the requirements of Type 1c penetrating silane concrete sealers, from the MaineDOT Qualified Products List (QPL)

1.3 SURFACE PREPARATION

A. On surfaces to be treated, all voids shall be filled with mortar and the entire surface shall be dressed by dry rubbing to remove form marks and blemishes to present a neat appearance. The concrete shall remain dry for at least 48 hours before treatment and shall be free of laitance, oil, grease, dirt, dust, curing compound or any other deleterious materials. All traces of dust shall be removed immediately before applying the silane sealer.

B. The treatment shall not be done until at least 14 days after casting the concrete, or in accordance with the manufacturer's published recommendations, and completed at least 24 hours before the treated portion is opened to traffic.

1.4 APPLICATION

A. The application rate and method of application shall be in accordance with the manufacturer's published recommendations.

B. When practical, treatment of the concrete surfaces shall be completed before exposure to deicing salts. The temperature of the concrete to be treated shall be above 40 degrees Fahrenheit at the time of application, or per the manufacturer's published recommendations.

1.5 METHOD OF MEASUREMENT

- A. Protective coating for concrete surfaces will be incidental to item 815.00.

1.6 BASIS OF PAYMENT

- A. Protective coating for concrete surfaces will be paid for under 815.00.

END OF SECTION 000515

SPECIAL PROVISION
SECTION 656

Temporary Soil Erosion and Water Pollution Control

Standard Specifications, Section 656 is deleted and replaced by this Special Provision. The following information and requirements apply specifically to this Project.

- 1) If the Work includes the handling or storage of petroleum products or Hazardous Materials including the on site fueling of Equipment, the Resident must be provided with a Spill Prevention Control and Countermeasure Plan (SPCCP) plan for his/her approval. At a minimum, the SPCCP shall include:
 - a) The name and emergency response numbers (telephone number, cellular phone and pager numbers, if applicable) of the Contractor's representative responsible for spill prevention;
 - b) General description and location of (1) handling, transfer, storage, and containment facilities of such products or Materials ("activities and facilities") and (2) potential receptors of such products or Materials including oceans, lakes, ponds, rivers, streams, wetlands, and sand and gravel aquifers ("sensitive resources") including the distances between said activities and facilities and said sensitive resources;
 - c) Description of preventative measures to be used to minimize the possibility of a spill including Equipment and/or Materials to be used to prevent discharges including absorbent Materials,
 - d) A contingency response plan to be implemented if a spill should occur including a list of emergency phone/pager numbers including the Contractor's representative, MDEP Spill Response, the Resident, and local police and fire authorities. For a related provision, see *Standard Specification, Section 105.2.3 - Project Specific Emergency Planning*.
- 2) The following information and requirements will constitute the Soil Erosion and Water Pollution Control Plan for this Project. The soil erosion and water pollution control measures associated with this work are as follows:
 - a) All work shall be done in accordance with the latest revision of the Maine Department of Transportation Best Management Practices for Erosion and Sediment Control (a.k.a. Best Management Practices manual or BMP Manual). The latest version is dated "February 2008", and is available at <https://www.maine.gov/mdot/env/>.
 - b) The on-site person responsible for implementation of this plan, shall be the Contractor's Superintendent or other supervisory employee (the "Environmental Coordinator") with the authority to immediately remedy any deficient controls and shall provide the Resident with their numbers (telephone number, cellular phone and pager numbers, if applicable) where the Environmental Coordinator can be reached 24 hours a day.

SPECIAL PROVISION

SECTION 656

Temporary Soil Erosion and Water Pollution Control

- c) A sediment control BMP, such as silt fence or Erosion Control Mix Berm shall be installed on the contour and down-gradient from any earth disturbance before that disturbance begins.
- d) All areas where soil is disturbed shall be mulched on a daily basis and seeded on a weekly basis (if seeded by hand, it shall be done on a daily basis). All previously mulched areas shall be maintained and re-mulched on a daily basis if bare areas develop until an acceptable growth of grass has been obtained.
- e) Disturbed earth materials shall be disposed of in accordance with all federal, state, and local laws and regulations. If the materials will be stockpiled on-site they shall be contained on-site to prevent sediments from entering any drainage system or from washing into a protected water body or resource.
- f) If the earth materials will be reused on-site, they shall be mulched at the end of each working day, and seeded in accordance with *Standard Specification, Section 618 - Seeding*, unless the contract states otherwise. The materials shall be contained, as necessary, to prevent sediments from entering any drainage system or from washing into a protected water body or resource.
- g) Winter stabilization BMPs such as Erosion Control Mix shall be applied in accordance with the MDOT BMP Manual between November 1 and April 15 or during frozen ground conditions.
- h) The Environmental Coordinator must inspect and maintain daily all erosion and sediment controls for the duration of the project.
- i) Any costs related to this plan shall be considered incidental to the contract.
- j) If the Project Resident directs activity that involves soil disturbance beyond the project scope, all necessary permits shall be obtained by the MaineDOT, the Standard Specification 656 shall be re-instituted, and a full SEWPCP will be required and paid for as Extra Work, prior to the start of the new activity.

SPECIAL PROVISION

SECTION 815

Building

Description: The work shall consist of the addition to the existing crew quarters at the Maine Department of Transportation Lot located in Vinalhaven, Maine. All work shall be completed in accordance with these contract documents.

Materials: All materials and components shall be as` detailed, noted, and specified on the Contract Plans and Special Provisions.

Services: The Contractor shall be responsible for portable toilets and drinking water for their crews. The contractor may connect to on site electrical service to conduct their work. On site non-potable water is available to the Contractor for use during the wet cure phase of the concrete work.

Method of Measurement: 815.00 Building – Vinalhaven Crew Quarters Expansion will be measured for payment as one lump sum, complete in place and accepted.

Basis of Payment: Item 815.00 Building – Vinalhaven Crew Quarters Expansion will be paid for at the contract lump sum price, complete and accepted which shall be full compensation for the work indicated on the plans and as called for in the contract, including excavation, borrow, gravel, foundation, foundation drain pipe, geotextile, framing, backfill, labor, equipment and materials for building construction and other contract related incidentals necessary to complete the work.

Payment will be made under:

Pay Item

Pay Unit

815.00 Building - Vinalhaven Crew Quarters Expansion

Lump Sum

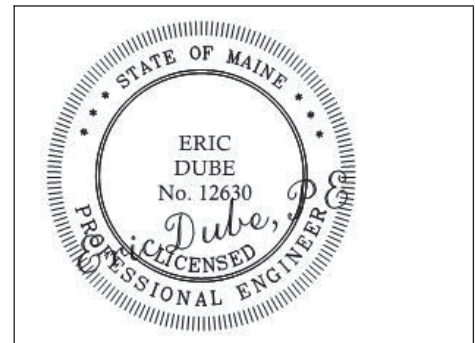
SPECIAL PROVISION
SECTION 000111

SEALS PAGE

DESIGN PROFESSIONALS OF RECORD

STRUCTURAL ENGINEER

Eric Dube, P.E.
License No.: 12630



SPECIAL PROVISION
SECTION 000115

LIST OF DRAWING SHEETS

1.1 LIST OF DRAWINGS

- A. Drawings: Drawings consist of the Contract Drawings and other drawings listed on the Table of Contents page of the separately bound drawing set titled State of Maine Department of Transportation Crew Quarters Addition, Vinalhaven, Maine dated March 31, 2020, as modified by subsequent Addenda and Contract modifications.
- B. List of Drawings: Drawings consist of the following Contract Drawings and other drawings of type indicated:
 - 1. 1 – TITLE SHEET
 - 2. 2 – SITE LAYOUT PLAN
 - 3. 3 – ARCHITECTURAL AND STRUCTURAL PLANS
 - 4. 4 – ELEVATIONS
 - 5. 5 – BUILDING SECTIONS
 - 6. 6 – ARCHITECTURAL DETAILS
 - 7. 7 – EROSION CONTROL DETAILS
 - 8. 8 - STRUCTURAL DETAILS AND SECTIONS
 - 9. 9 – MECHANICAL, ELECTRICAL, AND PLUMBING PLANS

END OF DOCUMENT 000115

SPECIAL PROVISION
SECTION 003119

EXISTING CONDITION INFORMATION

1.1 EXISTING CONDITION INFORMATION

- A. This Document with its referenced attachments is part of the Procurement and Contracting Requirements for Project. They provide Owner's information for Bidders' convenience and are intended to supplement rather than serve in lieu of the Bidders' own investigations. They are made available for Bidders' convenience and information, but are not a warranty of existing conditions. This Document and its attachments are not part of the Contract Documents.
- B. Survey information that includes information on existing conditions, prepared by Maine State Highway Commission is included in Drawings.
- C. Related Requirements:
 - 1. Document 002113 "Instructions to Bidders" for the Bidder's responsibilities for examination of Project site and existing conditions.
 - 2. Section 815 "Removal of Structures and Obstructions" for hazardous materials information

END OF DOCUMENT 003119

SPECIAL PROVISION
SECTION 011000

SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Phased construction
4. Work under separate contracts.
5. Owner-furnished products.
6. Access to site.
7. Coordination with occupants.
8. Work restrictions.
9. Specification and drawing conventions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 PROJECT INFORMATION

A. Project Identification: (Region 2) MDOT Crew Quarters Addition.

1. Project Location: Vinalhaven, Maine.

B. Owner: State of Maine Department of Transportation.

C. Architect Identification: The Contract Documents were prepared for Project by Casco Bay Engineering, 424 Fore Street, Portland, ME 04101. Telephone 207-842-2800.

1.4 WORK COVERED BY CONTRACT DOCUMENTS

- A. The Work of Project is defined by the Contract Documents and consists of the following:

1. The Work involves the new crew quarters addition for the Maine Department of Transportation at the location indicated on Drawings.
2. Utilities to be connected to the Regional Crew Quarters (separate contract) and gas/diesel pumps (to be done by Maine DOT) shall terminate 5 feet outside the foundations as noted on the plans

1.5 TYPE OF CONTRACT

- A. Project will be constructed under a single prime contract.
- B. Contract Type: Maine State Department of Transportation Agreement Between Owner and Contractor.

1.6 WORK UNDER SEPARATE CONTRACTS

- A. General: Cooperate fully with separate contractors so work on those contracts may be carried out smoothly, without interfering with or delaying work under this Contract or other contracts. Coordinate the Work of this Contract with work performed under separate contracts.

1.7 OWNER-FURNISHED PRODUCTS

- A. Owner will furnish products indicated. The Work includes receiving, unloading, handling, storing, protecting, and installing Owner-furnished products.

ACCESS TO SITE

- B. General: Contractor shall have full use of Project site for construction operations during construction period. Contractor's use of Project site is limited only by Owner's right to perform work or to retain other contractors on portions of Project.
- C. Use of Site: Limit use of Project site to areas within the Contract limits indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.
- D. Project Site Access: Construction vehicles and deliveries shall access the site directly from Ordway Drive through an existing entrance on the project site.

1.8 WORK RESTRICTIONS

- A. Work Restrictions, General: Comply with restrictions on construction operations.
 1. Comply with limitations on use of public streets and with other requirements of authorities having jurisdiction.
- B. On-Site Work Hours: Work shall be generally performed during normal business working hours of 7:00 a.m. to 6:00 p.m., Monday through Saturday, except otherwise indicated.
 1. Sunday Hours: As approved by Owner.

2. Early Morning Hours: As approved by Owner.
3. Hours for Utility Shutdowns: As approved by Owner.
4. Provide 24 hour notice to Owner when performing work other than normal working hours.

- C. Nonsmoking Building: Smoking is not permitted within the building or within 25 feet of entrances, operable windows, or outdoor-air intakes.

1.9 SPECIFICATION AND DRAWING CONVENTIONS

- A. Specification Format: The Specifications are organized into Divisions and Sections using the 33-division format and CSI's "2004 MasterFormat" numbering system.

1. Section Identification: The Specifications use Section numbers and titles to help cross-referencing in the Contract Documents. Sections in the Project Manual are in numeric sequence; however, the sequence is incomplete because all available Section numbers are not used. Consult the table of contents at the beginning of the Project Manual to determine numbers and names of Sections in the Contract Documents.
2. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

- B. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.
2. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

- C. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations published as part of the U.S. National CAD Standard and scheduled on Drawings.
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 011000

SPECIAL PROVISION
SECTION 012500

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 100 Specifications of The State of Maine Standard Specifications, apply to this section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for substitutions.

1.3 DEFINITIONS

- A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.
 - 1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
 - 2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required in order to meet other Project requirements but may offer advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

- A. Substitution Requests: Submit electronic copy of each request for consideration. Identify product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.
 - 1. Documentation: Show compliance with requirements for substitutions and the following, as applicable:
 - a. Statement indicating why specified product or fabrication or installation cannot be provided, if applicable.
 - b. Coordination information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors, that will be necessary to accommodate proposed substitution.
 - c. Detailed comparison of significant qualities of proposed substitution with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes such as performance, weight, size,

durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

- d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
 - e. Samples, where applicable or requested.
 - f. Certificates and qualification data, where applicable or requested.
 - g. List of similar installations for completed projects with project names and addresses and names and addresses of architects and owners.
 - h. Material test reports from a qualified testing agency indicating and interpreting test results for compliance with requirements indicated.
 - i. Research reports evidencing compliance with building code in effect for Project, from ICC-ES.
 - j. Detailed comparison of Contractor's construction schedule using proposed substitution with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
 - k. Cost information, including a proposal of change, if any, in the Contract Sum.
 - l. Contractor's certification that proposed substitution complies with requirements in the Contract Documents except as indicated in substitution request, is compatible with related materials, and is appropriate for applications indicated.
 - m. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.
2. Owner's Action: If necessary, Owner will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Owner will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.
- a. Forms of Acceptance: Change Order, Construction Change Directive, or Owner's Supplemental Instructions for minor changes in the Work.
 - b. Use product specified if Owner does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

- A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

- A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

PART 2 - PRODUCTS

2.1 SUBSTITUTIONS

- A. Substitutions: Owner will consider requests for substitution if received within the time indicated in Division 100 – General Conditions of The state of Maine Standard Specifications. Requests received after that time may be considered or rejected at discretion of Architect.
1. Conditions: Architect will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Architect will return requests without action, except to record noncompliance with these requirements:
- a. Requested substitution offers Owner a substantial advantage in cost, time, energy conservation, or other considerations, after deducting additional responsibilities Owner must assume. Owner's additional responsibilities may include compensation to Architect for redesign and evaluation services, increased cost of other construction by Owner, and similar considerations.
 - b. Requested substitution does not require extensive revisions to the Contract Documents.
 - c. Requested substitution is consistent with the Contract Documents and will produce indicated results.
 - d. Substitution request is fully documented and properly submitted.
 - e. Requested substitution will not adversely affect Contractor's construction schedule.
 - f. Requested substitution has received necessary approvals of authorities having jurisdiction.
 - g. Requested substitution is compatible with other portions of the Work.
 - h. Requested substitution has been coordinated with other portions of the Work.
 - i. Requested substitution provides specified warranty.
 - j. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 3 - EXECUTION (Not Used)

END OF SECTION 012500

SPECIAL PROVISION
SECTION 013100

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative provisions for coordinating construction operations on Project including, but not limited to, the following:
 - 1. General coordination procedures.
 - 2. RFIs.
 - 3. Project meetings.
- B. Related Requirements:
 - 1. Section 017300 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.

1.3 DEFINITIONS

- A. BIM: Building Information Modeling.
- B. RFI: Request for Information. Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

- A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:
 - 1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
 - 2. Number and title of related Specification Section(s) covered by subcontract.
 - 3. Drawing number and detail references, as appropriate, covered by subcontract.

1.5 GENERAL COORDINATION PROCEDURES

- A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.
 - 1. Schedule construction operations in sequence required to obtain the best results where installation of one part of the Work depends on installation of other components, before or after its own installation.
 - 2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
 - 3. Make adequate provisions to accommodate items scheduled for later installation.
- B. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and scheduled activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
 - 1. Preparation of Contractor's construction schedule.
 - 2. Preparation of the schedule of values.
 - 3. Installation and removal of temporary facilities and controls.
 - 4. Delivery and processing of submittals.
 - 5. Progress meetings.
 - 6. Preinstallation conferences.
 - 7. Project closeout activities.
 - 8. Startup and adjustment of systems.

1.6 REQUEST FOR INFORMATION (RFI)

- A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI according to Division 00 Procurement and Contracting Requirements, Request for Information.

1.7 PROJECT MEETINGS

- A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.
- B. Preconstruction Conference: Schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Architect, but no later than 15 days after execution of the Agreement.
 - 1. Attendees: Authorized representatives of Owner, Architect, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.
 - 2. Agenda: Discuss items of significance that could affect progress, including the following:

- a. Responsibilities and personnel assignments.
 - b. Tentative construction schedule.
 - c. Phasing.
 - d. Critical work sequencing and long lead items.
 - e. Designation of key personnel and their duties.
 - f. Lines of communications.
 - g. Use of web-based Project software.
 - h. Procedures for processing field decisions and Change Orders.
 - i. Procedures for RFIs.
 - j. Procedures for testing and inspecting.
 - k. Procedures for processing Applications for Payment.
 - l. Distribution of the Contract Documents.
 - m. Submittal procedures.
 - n. Sustainable design requirements.
 - o. Preparation of Record Documents.
 - p. Use of the premises and existing building.
 - q. Work restrictions.
 - r. Working hours.
 - s. Owner's occupancy requirements.
 - t. Responsibility for temporary facilities and controls.
 - u. Procedures for moisture and mold control.
 - v. Procedures for disruptions and shutdowns.
 - w. Construction waste management and recycling.
 - x. Parking availability.
 - y. Office, work, and storage areas.
 - z. Equipment deliveries and priorities.
 - aa. First aid.
 - bb. Security.
 - cc. Progress cleaning.
 3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.
- C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other sections and when required for coordination with other construction.
1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Architect of scheduled meeting dates.
 2. Agenda: Review progress of other construction activities and preparations for the particular activity under consideration, including requirements for the following:
 - a. Contract Documents.
 - b. Options.
 - c. Related RFIs.
 - d. Related Change Orders.
 - e. Purchases.
 - f. Deliveries.

- g. Submittals
 - h. Review of mockups.
 - i. Possible conflicts.
 - j. Compatibility requirements.
 - k. Time schedules.
 - l. Weather limitations.
 - m. Manufacturer's written instructions.
 - n. Warranty requirements.
 - o. Compatibility of materials.
 - p. Acceptability of substrates.
 - q. Temporary facilities and controls.
 - r. Space and access limitations.
 - s. Regulations of authorities having jurisdiction.
 - t. Testing and inspecting requirements.
 - u. Installation procedures.
 - v. Coordination with other work.
 - w. Required performance results.
 - x. Protection of adjacent work.
 - y. Protection of construction and personnel.
- 3. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
 - 4. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
 - 5. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.
- D. Progress Meetings: Conduct progress meetings at monthly intervals.
- 1. Coordinate dates of meetings with preparation of payment requests.
 - 2. Attendees: In addition to representatives of Owner and Architect, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
 - 3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.
 - a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
 - 1) Review schedule for next period.
 - b. Review present and future needs of each entity present, including the following:

- 1) Interface requirements.
 - 2) Sequence of operations.
 - 3) Status of submittals.
 - 4) Deliveries.
 - 5) Off-site fabrication.
 - 6) Access.
 - 7) Site use.
 - 8) Temporary facilities and controls.
 - 9) Progress cleaning.
 - 10) Quality and work standards.
 - 11) Status of correction of deficient items.
 - 12) Field observations.
 - 13) Status of RFIs.
 - 14) Status of Proposal Requests.
 - 15) Pending changes.
 - 16) Status of Change Orders.
 - 17) Pending claims and disputes.
 - 18) Documentation of information for payment requests.
4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.
- a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 013100

SPECIAL PROVISION
SECTION 013300

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes requirements for the submittal schedule and administrative and procedural requirements for submitting Shop Drawings, Product Data, Samples, and other submittals.
- B. Related Requirements:
 - 1. Division 100 General Conditions of The State of Maine Standard Specifications – Procurement and Contracting Requirements, Request for Information
 - 2. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
 - 3. Section 017900 "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.3 DEFINITIONS

- A. Action Submittals: Written and graphic information and physical samples that require Owner's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."
- B. Informational Submittals: Written and graphic information and physical samples that do not require Owner's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."
- C. File Transfer Protocol (FTP): Communications protocol that enables transfer of files to and from another computer over a network and that serves as the basis for standard Internet protocols. An FTP site is a portion of a network located outside of network firewalls within which internal and external users are able to access files.
- D. Portable Document Format (PDF): An open standard file format licensed by Adobe Systems used for representing documents in a device-independent and display resolution-independent fixed-layout document format.
- E. RFI: Request from Owner, Architect, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 ACTION SUBMITTALS

- A. Submittal Schedule: Submit a schedule of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Owner and additional time for handling and reviewing submittals required by those corrections.
1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.
 2. Submittals shall be scheduled in an orderly fashion that spreads the submissions out over a period of time to permit Owner adequate opportunity to schedule personnel for timely reviews. Where submittals are not required to be submitted concurrently, or do not require coordination with other submittals, Contractor shall review, stamp, and submit as submittals are received. Contractor shall not receive submittals, hold them, and then release them to the Owner all at once.
 3. Initial Submittal: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
 4. Final Submittal: Submit concurrently with the first complete submittal of Contractor's construction schedule.
 - a. Submit revised submittal schedule to reflect changes in current status and timing for submittals.
 5. Format: Arrange the following information in a tabular format:
 - a. Scheduled date for first submittal.
 - b. Specification Section number and title.
 - c. Submittal category: Action; informational.
 - d. Name of subcontractor.
 - e. Description of the Work covered.
 - f. Scheduled date for Owner's final release or approval.
 - g. Scheduled date of fabrication.
 - h. Scheduled dates for purchasing.
 - i. Scheduled dates for installation.
 - j. Activity or event number.

1.5 SUBMITTAL ADMINISTRATIVE REQUIREMENTS

- A. Architect's Digital Data Files: Electronic digital data files of the Contract Drawings will be provided by Architect for Contractor's use in preparing submittals, if requested.
1. Architect will furnish Contractor one set of digital data drawing files of the Contract Drawings for use in preparing Shop Drawings and Project record drawings.
 2. Contractors requesting files shall sign the "Electronic CAD Drawing Limitation of Liability" and submit agreement included at the end of this section.

- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
 3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
 4. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.
 - a. Owner reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Owner's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
1. Initial Review: Allow 15 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Owner will advise Contractor when a submittal being processed must be delayed for coordination.
 2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
 3. Resubmittal Review: Allow 15 days for review of each resubmittal.
 4. Sequential Review: Where sequential review of submittals by Architect's consultants, Owner, or other parties is indicated, allow 21 days for initial review of each submittal.
 - a. Sitework submittals.
 - b. Commercial equipment submittals.
 - c. Structural submittals.
 - d. Mechanical submittals.
 - e. Electrical submittals.
 - f. Data & Communications Systems submittals.
 5. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing.
- D. Electronic Submittals: Identify and incorporate information in each electronic submittal file as follows:
1. Assemble complete submittal package into a single indexed file incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
 2. Name file with submittal number or other unique identifier, including revision identifier.
 - a. File name shall use project identifier and Specification Section number followed by a decimal point and then a sequential number (e.g., ABCD-061000.01).

Resubmittals shall include an alphabetic suffix after another decimal point (e.g., ABCD-061000.01.A).

3. Provide means for insertion to permanently record Contractor's review and approval markings and action taken by Owner.
4. Transmittal Form for Electronic Submittals: Use software-generated form from electronic project management software or electronic form acceptable to Owner, containing the following information:
 - a. Project name.
 - b. Date.
 - c. Name and address of Architect.
 - d. Name of Contractor.
 - e. Name of firm or entity that prepared submittal.
 - f. Names of subcontractor, manufacturer, and supplier.
 - g. Category and type of submittal.
 - h. Submittal purpose and description.
 - i. Specification Section number and title.
 - j. Specification paragraph number or drawing designation and generic name for each of multiple items.
 - k. Drawing number and detail references, as appropriate.
 - l. Location(s) where product is to be installed, as appropriate.
 - m. Related physical samples submitted directly.
 - n. Indication of full or partial submittal.
 - o. Transmittal number, numbered consecutively.
 - p. Submittal and transmittal distribution record.
 - q. Other necessary identification.
 - r. Remarks.
5. Metadata: Include the following information as keywords in the electronic submittal file metadata:
 - a. Project name.
 - b. Number and title of appropriate Specification Section.
 - c. Manufacturer name.
 - d. Product name.
- E. Options: Identify options requiring selection by Owner.
- F. Deviations and Additional Information: On an attached separate sheet, prepared on Contractor's letterhead, record relevant information, requests for data, revisions other than those requested by Owner on previous submittals, and deviations from requirements in the Contract Documents, including minor variations and limitations. Include same identification information as related submittal.
- G. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.
 1. Note date and content of previous submittal.
 2. Note date and content of revision in label or title block and clearly indicate extent of revision.

3. Resubmit submittals until they are marked with approval notation from Architect's action stamp.
- H. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.
- I. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Architect's action stamp.

PART 2 - PRODUCTS

2.1 SUBMITTAL PROCEDURES

- A. General Submittal Procedure Requirements: Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.
 1. Submit electronic submittals via email as PDF electronic files to the Owner. Contractor may submit simultaneously to the Architect as well as Owner.
 - a. Owner will return annotated file. Annotate and retain one copy of file as an electronic Project record document file.
 2. Certificates and Certifications Submittals: Provide a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity.
 - a. Provide a digital signature with digital certificate on electronically submitted certificates and certifications where indicated.
 - b. Provide a notarized statement on original paper copy certificates and certifications where indicated.
- B. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.
 1. If information must be specially prepared for submittal because standard published data are not suitable for use, submit as Shop Drawings, not as Product Data.
 2. Mark each copy of each submittal to show which products and options are applicable. Mark with dark colored pen that permits photocopying.
 3. Include the following information, as applicable:
 - a. Manufacturer's catalog cuts.
 - b. Manufacturer's product specifications.
 - c. Standard color charts.
 - d. Statement of compliance with specified referenced standards.
 - e. Testing by recognized testing agency.

- f. Application of testing agency labels and seals.
 - g. Manufacturer's Safety and Data Sheets (MSDS).
 - h. Notation of coordination requirements.
 - i. Availability and delivery time information.
 - 4. For equipment, include the following in addition to the above, as applicable:
 - a. Wiring diagrams showing factory-installed wiring.
 - b. Printed performance curves.
 - c. Operational range diagrams.
 - d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.
 - 5. Submit Product Data before or concurrent with Samples.
 - 6. Submit Product Data in the following format:
 - a. PDF electronic file.
- C. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data, unless submittal based on Architect's digital data drawing files is otherwise permitted.
 - 1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:
 - a. Identification of products.
 - b. Schedules.
 - c. Compliance with specified standards.
 - d. Notation of coordination requirements.
 - e. Notation of dimensions established by field measurement.
 - f. Relationship and attachment to adjoining construction clearly indicated.
 - g. Seal and signature of professional engineer if specified.
 - 2. Sheet Size: Except for templates, patterns, and similar full-size drawings, submit Shop Drawings on sheets at least 8-1/2 by 11 inches, but no larger than 30 by 42 inches.
 - 3. Submit Shop Drawings in the following format:
 - a. PDF electronic file.
- D. Samples: Submit Samples for review of kind, color, pattern, and texture for a check of these characteristics with other elements and for a comparison of these characteristics between submittal and actual component as delivered and installed.
 - 1. Transmit Samples that contain multiple, related components such as accessories together in one submittal package.
 - 2. Identification: Attach label on unexposed side of Samples that includes the following:
 - a. Generic description of Sample.
 - b. Product name and name of manufacturer.
 - c. Sample source.

- d. Number and title of applicable Specification Section.
 - e. Specification paragraph number and generic name of each item.
- 3. For projects where electronic submittals are required, provide corresponding electronic submittal of Sample transmittal, digital image file illustrating Sample characteristics, and identification information for record.
 - 4. Disposition: Maintain sets of approved Samples at Project site, available for quality-control comparisons throughout the course of construction activity. Sample sets may be used to determine final acceptance of construction associated with each set.
 - a. Samples that may be incorporated into the Work are indicated in individual Specification Sections. Such Samples must be in an undamaged condition at time of use.
 - b. Samples not incorporated into the Work, or otherwise designated as Owner's property, are the property of Contractor.
 - 5. Samples for Initial Selection: Submit manufacturer's color charts consisting of units or sections of units showing the full range of colors, textures, and patterns available.
 - a. Number of Samples: Submit one full set of available choices where color, pattern, texture, or similar characteristics are required to be selected from manufacturer's product line. Owner will return submittal with options selected.
 - 6. Samples for Verification: Submit full-size units or Samples of size indicated, prepared from same material to be used for the Work, cured and finished in manner specified, and physically identical with material or product proposed for use, and that show full range of color and texture variations expected. Samples include, but are not limited to, the following: partial sections of manufactured or fabricated components; small cuts or containers of materials; complete units of repetitively used materials; swatches showing color, texture, and pattern; color range sets; and components used for independent testing and inspection.
 - a. Number of Samples: Submit three sets of Samples. Owner will retain two Sample sets; remainder will be returned. Mark up and retain one returned Sample set as a project record sample.
 - 1) Submit a single Sample where assembly details, workmanship, fabrication techniques, connections, operation, and other similar characteristics are to be demonstrated.
 - 2) If variation in color, pattern, texture, or other characteristic is inherent in material or product represented by a Sample, submit at least three sets of paired units that show approximate limits of variations.
- E. Test and Inspection Reports and Schedule of Tests and Inspections Submittals: Comply with requirements specified in Section 014000 "Quality Requirements."
 - F. Closeout Submittals and Maintenance Material Submittals: Comply with requirements specified in Section 017700 "Closeout Procedures."

- G. Maintenance Data: Comply with requirements specified in Section 017823 "Operation and Maintenance Data."
- H. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of architects and owners, and other information specified.
- I. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of Welding Procedure Specification and Procedure Qualification Record on AWS forms. Include names of firms and personnel certified.
- J. Installer Certificates: Submit written statements on manufacturer's letterhead certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.
- K. Manufacturer Certificates: Submit written statements on manufacturer's letterhead certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
- L. Product Certificates: Submit written statements on manufacturer's letterhead certifying that product complies with requirements in the Contract Documents.
- M. Material Certificates: Submit written statements on manufacturer's letterhead certifying that material complies with requirements in the Contract Documents.
- N. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.
- O. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.
- P. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:
 - 1. Name of evaluation organization.
 - 2. Date of evaluation.
 - 3. Time period when report is in effect.
 - 4. Product and manufacturers' names.
 - 5. Description of product.
 - 6. Test procedures and results.
 - 7. Limitations of use.
- Q. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

- R. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for primers and substrate preparation needed for adhesion.
- S. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
- T. Design Data: Prepare and submit written and graphic information, including, but not limited to, performance and design criteria, list of applicable codes and regulations, and calculations. Include list of assumptions and other performance and design criteria and a summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Include page numbers.

2.2 DELEGATED-DESIGN SERVICES

- A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.
 - 1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Owner.
- B. Delegated-Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit digitally signed PDF electronic file and three paper copies of certificate, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.
 - 1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

PART 3 - EXECUTION

3.1 CONTRACTOR'S REVIEW

- A. Action and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Owner.
 - 1. The Contractor shall review submittals for completeness and compliance with the Contract Documents. If submittal contains substitutions, Contractor shall process substitutions in accordance with Section 012500 "Substitution Procedures," and not part of specified Shop Drawings or Product Data submittals. Contractor is responsible for keeping Subcontractors on time with the submittal schedule. If the Contractor submits submittals that are repeatedly rejected, requiring the Architect to perform multiple

reviews of the same submittal because of the failure to properly prepare and complete the submittals.

- a. Owner will compensate Architect for such additional services.
- b. Owner will deduct the amount of such compensation from the final payment of the Contractor.

B. Project Closeout and Maintenance Material Submittals: See requirements in Section 017700 "Closeout Procedures."

C. Approval Stamp: Stamp each submittal with a uniform, approval stamp. Include Project name and location, submittal number, Specification Section title and number, name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

1. Stamp or statement shall include the following: "The Contractor represents that he has determined and verified all materials, field measurements, and field construction criteria related thereto or will do so, and that he has checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents."

3.2 OWNER'S / ARCHITECT'S ACTION

A. Action Submittals: Owner and Architect will review each submittal, make marks to indicate corrections or revisions required, and return it. Architect will stamp each submittal with an action stamp and will mark stamp appropriately to indicate action.

1. The Owner's and Architect's marking of "Approved," "Approved As Noted" or similar verbiage means submittal has been reviewed for general conformance to the Contract Documents only and does not mean unqualified acceptance. The Contractor is fully responsible for compliance with the Contract Documents.

B. Informational Submittals: Owner and Architect will review each submittal and will not return it, or will return it if it does not comply with requirements. Owner will forward each submittal to appropriate party.

C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Owner.

D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.

E. Submittals not required by the Contract Documents may be returned by the Owner without action.

END OF SECTION 013300

SPECIAL PROVISION
SECTION 014000

QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for quality assurance and quality control.
- B. Testing and inspecting services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.
 - 1. Specific quality-assurance and control requirements for individual construction activities are specified in the Sections that specify those activities. Requirements in those Sections may also cover production of standard products.
 - 2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and -control procedures that facilitate compliance with the Contract Document requirements.
 - 3. Requirements for Contractor to provide quality-assurance and -control services required by Architect, Owner, or authorities having jurisdiction are not limited by provisions of this Section.
 - 4. Specific test and inspection requirements are not specified in this Section.

1.3 DEFINITIONS

- A. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.
- B. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Services do not include contract enforcement activities performed by Architect.
- C. Mockups: Full-size physical assemblies that are constructed on-site. Mockups are constructed to verify selections made under Sample submittals; to demonstrate aesthetic effects and, where indicated, qualities of materials and execution; to review coordination, testing, or operation; to

show interface between dissimilar materials; and to demonstrate compliance with specified installation tolerances. Mockups are not Samples. Unless otherwise indicated, approved mockups establish the standard by which the Work will be judged.

1. Integrated Exterior Mockups: Mockups of the exterior envelope erected in location on the building but on Project site, consisting of multiple products, assemblies, and subassemblies.
 - D. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria.
 - E. Product Testing: Tests and inspections that are performed by an NRTL, an NVLAP, or a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.
 - F. Source Quality-Control Testing: Tests and inspections that are performed at the source, e.g., plant, mill, factory, or shop.
 - G. Field Quality-Control Testing: Tests and inspections that are performed on-site for installation of the Work and for completed Work.
 - H. Testing Agency: An entity engaged to perform specific tests, inspections, or both. Testing laboratory shall mean the same as testing agency.
 - I. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, Subcontractor, or Sub-subcontractor, to perform a particular construction operation, including installation, erection, application, and similar operations.
 1. Use of trade-specific terminology in referring to a trade or entity does not require that certain construction activities be performed by accredited or unionized individuals, or that requirements specified apply exclusively to specific trade(s).
 - J. Experienced: When used with an entity or individual, "experienced" means having successfully completed a minimum of five previous projects similar in nature, size, and extent to this Project; being familiar with special requirements indicated; and having complied with requirements of authorities having jurisdiction.
- 1.4 CONFLICTING REQUIREMENTS
- A. Referenced Standards: If compliance with two or more standards is specified and the standards establish different or conflicting requirements for minimum quantities or quality levels, comply with the most stringent requirement. Refer conflicting requirements that are different, but apparently equal, to Owner for a decision before proceeding.
 - B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified shall be the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as

appropriate, for the context of requirements. Refer uncertainties to Owner for a decision before proceeding.

1.5 ACTION SUBMITTALS

- A. Shop Drawings: For integrated exterior mockups, provide plans, sections, and elevations, indicating materials and size of mockup construction.
 - 1. Indicate manufacturer and model number of individual components.
 - 2. Provide axonometric drawings for conditions difficult to illustrate in two dimensions.

1.6 INFORMATIONAL SUBMITTALS

- A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.
- B. Qualification Data: For Contractor's quality-control personnel.
- C. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.
- D. Schedule of Tests and Inspections: Prepare in tabular form and include the following:
 - 1. Specification Section number and title.
 - 2. Entity responsible for performing tests and inspections.
 - 3. Description of test and inspection.
 - 4. Identification of applicable standards.
 - 5. Identification of test and inspection methods.
 - 6. Number of tests and inspections required.
 - 7. Time schedule or time span for tests and inspections.
 - 8. Requirements for obtaining samples.
 - 9. Unique characteristics of each quality-control service.

1.7 CONTRACTOR'S QUALITY-CONTROL PLAN

- A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice of Award or Notice to Proceed, and not less than five days prior to preconstruction conference. Submit in format acceptable to Owner. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities. Coordinate with Contractor's construction schedule.
- B. Quality-Control Personnel Qualifications: Engage qualified full-time personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.
 - 1. Project quality-control manager may also serve as Project superintendent.

- C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.
- D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:
 - 1. Contractor-performed tests and inspections including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections.
 - 2. Special inspections required by authorities having jurisdiction and indicated on the "Statement of Special Inspections."
 - 3. Owner-performed tests and inspections indicated in the Contract Documents.
- E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring work into compliance with standards of workmanship established by Contract requirements and approved mockups.
- F. Monitoring and Documentation: Maintain testing and inspection reports including log of approved and rejected results. Include work Owner has indicated as nonconforming or defective. Indicate corrective actions taken to bring nonconforming work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

- A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:
 - 1. Date of issue.
 - 2. Project title and number.
 - 3. Name, address, and telephone number of testing agency.
 - 4. Dates and locations of samples and tests or inspections.
 - 5. Names of individuals making tests and inspections.
 - 6. Description of the Work and test and inspection method.
 - 7. Identification of product and Specification Section.
 - 8. Complete test or inspection data.
 - 9. Test and inspection results and an interpretation of test results.
 - 10. Record of temperature and weather conditions at time of sample taking and testing and inspecting.
 - 11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
 - 12. Name and signature of laboratory inspector.
 - 13. Recommendations on retesting and re-inspecting.
- B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, and telephone number of technical representative making report.
 2. Statement on condition of substrates and their acceptability for installation of product.
 3. Statement that products at Project site comply with requirements.
 4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
 5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 6. Statement whether conditions, products, and installation will affect warranty.
 7. Other required items indicated in individual Specification Sections.
- C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:
1. Name, address, and telephone number of factory-authorized service representative making report.
 2. Statement that equipment complies with requirements.
 3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
 4. Statement whether conditions, products, and installation will affect warranty.
 5. Other required items indicated in individual Specification Sections.
- D. Permits, Licenses, and Certificates: For Owner's records, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents, established for compliance with standards and regulations bearing on performance of the Work.

1.9 QUALITY ASSURANCE

- A. General: Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.
- B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.
- D. Installer Qualifications: A firm or individual experienced in installing, erecting, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.
- E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that are similar in material, design, and extent to those indicated for this Project.

- F. Specialists: Certain Specification Sections require that specific construction activities shall be performed by entities who are recognized experts in those operations. Specialists shall satisfy qualification requirements indicated and shall be engaged for the activities indicated.
1. Requirements of authorities having jurisdiction shall supersede requirements for specialists.
- G. Testing Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspecting indicated, as documented according to ASTM E 329; and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.
1. NRTL: A nationally recognized testing laboratory according to 29 CFR 1910.7.
 2. NVLAP: A testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program.
- H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.
- J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following:
1. Contractor responsibilities include the following:
 - a. Provide test specimens representative of proposed products and construction.
 - b. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
 - c. Provide sizes and configurations of test assemblies, mockups, and laboratory mockups to adequately demonstrate capability of products to comply with performance requirements.
 - d. Build site-assembled test assemblies and mockups using installers who will perform same tasks for Project.
 - e. Build laboratory mockups at testing facility using personnel, products, and methods of construction indicated for the completed Work.
 - f. When testing is complete, remove test specimens, assemblies, and mockups, and laboratory mockups; do not reuse products on Project.
 2. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Owner, with copy to Contractor. Interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from the Contract Documents.

- K. Mockups: Before installing portions of the Work requiring mockups, build mockups for each form of construction and finish required to comply with the following requirements, using materials indicated for the completed Work:
1. Build mockups in location and of size indicated or, if not indicated, as directed by Owner.
 2. Notify Owner seven days in advance of dates and times when mockups will be constructed.
 3. Employ supervisory personnel who will oversee mockup construction. Employ workers that will be employed during the construction at Project.
 4. Demonstrate the proposed range of aesthetic effects and workmanship.
 5. Obtain Owner's approval of mockups before starting work, fabrication, or construction.
 - a. Allow seven days for initial review and each re-review of each mockup.
 6. Maintain mockups during construction in an undisturbed condition as a standard for judging the completed Work.
 7. Demolish and remove mockups when directed unless otherwise indicated.
- L. Integrated Exterior Mockups: Construct integrated exterior mockup according to approved Shop Drawings and as indicated on Drawings. Coordinate installation of exterior envelope materials and products for which mockups are required in individual Specification Sections, along with supporting materials.

1.10 QUALITY CONTROL

- A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.
1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspecting they are engaged to perform.
 2. Payment for these services will be made from testing and inspecting allowances, as authorized by Change Orders.
 3. Costs for retesting and re-inspecting construction that replaces or is necessitated by work that failed to comply with the Contract Documents will be charged to Contractor.
- B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities required to verify that the Work complies with requirements, whether specified or not.
1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
 2. Where services are indicated as Contractor's responsibility, engage a qualified testing agency to perform these quality-control services.
 - a. Contractor shall not employ same entity engaged by Owner, unless agreed to in writing by Owner.

3. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspecting will be performed.
 4. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
 5. Testing and inspecting requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
 6. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.
- C. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 013300 "Submittal Procedures."
- D. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.
- E. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.
- F. Testing Agency Responsibilities: Cooperate with Owner and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.
1. Notify Owner and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
 2. Determine the location from which test samples will be taken and in which in-situ tests are conducted.
 3. Conduct and interpret tests and inspections and state in each report whether tested and inspected work complies with or deviates from requirements.
 4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
 5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
 6. Do not perform any duties of Contractor.
- G. Associated Services: Cooperate with agencies performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:
1. Access to the Work.
 2. Incidental labor and facilities necessary to facilitate tests and inspections.
 3. Adequate quantities of representative samples of materials that require testing and inspecting. Assist agency in obtaining samples.
 4. Facilities for storage and field curing of test samples.
 5. Delivery of samples to testing agencies.

6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
 7. Security and protection for samples and for testing and inspecting equipment at Project site.
- H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and -control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspecting.
1. Schedule times for tests, inspections, obtaining samples, and similar activities.
- I. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents as a component of Contractor's quality-control plan. Coordinate and submit concurrently with Contractor's construction schedule. Update as the Work progresses.
1. Distribution: Distribute schedule to Owner, Architect, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

1.11 SPECIAL TESTS AND INSPECTIONS

- A. Special Tests and Inspections: Owner will engage a qualified special inspector to conduct special tests and inspections required by authorities having jurisdiction as the responsibility of Owner, and as follows:
1. Verifying that manufacturer maintains detailed fabrication and quality-control procedures and reviews the completeness and adequacy of those procedures to perform the Work.
 2. Notifying Owner and Contractor promptly of irregularities and deficiencies observed in the Work during performance of its services.
 3. Submitting a certified written report of each test, inspection, and similar quality-control service to Owner with copy to Contractor and to authorities having jurisdiction.
 4. Submitting a final report of special tests and inspections at Substantial Completion, which includes a list of unresolved deficiencies.
 5. Interpreting tests and inspections and stating in each report whether tested and inspected work complies with or deviates from the Contract Documents.
 6. Retesting and re-inspecting corrected work.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

- A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:
1. Date test or inspection was conducted.

2. Description of the Work tested or inspected.
 3. Date test or inspection results were transmitted to Owner.
 4. Identification of testing agency or special inspector conducting test or inspection.
- B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Owner's reference during normal working hours.

3.2 REPAIR AND PROTECTION

- A. General: On completion of testing, inspecting, sample taking, and similar services, repair damaged construction and restore substrates and finishes.
1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 017300 "Execution."
- B. Protect construction exposed by or for quality-control service activities.
- C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 014000

SPECIAL PROVISION
SECTION 014200

REFERENCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 DEFINITIONS

- A. General: Basic Contract definitions are included in the Conditions of the Contract.
- B. "Approved": When used to convey Owner's or Architect's action on Contractor's submittals, applications, and requests, "approved" is limited to Owner's or Architect's duties and responsibilities as stated in the Conditions of the Contract.
- C. "Directed": A command or instruction by Owner or Architect. Other terms including "requested," "authorized," "selected," "required," and "permitted" have the same meaning as "directed."
- D. "Indicated": Requirements expressed by graphic representations or in written form on Drawings, in Specifications, and in other Contract Documents. Other terms including "shown," "noted," "scheduled," and "specified" have the same meaning as "indicated."
- E. "Regulations": Laws, ordinances, statutes, and lawful orders issued by authorities having jurisdiction, and rules, conventions, and agreements within the construction industry that control performance of the Work.
- F. "Furnish": Supply and deliver to Project site, ready for unloading, unpacking, assembly, installation, and similar operations.
- G. "Install": Unload, temporarily store, unpack, assemble, erect, place, anchor, apply, work to dimension, finish, cure, protect, clean, and similar operations at Project site.
- H. "Provide": Furnish and install, complete and ready for the intended use.
- I. "Project Site": Space available for performing construction activities. The extent of Project site is shown on Drawings and may or may not be identical with the description of the land on which Project is to be built.
- J. Substantial Completion: The stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use. Minor corrections and repairs that

can be performed while the Owner has occupied the building and without undue annoyance to personnel will be acceptable under the definition of Substantial Completion. It shall also include major final cleaning required under the Contract, removal of all surplus equipment and material not required for completion or remaining work, and the placement of remaining materials and equipment in convenient locations as approved by the Owner.

1.3 INDUSTRY STANDARDS

- A. Applicability of Standards: Unless the Contract Documents include more stringent requirements, applicable construction industry standards have the same force and effect as if bound or copied directly into the Contract Documents to the extent referenced. Such standards are made a part of the Contract Documents by reference.
- B. Publication Dates: Comply with standards in effect as of date of the Contract Documents unless otherwise indicated.
- C. Copies of Standards: Each entity engaged in construction on Project should be familiar with industry standards applicable to its construction activity. Copies of applicable standards are not bound with the Contract Documents.
 - 1. Where copies of standards are needed to perform a required construction activity, obtain copies directly from publication source.

1.4 ABBREVIATIONS AND ACRONYMS

- A. Industry Organizations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities indicated in Gale's "Encyclopedia of Associations: National Organizations of the U.S." or in Columbia Books' "National Trade & Professional Associations of the United States."
- B. Code Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is believed to be accurate as of the date of the Contract Documents.
 - 1. DIN - Deutsches Institut für Normung e.V.; www.din.de.
 - 2. IAPMO - International Association of Plumbing and Mechanical Officials; www.iapmo.org.
 - 3. ICC - International Code Council; www.iccsafe.org.
 - 4. ICC-ES - ICC Evaluation Service, LLC; www.icc-es.org.
- C. Federal Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. Information is subject to change and is up to date as of the date of the Contract Documents.
 - 1. COE - Army Corps of Engineers; www.usace.army.mil.
 - 2. CPSC - Consumer Product Safety Commission; www.cpsc.gov.
 - 3. DOC - Department of Commerce; National Institute of Standards and Technology; www.nist.gov.

4. DOD - Department of Defense; www.quicksearch.dla.mil.
5. DOE - Department of Energy; www.energy.gov.
6. EPA - Environmental Protection Agency; www.epa.gov.
7. FAA - Federal Aviation Administration; www.faa.gov.
8. FG - Federal Government Publications; www.gpo.gov/fdsys.
9. GSA - General Services Administration; www.gsa.gov.
10. HUD - Department of Housing and Urban Development; www.hud.gov.
11. LBL - Lawrence Berkeley National Laboratory; Environmental Energy Technologies Division; www.eetd.lbl.gov.
12. OSHA - Occupational Safety & Health Administration; www.osha.gov.
13. SD - Department of State; www.state.gov.
14. TRB - Transportation Research Board; National Cooperative Highway Research Program; The National Academies; www.trb.org.
15. USDA - Department of Agriculture; Agriculture Research Service; U.S. Salinity Laboratory; www.ars.usda.gov.
16. USDA - Department of Agriculture; Rural Utilities Service; www.usda.gov.
17. USDOJ - Department of Justice; Office of Justice Programs; National Institute of Justice; www.ojp.usdoj.gov.
18. USP - U.S. Pharmacopeial Convention; www.usp.org.
19. USPS - United States Postal Service; www.usps.com.

D. Standards and Regulations: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the standards and regulations in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.

1. CFR - Code of Federal Regulations; Available from Government Printing Office; www.gpo.gov/fdsys.
2. DOD - Department of Defense; Military Specifications and Standards; Available from DLA Document Services; www.quicksearch.dla.mil.
3. DSCC - Defense Supply Center Columbus; (See FS).
4. FED-STD - Federal Standard; (See FS).
5. FS - Federal Specification; Available from DLA Document Services; www.quicksearch.dla.mil.
 - a. Available from Defense Standardization Program; www.dsp.dla.mil.
 - b. Available from General Services Administration; www.gsa.gov.
 - c. Available from National Institute of Building Sciences/Whole Building Design Guide; www.wbdg.org/ccb.
6. MILSPEC - Military Specification and Standards; (See DOD).
7. USAB - United States Access Board; www.access-board.gov.
8. USATBCB - U.S. Architectural & Transportation Barriers Compliance Board; (See USAB).

E. State Government Agencies: Where abbreviations and acronyms are used in Specifications or other Contract Documents, they shall mean the recognized name of the entities in the following list. This information is subject to change and is believed to be accurate as of the date of the Contract Documents.

1. MDEP - State of Maine Department of Environmental Protection.
2. MDOT - State of Maine Department of Transportation

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 014200

SPECIAL PROVISION
SECTION 015000

TEMPORARY FACILITIES AND CONTROLS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes requirements for temporary utilities, support facilities, and security and protection facilities for the Building Contract only.
- B. Related Requirements:
 - 1. Section 011000 "Summary" for work restrictions and limitations on utility interruptions.

1.3 USE CHARGES

- A. General: Installation and removal of and use charges for temporary facilities shall be included in the Contract Sum unless otherwise indicated. Allow other entities to use temporary services and facilities without cost, including, but not limited to, Owner, Architect, testing agencies, and authorities having jurisdiction.
- B. Sewer Service: Pay sewer-service use charges for sewer usage by all entities for construction operations.
- C. Water Service: Pay water-service use charges for water used by all entities for construction operations.
- D. Electric Power Service: Pay electric-power-service use charges for electricity used by all entities for construction operations.
- E. Heating Fuel: Fuel required for temporary heating will be the responsibility of the Contractor.
- F. Telephone Service: Pay installation, service and use charges for telephone usage, by Contractor, at Project site.
- G. Internet Service: Pay installation, service and use charges for internet usage, by Contractor, at Project site.

1.4 INFORMATIONAL SUBMITTALS

- A. Site Plan: Show temporary facilities, utility hookups, staging areas, and parking areas for construction personnel.
- B. Dust- and HVAC-Control Plan: Submit coordination drawing and narrative that indicates the dust- and HVAC-control measures proposed for use, proposed locations, and proposed time frame for their operation. Include the following:
 - 1. Locations of dust-control partitions at each phase of work.
 - 2. HVAC system isolation schematic drawing.
 - 3. Location of proposed air-filtration system discharge.
 - 4. Waste-handling procedures.
 - 5. Other dust-control measures.
- C. Cold-Weather Procedures: Detailed description of methods, materials, and equipment to be used to comply with cold-weather requirements to protect installed concrete.

1.5 QUALITY ASSURANCE

- A. Electric Service: Comply with NECA, NEMA, and UL standards and regulations for temporary electric service. Install service to comply with NFPA 70.
- B. Tests and Inspections: Arrange for authorities having jurisdiction to test and inspect each temporary utility before use. Obtain required certifications and permits.
- C. Accessible Temporary Egress: Comply with applicable provisions in the U.S. Architectural & Transportation Barriers Compliance Board's ADA-ABA Accessibility Guidelines.

1.6 PROJECT CONDITIONS

- A. Temporary Use of Permanent Facilities: Engage Installer of each permanent service to assume responsibility for operation, maintenance, and protection of each permanent service during its use as a construction facility before Owner's acceptance, regardless of previously assigned responsibilities.
- B. Frost Protection: Protect footings and slabs from freezing temperatures and prevent frost from occurring beneath footings and slabs. Frozen water found on soil or concrete surface shall be reason for rejection of protection method. Provide corrective measures within 24 hours after notice of condition is given. Evidence of frost at these locations shall be reason for rejection, removal, and replacement at no additional cost to the Owner.
- C. Use of new heating, cooling, or oil-heat systems, during the construction period, will not be allowed.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Vinyl Fencing: Standard 3 foot high, orange construction fence with steel posts.
- B. Lumber and Plywood: Comply with requirements in Division 06 Section "Rough Carpentry."
- C. Gypsum Board: Minimum 1/2 inch thick by 48 inches wide by maximum available lengths; regular-type panels with tapered edges. Comply with ASTM C 36/C 36M.
- D. Polyethylene Sheet: Reinforced, fire-resistive sheet, 10-mil minimum thickness, with flame-spread rating of 15 or less per ASTM E 84 and passing NFPA 701 Test Method 2.
- E. Insulation: Unfaced mineral-fiber blanket, manufactured from glass, slag wool, or rock wool; with maximum flame-spread and smoke-developed indexes of 25 and 50, respectively.

2.2 TEMPORARY FACILITIES

- A. Field Offices, General: Prefabricated or mobile units with serviceable finishes, temperature controls, and foundations adequate for normal loading.
- B. Common-Use Field Office: Of sufficient size to accommodate needs of construction personnel office activities and to accommodate Project meetings specified in other Division 01 Sections. Keep office clean and orderly. Furnish and equip offices as follows:
 - 1. Furniture required for Project-site documents including file cabinets, plan tables, plan racks, and bookcases.
 - 2. Conference room of sufficient size to accommodate meetings of 10 individuals. Provide electrical power service and 120-V ac duplex receptacles, with no fewer than one receptacle on each wall. Furnish room with conference table, chairs, and 4-foot- square tack and marker boards.
 - 3. Heating and cooling equipment necessary to maintain a uniform indoor temperature of 68 to 72 deg F.
 - 4. Lighting fixtures capable of maintaining average illumination of 20 fc at desk height.
- C. Storage and Fabrication Sheds: Provide sheds sized, furnished, and equipped to accommodate materials and equipment for construction operations.
 - 1. Store combustible materials apart from building.

2.3 EQUIPMENT

- A. Fire Extinguishers: Portable, UL rated; with class and extinguishing agent as required by locations and classes of fire exposures.

- B. HVAC Equipment: Provide vented, self-contained, liquid-propane-gas or fuel-oil heaters with individual space thermostatic control. Heaters shall be located outside the building and combustion gases shall be vented outside the building. Maintain observation of units in operation.
 - 1. Use of gasoline-burning space heaters, interior open-flame heaters, or salamander-type heating units is prohibited.
 - 2. Heating Units: Listed and labeled for type of fuel being consumed, by a qualified testing agency acceptable to authorities having jurisdiction, and marked for intended location and application.
- C. Air-Filtration Units: Primary and secondary HEPA-filter-equipped portable units with four-stage filtration. Provide single switch for emergency shutoff. Configure to run continuously.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
 - 1. Locate facilities to limit site disturbance as specified in Section 011000 "Summary."
- B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

- A. General: Install temporary service.
 - 1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.
- B. Sewers and Drainage: Provide temporary utilities to remove effluent lawfully.
- C. Water Service: Install water service and distribution piping in sizes and pressures adequate for construction.
- D. Sanitary Facilities: Provide temporary toilets, wash facilities, and drinking water for use of construction personnel. Comply with requirements of authorities having jurisdiction for type, number, location, operation, and maintenance of fixtures and facilities.
- E. Temporary Heating: Provide temporary heating required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of

low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.

1. Maintain a minimum temperature of 50 deg F in permanently enclosed portions of building for normal construction activities, and 65 deg F for finishing activities and areas where finished Work has been installed.
 - a. Refer to Divisions 02 through 48 for additional temporary heat, ventilation, and humidity requirements for products in those Sections.”
 2. Provide temporary heat to protect all concrete and masonry work during installation as well as other trades needing specific heat requirements to perform and protect their work. See individual specification sections for detailed information.
 3. All concrete slabs on grade, not below the frost line shall be protected from freezing either by heating or protecting with insulation until substantial completion.
- F. Provide temporary dehumidification systems when required to reduce ambient and substrate moisture levels to level required to allow installation or application of finishes and their proper curing or drying.
- G. Ventilation and Humidity Control: Provide temporary ventilation required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce ambient condition required and minimize energy consumption.
1. Provide dehumidification systems when required to reduce substrate moisture levels to level required to allow installation or application of finishes.
 2. The permanent ventilation system shall be fully operational and run full time for a minimum of 2 weeks before date established for Substantial Completion. Cost of operation shall be included as part of the work.
- H. Electric Power Service: Refer to Division 26 for requirements.
- I. Lighting: Refer to Division 26 for requirements.
- J. Telephone Service: Provide temporary telephone service in common-use facilities for use by all construction personnel.
1. At each telephone, post a list of important telephone numbers.
 - a. Police and fire departments.
 - b. Ambulance service.
 - c. Contractor's home office.
 - d. Contractor's emergency after-hours telephone number.
 - e. Architect's office.
 - f. Engineers' offices.
 - g. Owner's office.
 - h. Principal subcontractors' field and home offices.

2. Provide an answering service on superintendent's telephone.

K. Internet Service: Provide high-speed internet service to field office.

3.3 SUPPORT FACILITIES INSTALLATION

A. General: Comply with the following:

1. Provide construction for temporary offices, shops, and sheds located within construction area or within 30 feet of building lines that is noncombustible according to ASTM E 136. Comply with NFPA 241.

B. Traffic Controls: Comply with requirements of authorities having jurisdiction.

1. Protect existing site improvements to remain including curbs, pavement, and utilities.
2. Maintain access for fire-fighting equipment and access to fire hydrants.

C. Project Identification and Temporary Signs: Prepare Project identification and other signs in sizes indicated. Install signs where indicated to inform public and persons seeking entrance to Project. Do not permit installation of unauthorized signs.

1. Engage an experienced sign painter to apply graphics for Project identification signs. Comply with details indicated. Include name of project, and names of Owner, Architect and Contractor. Comply with details indicated on the sketch attached to the end of this section.
2. Construct signs of exterior-type Grade B-B high-density concrete form overlay plywood in size of 4 by 8 feet and 3/4 inch thickness, unless otherwise indicated. Support on posts or framing of preservative-treated wood or steel.
3. Paint sign panel and applied graphics with exterior-grade alkyd gloss enamel over exterior primer.
4. Temporary Signs: Provide other signs as indicated and as required to inform public and individuals seeking entrance to Project.

a. Provide temporary, directional signs for construction personnel and visitors.

5. Maintain and touchup signs so they are legible at all times.

D. Waste Disposal Facilities: Comply with requirements specified in Section 017419 "Construction Waste Management and Disposal."

E. Lifts and Hoists: Provide facilities necessary for hoisting materials and personnel.

1. Truck cranes and similar devices used for hoisting materials are considered "tools and equipment" and not temporary facilities.

F. Temporary Elevator Use: Use of elevators is not permitted.

- G. Temporary Stairs: Until permanent stairs are available, provide temporary stairs where ladders are not adequate.
- H. Temporary Use of Permanent Stairs: Use of new stairs for construction traffic will be permitted, provided stairs are protected and finishes restored to new condition at time of Substantial Completion.

3.4 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.
- B. Environmental Protection: Provide protection, operate temporary facilities, and conduct construction as required to comply with environmental regulations and that minimize possible air, waterway, and subsoil contamination or pollution or other undesirable effects.
 - 1. Comply with work restrictions specified in Section 011000 "Summary."
- C. Tree and Plant Protection: Install temporary fencing located as indicated or outside the drip line of trees to protect vegetation from damage from construction operations. Protect tree root systems from damage, flooding, and erosion.
- D. Vinyl Enclosure Fence: Prior to commencing earthwork excavations for foundations, furnish and install site enclosure fence in a manner that will prevent people and animals from easily entering excavations.
- E. Security Enclosure and Lockup: Install temporary enclosure around partially completed areas of construction. Provide lockable entrances to prevent unauthorized entrance, vandalism, theft, and similar violations of security. Lock entrances at end of each work day.
- F. Barricades, Warning Signs, and Lights: Comply with requirements of authorities having jurisdiction for erecting structurally adequate barricades, including warning signs and lighting.
- G. Temporary Enclosures: Provide temporary enclosures for protection of construction, in progress and completed, from exposure, foul weather, other construction operations, and similar activities. Provide temporary weathertight enclosure for building exterior.
 - 1. Where heating or cooling is needed and permanent enclosure is incomplete, insulate temporary enclosures.
- H. Temporary Fire Protection: Install and maintain temporary fire-protection facilities of types needed to protect against reasonably predictable and controllable fire losses. Comply with NFPA 241; manage fire-prevention program.
 - 1. Prohibit smoking in construction areas.
 - 2. Supervise welding operations, combustion-type temporary heating units, and similar sources of fire ignition according to requirements of authorities having jurisdiction.

3. Develop and supervise an overall fire-prevention and -protection program for personnel at Project site. Review needs with local fire department and establish procedures to be followed. Instruct personnel in methods and procedures. Post warnings and information.
4. Provide hoses for fire protection of sufficient length to reach construction areas. Hang hoses with a warning sign stating that hoses are for fire-protection purposes only and are not to be removed. Match hose size with outlet size and equip with suitable nozzles.

3.5 MOISTURE AND MOLD CONTROL

- A. Contractor's Moisture-Protection Plan: Describe delivery, handling, storage, installation, and protection provisions for materials subject to water absorption or water damage.
 1. Indicate procedures for discarding water-damaged materials, protocols for mitigating water intrusion into completed Work, and replacing water-damaged Work.
 2. Indicate sequencing of work that requires water and describe plans for dealing with water from these operations. Show procedures for verifying that wet construction has dried sufficiently to permit installation of finish materials.
 3. Indicate methods to be used to avoid trapping water in finished work.
- B. Exposed Construction Phase: Before installation of weather barriers, when materials are subject to wetting and exposure and to airborne mold spores, protect as follows:
 1. Protect porous materials from water damage.
 2. Protect stored and installed material from flowing or standing water.
 3. Keep porous and organic materials from coming into prolonged contact with concrete.
 4. Remove standing water from decks.
 5. Keep deck openings covered or dammed.
- C. Partially Enclosed Construction Phase: After installation of weather barriers but before full enclosure and conditioning of building, when installed materials are still subject to infiltration of moisture and ambient mold spores, protect as follows:
 1. Do not load or install drywall or other porous materials or components, or items with high organic content, into partially enclosed building.
 2. Keep interior spaces reasonably clean and protected from water damage.
 3. Periodically collect and remove waste containing cellulose or other organic matter.
 4. Discard or replace water-damaged material.
 5. Do not install material that is wet.
 6. Discard, replace, or clean stored or installed material that begins to grow mold.
 7. Perform work in a sequence that allows any wet materials adequate time to dry before enclosing the material in drywall or other interior finishes.
- D. Controlled Construction Phase of Construction: After completing and sealing of the building enclosure but prior to the full operation of permanent HVAC systems, maintain as follows:
 1. Control moisture and humidity inside building by maintaining effective dry-in conditions.
 2. Use temporary heating system, or permanent HVAC system if allowed by Owner, to control humidity within ranges specified for installed and stored materials.

3. Comply with manufacturer's written instructions for temperature, relative humidity, and exposure to water limits.
 - a. Hygroscopic materials that may support mold growth, including wood and gypsum-based products, that become wet during the course of construction and remain wet for 48 hours are considered defective.
 - b. Measure moisture content of materials that have been exposed to moisture during construction operations or after installation. Record readings beginning at time of exposure and continuing daily for 48 hours. Identify materials containing moisture levels higher than allowed. Report findings in writing to Owner.
 - c. Remove materials that cannot be completely restored to their manufactured moisture level within 48 hours.

3.6 OPERATION, TERMINATION, AND REMOVAL

- A. Supervision: Enforce strict discipline in use of temporary facilities. To minimize waste and abuse, limit availability of temporary facilities to essential and intended uses.
- B. Maintenance: Maintain facilities in good operating condition until removal.
 1. Maintain operation of temporary enclosures, heating, cooling, humidity control, ventilation, and similar facilities on a 24-hour basis where required to achieve indicated results and to avoid possibility of damage.
- C. Temporary Facility Changeover: Do not change over from using temporary security and protection facilities to permanent facilities until Substantial Completion.
- D. Termination and Removal: Remove each temporary facility when need for its service has ended, when it has been replaced by authorized use of a permanent facility, or no later than Substantial Completion. Complete or, if necessary, restore permanent construction that may have been delayed because of interference with temporary facility. Repair damaged Work, clean exposed surfaces, and replace construction that cannot be satisfactorily repaired.
 1. Materials and facilities that constitute temporary facilities are property of Contractor. Owner reserves right to take possession of Project identification signs.
 2. Remove temporary roads and paved areas not intended for or acceptable for integration into permanent construction. Where area is intended for landscape development, remove soil and aggregate fill that do not comply with requirements for fill or subsoil. Remove materials contaminated with road oil, asphalt and other petrochemical compounds, and other substances that might impair growth of plant materials or lawns. Repair or replace street paving, curbs, and sidewalks at temporary entrances, as required by authorities having jurisdiction.
 3. At Substantial Completion, repair, renovate, and clean permanent facilities used during construction period. Comply with final cleaning requirements specified in Section 017700 "Closeout Procedures."

END OF SECTION 015000

SPECIAL PROVISION
SECTION 016000

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.
- B. Related Requirements:
 - 1. Section 012500 "Substitution Procedures" for requests for substitutions.
 - 2. Section 014200 "References" for applicable industry standards for products specified.

1.3 DEFINITIONS

- A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.
 - 1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature, that is current as of date of the Contract Documents.
 - 2. New Products: Items that have not previously been incorporated into another project or facility. Products salvaged or recycled from other projects are not considered new products.
- B. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents and proposed by Contractor.
- C. Basis-of-Design Product Specification: A specification in which a specific manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation, to establish the significant qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics for purposes of evaluating comparable products of additional manufacturers named in the specification.

1.4 ACTION SUBMITTALS

- A. Basis-of-Design Product Specification Submittal: Comply with requirements in Section 013300 "Submittal Procedures." Show compliance with requirements.

1.5 QUALITY ASSURANCE

- A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.
 - 1. Each contractor is responsible for providing products and construction methods compatible with products and construction methods of other contractors.
 - 2. If a dispute arises between contractors over concurrently selectable but incompatible products, Owner will determine which products shall be used.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store, and handle products using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.
- B. Delivery and Handling:
 - 1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
 - 2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
 - 3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
 - 4. Inspect products on delivery to determine compliance with the Contract Documents and to determine that products are undamaged and properly protected.
- C. Storage:
 - 1. Store products to allow for inspection and measurement of quantity or counting of units.
 - 2. Store materials in a manner that will not endanger Project structure.
 - 3. Store products that are subject to damage by the elements, under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation.
 - 4. Protect foam plastic from exposure to sunlight, except to extent necessary for period of installation and concealment.
 - 5. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
 - 6. Protect stored products from damage and liquids from freezing.

- D. During the construction process, meet or exceed the following minimum requirements to prevent the growth of mold and bacteria:
1. Keep building materials dry. Wood, porous insulation, paper, fabric, and similar absorptive materials shall be kept dry to prevent the growth of mold and bacteria. Cover these materials to prevent rain damage, and if resting on the ground, use spacers to allow air to circulate between the ground and the materials.
 2. Replace water-damaged materials, or dry within 24 hours, due to the possibility of mold and bacterial growth. Materials that are damp or wet for more than 24 hours shall be discarded if evidence of mold occurs.
 3. Immediately remove materials showing signs of mold and mildew, including materials with exposed moisture stains, from the site and properly dispose of them. Replace moldy materials with new, undamaged materials.
 4. Require that moisture sensitive materials be delivered dry and protected from the elements.
 5. Allow for time in the construction schedule for materials to dry before they are enclosed.

1.7 PRODUCT WARRANTIES

- A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.
1. Manufacturer's Warranty: Written warranty furnished by individual manufacturer for a particular product and specifically endorsed by manufacturer to Owner.
 2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner.
- B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.
1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
 2. Specified Form: When specified forms are included with the Specifications, prepare a written document using indicated form properly executed.
 3. See other Sections for specific content requirements and particular requirements for submitting special warranties.
- C. Submittal Time: Comply with requirements in Section 017700 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

- A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties not in conflict with requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Owner will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: Where products are specified by name and accompanied by the term "or equal" or "or approved equal" or "or approved substitute" or approved," comply with provisions in "Product Substitutions" Article to obtain approval for use of an unnamed product.

B. Product Selection Procedures:

1. Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Substitutions for Contractor's convenience will not be considered.
2. Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Substitutions for Contractor's convenience will not be considered.
3. Products:
 - a. Restricted List: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Substitutions for Contractor's convenience will be considered, unless otherwise indicated.
 - b. Non-restricted List: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed, or an unnamed product, that complies with requirements. Comply with requirements in Division 01 Section "Substitution Procedures" for consideration of an unnamed product.
4. Manufacturers:
 - a. Restricted List: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Substitutions for Contractor's convenience will be considered, unless otherwise indicated.
 - b. Non-restricted List: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed, or a product by an unnamed manufacturer, that complies with requirements. Comply with requirements in Division 01 Section "Substitution Procedures" for consideration of an unnamed manufacturer.
5. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers.

Drawings and Specifications indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in Division 01 Section "Substitution Procedures" for consideration of an unnamed product or manufacturer.

- C. Visual Matching Specification: Where Specifications require "match Owner's sample", provide a product that complies with requirements and matches Owner's sample. Owner's decision will be final on whether a proposed product matches.
 - 1. If no product available within specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.
- D. Visual Selection Specification: Where Specifications include the phrase "as selected by Owner from manufacturer's full range" or similar phrase, select a product that complies with requirements. Owner will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

PART 3 - EXECUTION (Not Used)

END OF SECTION 016000

SPECIAL PROVISION
SECTION 017300

EXECUTION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes general administrative and procedural requirements governing execution of the Work including, but not limited to, the following:
 - 1. Installation of the Work.
 - 2. Cutting and patching.
 - 3. Coordination of Owner-installed products.
 - 4. Progress cleaning.
 - 5. Starting and adjusting.
 - 6. Protection of installed construction.
- B. Related Requirements:
 - 1. Section 011000 "Summary" for limits on use of Project site.
 - 2. Section 013300 "Submittal Procedures" for submitting surveys.
 - 3. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, and final cleaning.
 - 4. Section 078413 "Penetration Firestopping" for patching penetrations in fire-rated construction.

1.3 DEFINITIONS

- A. Cutting: Removal of in-place construction necessary to permit installation or performance of other work.
- B. Patching: Fitting and repair work required to restore construction to original conditions after installation of other work.

1.4 QUALITY ASSURANCE

- A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.
 - 1. Structural Elements: When cutting and patching structural elements, notify Owner of locations and details of cutting and await directions from Owner before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection
 - 2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
 - 3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
 - 4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Owner's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.
- B. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. General: Comply with requirements specified in other Sections.
- B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.
 - 1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Owner for the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate

and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, and water-service piping; underground electrical services, and other utilities.
 2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.
- B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.
1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
 2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
 3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.
- C. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:
1. Description of the Work.
 2. List of detrimental conditions, including substrates.
 3. List of unacceptable installation tolerances.
 4. Recommended corrections.
- D. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

- A. Existing Utility Information: Furnish information to Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.
- B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.
- C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.
- D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents caused by differing field conditions outside the control

of Contractor, submit a request for information to Owner according to requirements in Section 013100 "Project Management and Coordination."

3.3 INSTALLATION

- A. General: Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.
 - 1. Make vertical work plumb and make horizontal work level.
 - 2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
 - 3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
- B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.
- C. Install products at the time and under conditions that will ensure the best possible results. Maintain conditions required for product performance until Substantial Completion.
- D. Conduct construction operations so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy.
- E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on site and placement in permanent locations.
- F. Tools and Equipment: Do not use tools or equipment that produce harmful noise levels.
- G. Templates: Obtain and distribute to the parties involved templates for work specified to be factory prepared and field installed. Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.
- H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions.
 - 1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Owner.
 - 2. Allow for building movement, including thermal expansion and contraction.
 - 3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.
- I. Joints: Make joints of uniform width. Where joint locations in exposed work are not indicated, arrange joints for the best visual effect. Fit exposed connections together to form hairline joints.

- J. Hazardous Materials: Use products, cleaners, and installation materials that are not considered hazardous.

3.4 CUTTING AND PATCHING

- A. Cutting and Patching, General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.
 - 1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.
- B. Temporary Support: Provide temporary support of work to be cut.
- C. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.
- D. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.
 - 1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
 - 2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
 - 3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
 - 4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
 - 5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
 - 6. Proceed with patching after construction operations requiring cutting are complete.
- E. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other work. Patch with durable seams that are as invisible as practicable. Provide materials and comply with installation requirements specified in other Sections, where applicable.
 - 1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
 - 2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will minimize evidence of patching and refinishing.
 - a. Clean piping, conduit, and similar features before applying paint or other finishing materials.

- b. Restore damaged pipe covering to its original condition.
- 3. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.
 - a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch. Provide additional coats until patch blends with adjacent surfaces.
- 4. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
- 5. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.
- F. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.5 OWNER-INSTALLED PRODUCTS (Not Used)

3.6 PROGRESS CLEANING

- A. General: Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.
 - 1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
 - 2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
 - 3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.
 - a. Use containers intended for holding waste materials of type to be stored.
 - 4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.
- B. Site: Maintain Project site free of waste materials and debris.
- C. Work Areas: Clean areas where work is in progress to the level of cleanliness necessary for proper execution of the Work.
 - 1. Remove liquid spills promptly.
 - 2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

- a. Clean interior spaces prior to the start of finish painting, and continue cleaning on an as-needed basis until painting is finished.
 - b. Schedule operations so that dust and other contaminants resulting from cleaning process will not fall on wet or newly coated surfaces.
 - 3. Remove materials and debris that create tripping hazards.
 - D. For general construction, each trade shall pick up the debris and rubbish, generated by that trade, and dispose of in dumpsters furnished by the General Contractor.
 - E. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.
 - F. Concealed Spaces: Remove dirt, debris and garbage from concealed spaces, including stud cavities before enclosing the space.
 - G. Exposed Surfaces in Finished Areas: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.
 - H. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 017419 "Construction Waste Management and Disposal."
 - I. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.
 - J. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.
 - K. Limiting Exposures: Supervise construction operations to assure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.
- 3.7 STARTING AND ADJUSTING
- A. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.
 - B. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.
 - C. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

- D. Manufacturer's Field Service: Comply with qualification requirements in Section 014000 "Quality Requirements."

3.8 PROTECTION OF INSTALLED CONSTRUCTION

- A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.
- B. Comply with manufacturer's written instructions for temperature and relative humidity.
- C. Protect resilient flooring against mars, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during the remainder of construction period. Use protection methods indicated or recommended in writing by flooring manufacturer.
 - 1. Cover products installed on floor surfaces with undyed, untreated building paper until inspection for Substantial Completion.
 - 2. Do not move heavy and sharp objects directly over floor surfaces. Place plywood or hardboard panels over flooring and under objects while they are being moved. Slide or roll objects over panels without moving panels.
- D. Protect roofing materials against cuts, marks, indentations, and other damage from construction operations and placement of equipment and fixtures during the remainder of construction period.
 - 1. Do not move heavy and sharp objects directly over roof surfaces. Place plywood or hardboard panels over roofing and under objects while they are being moved. Slide or roll objects over panels without moving panels.

END OF SECTION 017300

SPECIAL PROVISION
SECTION 017419

CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes administrative and procedural requirements for the following:
 - 1. Recycling nonhazardous construction waste.
 - 2. Disposing of nonhazardous construction waste.

1.3 DEFINITIONS

- A. Construction Waste: Building and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.
- B. Disposal: Removal off-site of demolition and construction waste and subsequent sale, recycling, reuse, or deposit in landfill or incinerator acceptable to authorities having jurisdiction.
- C. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.

1.4 PERFORMANCE REQUIREMENTS

- A. General: Recycle as much percent by weight as possible of total non-hazardous solid waste generated by the Work. Practice efficient waste management in the use of materials in the course of the Work. Use all reasonable means to divert construction and demolition waste from landfills and incinerators. Facilitate recycling and salvage of materials, including the following:
 - 1. Construction Waste:
 - a. Masonry and CMU.
 - b. Lumber.
 - c. Wood sheet materials.
 - d. Wood trim.

- e. Metals.
- f. Roofing.
- g. Insulation.
- h. Carpet and pad.
- i. Gypsum board.
- j. Piping.
- k. Electrical conduit.
- l. Packaging: Regardless of salvage/recycle goal indicated above, salvage or recycle 100 percent of the following uncontaminated packaging materials:
 - 1) Paper.
 - 2) Cardboard.
 - 3) Boxes.
 - 4) Plastic sheet and film.
 - 5) Polystyrene packaging.
 - 6) Wood crates.
 - 7) Plastic pails.

1.5 QUALITY ASSURANCE

- A. Regulatory Requirements: Comply with hauling and disposal regulations of authorities having jurisdiction.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 RECYCLING CONSTRUCTION WASTE, GENERAL

- A. General: Recycle paper and beverage containers used by on-site workers.
- B. Procedures: Separate recyclable waste from other waste materials, trash, and debris. Separate recyclable waste by type at Project site to the maximum extent practical.
 - 1. Provide appropriately marked containers or bins for controlling recyclable waste until they are removed from Project site. Include list of acceptable and unacceptable materials at each container and bin.
 - a. Inspect containers and bins for contamination and remove contaminated materials if found.
 - 2. Stockpile processed materials on-site without intermixing with other materials. Place, grade, and shape stockpiles to drain surface water. Cover to prevent windblown dust.
 - 3. Stockpile materials away from construction area. Do not store within drip line of remaining trees.
 - 4. Store components off the ground and protect from the weather.

5. Remove recyclable waste off Owner's property and transport to recycling receiver or processor.

3.2 RECYCLING CONSTRUCTION WASTE

A. Packaging:

1. Cardboard and Boxes: Break down packaging into flat sheets. Bundle and store in a dry location.
2. Polystyrene Packaging: Separate and bag materials.
3. Pallets: As much as possible, require deliveries using pallets to remove pallets from Project site. For pallets that remain on-site, break down pallets into component wood pieces and comply with requirements for recycling wood.
4. Crates: Break down crates into component wood pieces and comply with requirements for recycling wood.

B. Wood Materials:

1. Clean Cut-Offs of Lumber: Grind or chip into small pieces.
2. Clean Sawdust: Bag sawdust that does not contain painted or treated wood.

3.3 DISPOSAL OF WASTE

- #### A. General:
- Except for items or materials to be salvaged, recycled, or otherwise reused, remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.

1. Except as otherwise specified, do not allow waste materials that are to be disposed of accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

- #### B. Burning:
- Do not burn waste materials.

- #### C. Disposal:
- Transport waste materials off Owner's property and legally dispose of them.

END OF SECTION 017419

SPECIAL PROVISION
SECTION 017700

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for contract closeout, including, but not limited to, the following:
 - 1. Final Acceptance procedures.
 - 2. Warranties.
 - 3. Final cleaning.
 - 4. Repair of the Work.
- B. Related Requirements:
 - 1. Section 017300 "Execution" for progress cleaning of Project site.
 - 2. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.
 - 3. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
 - 4. Section 017900 "Demonstration and Training" for requirements for instructing Owner's personnel.

1.3 ACTION SUBMITTALS

- A. Product Data: For cleaning agents.
- B. Certified List of Incomplete Items: Final submittal at Final Acceptance.

1.4 CLOSEOUT SUBMITTALS

- A. Certificates of Release: From authorities having jurisdiction.
- B. Certificate of Insurance: For continuing coverage.
- C. Field Report: For pest control inspection.

1.5 MAINTENANCE MATERIAL SUBMITTALS

- A. Schedule of Maintenance Material Items: For maintenance material submittal items specified in other Sections.

1.6 FINAL ACCEPTANCE PROCEDURES

- A. Submittals Prior to Final Acceptance: Before requesting final inspection for determining final completion, complete the following:
 - 1. Submit a final Application for Payment according to Section 108 "Payment."
 - 2. Certified List of Incomplete Items: Submit certified copy of Owner's inspection list of items to be completed or corrected (punch list), endorsed and dated by Owner. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
 - 3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
- B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the work will be completed and ready for final inspection and tests. On receipt of request, Owner will either proceed with inspection or notify Contractor of unfulfilled requirements. Owner will prepare a final Certificate for Payment after inspection or will notify Contractor of construction that must be completed or corrected before certificate will be issued.
 - 1. Reinspection: Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.7 LIST OF INCOMPLETE ITEMS (PUNCH LIST)

- A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.
 - 1. Organize list of spaces in sequential order, starting with exterior areas first and proceeding from lowest floor to highest floor.
 - 2. Organize items applying to each space by major element, including categories for ceiling, individual walls, floors, equipment, and building systems.
 - 3. Include the following information at the top of each page:
 - a. Project name.
 - b. Date.
 - c. Name of Architect.
 - d. Name of Contractor.
 - e. Page number.
 - 4. Submit list of incomplete items in the following format:
 - a. PDF electronic file. Owner will return annotated file.

1.8 SUBMITTAL OF PROJECT WARRANTIES

- A. Time of Submittal: Submit written warranties on request of Owner for designated portions of the Work where commencement of warranties other than date of Substantial Completion is indicated, or when delay in submittal of warranties might limit Owner's rights under warranty.
 - 1. Unless indicated otherwise, all warranties shall commence on the date of Final Acceptance.
- B. Partial Occupancy: Submit properly executed warranties within 15 days of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.
- C. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.
 - 1. Bind warranties and bonds in heavy-duty, three-ring, vinyl-covered, loose-leaf binders, thickness as necessary to accommodate contents, and sized to receive 8-1/2-by-11-inch paper. Submit final warranties as a package for the entire project, assembled and identified as described below.
 - 2. Provide heavy paper dividers with plastic-covered tabs for each separate warranty. Mark tab to identify the product or installation. Provide a typed description of the product or installation, including the name of the product and the name, address, and telephone number of Installer.
 - 3. Identify each binder on the front and spine with the typed or printed title "WARRANTIES," Project name, and name of Contractor.
 - 4. Warranty Electronic File: Scan warranties and bonds and assemble complete warranty and bond submittal package into a single indexed electronic PDF file with links enabling navigation to each item. Provide bookmarked table of contents at beginning of document.
- D. Provide additional copies of each warranty to include in operation and maintenance manuals.
- E. Warranty Response Time: The Contract shall respond and begin to take necessary action within 7 days of receipt of written notification from the Owner. Response time for life safety items, and for building perimeter security shall be within 24 hours of receipt of written notification from the Owner.

PART 2 - PRODUCTS

2.1 MATERIALS

- A. Cleaning Agents: Use cleaning materials and agents recommended by manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

PART 3 - EXECUTION

3.1 FINAL CLEANING

- A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.
- B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.
 - 1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:
 - a. Clean Project site, yard, and grounds, in areas disturbed by construction activities, including landscape development areas, of rubbish, waste material, litter, and other foreign substances.
 - b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
 - c. Rake grounds that are neither planted nor paved to a smooth, even-textured surface.
 - d. Remove tools, construction equipment, machinery, and surplus material from Project site.
 - e. Remove snow and ice to provide safe access to building.
 - f. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
 - g. Remove debris and surface dust from limited access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
 - h. Sweep concrete floors broom clean in unoccupied spaces.
 - i. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
 - j. Resilient flooring shall be scrubbed and cleaned with cleaner recommended by the flooring manufacturer just prior to occupation by Owner. No-wax floors shall be cleaned and buffed in accordance with flooring manufacturer's requirements.
 - k. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces. Cleaning of windows shall be done just before Owner occupancy.
 - l. Remove labels that are not permanent.
 - m. Wipe surfaces of mechanical and electrical equipment, elevator equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
 - n. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
 - o. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.

- p. Clean ducts, blowers, and coils if units were operated without filters during construction or that display contamination with particulate matter on inspection.
 - 1) Clean HVAC system in compliance with NADCA Standard 1992-01.
Provide written report on completion of cleaning.
 - q. Clean light fixtures, lamps, globes, and reflectors to function with full efficiency.
 - r. Leave Project clean and ready for occupancy.
- C. Construction Waste Disposal: Comply with waste disposal requirements in Section 017419 "Construction Waste Management and Disposal."

3.2 REPAIR OF THE WORK

- A. Complete repair and restoration operations before requesting inspection for determination of Substantial Completion.
- B. Repair or remove and replace defective construction. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment. Where damaged or worn items cannot be repaired or restored, provide replacements. Remove and replace operating components that cannot be repaired. Restore damaged construction and permanent facilities used during construction to specified condition.
 - 1. Remove and replace chipped, scratched, and broken glass, reflective surfaces, and other damaged transparent materials.
 - 2. Touch up and otherwise repair and restore marred or exposed finishes and surfaces. Replace finishes and surfaces that already show evidence of repair or restoration.
 - a. Do not paint over "UL" and other required labels and identification, including mechanical and electrical nameplates. Remove paint applied to required labels and identification.
 - 3. Replace parts subject to operating conditions during construction that may impede operation or reduce longevity.
 - 4. Replace burned-out bulbs, bulbs noticeably dimmed by hours of use, and defective and noisy starters in fluorescent and mercury vapor fixtures to comply with requirements for new fixtures.

END OF SECTION 017700

SPECIAL PROVISION
SECTION 017823

OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:
 - 1. Operation and maintenance documentation directory.
 - 2. Emergency manuals.
 - 3. Operation manuals for systems, subsystems, and equipment.
 - 4. Product maintenance manuals.
 - 5. Systems and equipment maintenance manuals.
- B. Related Requirements:
 - 1. Section 013300 "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.

1.3 DEFINITIONS

- A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.
- B. Subsystem: A portion of a system with characteristics similar to a system.

1.4 CLOSEOUT SUBMITTALS

- A. Manual Content: Operations and maintenance manual content is specified in individual Specification Sections to be reviewed at the time of Section submittals. Submit reviewed manual content formatted and organized as required by this Section.
 - 1. Owner will comment on whether content of operations and maintenance submittals are acceptable.
 - 2. Where applicable, clarify and update reviewed manual content to correspond to revisions and field conditions.

- B. Format: Submit operations and maintenance manuals in the following format:
1. PDF electronic file. Assemble each manual into a composite electronically indexed file. Submit on digital media acceptable to Owner.
 - a. Name each indexed document file in composite electronic index with applicable item name. Include a complete electronically linked operation and maintenance directory.
 - b. Enable inserted reviewer comments on draft submittals.
 2. One paper copy. Include a complete operation and maintenance directory. Enclose title pages and directories in clear plastic sleeves. Owner will return two copies.
- C. Initial Manual Submittal: Submit draft copy of each manual at least 30 days before commencing demonstration and training. Owner will comment on whether general scope and content of manual are acceptable.
- D. Final Manual Submittal: Submit each manual in final form prior to requesting inspection for Substantial Completion and at least 15 days before commencing demonstration and training. Owner will return copy with comments.
1. Correct or revise each manual to comply with Owner's comments. Submit copies of each corrected manual within 15 days of receipt of Owner's comments and prior to commencing demonstration and training.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

- A. Directory: Prepare a single, comprehensive directory of emergency, operation, and maintenance data and materials, listing items and their location to facilitate ready access to desired information. Include a section in the directory for each of the following:
1. List of documents.
 2. List of systems.
 3. List of equipment.
 4. Subcontractor list.
 5. Warranties
 6. Table of contents.
- B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.
- C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.
- D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

- E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 REQUIREMENTS FOR EMERGENCY, OPERATION, AND MAINTENANCE MANUALS

- A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:
 - 1. Title page.
 - 2. Table of contents.
 - 3. Manual contents.
- B. Title Page: Include the following information:
 - 1. Subject matter included in manual.
 - 2. Name and address of Project.
 - 3. Name and address of Owner.
 - 4. Date of submittal.
 - 5. Name and contact information for Contractor and primary subcontractors.
 - 6. Name and contact information for Architect.
 - 7. Name and contact information for Commissioning Authority.
 - 8. Names and contact information for major consultants to the Architect that designed the systems contained in the manuals.
 - 9. Cross-reference to related systems in other operation and maintenance manuals.
- C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.
 - 1. If operation or maintenance documentation requires more than one volume to accommodate data, include comprehensive table of contents for all volumes in each volume of the set.
- D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.
- E. Manuals, Electronic Files: Submit manuals in the form of a multiple file composite electronic PDF file for each manual type required.
 - 1. Electronic Files: Use electronic files prepared by manufacturer where available. Where scanning of paper documents is required, configure scanned file for minimum readable file size.
 - 2. File Names and Bookmarks: Enable bookmarking of individual documents based on file names. Name document files to correspond to system, subsystem, and equipment names

used in manual directory and table of contents. Group documents for each system and subsystem into individual composite bookmarked files, then create composite manual, so that resulting bookmarks reflect the system, subsystem, and equipment names in a readily navigated file tree. Configure electronic manual to display bookmark panel on opening file.

F. Manuals, Paper Copy: Submit manuals in the form of hard copy, bound and labeled volumes.

1. Binders: Heavy-duty, three-ring, vinyl-covered, loose-leaf or post-type binders, in thickness necessary to accommodate contents, sized to hold 8-1/2-by-11-inch paper; with clear plastic sleeve on spine to hold label describing contents and with pockets inside covers to hold folded oversize sheets.
 - a. If two or more binders are necessary to accommodate data of a system, organize data in each binder into groupings by subsystem and related components. Cross-reference other binders if necessary to provide essential information for proper operation or maintenance of equipment or system.
 - b. Identify each binder on front and spine, with printed title "OPERATION AND MAINTENANCE MANUAL," Project title or name, and subject matter of contents, and indicate Specification Section number on bottom of spine. Indicate volume number for multiple-volume sets.
2. Dividers: Heavy-paper dividers with plastic-covered tabs for each section of the manual. Mark each tab to indicate contents. Include typed list of products and major components of equipment included in the section on each divider, cross-referenced to Specification Section number and title of Project Manual.
3. Protective Plastic Sleeves: Transparent plastic sleeves designed to enclose diagnostic software storage media for computerized electronic equipment.
4. Supplementary Text: Prepared on 8-1/2-by-11-inch white bond paper.
5. Drawings: Attach reinforced, punched binder tabs on drawings and bind with text.
 - a. If oversize drawings are necessary, fold drawings to same size as text pages and use as foldouts. Maximum size of drawings to be included in the binders shall not exceed 11-by-17-inch.
 - b. If drawings are too large to be used as foldouts, fold and place drawings in labeled envelopes and bind envelopes in rear of manual. At appropriate locations in manual, insert typewritten pages indicating drawing titles, descriptions of contents, and drawing locations.

2.3 EMERGENCY MANUALS

- A. Emergency operations and shutdown information that must be immediately available during emergency situations to protect life and property and to minimize disruptions to building occupants.
- B. Content: Organize manual into a separate section for each of the following:
 1. Type of emergency.
 2. Emergency instructions.

3. Emergency procedures.
- C. Type of Emergency: Where applicable for each type of emergency indicated below, include instructions and procedures for each system, subsystem, piece of equipment, and component:
1. Fire.
 2. Flood.
 3. Gas leak.
 4. Water leak.
 5. Power failure.
 6. Water outage.
 7. System, subsystem, or equipment failure.
 8. Chemical release or spill.
- D. Emergency Instructions: Describe and explain warnings, trouble indications, error messages, and similar codes and signals. Include responsibilities of Owner's operating personnel for notification of Installer, supplier, and manufacturer to maintain warranties.
- E. Emergency Procedures: Include the following, as applicable:
1. Instructions on stopping.
 2. Shutdown instructions for each type of emergency.
 3. Operating instructions for conditions outside normal operating limits.
 4. Required sequences for electric or electronic systems.
 5. Special operating instructions and procedures.

2.4 OPERATION MANUALS

- A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:
1. System, subsystem, and equipment descriptions. Use designations for systems and equipment indicated on Contract Documents.
 2. Performance and design criteria if Contractor has delegated design responsibility.
 3. Operating standards.
 4. Operating procedures.
 5. Operating logs.
 6. Wiring diagrams.
 7. Control diagrams.
 8. Piped system diagrams.
 9. Precautions against improper use.
 10. License requirements including inspection and renewal dates.
- B. Descriptions: Include the following:
1. Product name and model number. Use designations for products indicated on Contract Documents.
 2. Manufacturer's name.
 3. Equipment identification with serial number of each component.

4. Equipment function.
 5. Operating characteristics.
 6. Limiting conditions.
 7. Performance curves.
 8. Engineering data and tests.
 9. Complete nomenclature and number of replacement parts.
- C. Operating Procedures: Include the following, as applicable:
1. Startup procedures.
 2. Equipment or system break-in procedures.
 3. Routine and normal operating instructions.
 4. Regulation and control procedures.
 5. Instructions on stopping.
 6. Normal shutdown instructions.
 7. Seasonal and weekend operating instructions.
 8. Required sequences for electric or electronic systems.
 9. Special operating instructions and procedures.
- D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.
- E. Piped Systems: Diagram piping as installed, and identify color-coding where required for identification.

2.5 PRODUCT MAINTENANCE MANUALS

- A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.
- B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.
- C. Product Information: Include the following, as applicable:
1. Product name and model number.
 2. Manufacturer's name.
 3. Color, pattern, and texture.
 4. Material and chemical composition.
 5. Reordering information for specially manufactured products.
- D. Maintenance Procedures: Include manufacturer's written recommendations and the following:
1. Inspection procedures.
 2. Types of cleaning agents to be used and methods of cleaning.

3. List of cleaning agents and methods of cleaning detrimental to product.
 4. Schedule for routine cleaning and maintenance.
 5. Repair instructions.
- E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.
- F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
1. Include procedures to follow and required notifications for warranty claims.

2.6 SYSTEMS AND EQUIPMENT MAINTENANCE MANUALS

- A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.
- B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual and drawing or schedule designation or identifier where applicable.
- C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:
1. Standard maintenance instructions and bulletins.
 2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
 3. Identification and nomenclature of parts and components.
 4. List of items recommended to be stocked as spare parts.
- D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:
1. Test and inspection instructions.
 2. Troubleshooting guide.
 3. Precautions against improper maintenance.
 4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 5. Aligning, adjusting, and checking instructions.
 6. Demonstration and training video recording, if available.
- E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
 2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.
- F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.
- G. Maintenance Service Contracts: Include copies of maintenance agreements with name and telephone number of service agent.
- H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.
1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION

3.1 MANUAL PREPARATION

- A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals.
- B. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.
- C. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.
- D. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.
1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
 2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.
- E. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.
- F. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in record Drawings to ensure correct illustration of completed installation.
1. Do not use original project record documents as part of operation and maintenance manuals.
 2. Comply with requirements of newly prepared record Drawings in Section 017839 "Project Record Documents."
- G. Comply with Section 017700 "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 017823

SPECIAL PROVISION
SECTION 017839

PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for project record documents, including the following:
 - 1. Record Drawings.
 - 2. Record Specifications.
 - 3. Record Product Data.
 - 4. Miscellaneous record submittals.
 - 5. Directories.
- B. Related Requirements:
 - 1. Section 017300 "Execution" for final property survey.
 - 2. Section 017700 "Closeout Procedures" for general closeout procedures.
 - 3. Section 017823 "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 CLOSEOUT SUBMITTALS

- A. Submit all project record documents as one submittal package.
- B. Record Drawings: Comply with the following:
 - 1. Number of Copies: Submit one set of marked-up record prints.
- C. Record Specifications: Submit one paper copy of Project's Specifications, including addenda and contract modifications.
- D. Record Product Data: Submit annotated PDF electronic files and directories of each submittal.
 - 1. Where record Product Data are required as part of operation and maintenance manuals, submit duplicate marked-up Product Data as a component of manual.

- E. Miscellaneous Record Submittals: See other Specification Sections for miscellaneous record-keeping requirements and submittals in connection with various construction activities. Submit annotated PDF electronic files and directories of each submittal.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

- A. Record Prints: Maintain one set of marked-up paper copies of the Contract Drawings and Shop Drawings, incorporating new and revised drawings as modifications are issued.
 - 1. Preparation: Mark record prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to provide information for preparation of corresponding marked-up record prints.
 - a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
 - b. Accurately record information in an acceptable drawing technique.
 - c. Record data as soon as possible after obtaining it.
 - d. Record and check the markup before enclosing concealed installations.
 - e. Cross-reference record prints to corresponding archive photographic documentation.
 - 2. Content: Types of items requiring marking include, but are not limited to, the following:
 - a. Dimensional changes to Drawings.
 - b. Revisions to details shown on Drawings.
 - c. Depths of foundations below first floor.
 - d. Locations and depths of underground utilities.
 - e. Revisions to routing of piping and conduits.
 - f. Revisions to electrical circuitry.
 - g. Actual equipment locations.
 - h. Duct size and routing.
 - i. Locations of concealed internal utilities.
 - j. Changes made by Change Order or Construction Change Directive.
 - k. Changes made following Owner's written orders.
 - l. Details not on the original Contract Drawings.
 - m. Field records for variable and concealed conditions.
 - n. Record information on the Work that is shown only schematically.
 - 3. Mark the Contract Drawings and Shop Drawings completely and accurately. Use personnel proficient at recording graphic information in production of marked-up record prints.
 - 4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.
 - 5. Mark important additional information that was either shown schematically or omitted from original Drawings.

6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.
 7. Owner to receive all documents.
- B. Format: Identify and date each record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.
1. Record Prints: Organize record prints and newly prepared record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
 2. Identification: As follows:
 - a. Project name.
 - b. Date.
 - c. Designation "PROJECT RECORD DRAWINGS."
 - d. Name of Architect.
 - e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

- A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.
1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
 3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
 4. For each principal product, indicate whether record Product Data has been submitted in operation and maintenance manuals instead of submitted as record Product Data.
 5. Note related Change Orders, record Product Data, and record Drawings where applicable.
- B. Format: Submit record Specifications as paper copy.

2.3 RECORD PRODUCT DATA

- A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.
1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
 2. Include significant changes in the product delivered to Project site and changes in manufacturer's written instructions for installation.
 3. Note related Change Orders, record Specifications, and record Drawings where applicable.
- B. Format: Submit record Product Data as annotated PDF electronic file.

1. Include record Product Data directory organized by Specification Section number and title, electronically linked to each item of record Product Data.

2.4 DIRECTORIES

- A. Directories: Contractor/Subcontractor directory.
 1. Submit one hard copy and one copy on electronic media CD-R or USB storage device in PDF format.
- B. Directory: Name, address and telephone number for General Contractor, all major subcontractors, organized by specification section. Provide a separate list in alphabetical order.

2.5 MISCELLANEOUS RECORD SUBMITTALS

- A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.
- B. Format: Submit miscellaneous record submittals as PDF electronic file.
 1. Include miscellaneous record submittals directory organized by Specification Section number and title, electronically linked to each item of miscellaneous record submittals.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

- A. Recording: Maintain one copy of each submittal during the construction period for project record document purposes. Post changes and revisions to project record documents as they occur; do not wait until end of Project.
- B. Maintenance of Record Documents and Samples: Store record documents and Samples in the field office apart from the Contract Documents used for construction. Do not use project record documents for construction purposes. Maintain record documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to project record documents for Owner's reference during normal working hours.

END OF SECTION 017839

SPECIAL PROVISION
SECTION 017900

DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:
 - 1. Demonstration of operation of systems, subsystems, and equipment.
 - 2. Training in operation and maintenance of systems, subsystems, and equipment.

1.3 INFORMATIONAL SUBMITTALS

- A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.
 - 1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.
- B. Attendance Record: For each training module, submit list of participants and length of instruction time.
- C. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 QUALITY ASSURANCE

- A. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 014000 "Quality Requirements," experienced in operation and maintenance procedures and training.
- B. Pre-instruction Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:

1. Inspect and discuss locations and other facilities required for instruction.
2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
3. Review required content of instruction.
4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.5 COORDINATION

- A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.
- B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.
- C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit instruction program until operation and maintenance data has been reviewed and approved by Owner.

PART 2 - PRODUCTS

2.1 INSTRUCTION PROGRAM

- A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.
 1. Fire-protection systems, including fire alarm fire pumps and fire-extinguishing systems.
 2. Intrusion detection systems.
 3. Conveying systems, including elevators.
 4. Heat generation, including boilers pumps and water distribution piping.
 5. Refrigeration systems, including condensers pumps and distribution piping.
 6. HVAC systems, including air-handling equipment air distribution systems and terminal equipment and devices.
 7. HVAC instrumentation and controls.
 8. Electrical service and distribution, including transformers switchboards panelboards uninterruptible power supplies and motor controls.
 9. Packaged engine generators, including transfer switches.
 10. Lighting equipment and controls.
 11. Communication systems, including intercommunication clocks and programming voice and data and television equipment.
 12. Audio/Visual Equipment, including televisions, Smartboards, projectors, etc.
- B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:
 - a. System, subsystem, and equipment descriptions.
 - b. Performance and design criteria if Contractor is delegated design responsibility.
 - c. Operating standards.
 - d. Regulatory requirements.
 - e. Equipment function.
 - f. Operating characteristics.
 - g. Limiting conditions.
 - h. Performance curves.
2. Documentation: Review the following items in detail:
 - a. Emergency manuals.
 - b. Operations manuals.
 - c. Maintenance manuals.
 - d. Project record documents.
 - e. Identification systems.
 - f. Warranties and bonds.
 - g. Maintenance service agreements and similar continuing commitments.
3. Emergencies: Include the following, as applicable:
 - a. Instructions on meaning of warnings, trouble indications, and error messages.
 - b. Instructions on stopping.
 - c. Shutdown instructions for each type of emergency.
 - d. Operating instructions for conditions outside of normal operating limits.
 - e. Sequences for electric or electronic systems.
 - f. Special operating instructions and procedures.
4. Operations: Include the following, as applicable:
 - a. Startup procedures.
 - b. Equipment or system break-in procedures.
 - c. Routine and normal operating instructions.
 - d. Regulation and control procedures.
 - e. Control sequences.
 - f. Safety procedures.
 - g. Instructions on stopping.
 - h. Normal shutdown instructions.
 - i. Operating procedures for emergencies.
 - j. Operating procedures for system, subsystem, or equipment failure.
 - k. Seasonal and weekend operating instructions.
 - l. Required sequences for electric or electronic systems.
 - m. Special operating instructions and procedures.
5. Adjustments: Include the following:
 - a. Alignments.
 - b. Checking adjustments.

- c. Noise and vibration adjustments.
 - d. Economy and efficiency adjustments.
- 6. Troubleshooting: Include the following:
 - a. Diagnostic instructions.
 - b. Test and inspection procedures.
- 7. Maintenance: Include the following:
 - a. Inspection procedures.
 - b. Types of cleaning agents to be used and methods of cleaning.
 - c. List of cleaning agents and methods of cleaning detrimental to product.
 - d. Procedures for routine cleaning
 - e. Procedures for preventive maintenance.
 - f. Procedures for routine maintenance.
 - g. Instruction on use of special tools.
- 8. Repairs: Include the following:
 - a. Diagnosis instructions.
 - b. Repair instructions.
 - c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
 - d. Instructions for identifying parts and components.
 - e. Review of spare parts needed for operation and maintenance.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 017823 "Operation and Maintenance Data."
- B. Set up instructional equipment at instruction location.

3.2 INSTRUCTION

- A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.
- B. Engage qualified instructors to instruct Owner's personnel to adjust, operate, and maintain systems, subsystems, and equipment not part of a system.

1. Owner will furnish an instructor to describe basis of system design, operational requirements, criteria, and regulatory requirements.
 2. Owner will furnish an instructor to describe Owner's operational philosophy.
 3. Owner will furnish Contractor with names and positions of participants.
- C. Scheduling: Provide instruction at mutually agreed on times. For equipment that requires seasonal operation, provide similar instruction at start of each season.
1. Schedule training with Owner with at least seven days' advance notice.
- D. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.
- E. Evaluation: At conclusion of each training module, assess and document each participant's mastery of module by use of an oral, a written or a demonstration performance-based test.
- F. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

3.3 DEMONSTRATION AND TRAINING SCHEDULE

- A. Demonstration of equipment includes, but is not limited to, the following:
1. Door access control.
 2. Audio / visual equipment
 3. Cameras and monitoring
- B. Demonstration and training with video recording of equipment includes, but is not limited to, the following:
1. HVAC equipment and systems.
 2. Electrical equipment and systems.
 3. Audio/visual equipment

END OF SECTION 017900

SPECIAL PROVISION
SECTION 033000

CAST-IN-PLACE CONCRETE

PART 1 – GENERAL

1.1 Summary

- A. This work shall consist of furnishing and constructing all cast-in-place Portland Cement Concrete as shown on the contract drawings and as required to complete the work. This work include all steel reinforcement, form work, anchor bolts, sleeves and any other accessories necessary to complete the work.

1.2 References

- A. All work shall comply with the applicable provisions of the following codes:
 - 1. American Concrete Institute ACI-318-08 “Building Code Requirements for Structural Concrete and Commentary”.
 - 2. American Concrete Institute ACI-301-10 “Specifications for Structural Concrete”.
 - 3. Concrete-Reinforcing Steel Institute CRSI Handbook, 10th Edition.
 - 4. ASTM C94 Standard Specification for Ready-Mixed Concrete.

1.3 Submittals

- A. At least 15 calendar days prior to the first placement, a concrete mix design shall be submitted by the contractor to the Department for approval. No concrete shall be placed on the project until the concrete mix design has been approved by the Department. The mix design submitted by the Contractor to the Department shall include the following information:
 - 1. Description of individual coarse aggregate stockpiles, original source, bulk specific gravity, absorption and gradation. A combined coarse aggregate blended gradation shall be provided.
 - 2. Description of fine aggregate, original source, bulk specific gravity, absorption, colorimetric, gradation, and Fineness Modulus (F.M.).
 - 3. Description and amount of cement.
 - 4. Target water-cement ratio.
 - 5. Target water content by volume.
 - 6. Target strength.
 - 7. Target air content, slump and concrete temperature.
 - 8. Target concrete unit weight.
 - 9. Type and dosages of air entraining and chemical admixtures.

- B. Approval by the Department will be contingent upon the ability of the mix design proportions to produce the concrete strength requirement and other factors that may affect durability.
- C. The Contractor shall provide the Department with at least two copies of shop drawings for all reinforcing steel and other accessories to be cast-in-place. Shop drawings shall be submitted at least 15 calendar days in advance of concrete placement and shall be reviewed by the Department prior to placement.

1.4 Testing

- A. Concrete acceptance testing will be in conformance with MDOT Specification 502.041. The Department will determine the acceptability of the concrete through a quality assurance program. Quality assurance tests will include compressive strength and air content. Concrete sampling for quality assurance tests will be taken at discharge point, with pumped concrete sampling taken at the discharge end of the pump line.
- B. Compressive strength tests will be completed by the Department in accordance with AASHTO T22 at 28 days, except that no slump will be taken. The test average of two concrete cylinders will determine the compressive strength.
- C. Testing for entrained air in concrete, at the rate of one test per subplot, shall be in accordance with AASHTO T152.
- D. Concrete not meeting the standards implied in these specifications or as indicated on the Drawings shall be removed and replaced by the Contractor and no cost to the Department.

1.5 Quality Assurance

- A. Manufacturer Qualifications: A firm experienced in manufacturing ready-mixed concrete products and that complies with ASTM C 94/C 94M requirements for production facilities and equipment. Measuring and batching of materials shall be performed at a Department approved batching plant.
- B. Determination of the concrete cover over reinforcing steel for structural concrete shall be made prior to concrete being placed in the forms. Bar supports, chairs, slab bolsters, and side form spacers shall meet the requirements of CRSI Chapter 3, Section 2.5 Class 1, Section 2.6 Class 1A or Section 4. All supports shall meet the requirements for type and spacing as stated in the CRSI Manual of Standard Practice, Chapter 3. Concrete will not be placed until the placing of the reinforcing steel and supports have been approved by the Department. If the Contractor fails to secure Department approval prior to placement, the Contractor's failure shall be cause for removal and replacement at the Contractor's expense. The Contractor shall notify the Department at least 48 hours prior to the placement, when reinforcing steel will be ready for checking. Sufficient time must be allowed for the checking process and any needed repairs.

PART 2 – PRODUCTS

2.1 Concrete

- A. Materials shall meet the requirements specified in the following sections of Division 700 Materials of the “State of Maine, Department of Transportation, Standard Specifications, March 2020”
- | | |
|---|----------|
| 1. Portland Cement and PortlandPozzolan Cement | 701.01 |
| 2. Water | 701.02 |
| 3. Air Entraining Chemical Admixtures | 701.03 |
| 4. Water Reducing Chemical Admixtures | 701.04 |
| 5. High Range, Water Reducing, Chemical Admixture | 701.0401 |
| 6. Set Retarding Chemical Admixtures | 701.05 |
| 7. Curing Materials | 701.06 |
| 8. Waterstops | 701.07 |
| 9. Smoothed Surface Asphalt Roll Roofing (Formerly Heavy Roofing Felt). | 701.08 |
| 10. Fly Ash | 701.10 |
| 11. Calcium Nitrate Solution, Chemical Admixture | 701.11 |
| 12. Silica Fume | 701.12 |
| 13. Ground Granulated Blast Furnace Slag | 701.13 |
| 14. Fine Aggregate for Concrete | 703.01 |
| 15. Coarse Aggregate for Concrete | 703.02 |
| 16. Alkali Silica Reactive Aggregates | 703.0201 |
| 17. Preformed Expansion Joint Filler | 705.01 |
- B. Cement
1. Cement shall be Portland Cement conforming to ASTM C-150 for Type I, II or III as specified.
- C. Aggregates
1. Concrete aggregate shall conform to ASTM Specification C-33. All aggregates shall be free from frozen materials and other impurities.
 2. Fine aggregates shall be clean sand free from clay, loam and other deleterious substances.
 3. Coarse aggregate shall be durable, clean, crushed stone or gravel, free from clay, loam and other deleterious substances.
- D. Water
1. Water shall be clean and potable containing no deleterious impurities which may be harmful to concrete or accessories.
- E. Admixtures
1. Prohibited admixture: Calcium chloride, thiocyanates or admixture containing more than 0.05% chloride ions are not permitted.
 2. All admixtures products shall be listed on the Maine DOT Qualified Products List. (<http://www.maine.gov/mdot/research/products>).

3. Certification: Written conformance to the above mentioned requirements and the chloride ion content of the admixture will be required from the admixture manufacturer prior to mix design review by the Department.

2.2 Steel

- A. Reinforcing steel shall conform to ASTM A-615 and be of an approved manufacturer. All bars shall be new, Grade 60 and shall be at the sizes shown on the drawings.
- B. All reinforcing steel shall meet the requirements of Reinforcing Steel, Section 709.01 of the “State of Maine, Department of Transportation, Standard Specifications, March 2020”.
- C. Steel accessories shall be at the sizes and types as shown on the Drawings unless otherwise specified and shall include all spaces, chairs, ties and other devices for properly spacing, supporting and fastening reinforcement in place. Anchor bolts shall be galvanized F1554, Grade 36 or better and of the sizes and types shown on the Drawings. All anchors and fasteners shall be hot dip galvanized per ASTM A123/A153 as applicable. Verify location of anchor bolts to verify they do not interfere with stud layout or other related work prior to casting concrete. Additional angles and other steel accessories shall be hot dip galvanized.
- D. All reinforcing steel shall be epoxy coated.

2.3 Accessories

- A. Non-shrink Grout shall be listed on the Maine DOT Qualified Products List (<http://www.maine.gov/mdot/research/products>).

2.4 Joint Sealants

- A. Joint filler shall be listed on the Maine DOT Qualified Products List (<http://www.maine.gov/mdot/research/products>).

PART 3 – EXECUTION

3.1 Concrete Proportioning

- A. Concrete shall conform to the following requirements

Use	Min. Strength 28 Day- psi	Max. Size Coarse Agg	% Air (1%)	Min-Max Slump	Min Chem. Fac.	Max W/C
Footing, Walls	4000	3/4"	5-7.5*	2-4**	611 #/CY	0.45

*Target Air is 6% with -1% ; +1.5% Range

**Min-Max slump is before the addition of water reducing admixtures.

3.2 Formwork

- A. All construction form work shall be of sufficient strength and construction to safely withstand the loads imposed, conforming to ACI 347. Forms shall be suitably tied and/or bolted together to maintain the specified dimensions. 3/4-inch chamfer strips shall be placed at all exposed corners unless otherwise specified.
- B. Materials – Forms shall be smooth, treated plywood or steel. Plywood forms shall be coated with form oil and steel forms shall be coated with water or other approved substances to facilitate removal. Only non-staining substances shall be used.
- C. All foreign matter within the forms shall be removed before depositing concrete in them.
- D. All forms shall be inspected and approved by the Department prior to placing any concrete within them.
- E. Build into the forms all collars or sleeves required for piping and wiring, and any anchors and inserts as shown on the Drawings.
- F. Forms shall be left in place until the concrete has developed 80 percent of the design strength, and proven by a break of two cylinders. The formwork may be removed 48 hours after the completion of the concrete placement with the approval of the Department and when the following conditions are met:
 1. Immediately after the forms are removed, defects in the concrete surface shall be repaired in accordance with section 502.13 of the “State of Maine, Department of Transportation, Standard Specifications, March 2020” and the repaired area is thoroughly dampened with water. The surfaces of exposed concrete shall be cured for the remainder of the 7-day curing period by the application of a product listed on the Maine Department of Transportation Prequalified list of curing compounds. The curing compound shall be applied continuously by an approved pressure spraying or distributing equipment at a rate necessary to obtain an even, continuous membrane, meeting the manufacturer’s recommendation but at a rate of not less than 0.2L/m² [1 gal/200ft²] of surface. Other methods of curing concrete may be used with the prior approval of the Department.
 2. Forms and false work, including blocks and bracing, shall not be removed without the consent of the Department. The Department’s consent shall not relieve the Contractor of responsibility for the safety of the work. In no case

shall any portion of the wood forms be left in the concrete. As the forms are removed, all projecting metal devices that have been used for holding the forms in place shall be removed in accordance with Section 502.10 and the holes shall be filled as required in Section 502.13 of the “State of Maine, Department of Transportation, Standard Specifications, March 2020”.

G. Forms shall be removed so as not to damage the concrete.

3.3 Placing Concrete

- A. Placing of all concrete shall be done in accordance with Section 502.10 of the “State of Maine, Department of Transportation, Standard Specifications, March 2020”
- B. All concrete shall be placed before it has taken its initial set, in any case, as specified in Section 502.10. Concrete shall be placed in horizontal layers in such a manner as to avoid separation and segregation. A sufficient number of workers for the proper handling, tamping and operation of vibrators shall be provided to compact each layer before the succeeding layer is placed and to prevent the formation of cold joints between layers. Care shall be taken to prevent mortar from spattering on structural steel, reinforcing steel and forms. Any concrete or mortar that becomes dried on structural steel, reinforcing steel or forms shall be thoroughly cleaned off before the final covering with concrete. Following the placing of the concrete, all exposed surfaces shall be thoroughly cleaned as required, with care not to injure any surfaces.
- C. Concrete in any section of a structure shall be placed in approximately horizontal layers of such thickness that the entire surface shall be covered by a succeeding layer before the underlying layer has taken its initial set. Layers shall not exceed 18in in thickness and shall be compacted to become an integral part of the layer below. Should the placement be unavoidably delayed long enough to allow the underlying layer to take initial set or produce a so-called “cold joint”, the following steps shall be taken:
 - 1. An incomplete horizontal layer shall be bulk-headed off to produce a vertical joint.
 - 2. Horizontal joints shall be treated as required in Section 502.11 of the “State of Maine, Department of Transportation, Standard Specifications, March 2020”
 - 3. Portland cement concreted with a high range, water reducing admixture shall not be placed when the concrete mix temperature is below 5°C[40°F] or above 29°C[85°F].
 - 4. Fresh concrete, threatened with rain damage shall be protected by approved means. Sufficient material for covering the work expected to be done in one day shall be on hand at all times for emergency use. The covering shall be supported above the surface of the concrete.

- D. Transit Mix – Concrete mixed in transit mixers shall be placed within 90 minutes of addition of water at the plant. Delivery tickets shall state the time of water addition or departure from the plant if this is within 10 minutes. If the concrete cannot be placed within the specified time limitations, the Department may require that all cement be added at the job site. No additional water shall be added without consulting the Department. Any additional water added to the concrete on the site is the Contractor's sole responsibility and risk. The contractor shall provide a Certificate of Compliance for each truckload of concrete to the Department at the time of the load placement. The Certificate of Compliance shall be a form acceptable to the Department and shall include the following:
1. Contract Name & Number
 2. Facility/Building Name
 3. Manufacturing Plant (Batching Facility)
 4. Name of Contractor (Prime Contractor)
 5. Date
 6. Time Batched/Time Discharged
 7. Truck No.
 8. Quantity (Quantity Batched this Load)
 9. Type of concrete by Class and Producer Design Mix No.
 10. Cement Brand or Type, and Shipment Certification No.
 11. Temperature of Concrete at Discharge
 12. Target Weights per cubic yard and Actual Batched Weights for:
 - Cement
 - Coarse Concrete Aggregate
 - Fine Concrete Aggregate
 - Water (including free moisture in aggregates and water added at the project)
 - Admixtures Brand and Quantity (fluid ounces/cubic yard)
 13. Air Entraining Admixture
 14. Water Reducing Admixture
 15. Other admixtures
 16. Placement Location
- E. Vibration
1. Power vibrators shall be provided to thoroughly consolidate and compact the concrete. Vibrators shall not be used to push or move concrete laterally in forms. Excessive vibration will not be permitted. A minimum of two power vibrators shall be on the site when pouring the concrete.
 2. Vibrators shall be an approved type, with a frequency of 5,000 to 10,000 cycles per minute and shall be visibly capable of properly consolidating the designed mixture.
 3. Sufficient vibrators shall be used to consolidate the incoming concrete within 5 minutes after placing.

3.4 Protection of Concrete

- A. All concrete shall be placed/protected in accordance with Section 502.08 Cold Weather Concrete of the “State of Maine, Department of Transportation, Standard Specifications, March 2020”
- B. Fresh concrete shall be protected from rain, cold and excessive temperature. Concrete shall be placed at temperatures between 40°F and 90°F. When outside air temperatures are below 40°F, materials shall be heated and maintained above 50°F for at least 5 days after placement.
- C. All concrete surfaces, if not protected by forms, shall be kept thoroughly wet either by sprinkling or by the use of wet burlap, cotton mats or other suitable fabric until the end of curing period. Polyethylene sheets shall not be placed directly on the concrete, but may be placed over the fabric cover to prevent drying except as provided in 3.2 Formwork, Section F.

3.5 Finishing

- A. Exposed Concrete
 - 1. After the removal of forms, remove all form ties to at least 1 inch below surfaces. Remove all loose and honeycombed concrete, fins and other surface irregularities.
 - 2. Concrete patching – After cleaning out all holes, honeycombs and other areas to be patched, moisten surface and apply non-shrink grout or a mixture of one part Portland Cement and 3 parts sand, taking care to match the concrete.
 - 3. All concrete finished surfaces should present a smooth, even appearance of uniform color.
- B. Unexposed Concrete
 - 1. All unexposed concrete shall have tie holes, honeycombs and other holes filled with patching mortar as above. Fins and other irregularities shall be removed so as to present a uniform surface.
 - 2. Unexposed concrete will not require a rubbed finish after patching.
- C. Penetrations – All wall or floor penetrations by pipes, conduit and other inserts shall be sealed with non-shrink grout around entire penetration to provide a watertight finish.

3.6 All concrete mixes must be batched and designed in accordance with this specification and the approved design.

END OF SECTION

SPECIAL PROVISION
SECTION 061000

ROUGH CARPENTRY

PART 1 – GENERAL

1.1 Summary

- A. This work consists of all labor, materials and equipment necessary to complete the work as shown on the Drawings and as specified herein.

1.2 References

- A. International Building Code, Latest Edition.

1.3 Workmanship

- A. Only experienced personnel shall be engaged in this work.

1.4 Delivery, Storage and Handling

- A. Deliver the materials to the job site and store in a safe area, out of the way of traffic, shored up off the ground surface and covered to protect from weather.

PART 2 – PRODUCTS

2.1 Dimension Lumber

- A. Dimension lumber shall be Spruce-Pine-Fir (SPF) or other wood approved by the Department and shall comply with grading requirements of the Northeastern Lumber Manufacturers Association for Common, Number 2 or better, and shall bear the grade stamp.
 - B. When specified on the Plans or in part 4, stress grade structural lumber shall be provided. Stress grade lumber shall bear appropriate stamp for the specified grade and species.
- C. Wood for pressure treating and special installation shall be southern yellow pine meeting the requirements of the Southern Pine Inspection Bureau (SPIB) for Number 2 or better.
- D. All lumber shall not exceed 19% moisture content.

2.2 Zip Sheathing

- A. Oriented Strand Board Wall Sheathing: With integral water-resistive barrier, Exposure 1 sheathing.
 - 1. Basis-of-Design Product: Subject to compliance with requirements, provide Huber Engineered Woods LLC; ZIP System Wall Sheathing.

2. Span Rating and Performance Category: Not less than 32/16; ½ Performance Category
3. Edge Profile: Self-spacing profile.
4. Provide fastening guide on top panel surface with pre-spaced fastening symbols for 16-inches and 24-inches on centers spacings.
5. Performance Standard: DOC PS2-10 and ICC-ES ESR-1474.
6. Factory laminated integral water-resistive barrier facer.
7. Perm Rating of Integral Water-Resistive Barrier: 12-16 perms.
8. Assembly maximum air leakage of 0.0072 cfm/sq. ft. infiltration and 0.0023 cfm/ sq. ft. exfiltration at a pressure differential of 1.57 psf.
9. Exposure Time: Designed to resist weather exposure for 180 days.

B. Oriented Strand Board Roof Sheathing: With integral water-resistive barrier, Exposure 1 sheathing.

1. Basis-of-Design Product: Subject to compliance with requirements, provide Huber Engineered Woods LLC; ZIP System Roof Sheathing.
2. Span Rating and Performance Category: Not less than 40/20; 5/8 Performance Category
3. Edge Profile: Tongue and groove
4. Provide fastening guide on top panel surface with pre-spaced fastening symbols for 16-inches and 24-inches on center spacings.
5. Performance Standard: DOC PS2 and ICC-ES ESR-1473.
6. Factory laminated integral roofing underlayment facer.
7. Exposure Time: Designed to resist weather exposure for 180 days.

C. Fasteners

1. Provide fasteners of size and type that comply with requirements specified in this article by the authority having jurisdiction, International Building Code, Wood Frame Construction Manual, and National Design Specification.

D. Self Adhering and Flashing Tape

1. Basis-of-Design Product: Subject to compliance with requirements provide Huber Engineered Woods; ZIP System Seam and Flashing Tape.
2. Thickness: 0.012 inch.
3. Width: 6 inch at all roof valley areas and corners, 3.75 inch else
4. Code Compliance: Comply with requirements of authorities having jurisdiction and ICC Evaluation Service, Inc. "AC148 - Acceptance Criteria for Flexible Flashing Materials."
5. International Code Council (ICC), ICC-ES ESR2227 (ZIP System Tape).

2.3 Accessories

- A. Nails shall be new, galvanized as appropriate, common nails of appropriate lengths and sizes to adequately join the wood. Use galvanized where exposed to weather or pressure treated lumber or where shown on the Drawings.
- B. Joist hangers, framing anchors shall be 18-gauge, galvanized steel such as manufactured by Kant Sag, Simpson, or approved equivalent.

- C. Special Nails shall be used where shown on the Drawings or as recommended by manufacturer.
- D. Glue shall be an all purpose subfloor and construction adhesive, suitable for interior and exterior use, as manufactured by DAP, GE, Ohio Sealants, of approved equivalents.

2.4 Pressure Treated Lumber (PT)

- A. Lumber or plywood in contact with ground or fresh water shall be treated in accordance with AWPA Standards C2 and LP-22 and shall be rated 0.60 retention.
- B. Lumber in direct contact with concrete, masonry, or steel, not in contact with soil or fresh water shall be treated in accordance with AWPA Standards C2 and LP-2 and shall be rated 0.40 retention.
- C. Pressure treatment shall be water borne chromate copper arsenate (ACQ). D. Wood shall be dried after treatment.

2.5 Laminated Veneer Lumber (LVL)

- A. Available Manufacturers: Subject to compliance with requirements, manufacturers offering products that may be incorporated include, but are not limited to, the following:
 - 1. Boise Cascade Corporation
 - 2. Georgia Pacific
 - 3. Trus Joist MacMillian
 - 4. Weyerhaeuser Company
- B. Extreme Fiber Stress in Bending = 3,100 psi
- C. Modulus of Elasticity = 2,000,000 psi

PART 3 – EXECUTION

3.1 Preparation

- A. Carefully select individual lumber pieces so that knots and obvious defects will not interfere with placing bolts or proper nailing.
- B. Cut out and discard defects which render a piece unable to serve its intended function.
- C. Lumber will be rejected by the Department if it is excessively warped, twisted, bowed, mildewed or molded, as well as if it is improperly installed.

3.2 Erection

- A. All framing work shall produce joints which are tight, true, and well nailed with members assembled in accordance with the Drawings and with pertinent codes and regulations.
- B. All framing and fastening shall equal or exceed HUD Minimum Property Standards, Manual of Accepted Practices and the requirements of the IBC.
- C. Do not shim any framing member.

- D. Install horizontal and sloped members with crown up.
- E. Do no notch, cut or bore members for pipes, ducts, conduits, or for any other reason, except as shown on the Drawings and as approved the Department.
- F. Bearing surfaces on which structural members rest shall provide a full, even support.
- G. Joists, rafters and similar members shall be fastened with at least two (2) galvanized steel hangers or anchors and nailed completely.
- H. Install solid block bridging at midpoint of joists or as shown on the Drawings.
- I. Provide all shims, blocking and bracing as shown on the Drawings and as approved by the Department to complete the work.
- J. In addition to normal framing operations, install wood blocking or backing required to support the work of other trades.

3.3 Zip Sheathing

- A. Unless otherwise specified or approved by the Department, install sheathing with the face grain perpendicular to framing and center joints over supports. Leave 1/8-inch gap where adjacent plywood panels meet.
- B. Stagger plywood joints so that all joints do not lie on the same support. Nail as shown in the recommended fastening schedule in this Section.
- C. Apply Zip System proprietary seam tape to joints between sheathing panels

3.4 Nailing

- A. Use galvanized nails except as otherwise indicated. Make tight connections between members. Countersink nail heads on exposed carpentry work and fill holes.
- B. Install fasteners without splitting wood; pre-drill as required.
- C. All nailing shall comply with the IBS, Recommended Fastening Schedule (found in table 2304.9.1), unless special requirements are shown on the Drawings.

3.5 Concrete Bearing

- A. All wood which bears against concrete, earth, steel or masonry shall be pressure treated as specified on the Drawings or as approved by the Department.

END OF SECTION 061000

SPECIAL PROVISION
SECTION 061053

MISCELLANEOUS ROUGH CARPENTRY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Wood blocking and nailers.
 - 2. Plywood backing panels.

1.3 DEFINITIONS

- A. Dimension Lumber: Lumber of 2 inches nominal or greater but less than 5 inches nominal in least dimension.

1.4 INFORMATIONAL SUBMITTALS

- A. Evaluation Reports: For the following, from ICC-ES:
 - 1. Preservative-treated wood.
 - 2. Power-driven fasteners.
 - 3. Powder-actuated fasteners.
 - 4. Expansion anchors.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Stack lumber flat with spacers beneath and between each bundle to provide air circulation. Protect lumber from weather by covering with waterproof sheeting, securely anchored. Provide for air circulation around stacks and under coverings.

PART 2 - PRODUCTS

2.1 WOOD PRODUCTS, GENERAL

- A. Lumber: DOC PS 20 and applicable rules of grading agencies indicated. If no grading agency is indicated, provide lumber that complies with the applicable rules of any rules-writing agency certified by the ALSC Board of Review. Provide lumber graded by an agency certified by the ALSC Board of Review to inspect and grade lumber under the rules indicated.
 - 1. Factory mark each piece of lumber with grade stamp of grading agency.
 - 2. Provide dressed lumber, S4S, unless otherwise indicated.
- B. Maximum Moisture Content of Lumber: 15 percent for 2-inch nominal thickness or less, 19 percent for more than 2-inch nominal thickness unless otherwise indicated.

2.2 WOOD-PRESERVATIVE-TREATED MATERIALS

- A. Preservative Treatment by Pressure Process: AWP A U1; Use Category UC2.
 - 1. Preservative Chemicals: Acceptable to authorities having jurisdiction and containing no arsenic or chromium.
- B. Kiln-dry lumber after treatment to a maximum moisture content of 19 percent. Do not use material that is warped or does not comply with requirements for untreated material.
- C. Mark lumber with treatment quality mark of an inspection agency approved by the ALSC Board of Review.
- D. Application: Treat items indicated on Drawings, and the following:
 - 1. Wood cants, nailers, curbs, equipment support bases, blocking, stripping, and similar members in connection with roofing, flashing, vapor barriers, and waterproofing.
 - 2. Wood sills, sleepers, blocking, furring, stripping, and similar concealed members in contact with masonry or concrete.

2.3 MISCELLANEOUS LUMBER

- A. General: Provide miscellaneous lumber indicated and lumber for support or attachment of other construction, including the following:
 - 1. Blocking.
 - 2. Nailers.
- B. For items of dimension lumber size, provide Standard, Stud, or No. 3 grade lumber of any species.
 - 1. Hem-fir (north); NLGA.

2. Mixed southern pine; SPIB.
3. Spruce-pine-fir; NLGA.
4. Hem-fir; WCLIB or WWP.
5. Spruce-pine-fir (south); NeLMA, WCLIB, or WWP.
6. Western woods; WCLIB or WWP.
7. Northern species; NLGA.
8. Eastern softwoods; NeLMA.

- C. For concealed boards, provide lumber with 15 percent maximum moisture content.
- D. For blocking not used for attachment of other construction, Utility, Stud, or No. 3 grade lumber of any species may be used provided that it is cut and selected to eliminate defects that will interfere with its attachment and purpose.
- E. For blocking and nailers used for attachment of other construction, select and cut lumber to eliminate knots and other defects that will interfere with attachment of other work.
- F. For furring strips for installing plywood or hardboard paneling, select boards with no knots capable of producing bent-over nails and damage to paneling.

2.4 PLYWOOD BACKING PANELS

- A. Equipment Backing Panels: DOC PS 1, Exterior, AC, in thickness indicated or, if not indicated, not less than 3/4-inch nominal thickness.

2.5 FASTENERS

- A. General: Provide fasteners of size and type indicated that comply with requirements specified in this article for material and manufacture.
 1. Where carpentry is exposed to weather, in ground contact, pressure-preservative treated, or in area of high relative humidity, provide fasteners with hot-dip zinc coating complying with ASTM A 153/A 153M.
- B. Nails, Brads, and Staples: ASTM F 1667.
- C. Power-Driven Fasteners: NESNER-272.
- D. Wood Screws: ASME B18.6.1.
- E. Screws for Fastening to Metal Framing: ASTM C 1002, length as recommended by screw manufacturer for material being fastened.
- F. Lag Bolts: ASME B18.2.1.
- G. Bolts: Steel bolts complying with ASTM A 307, Grade A; with ASTM A 563 hex nuts and, where indicated, flat washers.

- H. Expansion Anchors: Anchor bolt and sleeve assembly of material indicated below with capability to sustain, without failure, a load equal to 6 times the load imposed when installed in unit masonry assemblies and equal to 4 times the load imposed when installed in concrete as determined by testing per ASTM E 488 conducted by a qualified independent testing and inspecting agency.
 - 1. Material: Carbon-steel components, zinc plated to comply with ASTM B 633, Class Fe/Zn 5.
 - 2. Material: Stainless steel with bolts and nuts complying with ASTM F 593 and ASTM F 594, Alloy Group 1 or 2.

2.6 MISCELLANEOUS MATERIALS

- A. Adhesives for Gluing Furring to Concrete or Masonry: Formulation complying with ASTM D 3498 that is approved for use indicated by adhesive manufacturer.
- B. Flexible Flashing: Composite, self-adhesive, flashing product consisting of a pliable, butyl rubber compound, bonded to a high-density polyethylene film, aluminum foil, or spunbonded polyolefin to produce an overall thickness of not less than 0.025 inch.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Set carpentry to required levels and lines, with members plumb, true to line, cut, and fitted. Fit carpentry to other construction; scribe and cope as needed for accurate fit. Locate furring, nailers, blocking, grounds, and similar supports to comply with requirements for attaching other construction.
- B. Where wood-preservative-treated lumber is installed adjacent to metal flashing, install continuous flexible flashing separator between wood and metal flashing.
- C. Framing Standard: Comply with AF&PA's WCD 1, "Details for Conventional Wood Frame Construction," unless otherwise indicated.
- D. Install plywood backing panels by fastening to studs; coordinate locations with utilities requiring backing panels.
- E. Provide blocking and framing as indicated and as required to support facing materials, fixtures, specialty items, and trim.
 - 1. Provide metal clips for fastening gypsum board or lath at corners and intersections where framing or blocking does not provide a surface for fastening edges of panels. Space clips not more than 16 inches OC.
- F. Sort and select lumber so that natural characteristics will not interfere with installation or with fastening other materials to lumber. Do not use materials with defects that interfere with

function of member or pieces that are too small to use with minimum number of joints or optimum joint arrangement.

- G. Comply with AWPAC M4 for applying field treatment to cut surfaces of preservative-treated lumber.
 - 1. Use inorganic boron for items that are continuously protected from liquid water.
 - 2. Use copper naphthenate for items not continuously protected from liquid water.
- H. Securely attach carpentry work to substrate by anchoring and fastening as indicated, complying with the following:
 - 1. NES NER-272 for power-driven fasteners.
 - 2. Table 2304.9.1, "Fastening Schedule," in ICC's International Building Code.
 - 3. Table R602.3(1), "Fastener Schedule for Structural Members," and Table R602.3(2), "Alternate Attachments," in ICC's International Residential Code for One- and Two-Family Dwellings.
- I. Use steel common nails unless otherwise indicated. Select fasteners of size that will not fully penetrate members where opposite side will be exposed to view or will receive finish materials. Make tight connections between members. Install fasteners without splitting wood. Drive nails snug but do not countersink nail heads unless otherwise indicated.

3.2 WOOD BLOCKING, AND NAILER INSTALLATION

- A. Install where indicated and where required for attaching other work. Form to shapes indicated and cut as required for true line and level of attached work. Coordinate locations with other work involved.
- B. Attach items to substrates to support applied loading. Recess bolts and nuts flush with surfaces unless otherwise indicated.

3.3 PROTECTION

- A. Protect wood that has been treated with inorganic boron (SBX) from weather. If, despite protection, inorganic boron-treated wood becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.
- B. Protect miscellaneous rough carpentry from weather. If, despite protection, miscellaneous rough carpentry becomes wet, apply EPA-registered borate treatment. Apply borate solution by spraying to comply with EPA-registered label.

END OF SECTION 061053

SPECIAL PROVISION
SECTION 066400

PLASTIC PANELING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Plastic sheet paneling.
- B. Related Requirements:
 - 1. Section 061053 "Misc. Rough Carpentry" for wood blocking for installing plastic paneling.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.
- B. Samples: For plastic paneling and trim accessories, in manufacturer's standard sizes.

1.4 QUALITY ASSURANCE

- A. Testing Agency: Acceptable to authorities having jurisdiction.

1.5 PROJECT CONDITIONS

- A. Environmental Limitations: Do not deliver or install plastic paneling until spaces are enclosed and weathertight and temporary HVAC system is operating and maintaining ambient temperature and humidity conditions at occupancy levels during the remainder of the construction period.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Source Limitations: Obtain plastic paneling and trim accessories from single manufacturer.

2.2 PLASTIC SHEET PANELING

- A. Glass-Fiber-Reinforced Plastic Paneling: Gelcoat-finished, glass-fiber-reinforced plastic panels complying with ASTM D 5319.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 2. Surface-Burning Characteristics: As follows when tested by a qualified testing agency according to ASTM E 84. Identify products with appropriate markings of applicable testing agency.
 - a. Flame-Spread Index: 25 or less.
 - b. Smoke-Developed Index: 450 or less.
 - 3. Nominal Thickness: Not less than 0.075 inch.
 - 4. Surface Finish: Embossed.
 - 5. Color: From manufacturer's full color range.

2.3 ACCESSORIES

- A. Trim Accessories: Manufacturer's standard one-piece vinyl extrusions designed to retain and cover edges of panels. Provide division bars, inside corners, and caps as needed to conceal edges.
 - 1. Color: Match panel color.
- B. Exposed Fasteners: Tapcon with neoprene washer as recommended by panel manufacturer.
- C. Concealed Mounting Splines: Continuous, H-shaped aluminum extrusions designed to fit into grooves routed in edges of factory-laminated panels and to be fastened to substrate.
- D. Sealant: Mildew-resistant, single-component, neutral-curing silicone sealant recommended by plastic paneling manufacturer and complying with requirements in Section 079200 "Joint Sealants."

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Installer present, for compliance with requirements for installation tolerances and other conditions affecting performance of the Work.

- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Prepare substrate by sanding high spots and filling low spots as needed to provide flat, even surface for panel installation.
- B. Clean substrates of substances that could impair adhesive bond, including oil, grease, dirt, and dust.
- C. Condition panels by unpacking and placing in installation space before installation according to manufacturer's written recommendations.
- D. Lay out paneling before installing. Locate panel joints to provide equal panels at ends of walls not less than half the width of full panels so that trimmed panels at corners are not less than 12 inches wide.
 - 1. Mark plumb lines on substrate at trim accessory locations for accurate installation.
 - 2. Locate trim accessories to allow clearance at panel edges according to manufacturer's written instructions.

3.3 INSTALLATION

- A. Install plastic paneling according to manufacturer's written instructions.
- B. Install panels in a full spread of adhesive.
- C. Install panels with fasteners. Layout fastener locations and mark on face of panels so that fasteners are accurately aligned.
 - 1. Drill oversized fastener holes in panels and center fasteners in holes.
 - 2. Apply sealant to fastener holes before installing fasteners.
- D. Install trim accessories with adhesive.
- E. Maintain uniform space between adjacent panels and between panels and floors, ceilings, and fixtures. Fill space with sealant.
- F. Remove excess sealant and smears as paneling is installed. Clean with solvent recommended by sealant manufacturer and then wipe with clean dry cloths until no residue remains.

END OF SECTION 066400

SPECIAL PROVISION
SECTION 072100

THERMAL INSULATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Rigid foam-plastic board insulation.
 - 2. Spray polyurethane foam insulation.
- B. Related Sections:
 - 1. Section 133419 "Metal Building Systems" for roof and wall insulation at metal building.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

1.4 INFORMATIONAL SUBMITTALS

- A. Product Test Reports: Based on evaluation of comprehensive tests performed by a qualified testing agency, for each product.
- B. Research/Evaluation Reports: For foam-plastic insulation, from ICC-ES.

1.5 QUALITY ASSURANCE

- A. Surface-Burning Characteristics: As determined by testing identical products according to ASTM E 84 by a qualified testing agency. Identify products with appropriate markings of applicable testing agency.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Protect insulation materials from physical damage and from deterioration due to moisture, soiling, and other sources. Store inside and in a dry location. Comply with manufacturer's written instructions for handling, storing, and protecting during installation.
- B. Protect foam-plastic board insulation as follows:
 - 1. Do not expose to sunlight except to necessary extent for period of installation and concealment.
 - 2. Protect against ignition at all times. Do not deliver foam-plastic board materials to Project site before installation time.
 - 3. Quickly complete installation and concealment of foam-plastic board insulation in each area of construction.

PART 2 - PRODUCTS

2.1 FOAM-PLASTIC BOARD INSULATION

- A. Extruded-Polystyrene Board Insulation: ASTM C 578, of type and minimum compressive strength indicated below, with maximum flame-spread and smoke-developed indexes of 75 and 450, respectively, per ASTM E 84.
 - 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. DiversiFoam Products.
 - b. Dow Chemical Company (The).
 - c. Owens Corning.
 - d. Pactiv Building Products.
 - 1. Below Grade: 2-inches thick, Type XPS, moisture resistant, joints sealed.
 - a. Location: Interior side of exterior foundation wall and under slab at perimeter as detailed, within certain pipe trenches, and/or as indicated on the Drawings.
 - 2. Above Grade: 1-1/2-inches thick, Type XPS, moisture resistant, T&G, joints sealed.
 - a. Location: Interior side of exterior foundation to top of footing, as shown on Drawings.
 - 3. Adhesive for Bonding Insulation: Product with demonstrated capability to bond insulation securely to substrates without damaging insulation and substrates.

2.2 SPRAY POLYURETHANE FOAM INSULATION

- A. Closed-Cell Polyurethane Foam Insulation: ASTM C 1029, Type II, with maximum flame-spread and smoke-developed indexes of 75 and 450, respectively, per ASTM E 84.

1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. BASF Corporation.
 - b. BaySystems NorthAmerica, LLC.
 - c. Dow Chemical Company (The).
 - d. ERSystems, Inc.
 - e. Gaco Western Inc.
 - f. Henry Company.
 - g. NCFI; Division of Barnhardt Mfg. Co.
 - h. SWD Urethane Company.
 - i. Volatile Free, Inc.
 2. Minimum density of 1.5 lb/cu. ft. thermal resistivity of 6.2 deg F x h x sq. ft./Btu x in. at 75 deg F
 3. R-Value per Inch: R-6.8 min.
 4. Location:
 - a. At exterior walls to fill gaps at penetrations and door openings.
- B. Anchor Adhesive: Product with demonstrated capability to bond insulation anchors securely to substrates indicated without damaging insulation, fasteners, and substrates.
1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
 - a. AGM Industries, Inc.; TACTOO Adhesive.
 - b. Gemco; Tuff Bond Hanger Adhesive.

PART 3 - EXECUTION

3.1 PREPARATION

- A. Clean substrates of substances that are harmful to insulation or vapor retarders, including removing projections capable of puncturing vapor retarders, or that interfere with insulation attachment.

3.2 INSTALLATION, GENERAL

- A. Comply with insulation manufacturer's written instructions applicable to products and applications indicated.
- B. Install insulation that is undamaged, dry, and unsoiled and that has not been left exposed to ice, rain, or snow at any time.
- C. Extend insulation to envelop entire area to be insulated. Cut and fit tightly around obstructions and fill voids with insulation. Remove projections that interfere with placement.

- D. Provide sizes to fit applications indicated and selected from manufacturer's standard thicknesses, widths, and lengths. Apply single layer of insulation units to produce thickness indicated unless multiple layers are otherwise shown or required to make up total thickness.

3.3 INSTALLATION OF BELOW-GRADE INSULATION

- A. On vertical footing and foundation wall surfaces, set insulation units using manufacturer's recommended adhesive according to manufacturer's written instructions.
 - 1. Provide foundation wall insulation per construction drawings.
- B. On horizontal surfaces under slabs, loosely lay insulation units according to manufacturer's written instructions. Stagger end joints and tightly abut insulation units.
 - 1. Provide under slab insulation per construction drawings.

3.4 INSTALLATION OF ABOVE-GRADE INSULATION

- A. Apply insulation units to substrates by method indicated, complying with manufacturer's written instructions. If no specific method is indicated, bond units to substrate with adhesive or use mechanical anchorage to provide permanent placement and support of units.
- B. Foam-Plastic Board Insulation:
 - 1. Seal joints between units by applying adhesive, mastic, or sealant to edges of each unit to form a tight seal as units are shoved into place.
 - 2. Tape all joints with approved joint seal tape.
 - 3. Fill voids in completed installation with adhesive, mastic, or sealant as recommended by insulation manufacturer.
 - 4. The installation shall have no voids or joints to allow the passage of air. The rigid insulation assembly is intended to function as a complete air barrier/vapor retarder.

3.5 INSTALLATION OF SPRAY-APPLIED INSULATION

- A. Apply spray-applied insulation according to manufacturer's written instructions. Do not apply insulation until installation of pipes, ducts, conduits, wiring, and electrical outlets in walls is completed and windows, electrical boxes, and other items not indicated to receive insulation are masked. After insulation is applied, make flush with face of studs by using method recommended by insulation manufacturer.
 - 1. Install insulation in miscellaneous voids and cavity spaces where required to prevent gaps in insulation.

3.6 PROTECTION

- A. Protect installed insulation and vapor retarders from damage due to harmful weather exposures, physical abuse, and other causes. Provide temporary coverings or enclosures where insulation

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March 2020

is subject to abuse and cannot be concealed and protected by permanent construction
immediately after installation.

END OF SECTION 072100

SPECIAL PROVISION
SECTION 072616

BELOW-GRADE VAPOR RETARDERS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. This Section includes the following:
 - 1. Vapor retarders under slabs-on-grade.

1.3 DEFINITIONS

- A. Vapor Retarder: Material with a water vapor transmission rating of not over 0.04g per square foot per hour.
- B. Vapor Barrier: Material with a water vapor transmission rating of not over 0.015g per square foot per hour.

1.4 SUBMITTALS

- A. Product Data: For each type of product indicated.
- B. Samples for Verification: 12 inch square units for each type of vapor retarder, vapor barrier, or air barrier indicated.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Protect materials from physical damage and from deterioration by moisture, soiling, and other sources. Store inside and in a dry location. Comply with manufacturer's written instructions for handling, storing, and protecting during installation.

1.6 PROJECT CONDITIONS

- A. Separate and recycle waste materials.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Available Manufacturers and Products: Subject to compliance with requirements, manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following products listed in Part 2 of this Section.

2.2 VAPOR RETARDERS FOR UNDER SLABS

- A. Vapor Retarder having the following qualities:
 - 1. Minimum Permeance: ASTM E-96, not greater than 0.01 perms.
 - 2. Tensile Strength: ASTM E154 or D638, Class A – over 45 lbf/in.
 - 3. Puncture Resistance: ASTM E-154, Class B – over 1700 grams.
 - 4. Water Vapor Barrier: ASTM E-1745, meets or exceeds Class B.
 - 5. Thickness of Barrier (Plastic) ACI 302.1R-96, not less than 15 mils.
- B. Available Products: Subject to compliance with requirements, products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. Stego Wrap, 15 mil thick vapor retarder by Stego Industries LLC, (877) 464-7834.
 - 2. Vapor Block 15 by Raven Industries.
 - 3. MoistStop Ultra A by Fortifiber.
 - 4. Sealtight Perminator 15 mil Underslab Vapor-Mat by W.R. Meadows, Inc.
 - 5. Viper VaporCheck 15 by Insulation Solutions, Inc.
- C. Vapor-Retarder Tape (for slabs): Stego Warp red polyethylene tape or tape as recommended by the manufacturer.
- D. Double-Stick Edge Tape: Preformed 1-1/2" wide two-sided adhesive. Available products include "Fab Tape" by Reef Industries.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions, with Installer present, for compliance with requirements for Sections in which substrates and related work are specified and other conditions affecting performance.

- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Clean substrates of substances harmful to vapor retarders, including removing projections capable of puncturing vapor retarders, or of interfering with attachment.
- B. Do not install carpet over concrete slabs until slabs have cured and are sufficiently dry to bond with adhesive and concrete slabs have pH range recommended by carpet manufacturer.

3.3 INSTALLATION, GENERAL

- A. Comply with manufacturer's written instructions applicable to products and application indicated.
- B. Extend retarders in thickness indicated to envelop entire area to be covered. Cut and fit tightly around obstructions. Remove projections that interfere with placement.

3.4 INSTALLATION OF UNDER-SLAB VAPOR RETARDERS

- A. Moisture vapor retarder system shall be installed at all interior floor slabs and as otherwise indicated in the drawings in strict accordance with the manufacturer's printed instructions and as follows:
 1. Snap chalk line along inside perimeter of foundation walls at top of slab elevation.
 2. Without wetting, clean a 3" wide band on the surface of the concrete below the chalk line at approximately mid-slab height. Remove dirt, residual form release, or other bond inhibiting surface contaminants. Grind smooth any surface projections within the band.
 3. While removing the contact paper on the backside, firmly press 2" wide double-stick edge tape onto wall, parallel to the chalk line on the cleaned band at mid-slab elevation.
 4. Remove contact paper on the face side.
 5. Apply a 12" wide strip of vapor retarder covering only the bottom 1" of contact surface on the edge tape. Cut, fit, and seal corner details with vapor retarder seaming tape.
 6. Align top edge of Iso-Strip isolation joint material to chalk line, and press material onto remaining 1" of exposed perimeter strip adhesive.
 7. Roll out vapor retarder material, overlapping edge rolls and all seams by 3". Tape all seams with vapor retarder seaming tape.
 8. All tears, punctures, etc. to be repaired and taped as required to maintain the watertight integrity of the vapor retarder system.

3.5 PROTECTION

- A. Protect installed vapor retarders from damage due to harmful weather exposures, physical abuse, and other causes. Provide temporary coverings or enclosures where vapor retarders are subject to abuse and cannot be concealed and protected by permanent construction immediately after installation.

END OF SECTION 072616

SPECIAL PROVISION
SECTION 079200

JOINT SEALANTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Urethane traffic sealant.
 - 2. Silicone joint sealant.
- B. Related Sections:
 - 1. Section 133419 "Metal Building Systems" for sealants at metal building.

1.3 ACTION SUBMITTALS

- A. Product Data: For each joint-sealant product indicated.
- B. Samples for Initial Selection: Manufacturer's color charts consisting of strips of cured sealants showing the full range of colors available for each product exposed to view.

1.4 INFORMATIONAL SUBMITTALS

- A. Product Certificates: For each kind of joint sealant and accessory, from manufacturer.

1.5 QUALITY ASSURANCE

- A. Installer Qualifications: Manufacturer's authorized representative who is trained and approved for installation of units required for this Project.
- B. Source Limitations: Obtain each kind of joint sealant from single source from single manufacturer.

1.6 PROJECT CONDITIONS

- A. Do not proceed with installation of joint sealants under the following conditions:
1. When ambient and substrate temperature conditions are outside limits permitted by joint-sealant manufacturer or are below 40 deg F
 2. When joint substrates are wet.
 3. Where joint widths are less than those allowed by joint-sealant manufacturer for applications indicated.
 4. Where contaminants capable of interfering with adhesion have not yet been removed from joint substrates.

1.7 WARRANTY

- A. Special Installer's Warranty: Manufacturer's standard form in which Installer agrees to repair or replace joint sealants that do not comply with performance and other requirements specified in this Section within specified warranty period.
1. Warranty Period: Two years from date of Substantial Completion.
- B. Special Manufacturer's Warranty: Manufacturer's standard form in which joint-sealant manufacturer agrees to furnish joint sealants to repair or replace those that do not comply with performance and other requirements specified in this Section within specified warranty period.
1. Warranty Period: Five years from date of Substantial Completion.
- C. Special warranties specified in this article exclude deterioration or failure of joint sealants from the following:
1. Movement of the structure caused by structural settlement or errors attributable to design or construction resulting in stresses on the sealant exceeding sealant manufacturer's written specifications for sealant elongation and compression.
 2. Disintegration of joint substrates from natural causes exceeding design specifications.
 3. Mechanical damage caused by individuals, tools, or other outside agents.
 4. Changes in sealant appearance caused by accumulation of dirt or other atmospheric contaminants.

PART 2 - PRODUCTS

2.1 MATERIALS, GENERAL

- A. Compatibility: Provide joint sealants, backings, and other related materials that are compatible with one another and with joint substrates under conditions of service and application, as demonstrated by joint-sealant manufacturer, based on testing and field experience.
- B. Colors of Exposed Joint Sealants: As selected by Architect from manufacturer's full range.

2.2 URETHANE TRAFFIC SEALANTS

- A. Sealant Type 1: Urethane, S, NS, 100/50, T, NT: Single-component, non-sag, plus 100 percent and minus 50 percent movement capability, traffic- and nontraffic-use, urethane joint sealant; ASTM C 920, Type S, Grade NS, Class 100/50, Uses T and NT.

1. : Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Tremco Incorporated; Dymonic 100.
 - b. Dow Corning Corporation.
 - c. Pecora Corporation.
 - d. Sika Corporation, Construction Products Division.

2.3 SILICONE JOINT SEALANTS

- A. Sealant Type 2: Single-Component, Nonsag, Neutral-Curing Silicone Joint Sealant: ASTM C 920, Type S, Grade NS, Class 100/50, for Use NT.

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Dow Corning Corporation; 790.
 - b. Pecora Corporation; 890.
 - c. Sika Corporation, Construction Products Division; SikaSil-C990.
 - d. Tremco Incorporated; Spectrem 1.

2.4 JOINT SEALANT BACKING

- A. General: Provide sealant backings of material that are nonstaining; are compatible with joint substrates, sealants, primers, and other joint fillers; and are approved for applications indicated by sealant manufacturer based on field experience and laboratory testing.
- B. Cylindrical Sealant Backings: ASTM C 1330, Type C (closed-cell material with a surface skin) or any type, as approved in writing by joint-sealant manufacturer for joint application indicated, and of size and density to control sealant depth and otherwise contribute to producing optimum sealant performance.
- C. Bond-Breaker Tape: Polyethylene tape or other plastic tape recommended by sealant manufacturer for preventing sealant from adhering to rigid, inflexible joint-filler materials or joint surfaces at back of joint. Provide self-adhesive tape where applicable.

2.5 MISCELLANEOUS MATERIALS

- A. Primer: Material recommended by joint-sealant manufacturer where required for adhesion of sealant to joint substrates indicated, as determined from preconstruction joint-sealant-substrate tests and field tests.

- B. Cleaners for Nonporous Surfaces: Chemical cleaners acceptable to manufacturers of sealants and sealant backing materials, free of oily residues or other substances capable of staining or harming joint substrates and adjacent nonporous surfaces in any way, and formulated to promote optimum adhesion of sealants to joint substrates.
- C. Masking Tape: Nonstaining, nonabsorbent material compatible with joint sealants and surfaces adjacent to joints.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine joints indicated to receive joint sealants, with Installer present, for compliance with requirements for joint configuration, installation tolerances, and other conditions affecting joint-sealant performance.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Cleaning of Joints: Clean out joints immediately before installing joint sealants to comply with joint-sealant manufacturer's written instructions and the following requirements:
 - 1. Remove all foreign material from joint substrates that could interfere with adhesion of joint sealant, including dust, paints (except for permanent, protective coatings tested and approved for sealant adhesion and compatibility by sealant manufacturer), old joint sealants, oil, grease, waterproofing, water repellents, water, surface dirt, and frost.
 - 2. Clean porous joint substrate surfaces by brushing, grinding, mechanical abrading, or a combination of these methods to produce a clean, sound substrate capable of developing optimum bond with joint sealants. Remove loose particles remaining after cleaning operations above by vacuuming or blowing out joints with oil-free compressed air. Porous joint substrates include the following:
 - a. Concrete.
 - 3. Remove laitance and form-release agents from concrete.
 - 4. Clean nonporous joint substrate surfaces with chemical cleaners or other means that do not stain, harm substrates, or leave residues capable of interfering with adhesion of joint sealants. Nonporous joint substrates include the following:
 - a. Metal.
 - b. Porcelain enamel.
- B. Joint Priming: Prime joint substrates where recommended by joint-sealant manufacturer or as indicated by preconstruction joint-sealant-substrate tests or prior experience. Apply primer to comply with joint-sealant manufacturer's written instructions. Confine primers to areas of joint-sealant bond; do not allow spillage or migration onto adjoining surfaces.

- C. Masking Tape: Use masking tape where required to prevent contact of sealant or primer with adjoining surfaces that otherwise would be permanently stained or damaged by such contact or by cleaning methods required to remove sealant smears. Remove tape immediately after tooling without disturbing joint seal.

3.3 INSTALLATION OF JOINT SEALANTS

- A. General: Comply with joint-sealant manufacturer's written installation instructions for products and applications indicated, unless more stringent requirements apply.
- B. Sealant Installation Standard: Comply with recommendations in ASTM C 1193 for use of joint sealants as applicable to materials, applications, and conditions indicated.
- C. Install sealant backings of kind indicated to support sealants during application and at position required to produce cross-sectional shapes and depths of installed sealants relative to joint widths that allow optimum sealant movement capability.
 - 1. Do not leave gaps between ends of sealant backings.
 - 2. Do not stretch, twist, puncture, or tear sealant backings.
 - 3. Remove absorbent sealant backings that have become wet before sealant application and replace them with dry materials.
- D. Install bond-breaker tape behind sealants where sealant backings are not used between sealants and backs of joints.
- E. Install sealants using proven techniques that comply with the following and at the same time backings are installed:
 - 1. Place sealants so they directly contact and fully wet joint substrates.
 - 2. Completely fill recesses in each joint configuration.
 - 3. Produce uniform, cross-sectional shapes and depths relative to joint widths that allow optimum sealant movement capability.
- F. Tooling of Nonsag Sealants: Immediately after sealant application and before skinning or curing begins, tool sealants according to requirements specified in subparagraphs below to form smooth, uniform beads of configuration indicated; to eliminate air pockets; and to ensure contact and adhesion of sealant with sides of joint.
 - 1. Remove excess sealant from surfaces adjacent to joints.
 - 2. Use tooling agents that are approved in writing by sealant manufacturer and that do not discolor sealants or adjacent surfaces.
 - 3. Provide concave joint profile per Figure 8A in ASTM C 1193, unless otherwise indicated.

3.4 CLEANING

- A. Clean off excess sealant or sealant smears adjacent to joints as the Work progresses by methods and with cleaning materials approved in writing by manufacturers of joint sealants and of products in which joints occur.

3.5 PROTECTION

- A. Protect joint sealants during and after curing period from contact with contaminating substances and from damage resulting from construction operations or other causes so sealants are without deterioration or damage at time of Substantial Completion. If, despite such protection, damage or deterioration occurs, cut out and remove damaged or deteriorated joint sealants immediately so installations with repaired areas are indistinguishable from original work.

3.6 JOINT-SEALANT SCHEDULE

- A. Joints at concrete floor slab, including control joints, and joint between slab and concrete stem wall.
 - 1. Urethane Joint Sealant: Sealant Type 1.
 - 2. Joint-Sealant Color: Gray.
- B. Exterior and interior joints at building not sealed by metal building manufacturer.
 - 1. Silicone Joint Sealant: Sealant Type 2.
 - 2. Joint-Sealant Color: As selected by Architect from manufacturer's full range of colors.

END OF SECTION 079200

SPECIAL PROVISION
SECTION 092900

GYPSUM BOARD

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Interior gypsum board.

- B. Related Requirements:

- 1. Section 092216 "Non-Structural Metal Framing" for non-structural steel framing and suspension systems that support gypsum board panels.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

- B. Drawings: Submit drawings indicating locations of control joints.

- C. Samples: For the following products:

- 1. Trim Accessories: Full-size Sample in 12-inch-long length for each trim accessory indicated.

- D. Samples for Initial Selection: For each type of trim accessory indicated.

- E. Samples for Verification: For the following products:

- 1. Trim Accessories: Full-size Sample in 12-inch-long length for each trim accessory indicated.

1.4 DELIVERY, STORAGE AND HANDLING

- A. Store materials inside under cover and keep them dry and protected against weather, condensation, direct sunlight, construction traffic, and other potential causes of damage. Stack panels flat and supported on risers on a flat platform to prevent sagging.

1.5 FIELD CONDITIONS

- A. Environmental Limitations: Comply with ASTM C 840 requirements or gypsum board manufacturer's written instructions, whichever are more stringent.
- B. Do not install paper-faced gypsum panels until installation areas are enclosed and conditioned.
- C. Do not install panels that are wet, moisture damaged, and mold damaged.
 - 1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
 - 2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. Fire-Resistance-Rated Assemblies: For fire-resistance-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E 119 by an independent testing agency.
- B. STC-Rated Assemblies: For STC-rated assemblies, provide materials and construction identical to those tested in assembly indicated according to ASTM E 90 and classified according to ASTM E 413 by an independent testing agency.

2.2 GYPSUM BOARD, GENERAL

- A. Size: Provide maximum lengths and widths available that will minimize joints in each area and that correspond with support system indicated.

2.3 INTERIOR GYPSUM BOARD

- A. DensArmor Plus® Abuse-Resistant Interior Panels: interior panels that consist of a moisture-resistant, noncombustible (as defined and tested in accordance with ASTM E136).
 - 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

- a. Georgia-Pacific Building Products; DensArmor Plus Fireguard.
 - b. National Gypsum Company; Gold Bond® Brand eXP Fire-Shield Interior Extreme Gypsum Panel.
- 2. Core: 5/8 inch, Type X.
 - 3. Long Edges: Tapered.
 - 4. Mold Resistance: ASTM D 3273, score of 10 as rated according to ASTM D 3274.

2.4 TRIM ACCESSORIES

A. Interior Trim: ASTM C 1047.

- 1. Material:
 - a. Galvanized or aluminum-coated steel sheet or rolled zinc.
 - b. Trim-Tex, Super Seal Tear Away™ L Bead where abutting exterior metal doors and windows.
- 2. Shapes:
 - a. Cornerbead.
 - b. Bullnose bead.
 - c. LC-Bead: J-shaped; exposed long flange receives joint compound.
 - d. L-Bead: L-shaped; exposed long flange receives joint compound.
 - e. U-Bead: J-shaped; exposed short flange does not receive joint compound.
 - f. Expansion (control) joint.
 - g. Curved-Edge Cornerbead: With notched or flexible flanges.

2.5 JOINT TREATMENT MATERIALS

A. General: Comply with ASTM C 475/C 475M.

B. Joint Tape:

- 1. Interior Gypsum Board: Paper.
- 2. Tile Backing Panels: As recommended by panel manufacturer.

C. Joint Compound for Interior Gypsum Board: For each coat, use formulation that is compatible with other compounds applied on previous or for successive coats.

- 1. Prefilling: At open joints and damaged surface areas, use setting-type taping compound.
- 2. Embedding and First Coat: For embedding tape and first coat on joints, fasteners, and trim flanges, use setting-type taping or drying-type, all-purpose compound.
 - a. Use setting-type taping with mold-resistant gypsum wallboard.
 - b. Use setting-type compound for installing paper-faced metal trim accessories.

3. Fill Coat: For second coat, use setting-type, sandable topping or drying-type, all-purpose compound.
4. Finish Coat: For third coat, use drying-type, all-purpose compound.
5. Skim Coat: Not required.

D. Joint Compound for Tile Backing Panels:

1. Glass-Mat, Water-Resistant Backing Panel: As recommended by backing panel manufacturer.

2.6 AUXILIARY MATERIALS

A. General: Provide auxiliary materials that comply with referenced installation standards and manufacturer's written instructions.

B. Steel Drill Screws: ASTM C 1002 unless otherwise indicated.

1. Use screws complying with ASTM C 954 for fastening panels to steel members from 0.033 to 0.112 inch thick.

C. Sound-Attenuation Blankets: ASTM C 665, Type I (blankets without membrane facing) produced by combining thermosetting resins with mineral fibers manufactured from glass, slag wool, or rock wool.

1. Fire-Resistance-Rated Assemblies: Available products that may be incorporated into the Work include, but are not limited to, the following:

- a. Glass fiber batt mineral bearing the UL Classification Marking as to Fire Resistance.

2. Insulation Support Anchors: Continuous, galvanized metal support strip, 0.032 inch (20 gage) thickness by 1 inch wide, with approximately 2 1/2 inch long pre-punched arrow shaped tabs at 8 inches on center.

- a. Product: Insul-Hold; Insul-Hold Co., Inc., a division of J/R Metal Frames Manufacturing, Inc.

D. Acoustical Sealant: Manufacturer's standard nonsag, paintable, nonstaining latex sealant complying with ASTM C 834. Product effectively reduces airborne sound transmission through perimeter joints and openings in building construction as demonstrated by testing representative assemblies according to ASTM E 90.

1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

- a. Pecora Corporation; AC-20 FTR or AIS-919.
- b. USG Corporation; SHEETROCK Acoustical Sealant.

E. Thermal Insulation: As specified in Section 072100 "Thermal Insulation."

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine areas and substrates including welded hollow-metal frames and support framing, with Installer present, for compliance with requirements and other conditions affecting performance of the Work.
- B. Examine panels before installation. Reject panels that are wet, moisture damaged, and mold damaged.
- C. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 APPLYING AND FINISHING PANELS, GENERAL

- A. Comply with ASTM C 840.
- B. Install ceiling panels across framing to minimize the number of abutting end joints and to avoid abutting end joints in central area of each ceiling. Stagger abutting end joints of adjacent panels not less than one framing member.
- C. Install panels with face side out. Butt panels together for a light contact at edges and ends with not more than 1/16 inch of open space between panels. Do not force into place.
- D. Locate edge and end joints over supports, except in ceiling applications where intermediate supports or gypsum board back-blocking is provided behind end joints. Do not place tapered edges against cut edges or ends. Stagger vertical joints on opposite sides of partitions. Do not make joints other than control joints at corners of framed openings.
- E. Form control and expansion joints with space between edges of adjoining gypsum panels.
- F. Cover both faces of support framing with gypsum panels in concealed spaces (above ceilings, etc.), except in chases braced internally.
 - 1. Unless concealed application is indicated or required for sound, fire, air, or smoke ratings, coverage may be accomplished with scraps of not less than 8 sq. ft. in area.
 - 2. Fit gypsum panels around ducts, pipes, and conduits.
 - 3. Where partitions intersect structural members projecting below underside of floor/roof slabs and decks, cut gypsum panels to fit profile formed by structural members; allow 1/4- to 3/8-inch-wide joints to install sealant.
- G. Isolate perimeter of gypsum board applied to non-load-bearing partitions at structural abutments. Provide 1/4- to 1/2-inch-wide spaces at these locations and trim edges with edge trim where edges of panels are exposed. Seal joints between edges and abutting structural surfaces with acoustical sealant.
- H. Attachment to Steel Framing: Attach panels so leading edge or end of each panel is attached to open (unsupported) edges of stud flanges first.

- I. STC-Rated Assemblies: Seal construction at perimeters, behind control joints, and at openings and penetrations with a continuous bead of acoustical sealant. Install acoustical sealant at both faces of partitions at perimeters and through penetrations. Comply with ASTM C 919 and with manufacturer's written instructions for locating edge trim and closing off sound-flanking paths around or through assemblies, including sealing partitions above acoustical ceilings.
- J. Fire-Resistance-Rated Gypsum Board Assemblies: Provide fire-resistive joint system at the top of fire-resistance-rated gypsum board assemblies. Provide firestop system around any structural penetration of wall assembly.
- K. Smoke-Rated Gypsum Board Assemblies: Provide a tight, taped joint at the top of smoke-rated assemblies and around any penetrations to assemblies at both side of the assembly. The use of acoustical sealant will be acceptable to fill gaps up to 3/8 inch wide.
- L. Install sound attenuation blankets before installing gypsum panels unless blankets are readily installed after panels have been installed on one side.

3.3 APPLYING INTERIOR GYPSUM BOARD

- A. Install interior gypsum board in the following locations:
 - 1. Type X: Vertical and horizontal surfaces unless otherwise indicated for the Main Building.
 - 2. Flexible Type: As indicated on Drawings.
 - 3. Mold-Resistant Type: For all gypsum board in Basement level and Toilets.
- B. Single-Layer Application:
 - 1. On ceilings, apply gypsum panels before wall/partition board application to greatest extent possible and at right angles to framing unless otherwise indicated.
 - 2. On partitions/walls, apply gypsum panels vertically (parallel to framing) unless otherwise indicated or required by fire-resistance-rated assembly, and minimize end joints.
 - a. Stagger abutting end joints not less than one framing member in alternate courses of panels.
 - b. At stairwells and other high walls, install panels horizontally unless otherwise indicated or required by fire-resistance-rated assembly.
 - 3. On Z-shaped furring members, apply gypsum panels vertically (parallel to framing) with no end joints. Locate edge joints over furring members.
 - 4. Fastening Methods: Apply gypsum panels to supports with steel drill screws.
- C. Multilayer Application:
 - 1. On ceilings, apply gypsum board indicated for base layers before applying base layers on walls/partitions; apply face layers in same sequence. Apply base layers at right angles to framing members and offset face-layer joints one framing member, 16 inches minimum, from parallel base-layer joints, unless otherwise indicated or required by fire-resistance-rated assembly.

2. On partitions/walls, apply gypsum board indicated for base layers and face layers vertically (parallel to framing) with joints of base layers located over stud or furring member and face-layer joints offset at least one stud or furring member with base-layer joints unless otherwise indicated or required by fire-resistance-rated assembly. Stagger joints on opposite sides of partitions.
3. On Z-shaped furring members, apply base layer vertically (parallel to framing) and face layer either vertically (parallel to framing) or horizontally (perpendicular to framing) with vertical joints offset at least one furring member. Locate edge joints of base layer over furring members.
4. Fastening Methods: Fasten base layers and face layers separately to supports with screws.

3.4 INSTALLING TRIM ACCESSORIES

- A. General: For trim with back flanges intended for fasteners, attach to framing with same fasteners used for panels. Otherwise, attach trim according to manufacturer's written instructions.
- B. Control Joints: Install control joints at locations indicated on approved Shop Drawings according to ASTM C 840 and in specific locations approved by Architect for visual effect.
- C. Interior Trim: Install in the following locations:
 1. Cornerbead: Use at outside corners unless otherwise indicated.
 2. Bullnose Bead: Use where indicated.
 3. LC-Bead: Use at exposed panel edges.
 4. Curved-Edge Cornerbead: Use at curved openings.

3.5 FINISHING GYPSUM BOARD

- A. General: Treat gypsum board joints, interior angles, edge trim, control joints, penetrations, fastener heads, surface defects, and elsewhere as required to prepare gypsum board surfaces for decoration. Promptly remove residual joint compound from adjacent surfaces.
- B. Prefill open joints and damaged surface areas.
- C. Apply joint tape over gypsum board joints, except for trim products specifically indicated as not intended to receive tape.
- D. Gypsum Board Finish Levels: Finish interior panels to levels indicated below and according to ASTM C 840:
 1. Level 1: Ceiling plenum areas, concealed areas, and where indicated.
 2. Level 2: Panels that are substrate for tile.
 3. Level 3: At panel surfaces that will be exposed to view unless otherwise indicated.
 4. Level 4: Not required.
 5. Level 5: Not required.
- E. Glass-Mat Faced Panels: Finish according to manufacturer's written instructions.

3.6 FIELD QUALITY CONTROL

- A. Above-Ceiling Observation: Before Contractor installs gypsum board ceilings, conduct an above-ceiling observation and report deficiencies in the Work observed. Do not proceed with installation of gypsum board to ceiling support framing until deficiencies have been corrected.
 - 1. Complete the following in areas to receive gypsum board ceilings:
 - a. Installation, insulation, and leak and pressure testing of water piping systems.
 - b. Installation of air-duct systems.
 - c. Installation of air devices.
 - d. Installation of mechanical system control-air tubing.
 - e. Installation of ceiling support framing.
 - f. Installation of Penetration Firestopping and Joint Firestopping.

3.7 PROTECTION

- A. Protect adjacent surfaces from drywall compound and promptly remove from floors and other non-drywall surfaces. Repair surfaces stained, marred, or otherwise damaged during drywall application.
- B. Protect installed products from damage from weather, condensation, direct sunlight, construction, and other causes during remainder of the construction period.
- C. Remove and replace panels that are wet, moisture damaged, and mold damaged.
 - 1. Indications that panels are wet or moisture damaged include, but are not limited to, discoloration, sagging, or irregular shape.
 - 2. Indications that panels are mold damaged include, but are not limited to, fuzzy or splotchy surface contamination and discoloration.

END OF SECTION 092900

SPECIAL PROVISION
SECTION 104416

FIRE EXTINGUISHERS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section includes portable, hand-carried fire extinguishers.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product. Include rating and classification, material descriptions, dimensions of individual components and profiles, and finishes for fire extinguisher.
- B. Product Schedule: For fire extinguishers. Coordinate final fire-extinguisher schedule with fire-protection cabinet schedule to ensure proper fit and function.

1.4 INFORMATIONAL SUBMITTALS

- A. Warranty: Sample of special warranty.

1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For fire extinguishers to include in maintenance manuals.

1.6 COORDINATION

- A. Coordinate type and capacity of fire extinguishers with fire-protection cabinets to ensure fit and function.

1.7 WARRANTY

- A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace fire extinguishers that fail in materials or workmanship within specified warranty period.

1. Failures include, but are not limited to, the following:
 - a. Failure of hydrostatic test according to NFPA 10.
 - b. Faulty operation of valves or release levers.
2. Warranty Period: Six years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 PERFORMANCE REQUIREMENTS

- A. NFPA Compliance: Fabricate and label fire extinguishers to comply with NFPA 10, "Portable Fire Extinguishers."
- B. Fire Extinguishers: Listed and labeled for type, rating, and classification by an independent testing agency acceptable to authorities having jurisdiction.
 1. Provide fire extinguishers approved, listed, and labeled by FM Global.

2.2 PORTABLE, HAND-CARRIED FIRE EXTINGUISHERS

- A. Fire Extinguishers: Type, size, and capacity for each fire-protection cabinet indicated.
 1. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - a. Amerex Corporation.
 - b. Ansul Incorporated; Tyco International.
 - c. Badger Fire Protection.
 - d. Buckeye Fire Equipment Company.
 - e. JL Industries, Inc.; a division of the Activar Construction Products Group.
 - f. Kidde Residential and Commercial Division.
 - g. Larsens Manufacturing Company.
 - h. Potter Roemer LLC.
 2. Valves: Manufacturer's standard.
 3. Handles and Levers: Manufacturer's standard.
 4. Instruction Labels: Include pictorial marking system complying with NFPA 10, Appendix B.
- B. Multipurpose Dry-Chemical Type (FEC-1): UL-rated 4-A:60-B:C, 10 lb nominal capacity, with monoammonium phosphate-based dry chemical in manufacturer's standard enameled container.

2.3 MOUNTING BRACKETS

- A. Mounting Brackets: Manufacturer's standard galvanized steel, designed to secure fire extinguisher to wall or structure, of sizes required for types and capacities of fire extinguishers indicated, with plated or baked-enamel finish.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine fire extinguishers for proper charging and tagging.
 - 1. Remove and replace damaged, defective, or undercharged fire extinguishers.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 INSTALLATION

- A. General: Install fire extinguishers in locations indicated and in compliance with requirements of authorities having jurisdiction.

END OF SECTION 104416

SPECIAL PROVISION
SECTION 230000

HEATING, VENTILATING AND AIR CONDITIONING

PART 1 - GENERAL

1.1 DESCRIPTION

- A. The work covered by this Section of the specifications includes the furnishing of labor, materials, equipment, transportation, permits, inspections and incidentals and the performing of operations required to install the heating, ventilating and air conditioning systems indicated.

1.2 RELATED DOCUMENTS

- A. The drawings and the specifications including SECTION 23 05 00 "Common Work Results for HVAC" are hereby made a part of the work of this section.

1.3 SUBMITTALS

- A. Substitutions: Your attention is directed to Section 23 05 00-"Substitutions", relative to competition and the (ONLY) notation. Familiarity with this section should be achieved before reading the PRODUCTS section of this specification.
- B. The items for which the submittals paragraph in Section 23 05 00 "Common Work Results for HVAC", apply are as follows:
 - 1. Equipment identification.
 - 2. Gas-fired unit heaters
 - 3. Fans.
 - 4. Sequence of Control

PART 2 PRODUCTS

2.1 EQUIPMENT IDENTIFICATION

- A. Equipment Identification:
 - 1. Provide laminated plastic nameplates for boilers, pumps, and air handling units. Laminated plastic shall be 0.125-inch thick melamine plastic conforming to Fed. Spec. L-P-387, black with white center core. Surface shall be a matte finish, corners shall be square. Accurately align lettering and engrave into the white core. Minimum size of nameplates shall be 1.0 inch by 2.5 inches. Lettering shall be minimum of 0.25- inch high normal block lettering.

2.2 GAS-FIRED HORIZONTAL UNIT HEATERS

- A. Horizontal unit heaters shall be manufactured by Reznor, separated combustion, direct ignition, LP-gas-fired with external gas connection and single stage heater with flame rollout safety switch. Unit fan shall be axial with 115v fan motor and fan relay. Casings shall be galvanized steel. Cabinets shall be finish painted in a factory-applied baked enamel.

- B. Furnish with factory-mounted disconnect switch.

2.3 FANS

- A. Shall be model indicated. Fan manufacturers shall be Greenheck, Cook or equal. The fans shall include housing, fan wheel, shaft, bearings, inlet shroud, motor, mounting support and mounting frame as a factory-assembled unit. An OSHA-approved belt guard for each fan shall be included. The fan drive shall have a 1.5 service factor for the maximum rated horsepower. Provide a disconnect switch for each fan. Roof and sidewall fans shall have a factory-applied epoxy coating with color selection by the Architect. Provide gravity- operated, gasketted backdraft dampers for all exhaust fans.
- B. Bearings shall be precision, flange-mounted self-aligning ball bearings at inlet and discharge. Minimum average L50 design life shall be 200,000 hours at maximum catalogued operating conditions. Grease lines shall extend to the exterior of the fan housing.
- C. Submit sound power data for inlet and discharge sound.
- D. Submit fan curves for each fan with the design operating point clearly marked.

2.4 CONTROLS

- A. Temperature Sensors: RTD Elements, +0.1% at 70°F, sensors shall be securely attached to a suitable base mounted on the wall or other building surface. Each sensor shall be located where shown or, if not shown, where it will respond to the average temperature in the room. Sensors, generally, shall be mounted 48 inches above the floor, and shall not be mounted on outside walls if other locations are possible. If located on outside wall, it shall have an insulated base. Sensors shall have adjustment devices, by means of which the operating points can be adjusted through a range of not less than 10 degrees above and below the operating points specified.
- B. Humidity Sensor: Wall mount humidity sensor shall detect relative humidity to +/-3% over a range of 20%-90% RH (noncondensing) and shall have a setpoint that is adjustable through that same range.
- C. IAQ SENSORS: Provide Vulcain Model VA-301MQ2CO-DIS-NO2, Honeywell E3Point or approved equal, dual gas stand-alone monitoring panels with integral CO sensors. The units shall be UL-listed. Provide Honeywell Analytics, or approved equal, Series 201M, electrochemical NOx sensors for each panel. Each panel shall have an “audible-visual” alarm with silence switch.
- D. Sequence of Control:
 - 1. Unit Heaters: On a call for heat from the space temperature sensor, the unit heaters shall operate to maintain the space heating setpoint (50°F, adjustable).
 - 2. based on the space humidity sensor to maintain relative humidity below 50%RH (adjustable) at outside air temperatures below 50°F. A manual override with a 60 minute timer shall also be provided to control these fans.
 - 3. Paddle Fans PF-1: Paddle fans shall operate based on a wall mounted switch.

PART 3 EXECUTION

3.1 SURFACE CONDITIONS

A. Inspection:

1. Prior to work of this Section, carefully inspect the installed work of other trades and verify that such work is complete to the point where this installation may properly commence.
2. Verify that the heating system may be installed in accordance with pertinent codes and regulations and the reviewed Submittals.

3.2 INSTALLATION OF PIPING

- A. In general, piping shall be run concealed above ceilings in occupied areas. Piping in other areas may be run exposed. Piping shall not be exposed in occupied spaces unless written authorization is given by the Architect.
- B. Provide and erect in accordance with the best practice of the trade piping shown on the Drawings and as required to complete the intended installation. Make offsets as shown or required to place piping in proper position to avoid other work and to allow the application of insulation and finish painting to the satisfaction of the Architect.
- C. The size and general arrangements, as well as the methods of connecting piping, valves, and equipment, shall be as indicated, or so as to meet the requirements of the Architect.
- D. Piping shall be erected so as to provide for the easy and noiseless passage of heating fluid under working conditions. Inverted eccentric reducing fittings shall be used whenever water pipes reduce in size.
- E. Water mains shall be run level or pitch slightly upward so that no air pockets are formed in the piping. The mains shall be set at elevations such that the runouts feeding equipment shall have no pockets where air can collect except where vents are provided. Provide drains at low points in the piping systems.
- F. High points in water piping shall be provided with manual vents.
- G. In the erection of water piping, make proper allowances for expansion and contraction. Piping shall be anchored as necessary to control expansion. Hot water runouts to units shall be the size as indicated on the Drawings and shall come off the main downward or off the side with a minimum of two 90° elbows provided on runout from main.
 1. For water systems, use adequate numbers of Victaulic flexible couplings in header piping to accommodate thermal growth and contraction, and for the elimination of expansion loops. (In accordance with Victaulic instructions and as approved by the engineer.) Where expansion loops are required, use Victaulic flexible couplings on the loops.
- H. Install stop valves and unions to facilitate isolation and removal of equipment. Provide final connections for hydronic specialties furnished under other sections of the Specifications

- I. Steel piping shall have screwed, grooved end or welded connections. Threads on piping shall be full length and clean-cut with inside edges reamed smooth to the full inside bore. Close nipples shall not be used. Pipe threads: standard pipe threads, machine cut and full length. Pipe: reamed to remove burrs and up-ended and rapped to dislodge dirt and scale. Joint compound shall be applied to male thread only. If it is necessary to back off a screwed joint after it is made, the thread shall be cleaned and new compound applied. Caulked threads will not be permitted.
- J. Steel Piping 2½" and larger shall have welded or grooved end connections.
 1. Welded Joints:
 - a. Welding Procedure Specifications: Before any welding is performed, submit copies of welding procedure specification for metals included in the work together with proof of qualification as outlined in ANSI B31.1.
 - b. Performance Qualification Record: Before any welder or operator shall perform any welding, submit 2 copies of the Welder's Performance Qualification Record in conformance with ANSI B31.1 showing that the welder was tested under the approved procedure specification submitted. In addition also submit each welder's assigned number, letter, or symbol which shall be used to identify the work of the welder, affixed to the joint immediately upon completion of the weld. Welders making defective welds after passing a qualification test shall be given a requalification test and upon failing to pass the test shall not be permitted to work this contract.
 - c. Previous Qualification: Welding procedures, welders and welding operators previously qualified by test may be accepted for this contract without requalification subject to approval and provided that the conditions specified in ANSI B31.1 are met before a procedure can be used.
 - d. Surface Conditions: Welding shall not be done when the atmospheric temperature is less than 0 degrees F, when the surfaces are wet, when rain or snow is falling or moisture is condensing on the surfaces to be welded, nor during periods of high wind, unless the welder and the work are protected properly. At temperatures between 32 degrees and 0 degrees F, the surfaces for an area within 3 inches of the joint to be welded shall be heated with a torch to a temperature warm to the hand before welding. Surfaces to be welded shall be free from loose scale, slag, rust, paint, oil and foreign material. Joint surfaces shall be smooth, uniform, and free from fins, tears and other defects which might affect proper welding. Slag shall be removed from flame cut edges to be welded by grinding, temper colors need not be removed. Each layer of weld metal shall be cleaned thoroughly by wire brushing prior to inspection and deposition of additional weld metal.
 - e. Base Metal Preparation: Preparation of pipe ends shall be done by machining and/or grinding, except that oxygen or arc cutting will be permitted on carbon steel pipe only if the cut is reasonably smooth, true and heavy oxide is thoroughly cleaned from the flame cut surfaces by grinding.

The ends of pipe-to-pipe, and pipe-to-fitting, joints shall be aligned accurately within a tolerance of twenty percent of the pipe thickness. Alignment shall be

maintained during welding by suitable clamps, jigs, tack welds, or other devices. If tack welds are used to maintain alignment, they shall be kept below the outside surfaces of the pipe and shall not exceed twice the pipe thickness in length or two thirds the pipe thickness in depth, shall be the same quality as the final welds, and shall be fused thoroughly in the final weld. Defective tack welds shall be removed before the final weld is made.

- f. **Quality of Welds:** The quality of welds shall be in accordance with ANSI B31.1. The surface of the finished welds shall have a bright metallic luster after cleaning, shall be fairly smooth with regular, even ripples, and shall be uniform in contour. Except as necessary to correct defects, the surfaces shall not be dressed, smoothed, or finished for improving their appearance. Welds shall be sound throughout and fused thoroughly, and shall be free from gas pockets, oxides, slag inclusions, and surface porosity, except that very small pores or specs of oxides or slag will be allowed if dispersed widely and if not larger or more numerous than those produced in passing qualification tests. Welds shall be free from overlaps, undercuts and excessive convexity. The inside of the pipe shall be free from blobules of weld metal which would restrict the pipe area or might become loose.
- g. **Correction of Defects:** Defective or unsound welds shall be corrected by removing and replacing the welds with new welds, or as follows:
 - 1) Excessive convexity - chip or grind weld to required size.
 - 2) Undercutting, shrinkage cracks, craters, blowholes, and excessive porosity - chip or grind weld to sound weld and base metal and deposit additional weld metal.
 - 3) Undersize and excessive concavity - clean weld and deposit additional weld metal.
 - 4) Overlapping and lack of fusion - remove weld by chipping or grinding and reweld.
 - 5) Slag inclusions -chip or grind weld to remove slag and fill with weld metal.
 - 6) Removal of adjacent base metal during welding - chip or grind weld to sound base and weld metal and form full size by depositing additional weld metal.Pipe or fittings which cannot be rewelded satisfactorily shall be replaced with new pipe or fittings at the Contractor's expense. Caulking of welds shall not be done. Before adding weld metal or rewelding, the surfaces shall be cleaned thoroughly. The removal of weld metal from a defective weld shall not extend into the base metal beyond the weld penetration. Where incomplete fusion is disclosed by chipping or grinding to correct defects, the part of the weld shall be removed and rewelded. In chipping or grinding welds, the weld or base metal shall not be nicked or undercut.

2. Victaulic Joints:

- a. Grooved joints shall be installed in accordance with the manufacturer's latest published installation instructions.
 - b. Grooved ends shall be clean and free from indentations, projections, and roll marks in the area from pipe end to groove.
 - c. Gaskets shall be of an elastomer grade suitable for the intended service, and shall be molded and produced by the coupling manufacturer.
 - d. The grooved coupling manufacturer's factory trained representative shall provide on-site training for contractor's field personnel in the use of grooving tools and installation of grooved joint products. The representative shall periodically visit the jobsite and review contractor is following best recommended practices in grooved product installation. (A distributor's representative is not considered qualified to conduct the training or jobsite visit(s)).
- K. Connections between copper and steel piping shall be made with brass or dielectric fittings.
- L. Install Vic-Press 304™ in accordance with Victaulic recommendations. Pipe shall be certified for use with the Vic-Press 304™ system, square cut (+/-0.030"), properly deburred, and cleaned. Pipe ends shall be marked with a gauge supplied by Victaulic. Use a Victaulic 'PFT' series tool with the proper sized jaw for pressing.
- M. Install thermometer wells for temperature gauges and sensors, projecting a minimum of 2" into the pipe with extension to face of insulation. Piping 1-1/2" and smaller shall be enlarged to 2" where wells are installed. Wells shall be installed in active sections of piping. Fill wells with heat transfer fluid.
- N. Solder joints shall be made with non-lead solder. Clean surfaces to be soldered and use a paste flux. Wash joints with sodium bicarbonate and water to remove corrosive effects of heated solder paste. Hot wipe solder at each fitting.
- O. PVC and CPVC piping shall have solvent welded joints except at connections to equipment and valves which shall be screwed for sizes 2" and smaller and flanged for sizes 2-1/2" and larger. Solvent welded joints: Pipe ends deburred, and beveled. Pipe end and fitting: Cleaned and dried, primed to soften bonding surfaces. Pipe end: Apply even full layer of solvent cement after priming. Before cement starts to set, insert pipe end into fitting and turn 1/4 turn to evenly distribute cement. Hold joint together until cement sets-up, wipe excess cement off joint.
- P. Pipe penetrations through walls, floors and ceilings shall have pipe sleeves of the same material as the pipe and in accordance with Section 23 05 00 "Common Work Results for HVAC" and the IBC. Pipe sleeves shall be suitable for firestopping in accordance with the firestopping manufacturers recommendations. Traverse points of piping shall be escutcheoned with split chrome floor and ceiling plates and spring anchors, where visible to occupancy. Pipe sleeves thru floors above grade shall be watertight, Link Seal Model "L" modular seal by Thunderline, with Century-Line pipe sleeve.
- Q. Automatic Air Vents: Shall be installed with a manual isolation ball valve. The vent discharge shall be piped to a local floor drain.

3.3 PIPE HANGERS

- A. Impact driven studs are not acceptable.
- B. Pipes (copper or steel) shall be supported at intervals and rod sizes as follows, double nuts on hangers and on beam clips. PVC and CPVC shall have hanger spacing reduced by 50%.

Pipe Size	Hanger Spacing	Rod Sizes
1/2"	5'	3/8"
3/4"	6'	3/8"
1"	7'	3/8"
1-1/4"	8'	3/8"
1-1/2"	9'	3/8"
2"	10'	3/8"
2-1/2"	10'	1/2"
3"-6"	8'	1/2"

- C. Verticals: Supported at the base and at intervals as follows by use of clamp hangers:

Steel Pipe: Not more than 16 ft.

Copper Pipe and Tubing:

1-1/2" and larger - Not more than 12 ft.

1-1/4" and smaller - Not more than 6 ft.

- D. Provide welded insulated steel saddles at each hanger on steel piping systems 4" and larger.
- E. PVC and CPVC Piping: Supported at 5' maximum intervals.
- F. In grooved installations, use Victaulic Style 107 and 07 rigid couplings with offsetting angle-pattern bolt pads and AGS Series W07, which permit support and hanging in accordance with ANSI B31.1, B31.3, and B31.9.

3.4 CLOSING IN WORK

- A. Cover up or enclose work after it has been properly and completely tested and reviewed.
- B. No additional cost to the Owner will be allowed for uncovering or recovering any work that is covered or enclosed prior to required test and review.

3.6 TEST AND ADJUST

- A. Piping Systems: Test with water to a pressure of 75 psi and hold for a period of two hours. Repair any leaks and retest the piping system; repeat process until systems are leak-free. Test piping before it is insulated.
- B. Before operating any system, flush the piping to remove oil and foreign materials.
- C. After the installation is complete and ready for operation, test the system under normal operating conditions in the presence of the Architect and demonstrate that the system functions as designed.

- D. Demonstrate that the HVAC systems have free and noiseless circulation of water, that all air has been purged and that systems are watertight.
- E. Correct defects which develop in operational testing, conduct additional testing until defect free operation is achieved.
- F. Base-mounted pumps shall have the impellers trimmed to match system design parameters as determined by the Balancing Contractor and Commissioning Agent.

3.7 CLEANUP AND CORROSION PREVENTION

- A. Piping and equipment shall be thoroughly cleaned. Dirt, dust, and debris shall be removed and the premises left in a clean and neat condition.
- B. Before covering is applied to piping systems, clips, rods, clevises and other hanger attachments, and before uncovered piping is permitted to be concealed, corrosion and rust shall be wire brushed and cleaned and in the case of iron products, a coat of approved protective paint applied to these surfaces. When corrosion is from the effects of hot solder paste, the areas shall be cleaned and polished and a wash of bicarbonate of soda and water used to neutralize the acid condition.

3.8 INSTRUCTIONS

- A. On completion of the project, instruct the Owner's representative in the care and operation of the system. The total period of instruction shall not exceed four (4) hours per building. The time of instruction shall be arranged with the Owner. In addition to the prime Mechanical Contractor, the control system Contractor, Balancing Contractor, and Owner's representative shall be present and participate in the Owner's instruction.

3.9 FIRESTOPPING

- A. Firestopping shall be performed in accordance with Specification Section 07 84 00 "Firestopping". All penetrations of fire-rated assemblies including walls and floors by mechanical system components (piping, ductwork, conduits, etc.) shall be firestopped as specified.

END OF SECTION

SPECIAL PROVISION
SECTION 230500

COMMON WORK RESULTS FOR HVAC

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. The General Conditions, Supplemental General Conditions and Instructions to Bidders shall apply to this work. Read these to be familiar with conditions related to the installation of the work.

1.2 WORK SHOWN ON DRAWINGS

- A. The drawings accompanying this specification, as a part thereof, are working drawings indicating the location and arrangement of the increments of the systems of this section of work. Material deviation from this arrangement, process or means of application, shall bear the Engineer's review stamp before the change is made on the job or materials are ordered. Changes made without such review shall be ordered removed and items installed as specified shall be provided at no additional expense to the Owner.
- B. The drawings are not intended to show in minute detail minor items of installation or materials such as specific fittings or findings.

1.3 MATERIALS AND LABOR

- A. Furnish materials and labor necessary to deliver to the Owner a complete and operable system installed in accordance with the contract documents.
- B. Materials shall be of the best quality. Workmanship shall be of highest grade and construction shall be done according to best practices of the trade.
- C. Provide, when required, labeled samples of material or equipment specified herein or proposed to be used in this work.
- D. Where words "furnish", "provide", or "install" are mentioned, either singly or in combination, these words are hereby interpreted to mean "furnish and install" or "provide and install", including materials complete with connections, supplemental devices, accessories and appurtenances, unless specifically otherwise noted. These words are likewise hereby interpreted as being prefixed to materials, equipment, and apparatus hereinafter mentioned, either in abbreviated or scheduled information or in the technical sections of the specifications.

1.4 EQUIPMENT INSTALLATION IN HEATING SEASON

- A. The system shall be installed provided that the construction area will have sufficient heat to maintain temperature above 40°F throughout the construction period.

1.5 COOPERATION BETWEEN TRADES

- A. Provide information sufficiently in advance of this work, so that work by the other trades may be coordinated and installed without delays. Furnish and locate sleeves, supports, anchors and necessary access panels.
- B. Where work is concealed, assure it does not project beyond finished lines of floors, ceilings, or walls.
- C. Equipment or piping requiring access found to be located above sheetrock ceilings shall be brought immediately to the attention of the Architect for resolution.

1.6 VISITING THE PREMISES

- A. Visit the premises and review the existing conditions, as applicable.

1.7 ORDINANCES, AUTHORITIES, PERMITS, AND FEES

- A. Obtain necessary permits and licenses, give notices and comply with laws, ordinances, rules, regulations or orders affecting the work, and pay fees and charges in connection therewith.
- B. The "authority having jurisdiction" is the organization, office, or individual responsible for "approving" equipment, an installation, or a procedure.

1.8 PROTECTION OF WORK AND MATERIALS

- A. Protect and care for materials delivered and work performed until the completion of the work. Defective equipment or equipment damaged in the course of storage, installation or test shall be replaced or repaired to the satisfaction of the Engineer at no additional cost to the Owner.

1.9 INSURANCE

- A. Purchase and maintain Public Liability and Property Insurance during the progress of the work and until completion and acceptance of the entire project by the Owner in the amounts as specified in the General Conditions.

1.10 APPLICABLE CODES

- A. Work and materials shall conform to the latest rules and regulations listed below and these rules and regulations hereby are made part of this specification. They include, but are not necessarily limited to the following:

2009 International Energy Conservation Code
American Society for Testing and Materials (ASTM)

Underwriters' Laboratories, Inc. (UL)
Air Moving and Conditioning Assoc. (AMCA)
American Society of Heating, Refrigerating, and Air
Conditioning Engineers (ASHRAE)
American Society of Mechanical Engineers (ASME)
National Electrical Manufacturers Association (NEMA)
Institute of Electrical and Electronics Engineers (IEEE)
American National Standards Institute (ANSI)
National Fire Protection Association (NFPA)
American Water Works Association (AWWA)
Local Fire Code
Local Plumbing Codes
American Welding Society

1.11 SHOP DRAWINGS

- A. Submit shop drawings, manufacturers' data and certificates for equipment, materials and finish, and pertinent details for each system where specified in each individual section, eight (8) copies, to be submitted to the Architect. Shop drawings will be returned "No Exceptions Taken", "Make Corrections Noted", "Amend and Resubmit", "Submit Specified Item", or "Rejected" less two (2) copies. Work shall progress in accordance with "Reviewed" shop drawings (ONLY).
- B. Groups of similar shop drawings shall be submitted as individual bound documents with covers and indexes. Typical similar items would be "Diffusers and Registers", "Valves and Controls". Rejection of individual items shall not be cause for rejection of the entire document.
- C. Clearly indicate item(s) to be reviewed on each submission by highlighting or underlining intended item(s). Submissions not clearly marked shall be returned "Amend and Resubmit".
- D. Shop drawings must bear the Engineer's review stamp. In the event that the Engineer returns shop drawings "Amend and Resubmit" or "Rejected", the shop drawing must be revised and resubmitted for review.
- E. Furnishing of the specified item must still produce the results and performance, dependability and quality reasonably to be expected within the spirit of the specifications, drawings, and the standard of good mechanical performance normal to the trade.

1.12 SUBSTITUTIONS

- A. Refer to Specification Section 01 60 00 / 22. Where the specifications allow the substitution of a product, still this product is subject to review by the Engineer in accordance with the paragraph entitled "Shop Drawings". Review of a substitute item is an indication only that the substitute item is compatible with the specified item as a claim of the manufacturer. Insure dimensional propriety, performance, and quality of the substitute item.
- B. Reference in the specifications or on the drawings to any product, material, fixture, form or type of construction, by proprietary name, manufacturer, make or catalog number, establishes a standard of quality or design and is not meant to limit competition. Use any

equivalent substitute provided favorable written review by the Engineer is first obtained. The (ONLY) notation in the specification is an exception to this and leaves no option.

- C. For materials or equipment which are supplied with integral or factory applied finish, the colors will be considered in evaluating substitutions.
- D. For the purpose of avoiding conflicts with other trades, contracts, and adjoining work where more than one (1) article, device, material, fixture, form or proprietary name, manufacturer, make or catalog number, the first named shall be used as the basis of design and details. The cost of any changes because of substituted item shall be borne by the Contractor requesting such change.

PART 3 - EXECUTION

3.1 GRADES AND ELEVATIONS

- A. Establish and maintain grades and elevations in connection with this work.

3.2 EQUIPMENT SUPPORTS

- A. Furnish and install equipment supports for mechanical equipment as required. Supports shall be subject to review by the Engineer. All equipment shall be installed level and per the manufacturers recommendations.

3.3 SLEEVES AND PREPARED OPENINGS

- A. Coordinate core-drilling, cutting, patching and setting of sleeves, frames, framing and lintels for openings with other trades. Sleeves shall be furnished by the Contractor. Pipe sleeves shall be provided at all floor and wall penetrations. Sleeves shall be Schedule 40 steel pipe for iron pipe, Type "L" copper for copper pipe and Schedule 40 PVC for plastic pipe. Sleeves shall be firestopped, as specified. Piping penetrations thru floors above grade shall have watertight pipe sleeves (LinkSeal, or approved equal).
- B. Failure to give timely notice of and to locate openings and furnish sleeves shall cause no additional expense to the Owner.

3.4 CONNECTION TO EQUIPMENT

- A. Provide piping connections, supports, brackets, compensators or flexible connections to prevent application of excessive stresses to equipment.
- B. Equipment shall be installed with flanges or unions in such a manner as to permit disconnecting for removal of tubes, coils, elements and other equipment for inspection, service and repairs.

3.5 ACCESS TO EQUIPMENT

- A. The installation of work performed shall provide reasonable accessibility for operation, inspection, and maintenance of equipment and accessories. The Engineer shall determine the adequacy of such accessibility.

3.6 ACCESS PANELS

- A. Access panels shall be provided where indicated on the drawings and as required for access to valves and other serviceable components. Access doors shall be Milcor, Zurn or approved equal hinged with primed finish and with allen wrench operated latch.
- B. Access panels installed in fire-rated assemblies shall have the same fire rating as the assembly.

3.7 PAINTING OF EQUIPMENT

- A. Exposed ironwork, including steel supports and hangers in unfinished spaces, e.g. boiler rooms, mechanical rooms, pits, and trenches shall be properly cleaned, prepared and painted with two (2) coats of black asphaltum varnish.

3.8 GUARDS

- A. Exposed moving and rotating elements of mechanical equipment items shall be protected with suitable guards for personnel protection. Guards shall be of rigid construction, firmly positioned. Holes shall be provided in guards at shaft centers to facilitate tachometer readings.

3.9 LUBRICATION

- A. Furnish and install grease fittings for points requiring lubrication. Furnish extension type fittings as required to provide easy access for maintenance lubrication.
- B. Furnish initial charges of lubricants for equipment. Lubricants shall be in conformance with the manufacturer's requirements and recommendations.

3.10 ELECTRIC MOTORS AND MOTOR CONTROLS

- A. Unless otherwise noted, motors, motor starters and other electrical accessories which are specified under Mechanical specifications shall be selected with characteristics as follows:

1/2 Horsepower and less - 120 volt, 1 phase, 60 Hz.
3/4 Horsepower and larger – 230 volt, 1 phase, 60 Hz., as indicated.
- B. Motors shall be built in accordance with the latest applicable NEMA, IEEE and ANSI Standards. Motors shall be manufactured by Baldor, Magnetek or Toshiba, of the latest type and quality specified under individual items of equipment. Motor efficiencies shall be premium high efficiency type per the Consortium for Energy Efficiency Standard and/or be "Energy Star" compliant.
- C. Magnetic motor starters for mechanical items of equipment shall be furnished under Division 26 unless the starter is an integral part of a factory packaged item of equipment. Each starter furnished as an integral item of equipment shall be provided with overload heater elements. Starters shall be combination type with "Hand-Off-Auto" switches and shall have single phase protection or shall have relays installed to provide this feature.

Starters shall be equipped with suitable step-down transformers to provide required control voltage.

- D. Motors shall have a minimum continuous duty service factor of 1.15. Minimum motor efficiency shall be:

<u>MOTOR HORSEPOWER</u>	<u>PERCENTAGE EFFICIENCY</u>		
	<u>(1200RPM)</u>	<u>(1800 RPM)</u>	<u>(3600 RPM)</u>
1-3	----	86.5	85.5
5	89.5	89.5	86.5
7.5	90.2	91.0	88.5
10	91.7	91.7	89.5
15	91.7	93.0	90.2

3.11 CLEANING OF SYSTEMS

- A. Piping and duct systems shall be thoroughly cleaned and flushed prior to initial operation.
- B. Thoroughly clean exposed portions of the mechanical installation, removing labels and foreign substance.
- C. Furnish detergents, solvents, cleaning compounds, and tools required for cleaning operations.
- D. Keep the premises free from accumulation of waste material or rubbish and at the completion of the work, remove from the job site tools, scaffolding, surplus materials, and rubbish, leaving the work areas "broom" clean.

3.12 STARTING OF EQUIPMENT

- A. Testing or starting of equipment shall be done in collaboration with trades concerned to insure safe and proper operation of the equipment.
- B. Prior to starting equipment, provide lubrication at required points. Before starting any electrical or electric motor driven equipment, a check must be made to insure that proper heater coils are installed in the starters and that the equipment is rotating in the proper direction.

3.13 OPERATIONAL TESTING

- A. Operate systems until successful operation is demonstrated to the Engineer. This initial operation shall be in addition to the testing of the system and shall be done after the system is cleaned and finished.

3.14 RECORD DRAWINGS

- A. During construction, keep an accurate record of deviations to the installation of the work as indicated on the drawings. Upon completion of the work, furnish a copy of this record to the Engineer. **Submit record drawings before requesting final payment.**

3.15 MANUFACTURER'S REPRESENTATIVE

- A. As indicated in the Technical Sections of this specification or as directed by the Engineer, provide the services of a factory trained Engineer or Technician to inspect, adjust, and place in proper operating condition the equipment or item involved. No additional compensation will be allowed for such service.

3.16 MANUFACTURER'S INSTRUCTIONS, OPERATION AND MAINTENANCE DATA

- A. Provide for each item of equipment or apparatus furnished, a complete set of printed instructions obtained from the manufacturer covering proper operation, maintenance, lubrication, cleaning, servicing, adjustment, and safety instructions.
- B. Manufacturer's data shall include performance data (curves are preferred where applicable) complete parts lists, recommended spare parts lists, piping, and wiring diagrams.
- C. Arrange data in complete sets, properly indexed and marked.
- D. Data shall include a complete set of shop drawings.
- E. Material shall first be submitted in preliminary form for review by the Engineer. After review, submit two (2) copies in bound volumes to the Engineer for distribution.

3.17 GUARANTEES

- A. An item becomes "defective" when it ceases to conform to the Contract Documents. Guarantees begin on the date of issuance of a certificate authorizing final payment or certificate of substantial completion with the Owner taking occupancy or beneficial use thereafter.
- B. Upon completion of the work and before applying for final payment, furnish a written guarantee, stating that the work complies with the provisions of codes listed herein and the local enforcing authorities, and that it will be free from defects of material and workmanship for not less than one (1) year. Guarantee shall further state that the Contractor will, at his own expense, repair or replace any of his material and work which may become defective during the time of guarantee, together with other work damaged as a consequence of such defects.
- C. Where special guarantees, covering installation, operation or performance of any systems, or equipment furnished under are indicated, the full responsibility for the fulfillment of such guarantees must be assumed by the Contractor who shall obtain written guarantees in triplicate, two (2) copies of which shall be filed with the Engineer before final acceptance.
- D. Repeated malfunctioning or failure in service of any item or work of the system is sufficient cause for the Engineer to order the removal of the item, and its replacement with new item at the expense of the Contractor.

3.18 FIRESTOPPING

- A. Firestopping shall be performed in accordance with Specification Section 07 84 00 "Firestopping". All penetrations of fire-rated assemblies including walls and floors by mechanical system components (piping, ductwork, conduits, etc.) shall be firestopped as specified. Coordinate size, location and type of pipe and duct sleeves as required by firestopping systems.

3.19 HAZARDOUS MATERIALS

- A. Recognized hazardous materials such as lead, mercury or asbestos shall be prohibited from the project. Submit MSDS sheets to the Owner for review.

* END OF SECTION *

SPECIAL PROVISION
SECTION 230593

TESTING, ADJUSTING AND BALANCING FOR HVAC

PART 1 - GENERAL

- 1.1 DESCRIPTION: The work covered by this section of the specifications includes the furnishing of labor, materials, equipment, transportation, permits, inspections and incidentals and the performing of operations required for testing and balancing the air systems.
- 1.2 RELATED DOCUMENTS
 - A. The General Conditions, Supplemental General Conditions and Instructions to Bidders shall apply to this work. Read these to be familiar with conditions related to the installation of the work.
- 1.3 DEFINITIONS
 - A. Adjust: To regulate the specified fluid flow rate and air patterns at the terminal equipment, (e.g., reduce fan speed, throttling).
 - B. Balance: To proportion flows within the distribution system (submains, branches and terminals) in accordance with specified design quantities.
 - C. Procedure: Standardize approach and execution of sequence of work operations to yield reproducible results.
 - D. Report Forms: Test data sheets arranged for collection of test data in logical order to submission and review. This data should also form the permanent record which shall be used as the basis for any future testing, adjusting, and balancing required.
 - E. Test: To determine quantitative performance of equipment.
- 1.4 SUBMITTALS: Submit the following:
 - A. Standards Compliance:
 - Testing Agency
 - Testing Agency Personnel
 - Professional Engineers
 - Instrument Calibration

1.5 TESTING AND BALANCING AGENCY

- A. Air Systems Testing and Balancing: Upon completion of the installation and field testing, performance test and adjust the supply, return, make-up, and exhaust air systems to provide the air volume quantities indicated. Accomplish work in accordance with the agenda and procedures specified and AABC 71679 and standards of the NEBB. Correct air system performance deficiencies disclosed by the test before balancing the systems.
- B. Agency Qualifications: Obtain the services of a qualified testing organization to perform the testing and balancing work as herein specified. Prior to commencing work under this section of the specifications, the testing organization shall have been reviewed by the Architect. The criteria for determining qualifications shall be membership in the AABC, or certification by the NEBB, or the testing organization shall have submitted proof to satisfy the Architect that the organization meets or exceeds the technical standards for membership of the AABC as published in the AABC 71679. The testing organization shall be independent of both the installing contractors and equipment suppliers for this project.

1.6 AGENDA

- A. Preliminary Report: Review drawings and specifications prior to installation of any of the affected system. Submit a written report to the Architect indicating any deficiencies in the system that would preclude the proper adjusting, balancing, and testing of the systems.

1.7 PROCEDURES, GENERAL

- A. Requirements: Adjust systems and components thereof that perform as required by drawings and specifications.
- B. Test Duration: Operating tests of heating and cooling coils, fans and other equipment shall be of not less than 4 hours duration, after stabilized operating conditions have been established. Capacities shall be based on temperatures and air and water quantities measured during such tests.
- C. Instrumentation: Method of application of instrumentation shall be in accordance with the manufacturer's instructions. Furnish personnel, instruments, and equipment for tests specified herein.
- D. Accuracy of Instruments: Instruments used for measurements shall be accurate. Provide calibration histories for each instrument for examination. Calibrate each test instrument by an reviewed laboratory or by the manufacturer. The Architect has the right to request instrument recalibration, or the use of other instruments and test methodology, where accuracy of readings is questionable.
- E. Accuracy of Thermometers: Plus or minus one graduation at the temperatures to be measured. Graduations shall conform with the following schedule:

Medium	Design Temperature Differential (°F)	Maximum Graduation (°F)
Air	10 or less	1/2
Air	over 10	1

- F. Flow Rate Tolerance: Values are based on discussion in ASHRAE "HVAC Applications", Chapter 34. Air filter resistance during tests, artificially imposed if necessary, shall be 80 percent of final values.
1. Air Handling Unit CFM: Minus 0 percent to plus 10 percent.
 2. Other Fans: Minus 0 percent to plus 10 percent.
 3. Air Terminal Units (VAV Boxes): Minus 5 percent to plus 10 percent.
 4. Minimum Outside Air (for manually set dampers): Minus 0 percent to plus 10 percent.
 5. Individual Room Air Outlets and Inlets, and Air Flow Rates Not mentioned Above: Minus 10 percent to plus 10 percent.

PART 2 - PRODUCTS

NOT USED

PART 3 - EXECUTION

3.1 AIR SYSTEM PROCEDURES

- A. Adjustments: Adjust air handling systems to provide the required design air quantity to, or through, each component. Conduct adjusting and balancing of systems during periods of the year approximating maximum seasonal operation.
- B. Balance: Use flow adjusting (volume control) devices to balance air quantities only; i.e., proportion flow between various terminals comprising system, and only to the extent that their adjustments do not create objectionable air motion or sound, i.e., in excess of specified limits.
- C. Balancing Between Runs (submains, branch mains, and branches): Use flow regulating devices at, or in, the divided - flow fitting. Minimize restriction imposed by flow regulating devices in or at terminals.
- D. Final Measurements of Air Quantity: Make final measurements of air quantity, after the air terminal has been adjusted to provide the optimum air patterns of diffusion.
- E. Fan Adjustment: Total air system quantities, generally, shall be varied by adjustment of fan speeds, or axial-flow fan wheel blade pitch. For systems with direct-connected fans (without adjustable pitch blades), damper restrictions of a system's total flow or variable speed rheostats shall be adjusted as appropriate.

F. Air Measurement:

1. Pitot Tube: Except as specifically indicated herein, make pitot tube traverses of each duct to measure air flow therein. Pitot tubes, associated instruments, traverses, and techniques shall conform with the ASHRAE Handbook Fundamentals.
2. Pitot Tube Traverse: Pitot-tube traverse may be omitted if the duct serves only a single room or space and its design volume is less than 2000 cfm. In lieu of Pitot-tube traverse, determine air flow in the duct by totalling volume of individual terminals served, measured as described herein.
3. Measurements of Air Quantity: Where duct's design velocity and air quantity are both less than 1000 (fpm/cfm), air quantity may be determined by measurements at terminals served.

G. Air Terminal Balancing: Measurement of flow rates by means of velocity meters applied to individual terminals, with or without cones or other adapters, shall be used only for balancing.

3.2 CERTIFIED REPORTS

- A. Submittal: Submit three copies of the reports described herein, covering air and water system performance, air motion (fpm), to the Architect prior to final tests and inspection.
- B. Instrument Records: Include types, serial numbers, and dates calibration of instruments.
- C. Reports: Reports shall identify conspicuously items not conforming to contract requirements, or obvious maloperation and deficiencies.
- D. Certification: The reports shall be certified by an independent Registered Professional Engineer who is versed in the field of air and water balancing and who is not affiliated with any firm involved in the design or construction phases of the project.

3.3 AIR SYSTEM DATA

- A. Report: The certified report shall include for each air-handling system the data listed below:
 1. Equipment (fan or factory fabricated station unit):
 - a. Installation Data:
 - 1) Manufacturer and Model
 - 2) Size
 - 3) Arrangement, Discharge, and Class
 - 4) Motor H.P., Voltage, Phase, Cycles, and Full Load Amps.
 - 5) Location and Local Identification Data
 - b. Design Data: Data listed in schedules on drawings and specifications.

- c. Fan Recorded (Test) Data
 - 1) C.F.M.
 - 2) Static Pressure
 - 3) R.P.M.
 - 4) Motor Operating Amps.
 - 5) Motor Operating B.H.P.

2. Duct Systems:

- a. Duct Air Quantities (Maximum and Minimum) - Main, Submains, Branches, Outdoor (Outside) Air, Total-Air, and Exhaust
 - 1) Duct size(s)
 - 2) Number of Pitot-tube (Pressure) Measurements
 - 3) Sum of Velocity Measurement, excluding pressure measurements
 - 4) Average Velocity
 - 5) Recorded (Test) C.F.M.
 - 6) Design C.F.M.
- b. Individual Air Terminals:
 - 1) Terminal Identification (Supply or Exhaust, Location and Number Designation)
 - 2) Type Size, Manufacturer, and Catalog Identification
 - 3) Design and Recorded Quantities - C.F.M.
 - 4) Deflector Vane or Diffusion Cone Settings
 - 5) Applicable Factor for Application, Velocity, Area
 - 6) Design and Recorded Velocities - F.P.M. (State "core" "inlet," as applicable)

3.4 FINAL TESTS, REVIEW, AND ACCEPTANCE

- A. Capacity and Performance Tests: Make tests to demonstrate that capacities and general performance of air and water systems comply with contract requirements.
- B. Final Inspection: At the time of final review, recheck, in the presence of the Engineer, random selections of data water and air quantities and air motion recorded in the certified report.
- C. Points and Areas for Recheck: As selected by the Architect.
- D. Measurement and Test Procedures: As reviewed for work forming basis of certified report.
- E. Selections for Recheck (specific plus random): In general, selections for recheck will not exceed 25 percent of the total number tabulated in the report.
- F. Retests: If random tests elicit a measured flow deviation of ten percent or more from, at ten percent or more of the rechecked selections, the report shall be automatically rejected. In the

event the report is rejected, systems shall be readjusted and tested, new data recorded, new certified reports submitted, and new inspection tests made.

- G. Marking of Settings: Following final acceptance of certified reports by the Architect, the settings of valves, dampers, and other adjustment devices shall be permanently marked, so that adjustment can be restored if disturbed at any time. Do not mark devices until after final review.

* END OF SECTION *

SPECIAL PROVISION
SECTION 230700

HVAC INSULATION

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. The drawings and the specifications including the project manual are hereby made a part of the work of this section.

1.2 DESCRIPTION

- A. The work covered by this Section of the specifications includes the furnishing of labor, materials, equipment, transportation, permits, inspections and incidentals and the performing of operations required to insulate the heating, ventilating, air conditioning, and plumbing systems.

1.3 SUBMITTALS

- A. Substitutions: Your attention is directed to Section 23 05 00-"Substitutions", relative to competition and the (ONLY) notation. Familiarity with this section shall be achieved before reading the PRODUCTS section of this specification.
- B. The items for which the submittals paragraph in Section 23 05 00, Common Work Results for HVAC, apply are as follows:
 - 1. Piping insulation.
 - 2. Duct insulation.
 - 3. Equipment and component insulation.
 - 4. Insulation application schedule.

1.4 DEFINITIONS

- A. Finished Spaces: Spaces other than furred spaces, pipe and duct shafts, unheated spaces immediately below roof, spaces above ceilings, unexcavated spaces, crawl spaces, and tunnels, unless specifically listed below as an unfinished space.
- B. Unfinished Spaces: Mechanical rooms and Elevator machine rooms.
- C. Unconditioned Spaces: Spaces exposed to near outside ambient temperatures, such as unheated attic spaces or non-air conditioned areas.
- D. Outside: Areas beyond the exterior side of walls or above the roof, unexcavated spaces, and crawl spaces.
- E. Concealed: Not visible in finished or unfinished spaces. For example, above ceilings, below floors, between double walls, furred-in areas, pipe and duct shafts, and similar spaces.

March, 2020

- F. Exposed: Visible from a finished or unfinished space.

1.5 MANUFACTURER'S STAMP OR LABEL

- A. Packages or standard containers of insulation, jackets, cements, adhesives, and coatings delivered to the project site for use must have the manufacturer's stamp or label attached giving name of manufacturer, brand, and description of material. Insulation shall be asbestos-free.

1.6 FLAME SPREAD AND SMOKE DEVELOPED RATINGS

- A. Materials shall have a flame-spread rating of not more than 25 and a smoke developed rating of not more than 50 when tested in accordance with NFPA 255, ASTM E84, or UL 723.
- B. Provide materials with flame resistant treatments not subject to deterioration due to aging, moisture, high humidity, oxygen, ozone, or heat.
- C. Materials Exempt From Fire-Resistant Rating: Nylon anchors for securing insulation to ducts or equipment.

PART 2 PRODUCTS

2.1 PIPING INSULATION

- A. Fiberglass: Heavy density preformed fiberglass with thermal conductivity of 0.29 Btu-in/hr-ft²-°F at 150°F mean temperature, Johns Manville Micro-Lok HP, or approved equal. Insulation shall conform to ASTM C547 Class I and shall be suitable for 850°F service. Fitting insulation shall be of same material used for pipe. The flame spread / smoke developed rating shall be 25 / 50.
 - 1. Insulation Jacket: All service (ASJ) type conforming to Fed. Spec. HH-B-100B Type I. Jacket permeability shall not exceed 0.02 perms (ASTM E96). Pipe fitting jacket shall be factory premolded, one-piece, PVC covers with pressure sensitive taped joints. Jackets in exposed locations shall have a white surface suitable for field painting. Provide vapor barrier as required by service.
 - 2. PVC Jacket: Glossy white finish, ASTM 1784, minimum thickness 0.030", over insulation and vapor barrier with solvent-welded joints. Jacket shall be overlapped 2" minimum on down side. Provide jacketing on exposed insulated piping within 10ft of the floor
- B. Flexible Unicellular: Flexible unicellular with thermal conductivity of 0.27 Btu-in/hr-ft²-°F at 75°F mean temperature. Insulation shall conform to ASTM C534, Type I, Tubular and shall be suitable for 200°F service. Fitting insulation shall be of same material used for pipe. Permeability shall not exceed 0.10 perms (ASTM E96). Insulation adhesive shall conform to Mil. Spec. MIL-A-24179A, Type II, Class 1.
- C. Fittings, Flanges, Hydronic Components and Accessories, Pump Casings and Valves: Provide insulation for fittings, flanges, and valves premolded, precut, or job fabricated of the same thickness and conductivity as used on adjacent piping.

March, 2020

2.2 DUCT INSULATION

- A. Fiberglass (Ductboard): Fiberglass insulation board with foil-scrim-kraft facing/vapor barrier, 3.0 lb./CF density, 0.25 Btu-in/hr-ft²-°F conductivity at 75°F mean temperature, 0.05 permeance rating. Insulation shall meet the requirements of NFPA 90A and B and shall be UL rated. Provide foil-scrim-kraft (FSK) tape.

PART 3 EXECUTION

3.1 SURFACE CONDITIONS

- A. Inspection:
 - 1. Prior to work of this Section, carefully inspect the installed work of other trades and verify that such work is complete to the point where this installation may properly commence.
 - 2. Verify that the insulation systems may be installed in accordance with pertinent codes and regulations and the reviewed Submittals.

3.2 GENERAL

- A. Insulate after system tests have been completed and surfaces to be insulated have been cleaned of dirt, rust, and scale and are dry.
- B. Install insulation with jackets drawn tight and cement down longitudinal and end laps. Do not use scrap pieces where a full length section will fit. Insulation shall be continuous through sleeves, wall and ceiling openings, except at fire dampers in duct systems and pipe penetrations through fire rated assemblies. Extend surface finishes to protect ends, and raw edges of insulation. Apply coatings and adhesives at the manufacturer's recommended coverage per gallon. Individually insulate piping and ductwork. Keep insulation and piping dry during the application of the finish. Bevel and seal the edges of exposed insulation.
- C. Unless otherwise indicated, do not insulate the following:
 - 1. Factory preinsulated flexible ductwork.
 - 2. Factory pre-insulated ductwork, plenums, casings, mixing boxes, and filter boxes.
 - 3. Chrome plated pipes and fire protection pipes.
 - 4. Vibration isolating connections.
 - 5. Adjacent insulation.
 - 6. ASME stamps, nameplates, access plates.
 - 7. Ductwork exposed to view in a normally occupied space.
 - 8. Hydronic specialties: Low water cutoff, relief valves, relief valve discharge piping, pressure reducing valves, and expansion tanks.

March, 2020

3.3 PIPING INSULATION

- A. Pipe Insulation (Fiberglass): Place sections of insulation around the pipe and joints, tightly butt into place. Draw jacket laps tight and smooth. Secure jacket with fire resistant adhesive, or factory applied self sealing lap. Cover circumferential joints with butt strips, not less than 3-inches wide, of material identical to the jacket material. Overlap longitudinal laps of jacket material not less than 1-1/2 inches. Adhesive used to secure the butt strip shall be the same as used to secure the jacket laps.
- B. Flanges, Flexible Connectors, Pump Connectors, Unions, Valves and Fittings Insulation (Fiberglass): Factory fabricated removable and reusable insulation covers. Place factory premolded, precut or field-fabricated segmented insulation of the same thickness and conductivity as the adjoining pipe insulation around the flange, union, valve, and fitting abutting the adjoining pipe insulation. Install factory premolded one-piece PVC fitting covers over the insulation and secure by stapling or with metal or plastic tacks made for securing PVC fitting covers and secure with PVC vapor barrier tape.
- C. Pipe Insulation (Flexible Unicellular): Bond cuts, butt joints, ends, and longitudinal joints with adhesive. Miter 90-degree turns and elbows, tees, and valve insulation. Insulate flanges, flexible connectors, pump connectors, unions, valves, pump casings, hydronic accessories and components and fittings.
- D. Where penetrating roofs and exterior walls, insulate piping to a point flush with the underside of the deck or wall and seal with a vapor barrier coating.
- E. Hangers and Anchors: Pipe insulation shall be continuous through pipe hangers. Where pipe is supported by the insulation, provide MSS SP-58, Type 40 galvanized steel shields (16 gage minimum). For fiberglass insulation systems on pipe sizes 2 inches through 3", provide insulation inserts at points of hangers and supports. Insulation inserts shall be of molded glass fiber (minimum 12 pcf). Insulation inserts shall cover the bottom half of the pipe circumference, 180 degrees, and be not less than 12" long and shall not compress the insulation. Vapor-barrier facing of the insert shall be of the same material as the facing on the adjacent insulation. Seal inserts into the insulation. Insulation inserts for pipe sizes 4" and larger shall be welded pipe saddles. Install insulation in void area of saddle of same material used on adjacent insulation. **For pipe sizes 2" and smaller, insulation inserts for flexible unicellular insulation systems shall be wooden doweling set on end of length equal to insulation thickness. Seal dowel to insulation with adhesive.**
- F. PVC or Metal Jackets: Provide over exterior insulation exposed to the weather. Machine cut jacket to smooth edge of circumferential joints. Overlap metal jacket not less than 2 inches at longitudinal and circumferential joints and secure with metal bands at not more than 9 inch centers. Overlap longitudinal joints down to shed water. Seal circumferential joints with a coating recommended by insulation manufacturer for weatherproofing. Solvent weld PVC jacket system to provide continuous watertight seal.

3.4 DUCT INSULATION

- A. Rigid Insulation: Secure rigid insulation by impaling over pins or anchors located not more than 3 inches from joint edges of boards, spaced not more than 12 inches on centers and secure with washers and clips. Spot weld anchor pins or attach with a waterproof adhesive especially designed for use on metal surfaces. Each pin or anchor shall be capable of

March, 2020

supporting a 20-pound load. Cut off protruding ends of pins. After installing washers, provide foil-scrim-kraft (FSK) tape to seal break in vapor barrier, tape shall extend 1" minimum around pin. Apply insulation with joints tightly butted. Bevel insulation around name plates and access plates and doors. Seal joints with FSK tape. Provide additional adhesive or staples to assist tape adhesion in difficult applications.

3.5 INSULATION APPLICATION SCHEDULE

<u>SERVICE</u>	<u>THICKNESS</u>	<u>MATERIAL/JACKET</u>
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PIPING:

Domestic Cold Water Piping		
1" and smaller	1/2"	Fiberglass w/ASJ or Flexible Unicellular
1 1/4" and larger	1"	Fiberglass w/ASJ or Flexible Unicellular

DUCTWORK:

Outside Air Intake Ductwork (Rectangular)	3"	Ductboard, FSK
Exhaust Ductwork (Rectangular) from a point three (3) feet interior of the motorized control damper to the louver.	3"	Ductboard, FSK

3.6 FIELD INSPECTION

- A. Visually inspect to ensure that materials used conform to specifications. Inspect installations progressively for compliance with requirements.

* END OF SECTION *

SPECIAL PROVISION
SECTION 233000

HVAC FOR DISTRIBUTION

PART 1 GENERAL

1.1 RELATED DOCUMENTS

- A. The drawings and the specifications including SECTION 23 05 00 "Common Work Results for HVAC" are hereby made a part of the work of this section.

1.2 DESCRIPTION OF WORK

- A. The work covered by this Section of the specifications includes the furnishing of labor, materials, equipment, transportation, permits, inspections and incidentals and the performing of operations required to install the ductwork systems indicated.

1.3 SUBMITTALS

- A. Substitutions: Your attention is directed to Section 23 05 00-"Substitutions", relative to competition and the (ONLY) notation. Familiarity with this section should be achieved before reading the PRODUCTS section of this specification.
- B. The items for which the submittals paragraph in Section 23 05 00 "Common Work Results for HVAC", apply are as follows:
 - 1. Ductwork.
 - 2. Ductwork accessories.
 - 3. Louvers and dampers.
 - 4. Ductwork sealing products.

PART 2 PRODUCTS

2.1 DUCTWORK

- A. Classification of Ductwork: Low pressure ductwork: up to 2" W.G. static pressure. Medium pressure ductwork: 2" to 6" W.G. static pressure. Ductwork downstream of Energy Recovery Ventilators shall be considered medium pressure systems. All flat oval and round ductwork shall be of medium pressure construction. The duct pressure class shall be determined by multiplying the total static pressure scheduled in the fan schedules by 1.2.
- B. Materials: Unless otherwise indicated low pressure ductwork shall be galvanized steel. Galvanized sheet metal shall be new galvanized steel sheets of lock forming quality with zinc coating that will not flake or peel under forming operation.

C. Construction for Low Pressure Round and Rectangular Ductwork:

1. Material: Galvanized steel conforming to ASTM A527, weight of galvanized coating shall be not less than 1-1/4 ounces total for both sides of one sq.ft. of a sheet. Construction, metal gage, and reinforcements shall conform with SMACNA "Duct Construction Standards" and NFPA 90A for 2" W.G. pressure class.
2. Fittings: Shall be constructed in accordance with SMACNA Standards and shall be of the types indicated (ONLY).
3. Longitudinal seams shall be Pittsburgh lockseam (ONLY). Button punch snap locks are not acceptable.
4. Joints and seams shall be sealed to SMACNA seal class B (Leakage Class 12 for rectangular ducts and Leakage Class 6 for round and flat oval ducts).
5. Unless indicated otherwise, exhaust ductwork above the roof shall be Type 304 stainless steel construction.

2.2 DUCTWORK ACCESSORIES

A. Turning Vanes: (Low Pressure):

1. Solid blade, mounted with the long edge down stream in accordance with duct construction details indicated. Submit a 12"x12" sample elbow for review prior to fabrication.

B. Joint Sealer:

1. Duro-Dyne DDS181, Design Polymeric DP 1010 water-based polymeric duct sealant, Hardcast DT tape and FTA-50 activator or Airseal #33 fiber-reinforced water-based brush-on sealer by Polymer Adhesive Sealant Systems, Inc. (UL181A-M or 181B-M labeled).
2. Provide waterproof sealer where watertight seal is specified.

C. Louvers (L): Ruskin Model ELF6375DX, Greenheck, or American Warming and Ventilating. Extruded aluminum construction, 0.081" thick, aluminum extrusions, drainable blade, 1/2" expanded metal bird screen, size and performance as scheduled. AMCA certified leakage rate shall be a maximum of 0.02 ounces of water per square foot of free area at 1000 FPM free area velocity. Provide Kynar 500 finish, color selected by Architect. Provide frame styles compatible with building construction, see architectural details. Provide concealed architectural or standard visible mullions in multi-panel louver assemblies as indicated on the drawings. Inactive / blanked-off louvers shall have a double wall sheetmetal closure on the interior face of the louver. The closure shall have a 2" thickness of 1.5 pcf rigid fiberglass board insulation with a foil face. Both sides of the sheetmetal shall be painted flat black.

PART 3 - EXECUTION

3.1 SURFACE CONDITIONS

A. Inspection:

1. Prior to work of this Section, carefully inspect the installed work of other trades and verify that such work is complete to the point where this installation may properly commence.
2. Verify that the duct systems may be installed in accordance with pertinent codes and regulations and the reviewed Submittals.

3.2 INSTALLATION OF DUCTWORK AND AIR DEVICES

- A. Provide and erect in accordance with the best practice of the trade ductwork shown on the drawings and as required to complete the intended installation. Make offsets as shown or required to place ductwork in proper position to avoid conflicts with other work and to allow the application of insulation and finish painting to the satisfaction of the Architect. Sizes given are "inside - clear" dimensions and not necessarily that of sheet metal. Ducts shall be arranged to adjust to "field conditions". The Sheet Metal trades shall coordinate his work with other trades. Work shall conform to ASHRAE duct construction recommendations, SMACNA "Duct Construction Standards", NFPA, and the requirements of the IBC code.
- B. Joint Sealing: See PRODUCTS section.
- C. Longitudinal joints: See PRODUCTS section.
- D. Turns shall be made with long radius elbows or, if physically impossible to use long radius elbows, shall be square turns with specified turning vanes. CAUTION: Turns not conforming to this requirement shall be ordered removed and replaced with properly built turns.
- E. Access Doors: Provide access doors for concealed apparatus requiring service and inspection in the duct system including but not limited to dampers, sensors and motors, and upstream and downstream from duct coils.
- F. Duct Sleeves and Prepared Openings: Install duct sleeves and prepared openings for duct mains, duct branches, and ducts passing through walls, roofs, and ceilings. Insure the proper size and location of sleeves and prepared openings. Allow one-inch clearance between duct and sleeve or one-inch clearance between insulation and sleeve for insulated ducts, except at grilles, registers, and diffusers.
- G. Duct Supports: Unless otherwise indicated, provide one-inch wide by 16 gage galvanized steel sheet metal strips on each side of ducts. Anchor risers in the center of the vertical run to allow ends or riser free vertical movements. Attach supports only to structural framing members. Do not anchor supports to metal decking unless a means is provided (architectural review required) for preventing the anchors from puncturing the metal decking. Where supports are required between structural framing members, provide suitable intermediate metal framing. Where C clamps are used, use retainer clips.

- H. Flexible Collars and Connections: Provide flexible collars between fans and ducts or casings and where ducts are of dissimilar metals, except where fans are internally connected to the casing with flexible connectors. For round ducts, securely fasten flexible connections using stainless steel clinch-type draw-band. Nylon drawbands may be used if installed using the drawband manufacturer's lever-action tightening tool. For rectangular ducts, lock flexible connections to metal collars. All air handling equipment fan connections to the duct systems shall have flexible connections, factory or field-installed.
- I. Flexible Ducts: Provide where indicated. No fiberglass shall be exposed or in contact with air flow. Flexible duct length shall not be more than 4'-0" and used for straight runs only. Changes in direction shall be made with sheetmetal fittings. Install with metal band hangers and without excess length, provide maximum extension of flex duct. Securely fasten flexible ducts to metal collars using a stainless steel or tool-tightened nylon drawband on the duct core and a second drawband on the insulation vapor barrier. If the duct exceeds 12 inches diameter, position the drawband behind a bead on the metal collar. Taping in lieu of drawbands is not allowed.
- J. Any deviation in the duct system must be submitted as a shop drawing and stamped. CAUTION: Any deviation not submitted and favorably reviewed will be ordered removed from the system and replaced with that which is shown on the Drawings.
- K. Discrepancies between actual field conditions and the Contract Documents shall be brought to the attention of the Architect prior to fabrication.
- L. Field Changes to Ductwork: Field changes of ducts such as those required to suit the sizes of factory-fabricated equipment actually furnished shall be designed to minimize expansion and contraction. Use 4:1 transitions in field changes as well as modifications to connecting ducts.
- M. Transitions with a slope greater than 4 to 1 shall be ordered removed from the system and replaced with a transition which meets this criteria.
- N. Joints and seams at intake and exhaust plenums and joints on intake and exhaust ductwork for a distance of 3 feet from the plenum shall be sealed watertight on the bottom and side joints and seams.
- O. Isolation dampers at intake and exhaust louvers and vent hoods shall be sealed to the ductwork to provide an airtight assembly with similar performance characteristics to the isolation damper.
- P. The inside of sheetmetal connections to grilles, registers and diffusers shall be painted flat black so that no sheetmetal is visible from the finished space.
- Q. All sharp edges and corners on ductwork, hangers or equipment located within 7'-0" of the finished floor shall be protected with a suitable padding material and identified with fluorescent orange paint.

3.3 CLOSING IN WORK

- A. Cover up or enclose work after it has been properly and completely tested and reviewed.
- B. No additional cost to the Owner will be allowed for uncovering or recovering any work that is covered or enclosed prior to required test and review.

3.4 TEST AND ADJUST

- A. Ductwork shall be leak tested in accordance with Section 23 05 93 "Testing and Balancing for HVAC". Provide end cap and closure pieces. Close off and seal openings in ductwork to be tested. Ductwork shall be tested before it is insulated.
- B. Before operating any system, the system shall be cleaned out to remove dust and foreign materials.
- C. After the installation is complete and ready for operation, test the system under normal operating conditions in the presence of the Architect and demonstrate that the system functions as designed.
- D. Correct defects which develop during the test period, conduct additional testing until defect free operation is achieved.

3.5 CLEANUP AND CORROSION PREVENTION

- A. Ductwork and equipment shall be thoroughly cleaned. Dirt, dust, and debris shall be removed and the premises left in a clean and neat condition.
- B. Before covering is applied to duct systems, clips, rods, clevises and other hanger attachments, and before uncovered piping is permitted to be concealed, corrosion and rust shall be wire brushed and cleaned and in the case of iron products, a coat of approved protective paint applied to these surfaces.

3.6 INSTRUCTIONS

- A. On completion of the project, instruct the Owner's representative in the care and operation of the system. The total period of instruction shall not be less than four (4) hours. The time of instruction shall be arranged with the Owner. In addition to the prime Mechanical Contractor, the control system Contractor, Balancing Contractor, and Owner's representative shall be present and participate in the Owner's instruction.

3.7 FIRESTOPPING

- A. Firestopping shall be performed in accordance with Specification Section 078400 "Firestopping". All penetrations of fire-rated assemblies including walls and floors by mechanical system components (piping, ductwork, conduits, etc.) shall be firestopped as specified.

* END OF SECTION *

SPECIAL PROVISION
SECTION 260000

GENERAL ELECTRICAL REQUIREMENTS

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Basic Electrical Requirements specifically applicable to Divisions 26, 27 and 28 Sections.

1.2 REFERENCES

- A. ANSI/NFPA 70 - National Electrical Code.
- B. ANSI C2 - National Electrical Safety Code.
- C. ANSI/NFPA 101 - Life Safety Code.

1.3 RELATED REQUIREMENTS

- A. Conditions of the Contract and Division 1 - General Requirements, apply to all work, including work of this Division. Examine all contract documents for requirements affecting this work.

1.4 SUBMITTALS

- A. Submit under provisions of Division 01.
- B. Submit shop drawings and product data grouped to include complete submittals of related systems, products, and accessories in a single submittal.
- C. Mark dimensions and values in units to match those specified.
- D. Provide fixture schedule, lighting drawings, panelboard schedules and single line or risers diagram(s) to supplier for assistance in pricing as applicable. Contractor shall receive one set of black line drawings for reproduction from the engineer for this purpose.

1.5 REGULATORY REQUIREMENTS

- A. Conform to applicable local, State and Federal Building Code for the State of Maine.
- B. Electrical: Conform to NFPA 70, NFPA72, NFPA 99, NFPA 101, ANSI C2, 2 FM, UL, and applicable ASTM and ANSI Standards.

- C. Contractor shall visit the site to become familiar with all existing conditions affecting this work. No claim shall be recognized for extra compensation due to failure of contractor to familiarize himself/herself with the conditions and extent of proposed work.
- D. Obtain permits and request inspections by local authority having jurisdiction.

1.6 PROJECT/SITE CONDITIONS

- A. Install Work in locations shown on Drawings, unless prevented by Project conditions.
- B. Prepare drawings showing proposed rearrangement of Work to meet Project conditions, including changes to Work specified in other Sections. Obtain permission of Engineer before proceeding.

1.7 TEMPORARY LIGHT AND POWER

- A. Temporary light and power shall be installed and maintained by the Electrical Contractor for use by all trades for the duration of construction complete with all wiring, switches, protective devices and similar equipment as may be required. Arrangement for the temporary service with the Power Company is the responsibility of the Electrical Contractor. Power bills will be paid by the General Contractor. Provide 120/208 volt or 120/240 volt 100 ampere, drop box similar to standard CMP detail 980-31.1.4. Provide 15-20 watt self ballasted compact fluorescent, lamps with plastic "cages" as needed. or 4 foot twin lamp (T8) fluorescent tamper-proof, gasketed and water-tight as required.

1.8 CONTRACT DRAWINGS AND SPECIFICATIONS

- A. It is to be understood that drawings accompanying these specifications are intended to show general arrangement and extent of work to be done, but exact location and arrangement of all components shall be determined as work progresses. Anything shown on the drawings and not specifically mentioned in specifications or vice versa shall be considered as required in both.
- B. Locations of equipment, and materials, etc., as given on drawings are approximate unless dimensioned. It shall be understood they are subject to such modifications as may be found necessary or desirable at time of installation in order to meet any structural conditions. Such changes shall be made by the contractor without extra charges.
- C. Because of small scale drawings, all required offsets, etc., as may be required to clear work of other Contractors, may not be shown. Contractor, however, shall provide all necessary offsets, etc., as required to complete the installation of their work and not conflict with that of others.
- D. It is the intention that wiring systems shall be complete and fully operational. The contractor shall identify system components during the bid process that clearly constitute conditions that would cause the system to be incomplete. Clarification: The remedy to these

discrepancies shall be communicated by the engineer to all bidders or included as an addenda.

1.9 MATERIALS AND LABOR

- A. Bidders for this work shall carefully examine the Plans and Specifications, as the Contractor shall be required to furnish all materials and labor necessary to deliver to the Owner a complete system installed in full accordance with Local State and Federal laws. The system shall be furnished as specified, tested, and turned over to the Owner in perfect operating condition.
- B. All materials shall be new and of best quality of their respective kinds. Workmanship in all respects shall be of highest grade and all construction shall be done according to best practices of the trade. Materials shall be warrantied directly by the manufacturer.
- C. Contractor shall provide, when required for review of Engineer, labeled samples of any material or equipment specified herein or proposed to be used on this project.
- D. Where words "furnish", "provide" or "install" are mentioned, either singly or in combination, these words are hereby interpreted to mean "furnish and install" or "provide and install," including all materials complete with all connections, supplemental devices, accessories and appurtenances, unless specifically otherwise noted. These words are likewise hereby interpreted as being prefixed to all materials, equipment, and apparatus hereinafter mentioned, either in abbreviated or schedule information.

1.10 PROTECTION OF WORK AND MATERIALS

- A. Contractors shall be responsible for the care and protection of all materials delivered and labor performed until the completion of the work.
- B. Cap all uncompleted lines, raceways, and ducts until ready for final connections, or future work as indicated.
- C. All portions of the work liable to damage by weather or by those engaged on the project, must be securely protected by temporary, but substantial covering which must be maintained in position until Engineer authorizes removal.

1.11 REPLACEMENTS

- A. In the event of damage to any equipment or materials, immediately make all repairs and replacements necessary to the approval of the Engineer at no additional cost to the Owner.

1.12 SAFETY REGULATIONS

- A. All work to be performed and/or installed shall conform to all requirements of the Occupational Safety and Health Act (OSHA) of 1970 and all Amendments thereto.

1.13 INSURANCE

- A. The Contractor shall purchase and maintain all Workmen's Compensation Insurance, Public

Liability and Property Damage Insurance during the progress of the work and until completion and acceptance of the entire project by the Owner.

1.14 QUALITY ASSURANCE/CONTROL OF INSTALLATION

- A. Monitor quality control over suppliers, manufacturers, Products, services, site conditions, and workmanship, to produce Work of specified quality.
- B. Comply fully with manufacturers' instructions, including each step in sequence.
- C. Should manufacturers' instructions conflict with Contract Documents, request clarification from Engineer before proceeding.
- D. Comply with specified standards as a minimum quality for the Work except when more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.
- E. Perform work using persons qualified to produce workmanship of specified quality.
- F. Secure Products in place with positive anchorage devices designed and sized to withstand stresses, vibration, and physical distortion or disfigurement.

1.15 SCHEDULE OF MATERIALS AND EQUIPMENT

- A. As soon as practicable, and before commencement of installation of any material or equipment, a complete schedule of materials and equipment proposed for installation shall be submitted for review. Schedule shall also include a list of all proposed subcontractors. Partial or incomplete lists will not be considered. Any materials, fixtures, and equipment not conforming to specifications may be rejected. Also see Section 01300, Submittals.
- B. Orders for purchase of any devices, material, conduit, etc., or other equipment shall not be placed until this schedule is reviewed.

1.16 UNDERWRITER'S APPROVALS

- A. All electrical materials and equipment shall bear label of Underwriter's Laboratories, shall be listed by them in their list of electrical fittings and shall be approved by them for purpose for which they are to be used, unless materials and equipment are of a type for which Underwriter's Laboratories does not list or provide label service.

1.17 SUBSTITUTIONS

- A. Where the specifications allow the substitution of a product for that which has been specified, said substitution must be reviewed by the Engineer and shall be equivalent in all respects to that which is specified. The Engineer's decision shall be obtained on all questions as follows, and his/her judgment shall be final and binding on all parties.

- B. Reference in the specifications or on the drawings to any product, material, fixture, form or type of construction, etc., by proprietary name, manufacturer, make or catalog number, shall be interpreted as establishing a standard of quality or design and shall not be construed as limiting competition. The Contractor may, at his/her option, use any fully equivalent substitute provided written review by the Engineer is first obtained indicating acceptance of the equality of the substitute preferred.
- C. For materials or equipment which are supplied with integral or factory applied finish, the colors of same shall be considered in evaluating substitutions.
- D. For the purpose of avoiding conflicts with other trades, contracts, and adjoining work where more than one (1) article, device, material, fixture, form or type of construction, etc., is referred to by proprietary name, manufacturer, make or catalog number, the first named shall be used as the basis of design and details. The cost of any changes of approved equivalent item shall be borne by the Contractor requesting such change.

1.18 RECORD DRAWINGS

- A. During construction, the Contractor shall keep an accurate record of all deviations to the installation of the work as indicated on the drawings. Upon completion of the work, the Contractor shall furnish a copy of this record to the Engineer, on a black line of the original which will be available from the Engineer. Submit record drawings before requesting final payment.

1.19 MANUFACTURER'S REPRESENTATIVE

- A. At appropriate times, or as directed by the Engineer, provide the services of a competent factory trained Engineer or Technician of the particular manufacturer of equipment or item involved, to inspect, adjust, and place in proper operating condition any and all such items of manufacture. No additional compensation shall be allowed Contractors for such service.

1.20 MANUFACTURERS' INSTRUCTIONS, AND OPERATION AND MAINTENANCE DATA

- A. Provide for each item of equipment or apparatus furnished, a complete set of printed instructions obtained from the manufacturer covering proper operation, care, lubrication, cleaning, servicing, adjustment, etc., together with any special safety instructions.
- B. Manufacturers' data shall further include performance data (time current curves, where applicable), complete parts lists, recommended spare parts lists, and wiring diagrams.
- C. Data shall be arranged in complete sets, properly indexed and marked.
- D. Data shall include complete set of shop drawings.
- E. Material shall first be submitted in preliminary fashion for review by Engineer. After approval, Contractor shall submit two (2) copies in bound volumes to the Engineer for

distribution.

- F. Provide contacts for service agencies for all major system components.

1.21 GUARANTEES

- A. An item becomes "defective" when it ceases to conform to this Contract Document. Guarantees beginning on the date of issuance of the Owner's final payment, or certificate of substantial completion, with Owner taking occupancy or beneficial use thereafter.
- B. Upon completion of the work and before applying for final payment, furnish a written guarantee, stating that the work complies with the provisions of codes listed herein and the local enforcing authorities, and that it will be free from defects of material and workmanship for the required guarantee period. Guarantee shall further state that the Contractor will, at his own expense, repair and/or replace any of his material and work which may become defective during the time of guarantee, together with other work damaged as a consequence of such defects. All manufacturers written warranties shall apply to materials. Warranties other than that of the manufacturer are not acceptable.
- C. The guarantee period shall be one (1) year except when longer periods are indicated for specific equipment.
- D. All materials in Division 26 where a written warranty is published shall require the warranty to be offered by the product manufacturer.

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

3.1 CONNECTION TO EQUIPMENT

- A. The Contractor shall be responsible for proper wiring and raceway connections to equipment, make sure of alignment, both initially and under operating conditions, and provide proper supports, brackets, means of expansion, etc., to make sure that no excessive stresses are applied to equipment. Raceways shall be run to the equipment and alignment checked before final bolting and fastening.
- B. At the request of the Engineer, dismantle equipment connections to demonstrate proper installation and make such corrections necessary without additional compensation for disassembly, re-connection, or the required corrective work.
- C. Equipment shall be installed in such a manner as to permit disconnecting for service and repairs without the necessity of rigging.

3.2 CLOSING IN UNINSPECTED WORK

- A General: Do not cover up or enclose work until it has been properly and completely inspected and approved. Engineer may waive this requirement by written permission.
- B Noncompliance: Should any of the work be covered up or enclosed prior to all required inspections and approvals, uncover the work as required, and after it has been completely inspected and approved, make all repairs and replacements with such materials as are necessary to the approval of the Engineer and at no additional cost to the Owner.

3.3 CLEANING OF SYSTEMS

- A All wiring systems shall be thoroughly cleaned prior to initial operation and in accordance with manufacturer's instructions for equipment to be furnished and/or installed.
- B Furnish all detergents, solvents, cleaning compounds, tools, etc., required in connection with cleaning operations.
- C Thoroughly clean all exposed portions of all equipment, remove all labels, and wipe clean with a damp rag.

3.4 TESTING, BALANCING, AND ADJUSTING

- A Electrical loads shall be balanced on all phase legs to a tolerance of plus or minus 10 percent. Include testing circuits for shorts to ground. Measure grounding system resistance. Correct all deficiencies. Provide all test equipment.

3.5 INSTRUCTIONS

- A On completion of the job, Contractor shall provide competent technicians to thoroughly instruct the Owner's representative in the care and operation of the system. The total period of instruction shall not exceed 2 hours and be performed in a minimum of one interval. The time of instruction shall be arranged with the Owner. The Electrical subcontractor shall be present and participate in the Owner's instruction.

3.6 FIRESTOPPING

- A Firestopping shall be performed in accordance with Specification Section "Firestopping". All penetrations of fire-rated assemblies including walls and floors by electrical system components (conduits, cables, trays, etc.) shall be firestopped as specified. Coordinate size, location and type of sleeves as required by firestopping systems.

*** END OF SECTION ***

SPECIAL PROVISION
SECTION 260519

LOW-VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:

- 1. Building wires and cables rated 600 V and less.
- 2. Connectors, splices, and terminations rated 600 V and less.

- B. Related Requirements:

- 1. Section 271500 "Communications Horizontal Cabling" for cabling used for voice and data circuits.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product.

PART 2 - PRODUCTS

2.1 CONDUCTORS AND CABLES

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:

- 1. General Cable Technologies Corporation.
- 2. Southwire Incorporated.
- 3. The Okonite Company.

- B. Copper Conductors: Comply with NEMA WC 70/ICEA S-95-658.

- C. Conductor Insulation: Comply with NEMA WC 70/ICEA S-95-658 for Type THHN-2-THWN-2.

- D. Multiconductor Cable: Comply with NEMA WC 70/ICEA S-95-658 for Metal Clad cable, Type MC or SO cable.

2.2 CONNECTORS AND SPLICES

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 - 1. AFC Cable Systems, Inc.
 - 2. Gardner Bender.
 - 3. Hubbell Power Systems, Inc.
 - 4. Ideal Industries, Inc.
 - 5. IlSCO; a branch of Bardes Corporation.
 - 6. NSI Industries LLC.
 - 7. O-Z/Gedney; a brand of the EGS Electrical Group.
 - 8. 3M; Electrical Markets Division.
 - 9. Tyco Electronics.
- B. Description: Factory-fabricated connectors and splices of size, ampacity rating, material, type, and class for application and service indicated.

2.3 SYSTEM DESCRIPTION

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. Comply with NFPA 70.

PART 3 - EXECUTION

3.1 CONDUCTOR MATERIAL APPLICATIONS

- A. Feeders: Copper for feeders smaller than No. 4 AWG; copper or aluminum for feeders No. 4 AWG and larger. Solid for No. 10 AWG and smaller; stranded for No. 8 AWG and larger.
- B. Branch Circuits: Copper. Solid for No. 12 AWG and smaller; stranded for No. 10 AWG and larger.
- C. All conductor sizes shown on drawings are for copper unless noted otherwise.

3.2 CONDUCTOR INSULATION AND MULTICONDUCTOR CABLE APPLICATIONS AND WIRING METHODS

- A. Service Entrance: Type THHN-2-THWN-2, single conductors in raceway.

- B. Feeders: Type THHN-2-THWN-2, single conductors in raceway.
- C. Exposed Branch Circuits, Including in Crawlspace: Type THHN-2-THWN-2, single conductors in raceway.
- D. Branch Circuits Concealed in Ceilings, Walls, and Partitions: Metal Clad Cable, Type MC.
- E. Branch Circuits Concealed in Concrete, below Slabs-on-Grade, and Underground: Type THHN-2-THWN-2, single conductors in raceway.
- F. Cord Drops and Portable Appliance Connections: Type SO, hard service cord with stainless-steel, wire-mesh, strain relief device at terminations to suit application.

3.3 INSTALLATION OF CONDUCTORS AND CABLES

- A. Conceal cables in finished walls, ceilings, and floors unless otherwise indicated.
- B. Complete raceway installation between conductor and cable termination points according to Section "Raceways and Boxes for Electrical Systems" prior to pulling conductors and cables.
- C. Use manufacturer-approved pulling compound or lubricant where necessary; compound used must not deteriorate conductor or insulation. Do not exceed manufacturer's recommended maximum pulling tensions and sidewall pressure values.
- D. Use pulling means, including fish tape, cable, rope, and basket-weave wire/cable grips that will not damage cables or raceway.
- E. Install exposed cables parallel and perpendicular to surfaces of exposed structural members, and follow surface contours where possible.

3.4 CONNECTIONS

- A. Tighten electrical connectors and terminals according to manufacturer's published torque-tightening values. If manufacturer's torque values are not indicated, use those specified in UL 486A-486B.
- B. Make splices, terminations, and taps that are compatible with conductor material.
- C. Wiring at Outlets: Install conductor at each outlet, with at least 6 inches of slack.

3.5 IDENTIFICATION

- A. Identify and color-code conductors and cables according to Section "Identification for Electrical Systems."
- B. Identify each spare conductor at each end with identity number and location of other end of conductor, and identify as spare conductor.

3.6 FIELD QUALITY CONTROL

- A. Perform the following tests and inspections:
 - 1. After installing conductors and cables and before electrical circuitry has been energized, test service entrance and feeder conductors for compliance with requirements.
 - 2. Perform each visual and mechanical inspection and electrical test stated in NETA Acceptance Testing Specification. Certify compliance with test parameters.
- B. Test and Inspection Reports: Prepare a written report to record the following:
 - 1. Procedures used.
 - 2. Results that comply with requirements.
 - 3. Results that do not comply with requirements and corrective action taken to achieve compliance with requirements.
- C. Cables will be considered defective if they do not pass tests and inspections.

END OF SECTION 260519

SPECIAL PROVISION
SECTION 260526

GROUNDING AND BONDING FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes: Grounding systems and equipment.
- B. Section includes grounding systems and equipment, plus the following special applications:
 - 1. Underground distribution grounding.

1.3 ACTION SUBMITTALS

- A. Product Data: For each type of product indicated.

1.4 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. Comply with UL 467 for grounding and bonding materials and equipment.

PART 2 - PRODUCTS

2.1 CONDUCTORS

- A. Insulated Conductors: Copper or tinned-copper wire or cable insulated for 600 V unless otherwise required by applicable Code or authorities having jurisdiction.
- B. Bare Copper Conductors:
 - 1. Solid Conductors: ASTM B 3.
 - 2. Stranded Conductors: ASTM B 8.
 - 3. Tinned Conductors: ASTM B 33.

4. Bonding Cable: 28 kcmil, 14 strands of No. 17 AWG conductor, 1/4 inch (6 mm) in diameter.
 5. Bonding Conductor: No. 4 or No. 6 AWG, stranded conductor.
 6. Bonding Jumper: Copper tape, braided conductors terminated with copper ferrules; 1-5/8 inches (41 mm) wide and 1/16 inch (1.6 mm) thick.
 7. Tinned Bonding Jumper: Tinned-copper tape, braided conductors terminated with copper ferrules; 1-5/8 inches (41 mm) wide and 1/16 inch (1.6 mm) thick.
- C. Grounding Bus: Predrilled rectangular bars of annealed copper, 1/4 by 4 inches (6.3 by 100 mm) in cross section, with 9/32-inch (7.14-mm) holes spaced 1-1/8 inches (28 mm) apart. Stand-off insulators for mounting shall comply with UL 891 for use in switchboards, 600 V. Lexan or PVC, impulse tested at 5000 V.

2.2 CONNECTORS

- A. Listed and labeled by an NRTL acceptable to authorities having jurisdiction for applications in which used and for specific types, sizes, and combinations of conductors and other items connected.
- B. Bolted Connectors for Conductors and Pipes: Copper or copper alloy, pressure type with at least two bolts.
1. Pipe Connectors: Clamp type, sized for pipe.
- C. Welded Connectors: Exothermic-welding kits of types recommended by kit manufacturer for materials being joined and installation conditions.
- D. Bus-bar Connectors: Mechanical type, cast silicon bronze, solderless compression-type wire terminals, and long-barrel, two-bolt connection to ground bus bar.

2.3 GROUNDING ELECTRODES

- A. Ground Rods: Copper-clad steel; 3/4 inch by 10 feet.
1. Termination: Factory-attached No. 4/0 AWG bare conductor at least 48 inches (1200 mm) long.
 2. Backfill Material: Electrode manufacturers recommended material.

PART 3 - EXECUTION

3.1 APPLICATIONS

- A. Conductors: Install solid conductor for No. 8 AWG and smaller, and stranded conductors for No. 6 AWG and larger unless otherwise indicated.

- B. Underground Grounding Conductors: Install bare tinned-copper conductor, No. 2/0 AWG minimum.
 - 1. Bury at least 24 inches (600 mm) below grade.
 - 2. Duct-Bank Grounding Conductor: Bury 12 inches (300 mm) above duct bank when indicated as part of duct-bank installation.
- C. Grounding Bus: Install in electrical and telephone equipment rooms, in rooms housing service equipment, and elsewhere as indicated.
 - 1. Install bus on insulated spacers 2 inches (50 mm) minimum from wall, 6 inches (150 mm) above finished floor unless otherwise indicated.
 - 2. Where indicated on both sides of doorways, route bus up to top of door frame, across top of doorway, and down to specified height above floor; connect to horizontal bus.
- D. Conductor Terminations and Connections:
 - 1. Pipe and Equipment Grounding Conductor Terminations: Bolted connectors.
 - 2. Underground Connections: Welded connectors except at test wells and as otherwise indicated.
 - 3. Connections to Ground Rods at Test Wells: Bolted connectors.
 - 4. Connections to Structural Steel: Welded connectors.

3.2 GROUNDING UNDERGROUND DISTRIBUTION SYSTEM COMPONENTS

- A. Comply with IEEE C2 grounding requirements.
- A. Install insulated equipment grounding conductors with all feeders and branch circuits.
- B. Air-Duct Equipment Circuits: Install insulated equipment grounding conductor to duct-mounted electrical devices operating at 120 V and more, including air cleaners, heaters, dampers, humidifiers, and other duct electrical equipment. Bond conductor to each unit and to air duct and connected metallic piping.
- C. Water Heater, Heat-Tracing, and Antifrost Heating Cables: Install a separate insulated equipment grounding conductor to each electric water heater and heat-tracing cable. Bond conductor to heater units, piping, connected equipment, and components.
- D. Metal Poles Supporting Outdoor Lighting Fixtures: Install grounding electrode and a separate insulated equipment grounding conductor in addition to grounding conductor installed with branch-circuit conductors.

3.3 INSTALLATION

- E. Grounding Conductors: Route along shortest and straightest paths possible unless otherwise indicated or required by Code. Avoid obstructing access or placing conductors where they may be subjected to strain, impact, or damage.

- F. Ground Rods: Drive rods until tops are 2 inches (50 mm) below finished floor or final grade unless otherwise indicated.
1. Interconnect ground rods with grounding electrode conductor below grade and as otherwise indicated. Make connections without exposing steel or damaging coating if any.
 2. For grounding electrode system, install at least three rods spaced at least one-rod length from each other and located at least the same distance from other grounding electrodes, and connect to the service grounding electrode conductor.
- G. Bonding Straps and Jumpers: Install in locations accessible for inspection and maintenance except where routed through short lengths of conduit.
1. Bonding to Structure: Bond straps directly to basic structure, taking care not to penetrate any adjacent parts.
 2. Bonding to Equipment Mounted on Vibration Isolation Hangers and Supports: Install bonding so vibration is not transmitted to rigidly mounted equipment.
 3. Use exothermic-welded connectors for outdoor locations; if a disconnect-type connection is required, use a bolted clamp.
- H. Grounding and Bonding for Piping:
1. Metal Water Service Pipe: Install insulated copper grounding conductors, in conduit, from building's main service equipment, or grounding bus, to main metal water service entrances to building. Connect grounding conductors to main metal water service pipes; use a bolted clamp connector or bolt a lug-type connector to a pipe flange by using one of the lug bolts of the flange. Where a dielectric main water fitting is installed, connect grounding conductor on street side of fitting. Bond metal grounding conductor conduit or sleeve to conductor at each end.
 2. Water Meter Piping: Use braided-type bonding jumpers to electrically bypass water meters. Connect to pipe with a bolted connector.
- I. Bonding Interior Metal Ducts: Bond metal air ducts to equipment grounding conductors of associated fans, blowers, electric heaters, and air cleaners. Install bonding jumper to bond across flexible duct connections to achieve continuity.

3.4 LABELING

- A. Comply with requirements in Section 260553 "Identification for Electrical Systems" for instruction signs. The label or its text shall be green.

3.5 FIELD QUALITY CONTROL

- A. Perform tests and inspections.

1. Manufacturer's Field Service: Engage a factory-authorized service representative to inspect components, assemblies, and equipment installations, including connections, and to assist in testing.
- B. Tests and Inspections:
1. After installing grounding system but before permanent electrical circuits have been energized, test for compliance with requirements.
 2. Inspect physical and mechanical condition. Verify tightness of accessible, bolted, electrical connections with a calibrated torque wrench according to manufacturer's written instructions.
- C. Grounding system will be considered defective if it does not pass tests and inspections.
- D. Prepare test and inspection reports.
- E. Report measured ground resistances that exceed the following values:
1. Power and Lighting Equipment or System with Capacity of 500 kVA and less: 10 ohms.
- F. Excessive Ground Resistance: If resistance to ground exceeds specified values, notify Architect promptly and include recommendations to reduce ground resistance.

END OF SECTION 260526

SPECIAL PROVISION
SECTION 260533

RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Metal conduits, tubing, and fittings.
 - 2. Nonmetal conduits, tubing, and fittings.
 - 3. Boxes, enclosures, and cabinets.

1.3 DEFINITIONS

- A. GRC: Galvanized rigid steel conduit.

1.4 ACTION SUBMITTALS

- A. Product Data: For surface raceways, wireways and fittings, floor boxes, hinged-cover enclosures, and cabinets.

PART 2 - PRODUCTS

2.1 METAL CONDUITS, TUBING, AND FITTINGS

- A. Listing and Labeling: Metal conduits, tubing, and fittings shall be listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. GRC: Comply with ANSI C80.1 and UL 6.
- C. EMT: Comply with ANSI C80.3 and UL 797.
- D. FMC: Comply with UL 1; zinc-coated steel or aluminum.
- E. LFMC: Flexible steel conduit with PVC jacket and complying with UL 360.

- F. Fittings for Metal Conduit: Comply with NEMA FB 1 and UL 514B.
 - 1. Fittings for EMT:
 - a. Material: Steel or die cast.
 - b. Type: Setscrew.
 - 2. Expansion Fittings: PVC or steel to match conduit type, complying with UL 651, rated for environmental conditions were installed, and including flexible external bonding jumper.
- G. Joint Compound for GRC: Approved, as defined in NFPA 70, by authorities having jurisdiction for use in conduit assemblies, and compounded for use to lubricate and protect threaded conduit joints from corrosion and to enhance their conductivity.

2.2 NONMETALLIC CONDUITS, TUBING, AND FITTINGS

- A. Listing and Labeling: Nonmetallic conduits, tubing, and fittings shall be listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. RNC: Type EPC-40-PVC, complying with NEMA TC 2 and UL 651 unless otherwise indicated.
- C. Fittings for RNC: Comply with NEMA TC 3; match to conduit or tubing type and material.
- D. Solvent cements and adhesive primers shall have a VOC content of 510 and 550 g/L or less, respectively, when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

2.3 BOXES, ENCLOSURES, AND CABINETS

- A. General Requirements for Boxes, Enclosures, and Cabinets: Boxes, enclosures, and cabinets installed in wet locations shall be listed for use in wet locations.
- B. Sheet Metal Outlet and Device Boxes: Comply with NEMA OS 1 and UL 514A.
- C. Cast-Metal Outlet and Device Boxes: Comply with NEMA FB 1, aluminum, Type FD, with gasketed cover.
- D. Luminaire Outlet Boxes: Nonadjustable, designed for attachment of luminaire weighing 50 lb (23 kg). Outlet boxes designed for attachment of luminaires weighing more than 50 lb (23 kg) shall be listed and marked for the maximum allowable weight.
- E. Small Sheet Metal Pull and Junction Boxes: NEMA OS 1.
- F. Cast-Metal Access, Pull, and Junction Boxes: Comply with NEMA FB 1 and UL 1773, cast aluminum with gasketed cover.

- G. Box extensions used to accommodate new building finishes shall be of same material as recessed box.
- H. Device Box Dimensions: 4 inches square by 2-1/8 inches deep (100 mm square by 60 mm deep).
- I. Gangable boxes are allowed.
- J. Hinged-Cover Enclosures: Comply with UL 50 and NEMA 250, Type 3R with continuous-hinge cover with flush latch unless otherwise indicated.
 - 1. Metal Enclosures: Steel, finished inside and out with manufacturer's standard enamel.
 - 2. Interior Panels: Steel; all sides finished with manufacturer's standard enamel.
- K. Recessed device box.
 - 1. Non-metallic, recessed electrical box with trim plate.
 - 2. Two-gang style to allow installation of two duplex receptacles, or two low voltage devices in the box.

PART 3 - EXECUTION

3.1 RACEWAY APPLICATION

- A. Outdoors: Apply raceway products as specified below unless otherwise indicated:
 - 1. Exposed Conduit: GRC.
 - 2. Concealed Conduit, Aboveground: GRC.
 - 3. Underground: RNC
 - 4. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): FMC.
 - 5. Boxes and Enclosures, Aboveground: NEMA 250, Type 3R.
- B. Indoors: Apply raceway products as specified below unless otherwise indicated:
 - 1. Exposed: EMT.
 - 2. Concealed in Ceilings and Interior Walls and Partitions: EMT.
 - 3. Connection to Vibrating Equipment (Including Transformers and Hydraulic, Pneumatic, Electric Solenoid, or Motor-Driven Equipment): FMC, except use LFMC in damp or wet locations.
 - 4. Damp or Wet Locations: GRC.
 - 5. Boxes and Enclosures: NEMA 250, Type 1, except use NEMA 250, Type 4 stainless steel in damp or wet locations including kitchens.
- C. Minimum Raceway Size: 3/4-inch (21-mm) trade size.
- D. Raceway Fittings: Compatible with raceways and suitable for use and location.

1. Rigid Steel Conduit: Use threaded rigid steel conduit fittings unless otherwise indicated. Comply with NEMA FB 2.10.
2. EMT: Use setscrew, steel fittings. Comply with NEMA FB 2.10.
3. Flexible Conduit: Use only fittings listed for use with flexible conduit. Comply with NEMA FB 2.20.

3.2 INSTALLATION

- A. Comply with NECA 1 and NECA 101 for installation requirements except where requirements on Drawings or in this article are stricter. Comply with NECA 102 for aluminum conduits. Comply with NFPA 70 limitations for types of raceways allowed in specific occupancies and number of floors.
- B. Keep raceways at least 6 inches (150 mm) away from parallel runs of flues and steam or hot-water pipes. Install horizontal raceway runs above water and steam piping.
- C. Complete raceway installation before starting conductor installation.
- D. Arrange stub-ups so curved portions of bends are not visible above finished slab.
- E. Install no more than the equivalent of three 90-degree bends in any conduit run except for control wiring conduits, for which fewer bends are allowed. Support within 12 inches (300 mm) of changes in direction.
- F. Conceal conduit and EMT within finished walls, ceilings, and floors unless otherwise indicated. Install conduits parallel or perpendicular to building lines.
- G. Support conduit within 12 inches (300 mm) of enclosures to which attached.
- H. Threaded Conduit Joints, Exposed to Wet, Damp, Corrosive, or Outdoor Conditions: Apply listed compound to threads of raceway and fittings before making up joints. Follow compound manufacturer's written instructions.
- I. Raceway Terminations at Locations Subject to Moisture or Vibration: Use insulating bushings to protect conductors including conductors smaller than No. 4 AWG.
- J. Terminate threaded conduits into threaded hubs or with locknuts on inside and outside of boxes or cabinets. Install bushings on conduits up to 1-1/4-inch (35mm) trade size and insulated throat metal bushings on 1-1/2-inch (41-mm) trade size and larger conduits terminated with locknuts. Install insulated throat metal grounding bushings on service conduits.
- K. Install raceways square to the enclosure and terminate at enclosures with locknuts. Install locknuts hand tight plus 1/4 turn more.
- L. Do not rely on locknuts to penetrate nonconductive coatings on enclosures. Remove coatings in the locknut area prior to assembling conduit to enclosure to assure a continuous ground path.

- M. Cut conduit perpendicular to the length. For conduits 2-inch (53-mm) trade size and larger, use roll cutter or a guide to make cut straight and perpendicular to the length.
 - N. Install pull wires in empty raceways. Use polypropylene or monofilament plastic line with not less than 200-lb (90-kg) tensile strength. Leave at least 12 inches (300 mm) of slack at each end of pull wire. Cap underground raceways designated as spare above grade alongside raceways in use.
 - O. Flexible Conduit Connections: Comply with NEMA RV 3. Use a maximum of 72 inches (1830 mm) of flexible conduit for equipment subject to vibration, noise transmission, or movement; and for transformers and motors.
 - 1. Use LFMC in damp or wet locations subject to severe physical damage.
 - P. Mount boxes at heights indicated on Drawings. If mounting heights of boxes are not individually indicated, give priority to ADA requirements. Install boxes with height measured to center of box unless otherwise indicated.
 - Q. Horizontally separate boxes mounted on opposite sides of walls so they are not in the same vertical channel.
 - R. Locate boxes so that cover or plate will not span different building finishes.
 - S. Support boxes of three gangs or more from more than one side by spanning two framing members or mounting on brackets specifically designed for the purpose.
 - T. Fasten junction and pull boxes to or support from building structure. Do not support boxes by conduits.
 - U. Set metal floor boxes level and flush with finished floor surface.
 - V. Set nonmetallic floor boxes level. Trim after installation to fit flush with finished floor surface.
- 3.3 BOXES FOR WIRING DEVICES IN EXTERIOR WALLS AND INTERIOR SOUND CONTROL WALLS BETWEEN RESIDENT ROOMS.
- A. Provide air vapor barrier install per manufacturer's instructions. Provide LESSCO model number: VAPORBOX
- 3.4 INSTALLATION OF ELECTRICAL BOXES IN FIRE RATED WALLS
- A. Outlet boxes on opposite sides of the wall shall be separated as follows:
 - 1. By a horizontal distance of not less than 24 inches (610 mm);
 - 2. By a horizontal distance of not less than the depth of the wall cavity where the wall cavity is filled with cellulose loose fill, rockwool or slag mineral wool insulation.

3. By protecting both outlet boxes by listed putty pads, 3M Catalog # MPP+ or equal.

- B. Boxes exceeding 16 sq. in. (103 sq. cm) must be protected by listed putty pads, 3M Catalog # MPP+ or equal.

3.5 FIRESTOPPING

- A. Install firestopping at penetrations of fire-rated floor and wall assemblies. Comply with requirements in Section 078413 "Penetration Firestopping."

END OF SECTION 260533

SPECIAL PROVISION
SECTION 260553

IDENTIFICATION FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Identification for raceways.
 - 2. Identification of power and control cables.
 - 3. Identification for conductors.
 - 4. Underground-line warning tape.
 - 5. Warning labels and signs.
 - 6. Instruction signs.
 - 7. Equipment identification labels.
 - 8. Miscellaneous identification products.

1.3 ACTION SUBMITTALS

- A. Product Data: For each electrical identification product indicated.

1.4 QUALITY ASSURANCE

- A. Comply with ANSI A13.1.
- B. Comply with NFPA 70.
- C. Comply with 29 CFR 1910.144 and 29 CFR 1910.145.
- D. Comply with ANSI Z535.4 for safety signs and labels.
- E. Adhesive-attached labeling materials, including label stocks, laminating adhesives, and inks used by label printers, shall comply with UL 969.

1.5 COORDINATION

- A. Coordinate identification names, abbreviations, colors, and other features with requirements in other Sections requiring identification applications, Drawings, Shop Drawings, manufacturer's wiring diagrams, and the Operation and Maintenance Manual; and with those required by codes, standards, and 29 CFR 1910.145. Use consistent designations throughout Project.
- B. Coordinate installation of identifying devices with completion of covering and painting of surfaces where devices are to be applied.
- C. Coordinate installation of identifying devices with location of access panels and doors.
- D. Install identifying devices before installing acoustical ceilings and similar concealment.

PART 2 - PRODUCTS

2.1 POWER AND CONTROL RACEWAY IDENTIFICATION MATERIALS

- A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each raceway size.
- B. Colors for Raceways Carrying Circuits at 600 V or Less:
 - 1. Black letters on a white field.
 - 2. Legend: Indicate voltage.
- C. Vinyl Labels for Raceways Carrying Circuits at 600 V or Less: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound clear adhesive tape for securing ends of legend label.
- D. Snap-Around Labels for Raceways Carrying Circuits at 600 V or Less: Slit, pretensioned, flexible, preprinted, color-coded acrylic sleeve, with diameter sized to suit diameter of raceway or cable it identifies and to stay in place by gripping action.
- E. Snap-Around, Color-Coding Bands for Raceways Carrying Circuits at 600 V or Less: Slit, pretensioned, flexible, solid-colored acrylic sleeve, 2 inches (50 mm) long, with diameter sized to suit diameter of raceway or cable it identifies and to stay in place by gripping action.
- F. Tape and Stencil for Raceways Carrying Circuits More Than 600 V: 4-inch- (100-mm-) wide black stripes on 10-inch (250-mm) centers diagonally over orange background that extends full length of raceway or duct and is 12 inches (300 mm) wide. Stop stripes at legends.

2.2 ARMORED AND METAL-CLAD CABLE IDENTIFICATION MATERIALS

- A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each cable size.

- B. Colors for Cables Carrying Circuits at 600 V and Less:
 - 1. Black letters on an white field.
 - 2. Legend: Indicate voltage.
- C. Vinyl Labels: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound clear adhesive tape for securing ends of legend label.
- D. Self-Adhesive Vinyl Tape: Colored, heavy duty, waterproof, fade resistant; 2 inches (50 mm) wide; compounded for outdoor use.
- E. Heat-Shrink Preprinted Tubes: Flame-retardant polyolefin tube with machine-printed identification label. Sized to suit diameter of and shrinks to fit firmly around cable it identifies. Full shrink recovery at a maximum of 200 deg F (93 deg C). Comply with UL 224.

2.3 POWER AND CONTROL CABLE IDENTIFICATION MATERIALS

- A. Comply with ANSI A13.1 for minimum size of letters for legend and for minimum length of color field for each cable size.
- B. Vinyl Labels: Preprinted, flexible label laminated with a clear, weather- and chemical-resistant coating and matching wraparound clear adhesive tape for securing ends of legend label.
- C. Self-Adhesive, Self-Laminating Polyester Labels: Preprinted, 3-mil- (0.08-mm-) thick flexible label with acrylic pressure-sensitive adhesive that provides a clear, weather- and chemical-resistant, self-laminating, protective shield over the legend. Labels sized to fit the cable diameter such that the clear shield overlaps the entire printed legend.
- D. Heat-Shrink Preprinted Tubes: Flame-retardant polyolefin tube with machine-printed identification label. Sized to suit diameter of and shrinks to fit firmly around cable it identifies. Full shrink recovery at a maximum of 200 deg F (93 deg C). Comply with UL 224.

2.4 UNDERGROUND-LINE WARNING TAPE

- A. Tape:
 - 1. Recommended by manufacturer for the method of installation and suitable to identify and locate underground electrical and communications utility lines.
 - 2. Printing on tape shall be permanent and shall not be damaged by burial operations.
 - 3. Tape material and ink shall be chemically inert, and not subject to degrading when exposed to acids, alkalis, and other destructive substances commonly found in soils.
- B. Color and Printing:
 - 1. Comply with ANSI Z535.1 through ANSI Z535.5.
 - 2. Inscriptions for Red-Colored Tapes: ELECTRIC LINE.

3. Inscriptions for Orange-Colored Tapes: TELEPHONE CABLE, CATV CABLE, COMMUNICATIONS CABLE.

2.5 WARNING LABELS AND SIGNS

- A. Comply with NFPA 70 and 29 CFR 1910.145.
- B. Self-Adhesive Warning Labels: Factory-printed, multicolor, pressure-sensitive adhesive labels, configured for display on front cover, door, or other access to equipment unless otherwise indicated.
- C. Baked-Enamel Warning Signs:
 1. Preprinted aluminum signs, punched or drilled for fasteners, with colors, legend, and size required for application.
 2. 1/4-inch (6.4-mm) grommets in corners for mounting.
 3. Nominal size, 7 by 10 inches (180 by 250 mm).
- D. Warning label and sign shall include, but are not limited to, the following legends:
 1. Multiple Power Source Warning: "DANGER - ELECTRICAL SHOCK HAZARD - EQUIPMENT HAS MULTIPLE POWER SOURCES."
 2. Workspace Clearance Warning: "WARNING - OSHA REGULATION - AREA IN FRONT OF ELECTRICAL EQUIPMENT MUST BE KEPT CLEAR FOR 36 INCHES (915 MM)."

2.6 INSTRUCTION SIGNS

- A. Engraved, laminated acrylic or melamine plastic, minimum 1/16 inch (1.6 mm) thick for signs up to 20 sq. inches (129 sq. cm) and 1/8 inch (3.2 mm) thick for larger sizes.
 1. Engraved legend with black letters on white face.
 2. Punched or drilled for mechanical fasteners.
 3. Framed with mitered acrylic molding and arranged for attachment at applicable equipment.
- B. Adhesive Film Label: Machine printed, in black, by thermal transfer or equivalent process. Minimum letter height shall be 3/8 inch (10 mm).

2.7 EQUIPMENT IDENTIFICATION LABELS

- A. Adhesive Film Label: Machine printed, in black, by thermal transfer or equivalent process. Minimum letter height shall be 3/8 inch (10 mm).
- B. Self-Adhesive, Engraved, Laminated Acrylic or Melamine Label: Adhesive backed, with white letters on a dark-gray background. Minimum letter height shall be 3/8 inch (10 mm).

- C. Engraved, Laminated Acrylic or Melamine Label: Punched or drilled for screw mounting. White letters on a dark-gray background. Minimum letter height shall be 3/8 inch (10 mm).

2.8 MISCELLANEOUS IDENTIFICATION PRODUCTS

- A. Paint: Comply with requirements in painting Sections for paint materials and application requirements. Select paint system applicable for surface material and location (exterior or interior).
- B. Fasteners for Labels and Signs: Self-tapping, stainless-steel screws or stainless-steel machine screws with nuts and flat and lock washers.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Verify identity of each item before installing identification products.
- B. Location: Install identification materials and devices at locations for most convenient viewing without interference with operation and maintenance of equipment.
- C. Apply identification devices to surfaces that require finish after completing finish work.
- D. Self-Adhesive Identification Products: Clean surfaces before application, using materials and methods recommended by manufacturer of identification device.
- E. Underground-Line Warning Tape: During backfilling of trenches install continuous underground-line warning tape directly above line at 6 to 8 inches (150 to 200 mm) below finished grade. Use multiple tapes where width of multiple lines installed in a common trench exceeds 16 inches (400 mm) overall.

3.2 IDENTIFICATION SCHEDULE

- A. Accessible Raceways and Metal-Clad Cables, 600 V or Less, for Service, Feeder, and Branch Circuits More Than 30 A, and 120 V to ground: Identify with self-adhesive vinyl label. Install labels at 30-foot (10-m) maximum intervals.
- B. Power-Circuit Conductor Identification, 600 V or Less: For conductors in vaults, pull and junction boxes, manholes, and handholes, use color-coding conductor tape to identify the phase.
 - 1. Color-Coding for Phase Identification, 600 V or Less: Use colors listed below for ungrounded feeder and service conductors.
 - a. Color shall be factory applied or field applied for sizes larger than No. 8 AWG, if authorities having jurisdiction permit.
 - b. Colors for 208/120-V Circuits:

- 1) Phase A: Black.
 - 2) Phase B: Red.
 - 3) Phase C: Blue.
- C. Install instructional sign including the color-code for grounded and ungrounded conductors using adhesive-film-type labels.
- D. Control-Circuit Conductor Identification: For conductors and cables in pull and junction boxes, and handholes, use self-adhesive vinyl labels with the conductor or cable designation, origin, and destination.
- E. Control-Circuit Conductor Termination Identification: For identification at terminations provide self-adhesive vinyl labels with the conductor designation.
- F. Auxiliary Electrical Systems Conductor Identification: Identify field-installed alarm, control, and signal connections.
1. Identify conductors, cables, and terminals in enclosures and at junctions, terminals, and pull points. Identify by system and circuit designation.
 2. Use system of marker tape designations that is uniform and consistent with system used by manufacturer for factory-installed connections.
 3. Coordinate identification with Project Drawings, manufacturer's wiring diagrams, and the Operation and Maintenance Manual.
- G. Locations of Underground Lines: Identify with underground-line warning tape for power, lighting, communication, and control wiring.
1. Install underground-line warning tape for both direct-buried cables and cables in raceway.
- H. Warning Labels for Indoor Cabinets, Boxes, and Enclosures for Power and Lighting: Self-adhesive warning labels.
1. Comply with 29 CFR 1910.145.
 2. Identify system voltage with black letters on an orange background.
 3. Apply to exterior of door, cover, or other access.
 4. For equipment with multiple power or control sources, apply to door or cover of equipment including, but not limited to, the following:
 - a. Power transfer switches.
 - b. Controls with external control power connections.
- I. Operating Instruction Signs: Install instruction signs to facilitate proper operation and maintenance of electrical systems and items to which they connect. Install instruction signs with approved legend where instructions are needed for system or equipment operation.
- J. Equipment Identification Labels: On each unit of equipment, install unique designation label that is consistent with wiring diagrams, schedules, and the Operation and Maintenance Manual. Apply labels to disconnect switches and protection equipment, central or master units, control

panels, control stations, terminal cabinets, and racks of each system. Systems include power, lighting, control, communication, signal, monitoring, and alarm systems unless equipment is provided with its own identification.

1. Labeling Instructions:

- a. Indoor Equipment: Self-adhesive, engraved, laminated acrylic or melamine label. Unless otherwise indicated, provide a single line of text with 1/2-inch- (13-mm-) high letters on 1-1/2-inch- (38-mm-) high label; where two lines of text are required, use labels 2 inches (50 mm) high.
- b. Outdoor Equipment: Engraved, laminated acrylic or melamine label.
- c. Elevated Components: Increase sizes of labels and letters to those appropriate for viewing from the floor.
- d. Unless provided with self-adhesive means of attachment, fasten labels with appropriate mechanical fasteners that do not change the NEMA or NRTL rating of the enclosure.

2. Equipment to Be Labeled:

- a. Panelboards: Typewritten directory of circuits in the location provided by panelboard manufacturer. Panelboard identification shall be self-adhesive, engraved, laminated acrylic or melamine label.
- b. Enclosures and electrical cabinets.
- c. Access doors and panels for concealed electrical items.
- d. Enclosed switches.
- e. Enclosed circuit breakers.
- f. Enclosed controllers.
- g. Variable-speed controllers.
- h. Push-button stations.
- i. Contactors.
- j. Remote-controlled switches, dimmer modules, and control devices.

END OF SECTION 260553

SPECIAL PROVISION
SECTION 260924

LIGHTING CONTROL DEVICES

PART 1 – GENERAL

1.1 SUMMARY

- A. Section Includes:
 - 1. Wall box mounted, wall/corner mounted, and ceiling mounted occupancy sensors including dual technology, ultrasonic, and passive infrared technologies. This includes self contained PIR sensors as well as low voltage sensors that work with Switchpacks.
- B. Related Sections:
 - 1. Section 265100 – Interior Lighting.

1.2 REFERENCES

- A. American National Standards Institute/Institute of Electrical and Electronic Engineers (ANSI/IEEE)
 - 1. C62.41-1991 – Recommended Practice for Surge Voltages in Low Voltage AC Power Circuits.
- B. ASTM International (ASTM)
 - 1. D4674 -02a Standard Test Method for Accelerated Testing for Color Stability of Plastics Exposed to Indoor Fluorescent Lighting and Window-Filtered Daylight.
- C. National Electrical Manufacturers Association (NEMA)
 - 1. WD1 (R2005) - General Color Requirements for Wiring Devices.
- D. Underwriters Laboratories, Inc. (UL):
 - 1. 94 – Flammability Rating
 - 2. 916 – Energy Management Equipment.
 - 3. 508 (2005) - Standard for Industrial Control Equipment.
 - 4. 244A – Appliance Controls

1.3 SYSTEM DESCRIPTION

- A. Permanently installed
 - 1. Wall switch occupancy sensors
 - 2. Ceiling mounted occupancy sensors

1.4 SUBMITTALS

- A. Submit under provisions of Section 013300.
- B. Specification Conformance Document: Indicate whether the submitted equipment:
 - 1. Meets specification exactly as stated.
 - 2. Meets specification via an alternate means and indicate the specific methodology used.
- C. Shop Drawings; include:
 - 1. Load schedule indicating actual connected load, load type, and voltage per circuit, circuits and their respective control zones, circuits that are on emergency, and capacity, phase, and corresponding circuit numbers.

2. Schematic of system.
 3. Lighting plan clearly marking product type, location and orientation of each sensor.
- D. Product Data: Catalog specification sheets with performance specifications demonstrating compliance with specified requirements.

1.5 QUALITY ASSURANCE

- A. Manufacturer: Minimum 20 years' experience in manufacture of occupancy sensor lighting controls.
- B. Manufacturer's Quality System: Registered to ISO 9001:2000 Quality Standards, including in-house engineering for product design activities.
- C. Occupancy Sensing Lighting Controls:
 1. Listed by UL specifically for the required loads. Provide evidence of compliance upon request.
- D. Installer Qualifications: Installer shall be one who is experienced in performing the work of this section, and who has specialized in installation of work similar to that required for this project.
- E. Source Limitations: To assure compatibility, obtain occupancy sensors from a single source with complete responsibility over all lighting controls, including accessory products. The use of subcontracted component assemblers is not acceptable.

1.6 PROJECT CONDITIONS

- A. Do not install equipment until following conditions can be maintained in spaces to receive equipment:
 1. Ambient temperature: 0° to 40° C (32° to 104° F).
 2. Relative humidity: Maximum 90 percent, non-condensing.
 3. Occupancy Sensors must be protected from dust during installation.

1.7 WARRANTY

- A. Provide manufacturer's 5-year parts warranty.

1.8 MAINTENANCE

- A. Make ordering of new equipment for expansions, replacements, and spare parts available to end user.
- B. Make new replacement parts available for minimum of ten years from date of manufacture.
- C. Provide factory direct technical support.

PART 2- PRODUCTS

2.1 MANUFACTURERS

- A. Acceptable Manufacturer: Eaton Lighting Systems (formerly Cooper Controls)
- B. Substitutions: Allowed under provisions of Division 1.

2.2 SENSOR PERFORMANCE REQUIREMENTS

- A. Sensing mechanism:
 1. Infrared: Utilize multiple segmented lens, with internal grooves to eliminate dust and residue

build-up.

2. Dual technology:

- a. Utilize multiple segmented lens, with internal grooves to eliminate dust and residue build-up.
- b. Utilize an operating frequency of 32 kHz or 40 kHz that shall be crystal controlled to operate within plus or minus 0.005% tolerance.
- c. Incorporate Doppler shift ultrasonic and passive infrared motion detection technologies. Products that react to noise or ambient sound shall not be considered.

B. Power failure memory:

- 1. Controls incorporate non-volatile memory. Should power be interrupted and subsequently restored, settings and parameters saved in protected memory shall not be lost.

C. Designed and tested to withstand discharges without impairment of performance when subjected to discharges of 15,000 volts per IEC 801-2.

D. Products tested in identical manner, complaint to NEMA WD 7 -2011 Occupancy Motion Sensors Standards.

E. Sensor shall have time delays from 10 to 30 min.

F. When specified, sensors shall automatically adjust time delay and sensitivity settings.

G. All sensors shall provide an LED as a visual means of indication at all times to verify that motion is being detected during both testing and normal operation.

H. All sensors shall have readily accessible, user adjustable settings for time delay and sensitivity. Settings shall be located on the sensor (not the control unit) and shall be recessed to limit tampering.

I. Where specified, sensor shall have an internal additional isolated relay with Normally Open, Normally Closed, and Common outputs for use with HVAC control, Data Logging and other control options. Sensors utilizing separate components or specially modified units to achieve this function are not acceptable.

2.3 LINE VOLTAGE CEILING MOUNTED OCCUPANCY SENSORS

A. Product: OAC-DT-2000-MV, OAC-DT-2000-DMV

B. Provide all necessary mounting hardware and instructions.

C. Capable of detection of occupancy at desktop level up to 300 square feet, and gross motion up to 1000 square feet

D. Shall accommodate loads from 0-800 watts at 120 volts; 0 to 1200 watts at 277 volts and shall have 180 degree coverage capability.

E. Shall be able to have their visible plastic parts replaced, for color changes in the field, without removing the body of the control from the wall and without requiring special tools.

F. Shall utilize Zero Crossing Circuitry which increases relay life, protects from the effects of inrush current, and increases sensor's longevity.

G. Shall have no leakage current to load, in manual or in Auto/Off Mode for safety purposes and shall have voltage drop protection.

H. Where specified, dual relay sensors shall offer daylighting foot-candle adjustment control for either or both relays.

2.4 OCCUPANCY WALL SWITCHES

A. Product: OSW-P-0451-MV-*, ONW-P-1001-MV-*, ONW-P-1001-347-*, ONW-P-1001-DMV-*,

ONW-P-1001-D347-*, ONW-P-1001-SP-*, ONW-P-1001-RR7-*

- B. Capable of detection of occupancy at desktop level up to 300 square feet, and gross motion up to 1000 square feet
- C. Shall accommodate loads from 0-800 watts at 120 volts; 0 to 1200 watts at 277 volts and shall have 180 degree coverage capability.
- D. Shall be able to have their visible plastic parts replaced, for color changes in the field, without removing the body of the control from the wall and without requiring special tools.
- E. Shall utilize Zero Crossing Circuitry which increases relay life, protects from the effects of inrush current, and increases sensor's longevity.
- F. Shall have no leakage current to load, in manual or in Auto/Off Mode for safety purposes and shall have voltage drop protection.
- G. Where specified, wall switch sensors shall provide a field selectable option to convert sensor operation from Automatic On to Manual On.
- H. Where specified, dual relay sensors shall offer daylighting footcandle adjustment control for either or both relays.

2.5 SOURCE QUALITY CONTROL

- A. Perform full-function testing on 100% of all system components and panel assemblies at the factory.

PART 3- EXECUTION

3.1 INSTALLATION

- A. Install equipment in accordance with manufacturer's installation instructions.
- B. Provide complete installation of system in accordance with Contract Documents.
- C. Provide equipment at locations and in quantities indicated on Drawings. Provide any additional equipment required to provide control intent.

3.2 TESTING

- A. Upon completion of all wiring and after all fixtures are installed and lamped, a representative shall check the installation prior to energizing the system. Each installed occupancy sensor shall be tested in the Test Mode to see that lights turn OFF and on based on occupancy.
- B. At the time testing, the owner's representative shall be thoroughly instructed in the proper operation of the system.

END OF SECTION

SPECIAL PROVISION
SECTION 261900

SUPPORTING DEVICES

PART 1 GENERAL

1.1 WORK INCLUDED

- A. Conduit and equipment supports.
- B. Fastening hardware.

1.2 RELATED WORK

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

PART 2 PRODUCTS

2.1 MATERIAL

- A. Support Channel: Galvanized or painted steel.
- B. Hardware: Corrosion resistant.

PART 3 EXECUTION

3.1 INSTALLATION

- A. Install products in accordance with manufacturer's instructions.
- B. Fasten hanger rods, conduit clamps, and outlet and junction boxes to building structure using pre-cast insert system, expansion anchors, beam clamps.
- C. Anchors and Fasteners
 - 1) Concrete Structural Elements: Use pre-cast insert system, expansion anchors, powder actuated anchors and preset inserts.
 - 2) Steel Structural Elements: Use beam clamps, steel ramset fasteners, and welded fasteners.
 - 3) Concrete Surfaces: Use self-drilling anchors and expansion anchors.
 - 4) Hollow Masonry, Plaster, and Gypsum Board Partitions: Use toggle bolts and hollow wall fasteners.
 - 5) Solid Masonry Walls: Use expansion anchors and preset inserts.

- 6) Sheet Metal: Use sheet metal screws.
- 7) Wood Elements: Use wood screws.

- D. Do not fasten supports to piping, ductwork, mechanical equipment, or conduit.

- E. Do not use power-actuated anchors.

- F. Do not drill structural steel members.

- G. Fabricate supports or trapeze hangers from structural steel or steel channel, rigidly welded or bolted to present a neat appearance. Use hexagon head bolts with spring lock washers under all nuts.

- H. In wet locations install free-standing electrical equipment on concrete pads.

- I. Install surface-mounted cabinets and panelboards with minimum of four anchors. Provide steel channel supports to stand cabinet one inch off wall.

*** END OF SECTION ***

SPECIAL PROVISION
SECTION 262726

WIRING DEVICES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Receptacles, receptacles with integral GFCI, and associated device plates.
 - 2. Weather-resistant receptacles.
 - 3. Snap switches.
 - 4. Cord and plug sets.

1.3 DEFINITIONS

- A. EMI: Electromagnetic interference.
- B. GFCI: Ground-fault circuit interrupter.
- C. Pigtail: Short lead used to connect a device to a branch-circuit conductor.
- D. RFI: Radio-frequency interference.
- E. TVSS: Transient voltage surge suppressor.
- F. UTP: Unshielded twisted pair.

1.4 ADMINISTRATIVE REQUIREMENTS

- A. Coordination:
 - 1. Receptacles for Owner-Furnished Equipment: Match plug configurations.
 - 2. Cord and Plug Sets: Match equipment requirements.

1.5 ACTION SUBMITTALS

- A. Product Data: For each type of product.

1.6 INFORMATIONAL SUBMITTALS

- A. Field quality-control reports.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers' Names: Shortened versions (shown in parentheses) of the following manufacturers' names are used in other Part 2 articles:
 - 1. Cooper Wiring Devices; Division of Cooper Industries, Inc. (Cooper).
 - 2. Hubbell Incorporated; Wiring Device-Kellems (Hubbell).
 - 3. Leviton Mfg. Company Inc. (Leviton).
 - 4. Pass & Seymour/Legrand (Pass & Seymour).
- B. Source Limitations: Obtain each type of wiring device and associated wall plate from single source from single manufacturer.

2.2 GENERAL WIRING-DEVICE REQUIREMENTS

- A. Wiring Devices, Components, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. Comply with NFPA 70.
- C. Devices that are manufactured for use with modular plug-in connectors may be substituted under the following conditions:
 - 1. Connectors shall comply with UL 2459 and shall be made with stranding building wire.
 - 2. Devices shall comply with the requirements in this Section.

2.3 STRAIGHT-BLADE RECEPTACLES

- A. Convenience Receptacles, 125 V, 20 A: Comply with NEMA WD 1, NEMA WD 6 Configuration 5-20R, UL 498, and FS W-C-596.
 - 1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

2.4 GFCI RECEPTACLES

- A. General Description:
 - 1. Straight blade, non-feed-through type.
 - 2. Comply with NEMA WD 1, NEMA WD 6, UL 498, UL 943 Class A, and FS W-C-596.

3. Include indicator light that shows when the GFCI has malfunctioned and no longer provides proper GFCI protection.

B. Duplex GFCI Convenience Receptacles, 125 V, 20 A:

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

2.5 CORD AND PLUG SETS

A. Description:

1. Match voltage and current ratings and number of conductors to requirements of equipment being connected.
2. Cord: Rubber-insulated, stranded-copper conductors, with Type SOW-A jacket; with green-insulated grounding conductor and ampacity of at least 130 percent of the equipment rating.
3. Plug: Nylon body and integral cable-clamping jaws. Match cord and receptacle type for connection.

2.6 TOGGLE SWITCHES

A. Comply with NEMA WD 1, UL 20, and FS W-S-896.

B. Switches, 120/277 V, 20 A:

1. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, the following:

2.7 WALL-BOX DIMMERS

A. Control: Continuously adjustable slider; with single-pole or three-way switching. Comply with UL 1472.

2.8 WALL PLATES

A. Single and combination types shall match corresponding wiring devices.

1. Plate-Securing Screws: Metal with head color to match plate finish.
2. Material for Finished Spaces: **Stainless Steel.**
3. Material for Unfinished Spaces: **Stainless Steel.**
4. Material for Damp Locations: Cast aluminum with spring-loaded lift cover and listed and labeled for use in wet and damp locations.

B. Wet-Location, Weatherproof Cover Plates: NEMA 250, complying with Type 3R, weather-resistant, die-cast aluminum with lockable cover.

2.9 FLOOR SERVICE FITTINGS

- A. Type: Modular, flush-type, dual-service units suitable for wiring method used.
- B. Compartments: Barrier separates power from voice and data communication cabling.
- C. Service Plate: Round, die-cast aluminum with satin finish.
- D. Power Receptacle: NEMA WD 6 Configuration 5-20R, gray finish, unless otherwise indicated.
- E. Voice and Data Communication Outlet: Two modular, keyed, color-coded, RJ-45 jacks for UTP cable complying with requirements in Section 271500 "Communications Horizontal Cabling."

2.10 FINISHES

- A. Device Color:
 - 1. Wiring Devices Connected to Normal Power System: As selected by Architect unless otherwise indicated or required by NFPA 70 or device listing.

PART 3 - EXECUTION

3.1 INSTALLATION

- A. Comply with NECA 1, including mounting heights listed in that standard, unless otherwise indicated.
- B. Coordination with Other Trades:
 - 1. Protect installed devices and their boxes. Do not place wall finish materials over device boxes and do not cut holes for boxes with routers that are guided by riding against outside of boxes.
 - 2. Keep outlet boxes free of plaster, drywall joint compound, mortar, cement, concrete, dust, paint, and other material that may contaminate the raceway system, conductors, and cables.
 - 3. Install device boxes in brick or block walls so that the cover plate does not cross a joint unless the joint is troweled flush with the face of the wall.
 - 4. Install wiring devices after all wall preparation, including painting, is complete.
- C. Conductors:
 - 1. Do not strip insulation from conductors until right before they are spliced or terminated on devices.
 - 2. Strip insulation evenly around the conductor using tools designed for the purpose. Avoid scoring or nicking of solid wire or cutting strands from stranded wire.

3. The length of free conductors at outlets for devices shall meet provisions of NFPA 70, Article 300, without pigtails.

D. Device Installation:

1. Replace devices that have been in temporary use during construction and that were installed before building finishing operations were complete.
2. Keep each wiring device in its package or otherwise protected until it is time to connect conductors.
3. Do not remove surface protection, such as plastic film and smudge covers, until the last possible moment.
4. Connect devices to branch circuits using pigtails that are not less than 6 inches (152 mm) in length.
5. When there is a choice, use side wiring with binding-head screw terminals. Wrap solid conductor tightly clockwise, two-thirds to three-fourths of the way around terminal screw.
6. Use a torque screwdriver when a torque is recommended or required by manufacturer.
7. When conductors larger than No. 12 AWG are installed on 15- or 20-A circuits, splice No. 12 AWG pigtails for device connections.
8. Tighten unused terminal screws on the device.
9. When mounting into metal boxes, remove the fiber or plastic washers used to hold device-mounting screws in yokes, allowing metal-to-metal contact.

E. Receptacle Orientation:

1. Install ground pin of vertically mounted receptacles down, and on horizontally mounted receptacles to the right.

F. Device Plates: Do not use oversized or extra-deep plates. Repair wall finishes and remount outlet boxes when standard device plates do not fit flush or do not cover rough wall opening.

G. Dimmers:

1. Install dimmers within terms of their listing.
2. Install unshared neutral conductors on line and load side of dimmers according to manufacturers' device listing conditions in the written instructions.

H. Arrangement of Devices: Unless otherwise indicated, mount flush, with long dimension vertical and with grounding terminal of receptacles on top. Group adjacent switches under single, multigang wall plates.

I. Adjust locations of floor service outlets and service poles to suit arrangement of partitions and furnishings.

3.2 GFCI RECEPTACLES

- A. Install non-feed-through-type GFCI receptacles where protection of downstream receptacles is not required.

3.3 IDENTIFICATION

- A. Identify each receptacle with panelboard identification and circuit number. Use hot, stamped, or engraved machine printing with black-filled lettering on face of plate, and durable wire markers or tags inside outlet boxes.

3.4 FIELD QUALITY CONTROL

- A. Test straight-blade for the retention force of the grounding blade according to NFPA 99. Retention force shall be not less than 4 oz. (115 g).
- B. Wiring device will be considered defective if it does not pass tests and inspections.
- C. Prepare test and inspection reports.

END OF SECTION 262726

SPECIAL PROVISION
SECTION 264700

PANELBOARDS

PART 1 GENERAL

1.1 WORK INCLUDED

- A. Service and distribution panelboards.
- B. Branch circuit panelboards

1.2 RELATED WORK

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.3 REFERENCES

- A. NECA (National Electrical Contractors Assoc.) "Standard of Installation".
- B. FS W-C-375 - Circuit Breakers, Molded Case, Branch Circuit and Service.
- C. NEMA AB 1 - Molded Case Circuit Breakers.
- D. NEMA KS 1 - Enclosed Switches.
- E. NEMA PB 1 - Panelboards.
- F. NEMA PB 1.1 - Instructions for Safe Installation, Operation and Maintenance of Panelboards Rated 600 Volts or Less.
- G. NEMA PB 1.2 - Application Guide for Ground-Fault Protective Devices for Equipment.
- H. NFPA 70 - National Electrical Code.

1.4 SUBMITTALS

- A. Submit shop drawings for equipment and component devices.
- B. Include outline and support point dimensions, voltage, main bus ampacity, integrated short circuit ampere rating, circuit breaker and fusible switch arrangement and sizes.

1.5 SPARE PARTS

- A. Keys: Furnish 4 each to Owner.

PART 2 PRODUCTS

2.1 PANELBOARDS

A. Main and Distribution Panelboards

1. Panelboards: NEMA PB 1; circuit breaker type – bolt on.
2. Enclosure: NEMA PB 1; Type 1.
3. Provide cabinet front with concealed trim clamps, screw cover, and hinged door with flush lock. Finish in manufacturer's standard gray enamel.
4. Provide panelboards with aluminum bus, ratings as scheduled on Drawings. Provide copper ground bus in all panelboards.
5. Molded Case Circuit Breakers: NEMA AB 1 FS W-C-375; provide circuit breakers with integral thermal and instantaneous magnetic trip in each pole. Provide circuit breakers UL listed as Type HACR for air conditioning equipment branch circuits.
6. Molded Case Circuit Breakers with Current Limiters: NEMA AB 1 FS W-C-375; provide circuit breakers with replaceable current limiting elements, in addition to integral thermal and instantaneous magnetic trip in each pole.
7. Current Limiting Molded Case Circuit Breakers; NEMA AB 1 FS W-C-375; provide circuit breakers with integral thermal and instantaneous magnetic trip in each pole, coordinated with automatically resetting current limiting elements in each pole. Interrupting rating 100,000 symmetrical amperes, let-through current and energy level less than permitted for same size Class RK-5 fuse.
8. Provide circuit breaker accessory trip units and auxiliary contacts as indicated.
9. Install the quantity of corrosion inhibiting compound recommended by manufacturer in all wireways and device enclosures. This includes PVC enclosures where device terminals are exposed to the atmosphere.

Branch Circuit Panelboards

1. Lighting and Appliance Branch Circuit Panelboards: NEMA PB 1; circuit breaker type. FS W-P-115; Type I, Class 1.
2. Enclosure: NEMA PB 1; Type 1.
3. Cabinet Size: 6 inches deep; 20 inches wide for 240 volt and less panelboards.
4. Provide surface cabinet front with concealed trip clamps, concealed hinge and flush lock all keyed alike. Finish in manufacturer's standard gray enamel.
5. Provide panelboards with aluminum bus, ratings as scheduled on Drawings. Provide copper ground bus in all panelboards.
6. Molded Case Circuit Breakers: NEMA AB 1 FS W-C- 375; bolt-on type thermal magnetic trip circuit breakers, with common trip handle for all poles. Provide circuit breakers UL listed as Type SWD for lighting circuits. Provide UL Class A ground fault interrupter circuit breakers where scheduled on Drawings.
7. Current Limiting Molded Case Circuit Breakers: NEMA AB 1 FS W-C-375; provide circuit breakers with integral thermal and instantaneous magnetic trip in each pole, coordinated with automatically resetting current limiting elements in each pole. Interrupting rating 100,000 symmetrical amperes, let-through current and energy level less than permitted for same size Class RK-5 fuse.
8. Provide circuit breaker accessory trip units and auxiliary contacts as indicated.

PART 3 EXECUTION

PANELBOARDS

264700-2

3.1 INSTALLATION

- A. Install panelboards plumb and flush with wall finishes, in conformance with NEMA PB 1.1.
- B. Height: 6 feet to top of panelboard maximum.
- C. Provide filler plates for unused spaces in panelboards.
- D. Provide typed or neatly handwritten circuit directory for each branch circuit panelboard. Revise directory to reflect circuiting changes required to balance phase loads. Label Panels per Section 261950.
- E. Provide 6 – 1” EMT conduits from recessed panelboards to accessible point above the ceiling wherever possible.

3.2 FIELD QUALITY CONTROL

- A. Measure steady state load currents at each panelboard feeder. Should the difference at any panelboard between phases exceed 20 percent, rearrange circuits in the panelboard to balance the phase loads within 20 percent. Take care to maintain proper phasing for multi-wire branch circuits.
- B. Visual and Mechanical Inspection: Inspect for physical damage, proper alignment, anchorage, and grounding. Check proper installation and tightness of connections for circuit breakers, fusible switches, and fuses.

*** END OF SECTION ***

SPECIAL PROVISION
SECTION 265100

INTERIOR LIGHTING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

- A. Section Includes:
 - 1. Interior lighting fixtures, LEDs and drivers.
 - 2. Emergency lighting units.
 - 3. Exit signs.
 - 4. Lighting fixture supports.

1.3 DEFINITIONS

- A. CCT: Correlated color temperature.
- B. CRI: Color-rendering index.
- C. LER: Luminaire efficacy rating.
- D. Lumen: Measured output of lamp and luminaire, or both.
- E. Luminaire: Complete lighting fixture, including ballast housing if provided.

1.4 ACTION SUBMITTALS

- A. Product Data: For each type of lighting fixture, arranged in order of fixture designation. Include data on features, accessories, finishes, and the following:
 - 1. Physical description of lighting fixture including dimensions.
 - 2. Emergency lighting units including battery and charger.
 - 3. Energy-efficiency data.
 - 4. Life, output (lumens, CCT, and CRI), and energy-efficiency data for lamps.
 - 5. Lamp data including dimensions, color temperature and power consumption

6. Photometric data and adjustment factors based on laboratory tests, complying with IESNA Lighting Measurements Testing & Calculation Guides, of each lighting fixture type. The adjustment factors shall be for lamps, ballasts, and accessories identical to those indicated for the lighting fixture as applied in this Project.
 - a. Testing Agency Certified Data: For indicated fixtures, photometric data shall be certified by a qualified independent testing agency. Photometric data for remaining fixtures shall be certified by manufacturer.
 - b. Manufacturer Certified Data: Photometric data shall be certified by a manufacturer's laboratory with a current accreditation under the National Voluntary Laboratory Accreditation Program for Energy Efficient Lighting Products.
- B. Installation instructions.

1.5 CLOSEOUT SUBMITTALS

- A. Operation and Maintenance Data: For lighting equipment and fixtures to include in emergency, operation, and maintenance manuals.
 1. Provide a list of all lamp types used on Project; use ANSI and manufacturers' codes.

1.6 MAINTENANCE MATERIAL SUBMITTALS

- A. Furnish extra materials that match products installed and that are packaged with protective covering for storage and identified with labels describing contents.
 1. Lamps: 10 of each type and rating installed. Furnish at least one of each type.
 2. Plastic Diffusers and Lenses: One of each type and rating installed. Furnish at least one of each type.
 3. Ballasts: 2 of each type and rating installed. Furnish at least one of each type.
 4. Globes and Guards: 1 of each type and rating installed. Furnish at least one of each type.

1.7 QUALITY ASSURANCE

- A. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, by a qualified testing agency, and marked for intended location and application.
- B. Comply with NFPA 70.

1.8 COORDINATION

- A. Coordinate layout and installation of lighting fixtures and suspension system with other construction that penetrates ceilings or is supported by them, including HVAC equipment, fire-suppression system, and partition assemblies.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Products: Subject to compliance with requirements, available products that may be incorporated into the Work include, but are not limited to, product(s) indicated on Drawings.

2.2 GENERAL REQUIREMENTS FOR LIGHTING FIXTURES AND COMPONENTS

- A. Recessed Fixtures: Comply with NEMA LE 4 for ceiling compatibility for recessed fixtures.
- B. Metal Parts: Free of burrs and sharp corners and edges.
- C. Sheet Metal Components: Steel unless otherwise indicated. Form and support to prevent warping and sagging.
- D. Doors, Frames, and Other Internal Access: Smooth operating, free of light leakage under operating conditions, and designed to permit relamping without use of tools. Designed to prevent doors, frames, lenses, diffusers, and other components from falling accidentally during relamping and when secured in operating position.
- E. Diffusers and Globes:
 - 1. Acrylic Lighting Diffusers: 100 percent virgin acrylic plastic. High resistance to yellowing and other changes due to aging, exposure to heat, and UV radiation.
 - a. Lens Thickness: At least 0.125 inch (3.175 mm) minimum unless otherwise indicated.
 - b. UV stabilized.
 - 2. Glass: Annealed crystal glass unless otherwise indicated.

2.3 LEDs:

- 1. The light source of the luminaires shall consist of LED arrays or bars. If required, the LED arrays or bars shall be removable.
- 2. The LEDs shall be either white or RGB, according to the light fixture schedule and Drawings. For luminaires specified with white light, it is not acceptable to provide RGB LEDs mixed to produce white light.
- 3. Refer to the light fixture schedule and Drawings for the specified correlated color temperature (CCT) of each luminaire.
- 4. Individual LEDs shall be binned by manufacturer to comply with ANSI C78.377.
- 5. The LEDs shall be manufactured by Cree, Philips, Toshiba, Osram, Samsung, or Nichia, unless otherwise noted.

2.4 DRIVERS:

1. The driver or power supply for the luminaire shall be modular and replaceable.
2. The rated life of the driver shall match the rated life of the LEDs and luminaire.
3. In general, the drive current rating of the driver shall be minimized, while still maintaining the required lumen output, to improve luminaire efficiency and life.
4. The driver shall meet the emission standards of IEC EN-61000-6-3 at a minimum. For healthcare or other applications with EMI sensitive equipment, provide drivers that meet more stringent standards as required.

2.5 EXIT SIGNS

- A. General Requirements for Exit Signs: Comply with UL 924; for sign colors, visibility, luminance, and lettering size, comply with authorities having jurisdiction.
- B. Internally Lighted Signs:
 1. Lamps for AC Operation: LEDs, 50,000 hours minimum rated lamp life.
 2. Self-Powered Exit Signs (Battery Type): Integral automatic charger in a self-contained power pack.
 - a. Battery: Sealed, maintenance-free, nickel-cadmium type.
 - b. Charger: Fully automatic, solid-state type with sealed transfer relay.
 - c. Operation: Relay automatically energizes lamp from battery when circuit voltage drops to 80 percent of nominal voltage or below. When normal voltage is restored, relay disconnects lamps from battery, and battery is automatically recharged and floated on charger.
 - d. Test Push Button: Push-to-test type, in unit housing, simulates loss of normal power and demonstrates unit operability.
 - e. LED Indicator Light: Indicates normal power on. Normal glow indicates trickle charge; bright glow indicates charging at end of discharge cycle.

2.6 EMERGENCY LIGHTING UNITS

- A. General Requirements for Emergency Lighting Units: Self-contained units complying with UL 924.
 1. Battery: Sealed, maintenance-free, lead-acid type.
 2. Charger: Fully automatic, solid-state type with sealed transfer relay.
 3. Operation: Relay automatically turns lamp on when power-supply circuit voltage drops to 80 percent of nominal voltage or below. Lamp automatically disconnects from battery when voltage approaches deep-discharge level. When normal voltage is restored, relay disconnects lamps from battery, and battery is automatically recharged and floated on charger.
 4. Test Push Button: Push-to-test type, in unit housing, simulates loss of normal power and demonstrates unit operability.

5. LED Indicator Light: Indicates normal power on. Normal glow indicates trickle charge; bright glow indicates charging at end of discharge cycle.

PART 3 - EXECUTION

3.1 INSTALLATION

A. Lighting fixtures:

1. Set level, plumb, and square with ceilings and walls unless otherwise indicated.
2. Install lamps in each luminaire.

B. Temporary Lighting: If it is necessary, and approved by Architect, to use permanent luminaires for temporary lighting, install and energize the minimum number of luminaires necessary. When construction is sufficiently complete, remove the temporary luminaires, disassemble, clean thoroughly, install new lamps, and reinstall.

C. Suspended Lighting Fixture Support:

1. Pendants and Rods: Where longer than 48 inches (1200 mm), brace to limit swinging.
2. Stem-Mounted, Single-Unit Fixtures: Suspend with twin-stem hangers.
3. Continuous Rows: Use tubing or stem for wiring at one point and tubing or rod for suspension for each unit length of fixture chassis, including one at each end.
4. Do not use grid as support for pendant luminaires. Connect support wires or rods to building structure.

D. Connect wiring according to Section 260519 "Low-Voltage Electrical Power Conductors and Cables."

3.2 IDENTIFICATION

A. Install labels with panel and circuit numbers on concealed junction and outlet boxes. Comply with requirements for identification specified in Section 260553 "Identification for Electrical Systems."

3.3 FIELD QUALITY CONTROL

A. Test for Emergency Lighting: Interrupt power supply to demonstrate proper operation. Verify transfer from normal power to battery and retransfer to normal.

3.4 STARTUP SERVICE

- A. Burn-in all lamps that require specific aging period to operate properly, prior to occupancy by Owner. Burn-in fluorescent and compact fluorescent lamps intended to be dimmed, for at least 100 hours at full voltage.

3.5 ADJUSTING

- A. Occupancy Adjustments: When requested within 12 months of date of Substantial Completion, provide on-site assistance in adjusting aimable luminaires to suit actual occupied conditions. Provide up to two visits to Project during other-than-normal occupancy hours for this purpose. Some of this work may be required after dark.
 - 1. Adjust aimable luminaires in the presence of Architect.

END OF SECTION 265100

SPECIAL PROVISION
SECTION 312000

EARTH MOVING

PART 1 - GENERAL

1.1 Summary

A. Section Includes:

1. Excavating and filling for rough grading the Site.
2. Preparing subgrades for slabs-on-grade, walks, pavements, turf and grasses and plants.
3. Excavating and backfilling for buildings and structures.
4. Drainage course for concrete slabs-on-grade.
5. Subbase course for concrete walks and pavements.
6. Subbase course and base course for asphalt paving.
7. Excavating and backfilling trenches for utilities and pits for buried utility structures.

1.2 Definitions

A. Backfill: Soil material used to fill an excavation.

1. Initial Backfill: Backfill placed beside and over pipe in a trench, including haunches to support sides of pipe.
2. Final Backfill: Backfill placed over initial backfill to fill a trench.

B. Base Course: Aggregate layer placed between the subbase course and hot-mix asphalt paving.

C. Bedding Course: Aggregate layer placed over the excavated subgrade in a trench before laying pipe.

D. Borrow Soil: Satisfactory soil imported from off-site for use as fill or backfill.

E. Drainage Course: Aggregate layer supporting the slab-on-grade that also minimizes upward capillary flow of pore water.

F. Excavation: Removal of material encountered above subgrade elevations and to lines and dimensions indicated.

1. Authorized Additional Excavation: Excavation below subgrade elevations or beyond indicated lines and dimensions as directed by Architect. Authorized additional excavation and replacement material will be paid for according to Contract provisions for changes in the Work.

2. Unauthorized Excavation: Excavation below subgrade elevations or beyond indicated lines and dimensions without direction by Architect. Unauthorized excavation, as well as remedial work directed by Architect, shall be without additional compensation.
- G. Fill: Soil materials used to raise existing grades.
 - H. Structures: Buildings, footings, foundations, retaining walls, slabs, tanks, curbs, mechanical and electrical appurtenances, or other man-made stationary features constructed above or below the ground surface.
 - I. Subbase Course: Aggregate layer placed between the subgrade and base course for hot-mix asphalt pavement, or aggregate layer placed between the subgrade and a cement concrete pavement or a cement concrete or hot-mix asphalt walk.
 - J. Subgrade: Uppermost surface of an excavation or the top surface of a fill or backfill immediately below subbase, drainage fill, drainage course, or topsoil materials.
 - K. Utilities: On-site underground pipes, conduits, ducts, and cables as well as underground services within buildings.

1.3 Preinstallation Meetings

- A. Preinstallation Conference: Conduct preexcavation conference at Project site.

1.4 Informational Submittals

- A. Material test reports.

1.5 Field Conditions

- A. Utility Locator Service: Notify utility locator service for area where Project is located before beginning earth-moving operations.
- B. Do not commence earth-moving operations until plant-protection measures specified in Section 01 56 39 "Temporary Tree and Plant Protection" are in place.

PART 2 -PRODUCTS

2.1 Soil Materials

- A. General: Provide borrow soil materials when sufficient satisfactory soil materials are not available from excavations.

- B. Satisfactory Soils: Soil Classification Groups GW, GP, GM, SW, SP, and SM according to ASTM D 2487, or a combination of these groups; free of rock or gravel larger than 3 inches in any dimension, debris, waste, frozen materials, vegetation, and other deleterious matter.
 - 1. Liquid Limit: 40.
 - 2. Plasticity Index: 15.
- C. Unsatisfactory Soils: Soil Classification Groups GC, SC, CL, ML, OL, CH, MH, OH, and PT according to ASTM D 2487, or a combination of these groups.
 - 1. Unsatisfactory soils also include satisfactory soils not maintained within 2 percent of optimum moisture content at time of compaction.
- D. Subbase Material: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D 2940/D 2940M; with at least 90 percent passing a 1-1/2-inch sieve and not more than 12 percent passing a No. 200 sieve.
- E. Base Course: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D 294/D 2940M 0; with at least 95 percent passing a 1-1/2-inch sieve and not more than 8 percent passing a No. 200 sieve.
- F. Engineered Fill: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D 2940/D 2940M; with at least 90 percent passing a 1-1/2-inch sieve and not more than 12 percent passing a No. 200 sieve.
- G. Bedding Course: Naturally or artificially graded mixture of natural or crushed gravel, crushed stone, and natural or crushed sand; ASTM D 2940/D 2940M; except with 100 percent passing a 1-inch sieve and not more than 8 percent passing a No. 200 sieve.
- H. Drainage Course: Narrowly graded mixture of crushed stone, or crushed or uncrushed gravel; ASTM D 448; coarse-aggregate grading Size 57; with 100 percent passing a 1-1/2-inch sieve and zero to 5 percent passing a No. 8 sieve.

2.2 Accessories

- A. Warning Tape: Acid- and alkali-resistant, polyethylene film warning tape manufactured for marking and identifying underground utilities, 6 inches wide and 4 mils thick, continuously inscribed with a description of the utility; colored to comply with local practice or requirements of authorities having jurisdiction.
- B. Detectable Warning Tape: Acid- and alkali-resistant, polyethylene film warning tape manufactured for marking and identifying underground utilities, a minimum of 6 inches wide and 4 mils thick, continuously inscribed with a description of the utility, with metallic core encased in a protective jacket for corrosion protection, detectable by metal detector when tape is buried up to 30 inches deep; colored to comply with local practice or requirements of authorities having jurisdiction.

PART 3 - EXECUTION

3.1 Preparation

- A. Protect structures, utilities, sidewalks, pavements, and other facilities from damage caused by settlement, lateral movement, undermining, washout, and other hazards created by earth-moving operations.
- B. Protect and maintain erosion and sedimentation controls during earth-moving operations.
- C. Protect subgrades and foundation soils from freezing temperatures and frost. Remove temporary protection before placing subsequent materials.

3.2 Excavation, General

- A. Unclassified Excavation: Excavate to subgrade elevations regardless of the character of surface and subsurface conditions encountered. Unclassified excavated materials may include rock, soil materials, and obstructions. No changes in the Contract Sum or the Contract Time will be authorized for rock excavation or removal of obstructions.
 - 1. If excavated materials intended for fill and backfill include unsatisfactory soil materials and rock, replace with satisfactory soil materials.

3.3 Excavation for Structures

- A. Excavate to indicated elevations and dimensions within a tolerance of plus or minus 1 inch. If applicable, extend excavations a sufficient distance from structures for placing and removing concrete formwork, for installing services and other construction, and for inspections.
 - 1. Excavations for Footings and Foundations: Do not disturb bottom of excavation. Excavate by hand to final grade just before placing concrete reinforcement. Trim bottoms to required lines and grades to leave solid base to receive other work.
 - 2. Pile Foundations: Stop excavations 6 to 12 inches above bottom of pile cap before piles are placed. After piles have been driven, remove loose and displaced material. Excavate to final grade, leaving solid base to receive concrete pile caps.
 - 3. Excavation for Underground Tanks, Basins, and Mechanical or Electrical Utility Structures: Excavate to elevations and dimensions indicated within a tolerance of plus or minus 1 inch. Do not disturb bottom of excavations intended as bearing surfaces.
- B. Excavations at Edges of Tree- and Plant-Protection Zones:
 - 1. Excavate by hand or with an air spade to indicated lines, cross sections, elevations, and subgrades. If excavating by hand, use narrow-tine spading forks to comb soil and expose roots. Do not break, tear, or chop exposed roots. Do not use mechanical equipment that rips, tears, or pulls roots.
 - 2. Cut and protect roots according to requirements in Section 01 56 39 "Temporary Tree and Plant Protection."

3.4 Excavation for Walks and Pavements

- A. Excavate surfaces under walks and pavements to indicated lines, cross sections, elevations, and subgrades.

3.5 Excavation for Utility Trenches

- A. Excavate trenches to indicated gradients, lines, depths, and elevations.
- B. Excavate trenches to uniform widths to provide the following clearance on each side of pipe or conduit. Excavate trench walls vertically from trench bottom to 12 inches higher than top of pipe or conduit unless otherwise indicated.
 - 1. Clearance: As indicated.
- C. Trench Bottoms: Excavate and shape trench bottoms to provide uniform bearing and support of pipes and conduit. Shape subgrade to provide continuous support for bells, joints, and barrels of pipes and for joints, fittings, and bodies of conduits. Remove projecting stones and sharp objects along trench subgrade.
 - 1. Excavate trenches 6 inches deeper than elevation required in rock or other unyielding bearing material to allow for bedding course.
- D. Trenches in Tree- and Plant-Protection Zones:
 - 1. Hand-excavate to indicated lines, cross sections, elevations, and subgrades. Use narrow-tine spading forks to comb soil and expose roots. Do not break, tear, or chop exposed roots. Do not use mechanical equipment that rips, tears, or pulls roots.
 - 2. Do not cut main lateral roots or taproots; cut only smaller roots that interfere with installation of utilities.
 - 3. Cut and protect roots according to requirements in Section 01 56 39 "Temporary Tree and Plant Protection."

3.6 Subgrade Inspection

- A. Proof-roll subgrade below the building slabs and pavements with a pneumatic-tired dump truck to identify soft pockets and areas of excess yielding. Do not proof-roll wet or saturated subgrades.
- B. Reconstruct subgrades damaged by freezing temperatures, frost, rain, accumulated water, or construction activities, as directed by Architect, without additional compensation.

3.7 Unauthorized Excavation

- A. Fill unauthorized excavation under foundations or wall footings by extending bottom elevation of concrete foundation or footing to excavation bottom, without altering top elevation. Lean

concrete fill, with 28-day compressive strength of 2500 psi, may be used when approved by Architect.

1. Fill unauthorized excavations under other construction, pipe, or conduit as directed by Architect.

3.8 Storage of Soil Materials

- A. Stockpile borrow soil materials and excavated satisfactory soil materials without intermixing. Place, grade, and shape stockpiles to drain surface water. Cover to prevent windblown dust.
 1. Stockpile soil materials away from edge of excavations. Do not store within drip line of remaining trees.

3.9 Utility Trench Backfill

- A. Place backfill on subgrades free of mud, frost, snow, or ice.
- B. Place and compact bedding course on trench bottoms and where indicated. Shape bedding course to provide continuous support for bells, joints, and barrels of pipes and for joints, fittings, and bodies of conduits.
- C. Trenches under Footings: Backfill trenches excavated under footings and within 18 inches of bottom of footings with satisfactory soil; fill with concrete to elevation of bottom of footings. Concrete is specified in Section 03 30 00 "Cast-in-Place Concrete."
- D. Trenches under Roadways: Provide 4-inch-thick, concrete-base slab support for piping or conduit less than 30 inches below surface of roadways. After installing and testing, completely encase piping or conduit in a minimum of 4 inches of concrete before backfilling or placing roadway subbase course. Concrete is specified in Section 03 30 00 "Cast-in-Place Concrete."
- E. Initial Backfill: Place and compact initial backfill of clean backfill, free of particles larger than 4 inch in any dimension, to a height of 24 inches over the pipe or conduit.
 1. Carefully compact initial backfill under pipe haunches and compact evenly up on both sides and along the full length of piping or conduit to avoid damage or displacement of piping or conduit. Coordinate backfilling with utilities testing.
- F. Final Backfill: Place and compact final backfill of satisfactory soil to final subgrade elevation.
- G. Warning Tape: Install warning tape directly above utilities, 12 inches below finished grade, except 6 inches below subgrade under pavements and slabs.

3.10 Soil Fill

- A. Plow, scarify, bench, or break up sloped surfaces steeper than 1 vertical to 4 horizontal so fill material will bond with existing material.

B. Place and compact fill material in layers to required elevations as follows:

1. Under grass and planted areas, use satisfactory soil material.
2. Under walks and pavements, use satisfactory soil material.
3. Under steps and ramps, use engineered fill.
4. Under building slabs, use engineered fill.
5. Under footings and foundations, use engineered fill.

3.11 Soil Moisture Control

A. Uniformly moisten or aerate subgrade and each subsequent fill or backfill soil layer before compaction to within 2 percent of optimum moisture content.

1. Do not place backfill or fill soil material on surfaces that are muddy, frozen, or contain frost or ice.
2. Remove and replace, or scarify and air dry, otherwise satisfactory soil material that exceeds optimum moisture content by 2 percent and is too wet to compact to specified dry unit weight.

3.12 Compaction of Soil Backfills and Fills

A. Place backfill and fill soil materials in layers not more than 8 inches in loose depth for material compacted by heavy compaction equipment and not more than 4 inches in loose depth for material compacted by hand-operated tampers.

B. Place backfill and fill soil materials evenly on all sides of structures to required elevations and uniformly along the full length of each structure.

C. Compact soil materials to not less than the following percentages of maximum dry unit weight according to ASTM D 1557:

1. Under structures, building slabs, steps, and pavements, scarify and recompact top 12 inches of existing subgrade and each layer of backfill or fill soil material at 95 percent.
2. Under walkways, scarify and recompact top 6 inches below subgrade and compact each layer of backfill or fill soil material at 95 percent.
3. Under turf or unpaved areas, scarify and recompact top 6 inches below subgrade and compact each layer of backfill or fill soil material at 90 percent.
4. For utility trenches, compact each layer of initial and final backfill soil material at 90 percent.

3.13 Grading

A. General: Uniformly grade areas to a smooth surface, free of irregular surface changes. Comply with compaction requirements and grade to cross sections, lines, and elevations indicated.

- B. Site Rough Grading: Slope grades to direct water away from buildings and to prevent ponding. Finish subgrades to elevations required to achieve indicated finish elevations, within the following subgradetolerances:
 - 1. Turf or Unpaved Areas: Plus or minus 1 inch.
 - 2. Walks: Plus or minus 1/2 inch.
 - 3. Pavements: Plus or minus 1/2 inch.
- C. Grading inside Building Lines: Finish subgrade to a tolerance of 1/2 inch when tested with a 10-foot straightedge.

3.14 Subbase and Base Courses Under Pavements and Walks

- A. Place subbase course and base course on subgrades free of mud, frost, snow, or ice.
- B. On prepared subgrade, place subbase course and base course under pavements and walks as follows:
 - 1. Shape subbase course and base course to required crown elevations and cross-slope grades.
 - 2. Place subbase course and base course that exceeds 6 inches in compacted thickness in layers of equal thickness, with no compacted layer more than 6 inches thick or less than 3 inches thick.
 - 3. Compact subbase course and base course at optimum moisture content to required grades, lines, cross sections, and thickness to not less than 95 percent of maximum dry unit weight according to ASTM D 1557.

3.15 Drainage Course Under Concrete Slabs-on-Grade

- C. Place drainage course on subgrades free of mud, frost, snow, or ice.
- D. On prepared subgrade, place and compact drainage course under cast-in-place concrete slabs-on-grade as follows:
 - 1. Place drainage course that exceeds 6 inches in compacted thickness in layers of equal thickness, with no compacted layer more than 6 inches thick or less than 3 inches thick.
 - 2. Compact each layer of drainage course to required cross sections and thicknesses to not less than 95 percent of maximum dry unit weight according to ASTM D 698.

3.16 Field Quality Control

- A. Special Inspections: Owner will engage a qualified special inspector to perform inspections:
- B. Testing Agency: Owner will engage a qualified geotechnical engineering testing agency to perform tests and inspections.

- C. Allow testing agency to inspect and test subgrades and each fill or backfill layer. Proceed with subsequent earth moving only after test results for previously completed work comply with requirements.
- D. Footing Subgrade: At footing subgrades, at least one test of each soil stratum will be performed to verify design bearing capacities. Subsequent verification and approval of other footing subgrades may be based on a visual comparison of subgrade with tested subgrade when approved by Architect.
- E. When testing agency reports that subgrades, fills, or backfills have not achieved degree of compaction specified, scarify and moisten or aerate, or remove and replace soil materials to depth required; recompact and retest until specified compaction is obtained.

3.17 Protection

- A. Protecting Graded Areas: Protect newly graded areas from traffic, freezing, and erosion. Keep free of trash and debris.
- B. Repair and reestablish grades to specified tolerances where completed or partially completed surfaces become eroded, rutted, settled, or where they lose compaction due to subsequent construction operations or weather conditions.
- C. Where settling occurs before Project correction period elapses, remove finished surfacing, backfill with additional soil material, compact, and reconstruct surfacing.
 - 1. Restore appearance, quality, and condition of finished surfacing to match adjacent work, and eliminate evidence of restoration to greatest extent possible.

3.18 Disposal of Surplus and Waste Materials

- A. Remove surplus satisfactory soil and waste materials, including unsatisfactory soil, trash, and debris, and legally dispose of them off Owner's property.

END OF SECTION

SPECIAL PROVISIONS
ADDITIONS AND REVISIONS TO STANDARD SPECIFICATIONS
SPECIAL PROVISION SECTION 101
CONTRACT INTERPRETATION

101.2 Definitions Add the following:

“MaineDOT The Department of Transportation of the State of Maine, as established by 23 MRSA §4205 et seq. for the administration of Highway, Bridge, and other public Works; acting through the Commissioner and his/her duly authorized representatives.”

SPECIAL PROVISION SECTION 102
BIDDING

102.11.1 Non-curable Bid Defects Revise this subsection by removing the words “The unit price and bid amount is not provided or a lump sum price is not provided or is illegible as determined by the Department.” and replacing it with the following:

“The unit price and bid amount is not provided if (1) the item quantity is not one or lump sum or, (2) the lump sum contract price is not provided or, (3) the unit price, bid amount or lump sum price is illegible as determined by the Department.”

102.11.2 Curable Bid Defects Revise this section by adding the following:

“The Bidder only signs one of the Contract forms or the Bidder does not sign the Contract form but does sign the Schedule of Items.” and “If a submitted bid contains any additional conditions or alternate bidding language, the Bidder may cure the defect by removing all conditions and alternate language or the Department will reject the bid as non-responsive.”

SPECIAL PROVISION SECTION 103
AWARD AND CONTRACTING

103.1.1 Unit Prices Govern Add the following at the end of the paragraph:

“If the item quantity is one and either a unit price or bid amount is not provided, the unit price or bid amount omitted shall be determined mathematically by the Department.”

103.5 Award Conditions Replace the first paragraph with the following:

“The Apparent Successful Bidder must provide and/or perform all of the items listed in this Section 103.5 within 14 Days of Receipt of the Notice of Intent to Award. Unless indicated otherwise, all items must be Delivered to the Department’s Bureau of Maintenance & Operations.”

103.5.4 Execution of Contract By Bidder Delete the entire section and replace with the following:

“The properly completed and signed Contract form provided with the Bid constitutes the Bidder’s offer. Once the Department has received the insurance, and any other pre-award items required, the Department will sign and execute the Contract. The point of Contract execution is when the Contractor receives written notice that the contract has been signed by the Department and executed.”

SUPPLEMENTAL SPECIFICATIONS
(Corrections, Additions, & Revisions to Standard Specifications – March 2020)

SECTION 104
GENERAL RIGHTS AND RESPONSIBILITIES

104.2.1 Furnishing of Right-of-Way Revise the last sentence in the first paragraph by removing “105.4.5 – Special Detours” and replacing it with “**105.4.5 – Maintenance of Existing Structures.**”.

SECTION 401
HOT MIX ASPHALT PAVEMENT

401.19 Contractor Quality Control Amend this Section by adding the following to the end:
“**Failure to comply with the approved QCP will result in work suspension and pay reductions as outlined in Section 106.4.6. The Quality Control Plan Value shall be the total bid value for all items covered by the QCP as identified in Special Provision 403.**”

SECTION 502
STRUCTURAL CONCRETE

502.09 Forms and Falsework Amend this subsection by adding the subsection title “**502.10 Placing Concrete**” after section “D” Removal of Forms and False work” and after the paragraph beginning with “2. Forms and False work, including blocking...”. So that a new subsection starts and reads:

“502.10 Placing Concrete

A. General Concrete shall not be placed until forms”

502.1701 Quality Control, Method A and B Revise this Section so that the first paragraph and the first sentence of the second paragraph read:

“502.17 Quality Control The Contractor shall control the quality of the concrete through testing, inspection, and practices which shall be described in the QCP, sufficient to assure a product meeting the Contract requirements. The QCP shall meet the requirements of Section 106, Quality, and this specification. No work under this item shall proceed until the QCP is submitted to and approved by the Department. Failure to comply with the approved QCP will result in work suspension and pay reductions as outlined in Section 106.4.6. The Quality Control Plan Value shall be the total bid value for all cast-in-place items covered by the QCP, using the P value listed in Special Provision 502. If no P value is listed, a value of \$350, or bid value per cubic yard, whichever is less, shall be used.

502.1701 Quality Control, Method A and B The QCP shall address all elements that affect the quality of the structural concrete including, but not limited to, the following: “

502.18, Method of Measurement, Revise Subsection ‘F’ by removing the word ‘transverse’ so that it reads: **“Saw cut grooving of concrete wearing surfaces, complete and accepted, will be measured for payment as one lump sum.”**

502.19, Basis of Payment, Revise the third paragraph by removing the word ‘transverse’ so that it reads: **“Saw cut grooving of concrete wearing surfaces will be paid for at the Contract Lump Sum Price, which shall be payment for furnishing all materials, labor, and equipment, including depth gauges and all incidentals, to satisfactorily complete the work.”**

535.24, Installation of Slabs, Beams, and Girders Revise the 5th paragraph by replacing “6.0 and 9.0” to “5.0 and 8.0” so it reads: **“Ready mixed grout shall achieve a design compressive strength of 6,000 psi at 28 days, have an entrained air content of between 5.0 and 8.0 percent, be non-shrink, flowable, and contain a non-shrink additive listed on the Department QPL for expansive cements.”**

535.25, Installation of Precast/Prestressed Deck Panels Revise the 2nd paragraph by replacing “6.0 and 9.0” to “5.0 and 8.0” so it reads: **“Ready mixed grout shall achieve a design compressive strength of 6,000 psi at 28 days, have an entrained air content of between 5.0 and 8.0 percent, be non-shrink, flowable, and contain a non-shrink additive listed on the Department QPL for expansive cements.”**

SECTION 506 SHOP APPLIED PROTECTIVE COATING – STEEL

506.13 Surface Preparation Amend this section by adding this paragraph to the end:

“Steel shall meet the requirements of SSPC SP8 Pickling prior to being immersed in the zinc tanks. Verification of the surface preparation shall be included in the QC documentation.”

SECTION 606 GUARDRAIL

Amend this section by replacing it with the following:

606.01 Description This work shall consist of furnishing and installing guardrail components in accordance with these specifications and in reasonably close conformity with the lines and grades shown on the plans or as established. Guardrail is designated as:

31” W-Beam Guardrail - Mid-Way Splice

Galvanized steel w-beam, 8” wood or composite offset blocks, galvanized steel posts

Thrie Beam

Galvanized steel thrie beam, 8” wood or composite offset blocks, galvanized steel posts

Median guardrail shall consist of two beams of the above types, mounted on single posts.

Bridge mounted guardrail shall consist of furnishing all labor, materials, and equipment necessary to install guardrail as shown on the plans. This work shall also include drilling for and installation of offset blocks if specified, and incidental hardware necessary for satisfactory completion of the work.

Remove and Reset and Remove, Modify, and Reset guardrail shall consist of removing the existing designated guardrail and resetting in a new location as shown on the plans or directed by the Resident. Remove, Modify, and Reset guardrail and Modify guardrail include the following guardrail modifications: Removing plate washers at all posts, except at anchorage assemblies as noted on the Standard Details, adding offset blocks, and other modifications as listed in the Construction Notes or General Notes. Modifications shall conform to the guardrail Standard Details.

Bridge Connection shall consist of the installation and attachment of beam guardrail to the existing bridge. This work shall consist of constructing a concrete end post or modifying an existing end post as required, furnishing, and installing a terminal connector, necessary hardware, and incidentals required to complete the work as shown on the plans. Bridge Transition shall consist of a bridge connection and furnishing and installing guardrail components as shown in the Standard Details.

606.02 Materials Materials shall meet the requirements specified in the following Sections of Division 700 - Materials:

Timber Preservative	708.05
Metal Beam Rail	710.04
Guardrail Posts	710.07
Guardrail Hardware	710.08

Guardrail components shall meet the applicable standards of "A Guide to Standardized Highway Barrier Hardware" prepared and approved by the AASHTO-AGC-ARTBA Joint Cooperative Committee, Task Force 13 Report.

Posts for underdrain delineators shall be "U" channel steel, 8 ft long, 2 ½ lb/ft minimum and have 3/8-inch round holes, 1-inch center to center for a minimum distance of 2 ft from the top of the post.

Reflectorized Flexible Guardrail Markers shall be mounted on all guardrails. A marker shall be mounted onto guardrail posts at the flared guardrail terminal end point and tangent point, both at the leading and trailing ends of each run of guardrail. The marker's flexible posts shall be gray with either silver-white or yellow reflectors (to match the edge line striping) at the tangents, red at leading ends, and green at trailing ends. Whenever the guardrail terminal is not flared, markers will only be required at the terminal end point. These shall be red or green as appropriate. Markers shall be installed on the protected side of guardrail posts unless otherwise approved by the Resident. Reflectorized flexible guardrail markers shall be from the Department's Qualified Products List of Delineators. The marker shall be gray, flexible, durable, and of a non-discoloring material to which 3-inch by 9-inch reflectors shall be applied, and capable of recovering from repeated impacts and meeting MASH 16 requirements. Reflective material shall meet the requirements of Section 719.01 for ASTM D 4956 Type III reflective sheeting. The marker shall be secured to the guardrail post with two fasteners, as shown in the Standard Details.

Reflectorized beam guardrail ("butterfly"-type) delineators shall be mounted on all "w"-beam guardrail. The delineators shall be mounted within the guardrail beam at guardrail posts. Delineators shall be fabricated from high-impact, ultraviolet & weather resistant thermoplastic. Reflectorized beam guardrail delineators shall be placed at approximately 62.5 ft intervals or every tenth post on tangents and at approximately 31.25 ft intervals or every fifth post on curves. Exact locations of the delineators shall be as directed by the Resident. On divided highways, the left-hand delineators shall be yellow, and the right-hand delineators shall be silver/white. On two directional highways, the right-hand side shall be silver/white, and no reflectorized delineator used on the left. All reflectors shall have reflective sheeting applied to only one side of the delineator facing the direction of traffic as shown in the Standard Details. Reflectorized sheeting for guardrail delineators shall meet the requirements of Section 719.01.

Single wood post shall be of cedar, white oak, or tamarack, well-seasoned, straight, and sound and have been cut from live trees. The outer and inner bark shall be removed, and all knots trimmed flush with the surface of the post. Posts shall be uniform taper and free of kinks and bends.

Single steel post shall conform to the requirements of Section 710.07 b.

Single steel pipe post shall be galvanized, seamless steel pipe conforming to the requirements of ASTM A120, Schedule No. 40, Standard Weight.

Acceptable multiple mailbox assemblies shall be listed on the Department's Qualified Products List and shall be MASH 16 tested and approved.

Flared and Tangent w-beam guardrail terminals and guardrail offset blocks shall be from the Department's Qualified Products List. Flared terminals shall be installed with a 4 ft offset as shown in the Manufacturer's installation instructions.

Anchorage assemblies used to anchor trailing ends, radius guardrail, or other ends not exposed to traffic shall meet the applicable standards of "A Guide to Standardized Highway Barrier Hardware" prepared and approved by the AASHTO-AGC-ARTBA Joint Cooperative Committee, Task Force 13 Report, Drawing SEW02a.

Existing materials damaged or lost during adjusting, removing and resetting, or removing, modifying, and resetting, shall be replaced by the Contractor without additional compensation. Existing guardrail posts and guardrail beams found to be unfit for reuse shall be replaced when directed by the Resident.

606.03 Posts Posts for guardrail shall be set plumb in holes or they may be driven if suitable driving equipment is used to prevent battering and distorting the post. When posts are driven through pavement, the damaged area around the post shall be repaired with approved bituminous patching. Damage to lighting and signal conduit and conductors shall be repaired by the Contractor.

When set in holes, posts shall be on a stable foundation and the space around the posts, backfilled in layers with suitable material, thoroughly tamped.

The reflectorized flexible guardrail markers shall be set plumb with the reflective surface facing the oncoming traffic. Markers shall be installed on the protected side of guardrail posts. Markers, which become bent or otherwise damaged, shall be removed and replaced with new markers.

Single wood posts shall be set plumb in holes and backfilled in layers with suitable material, thoroughly tamped. The Resident will designate the elevation and shape of the top. The posts, that are not pressure treated, shall be painted two coats of good quality oil base exterior house paint.

Single steel posts shall be set plumb in holes as specified for single wood posts or they may be driven if suitable driving equipment is used to prevent battering and distorting the post.

Additional bolt holes required in existing posts shall be drilled or punched, but the size of the holes shall not exceed the dimensions given in the Standard Details. Metal around the holes shall be thoroughly cleaned and painted with two coats of approved aluminum rust resistant paint. Holes shall not be burned.

606.04 Rails Brackets and fittings shall be placed and fastened as shown on the plans. Rail beams shall be erected and aligned to provide a smooth, continuous barrier. Beams shall be lapped with the exposed end away from approaching traffic.

End assemblies shall be installed as shown on the plans and shall be securely attached to the rail section and end post.

All bolts shall be of sufficient length to extend beyond the nuts but not more than ½ inch. Nuts shall be drawn tight.

Additional bolt holes required in existing beams shall be drilled or punched, but the size of the holes shall not exceed the dimensions given in the Standard Details. Metal around the holes shall be thoroughly cleaned and painted with two coats of approved aluminum rust resistant paint. Holes shall not be burned.

606.045 Offset Blocks The same offset block material is to be provided for the entire project unless otherwise specified.

606.05 Shoulder Widening At designated locations the existing shoulder of the roadway shall be widened as shown on the plans. All grading, paving, seeding, and other necessary work shall be in accordance with the Specifications for the type work being done.

606.06 Mail Box Post Single wood post shall be installed at the designated location for the support of the mailbox. The multiple mailbox assemblies shall be installed at the designated location in accordance with the Standard Details and as recommended by the Manufacturer. Attachment of the mailbox to the post will be the responsibility of the home or business owner.

606.07 Abraded Surfaces All galvanized surfaces of new guardrail and posts, which have been abraded so that the base metal is exposed, and the threaded portions of all fittings and fasteners and cut ends of bolts shall be cleaned and painted with two coats of approved rust resistant paint.

606.08 Method of Measurement Guardrail will be measured by the linear foot from center to center of end posts along the gradient of the rail except where end connections are made to masonry or steel structures, in which case measurement will be as shown on the plans. When connected to radius rail, measurement will be to the end of the last tangent beam.

Guardrail terminal, reflectorized flexible guardrail marker, terminal end, anchorage assembly, bridge transition, bridge connection, multiple mailbox post, and single post will be measured by each unit of the kind specified and installed.

Widened shoulder will be measured as a unit of grading within the limits shown on the plans.

Excavation in solid rock for placement of posts will be paid under force account unless otherwise indicated in the Bid Documents.

606.09 Basis of Payment The accepted quantities of guardrail will be paid for at the contract unit price per linear foot for the type specified, complete in place. Reflectorized beam guardrail ("butterfly"-type) delineators will not be paid for directly but will be considered incidental to guardrail items. Reflectorized flexible guardrail marker, terminal end, anchorage assembly, bridge transition, bridge connection, multiple mailbox post, and single post will be paid for at the contract unit price each for the kind specified complete in place.

Guardrail terminals will be paid for at the contract price each, complete in place which price shall be full payment for furnishing and installing all components including the terminal section, posts, offset blocks, "w" beam, cable foundation posts, plates and for all incidentals necessary to complete the installation within the limits as shown on the Standard Details or the Manufacturer's installation instructions. Pay limits for a flared terminal will be 37.5 feet. Pay limits for a tangent terminal will be 50 feet. Each guardrail terminal will be clearly marked with the Manufacturer's name and model number to facilitate any future needed repair. Such payment shall also be full compensation for furnishing all material, excavating, backfilling holes, assembling, and all incidentals necessary to complete the work, except that for excavation for posts or anchorages in solid ledge rock, payment will be made under 109.7.5 – Force Account. Type III Retroreflective Adhesive Sheeting shall be applied to the approach buffer end sections and sized to substantially cover the end section. On all roadways, the ends shall be marked with alternating black and retroreflective yellow stripes. The stripes shall be 3 in wide and sloped down at an angle of 45 degrees toward the side on which traffic is to pass the end section. Guardrail terminals shall also include a set of installation drawings supplied to the Resident.

Anchorage to bridge end posts will be part of the bridge work. Connections thereto will be considered included in the unit bid price for guardrail.

Guardrail to be placed on a radius of curvature of 150 ft or less will be paid for under the designated radius pay item for the type guardrail being placed.

Widened shoulder will be paid for at the contract unit price each complete in place and will be full compensation for furnishing and placing, grading and compaction of aggregate subbase and any required fill material.

Adjust guardrail will be paid for at the contract unit price per linear foot and will be full compensation for adjusting to grade. Payment shall also include adjusting guardrail terminals where required.

Modify guardrail will be paid for at the contract unit price per linear foot and will be full compensation for furnishing and installing offset blocks, additional posts, and other specified modifications; removing, modifying, installing, and adjusting to grade existing posts and beams; removing plate washers and backup plates, and all incidentals necessary to complete the work. Payment shall also include removing and resetting guardrail terminals where required.

Remove and Reset guardrail will be paid for at the contract unit price per linear foot and will be full compensation for removing, transporting, storing, reassembling all parts, necessary cutting, furnishing new parts when necessary, reinstalling at the new location, and all other incidentals necessary to complete the work. Payment shall also include removing and resetting guardrail terminals when required.

Remove, Modify, and Reset guardrail will be paid for at the contract unit price per foot and will be full compensation for the requirements listed in Modify guardrail and Remove and Reset guardrail.

Bridge Connections will be paid for at the contract unit price each. Payment shall include, attaching the connection to the endpost including furnishing and placing concrete and reinforcing steel necessary to construct new endposts if required, furnishing and installing the terminal connector, and all miscellaneous hardware, labor, equipment, and incidentals necessary to complete the work.

Bridge Transitions will be paid for at the contract unit price each. Payment shall include furnishing and installing the thrie beam or "w"-beam terminal connector, doubled beam section, and transition section, where called for, posts, hardware, precast concrete transition curb, and any other necessary materials and labor, including the bridge connection as stated in the previous paragraph.

No payment will be made for guardrail removed, but not reset and all costs for such removal shall be considered incidental to the various contract pay items.

Payment will be made under:

<u>Pay Item</u>	<u>Pay Unit</u>
606.1301 31" W-Beam Guardrail - Mid-Way Splice – Single Faced	Linear Foot
606.1302 31" W-Beam Guardrail - Mid-Way Splice – Double Faced	Linear Foot
606.1303 31" W-Beam Guardrail - Mid-Way Splice, 15' Radius and Less	Linear Foot
606.1304 31" W-Beam Guardrail - Mid-Way Splice, Over 15' Radius	Linear Foot
606.1305 31" W-Beam Guardrail - Mid-Way Splice Flared Terminal	Each
606.1306 31" W-Beam Guardrail - Mid-Way Splice Tangent Terminal	Each
606.1307 Bridge Transition (Asymmetrical) – Type IA	Each
606.1721 Bridge Transition - Type I	Each
606.1722 Bridge Transition - Type II	Each
606.1731 Bridge Connection - Type I	Each

606.1732	Bridge Connection - Type II	Each
606.178	Guardrail Beam	Linear Foot
606.25	Terminal Connector	Each
606.257	Terminal Connector - Thrie Beam	Each
606.259	Anchorage Assembly	Each
606.265	Terminal End-Single Rail - Galvanized Steel	Each
606.266	Terminal End-Single Rail - Corrosion Resistant Steel	Each
606.275	Terminal End-Double Rail - Galvanized Steel	Each
606.276	Terminal End-Double Rail - Corrosion Resistant Steel	Each
606.353	Reflectorized Flexible Guardrail Marker	Each
606.354	Remove and Reset Reflectorized Flexible Guardrail Marker	Each
606.356	Underdrain Delineator Post	Each
606.358	Guardrail, Modify	Linear Foot
606.362	Guardrail, Adjust	Linear Foot
606.365	Guardrail, Remove, Modify, and Reset	Linear Foot
606.366	Guardrail, Remove and Reset	Linear Foot
606.367	Replace Unusable Existing Guardrail Posts	Each
606.47	Single Wood Post	Each
606.48	Single Galvanized Steel Post	Each
606.50	Single Steel Pipe Post	Each
606.51	Multiple Mailbox Support	Each
606.568	Guardrail, Modify - Double Rail	Linear Foot
606.63	Thrie Beam Rail Beam	Linear Foot
606.64	Guardrail Thrie Beam - Double Rail	Linear Foot
606.65	Guardrail Thrie Beam - Single Rail	Linear Foot
606.66	Terminal End Thrie Beam	Each
606.70	Transition Section - Thrie Beam	Each
606.71	Guardrail Thrie Beam - 15 ft radius and less	Linear Foot
606.72	Guardrail Thrie Beam - over 15 ft radius	Linear Foot
606.73	Guardrail Thrie Beam - Single Rail Bridge Mounted	Linear Foot
606.74	Guardrail - Single Rail Bridge Mounted	Linear Foot
606.753	Widen Shoulder for Low Volume Guardrail End	Each
606.754	Widen Shoulder for Flared Guardrail Terminal	Each
606.78	Low Volume Guardrail End	Each
606.80	Buried-in-Slope Guardrail End	Each

SECTION 609 CURB

609.02 Materials Revise the paragraph beginning “The Contractor shall submit a concrete mix...” so that it reads:

“The Contractor shall submit a concrete mix design for the Portland Cement Concrete to the Resident, with a minimum designed compressive strength of 3000 psi concrete fill.”

609.03 Vertical Stone Curb, Terminal Section and Transition Sections and Portland Cement Concrete Curb, Terminal Sections and Transition Sections Revise this section by underlining the section number and title so that it reads in the spec book as:

“609.03 Vertical Stone Curb, Terminal Section and Transition Sections and Portland Cement Concrete Curb, Terminal Sections and Transition Sections”

Revise the last paragraph beginning with “The Contractor may elect...” so that it reads:

“The Contractor may elect to substitute concrete to backfill Stone Curbing or Stone Edging at their option. If the concrete backfill option is elected, the Concrete Fill shall meet the requirements of 609.02.”

SECTION 618 SEEDING

618.08 Mulching Revise this Section so that the third sentence reads: “Mulch for Seeding Method Number 1 shall only be cellulous fiber mulch Section 619.04 **(b)** or straw mulch Section 619.04 **(a)**.”

SECTION 626 FOUNDATIONS, CONDUIT, AND JUNCTION BOXES FOR HIGHWAY SIGNING, LIGHTING, AND SIGNALS

626.034 Concrete Foundations Revise this Section by changing ‘626.037’ to ‘**626.036**’ in the Second Paragraph which begins with “Foundations shall consist of cast-in-place...”.

Revise the 10th paragraph beginning with “Before placing concrete, the required elbows...” by removing “...**in accordance with Standard Specification 633.**”

SECTION 645 HIGHWAY SIGNING

Section 645.023 Sign Support Structures. Under letter “c.”, revise the fifth paragraph beginning with “In addition to the required details...” by removing the words “**and foundation**” from the 5th sentence.

Section 645.08 Method of Measurement. Revise the second paragraph beginning with “Bridge-type, cantilever and...” by removing the words “**including the foundation**” .

Section 645.09 Basis of Payment. Revise the third paragraph beginning with “The accepted bridge-type, cantilever and...” by removing the word ”**foundation**” from the second sentence. Add the following sentence to the end of the paragraph “**Conduits, Junction Boxes, and Foundations will be paid for under Section 626.**”

SECTION 652 MAINTENANCE OF TRAFFIC

652.4 Flaggers Revise the first paragraph of this section so that it reads:

“The Contractor shall furnish flaggers as required by the TCP or as otherwise specified by the Resident. All flaggers must have successfully completed a flagger test approved by the Department and administered by a Department-approved Flagger-Certifier who is employing that flagger. All flaggers must carry an official certification card with them while flagging that has been issued by their employer.”

SECTION 681 PRECAST AGGREGATE-FILLED, CONCRETE BLOCK GRAVITY WALL

681.08 Basis of Payment Amend this section by adding the Item Number “**681.10**” in front of the item “Precast Aggregate-Filled Concrete Block Gravity Wall” at the end of the section.

SECTION 703 AGGREGATES

Add the following to Section 703 - Aggregates

703.01 Fine Aggregate for Concrete Fine aggregate for concrete shall consist of natural sand or, when approved by the Resident, other inert materials with similar characteristics or combinations thereof, having strong, durable particles. Fine aggregate from different sources of supply shall not be mixed or stored in the same pile nor used alternately in the same class of construction or mix without permission of the Resident.

All fine aggregate shall be free from injurious amounts of organic impurities. Should the fine aggregate, when subjected to the colorimetric test for organic impurities, AASHTO T 21, produce a color darker than the reference standard color solution (laboratory designation Plate III), the fine aggregate shall be rejected.

Fine aggregate shall have a sand equivalent value of not less than 75 when tested in accordance with AASHTO T 176.

Fine aggregate sources shall meet the Alkali Silica Reactivity (ASR) requirements of Section 703.0201.

The fineness modulus shall not be less than 2.26 or more than 3.14. If this value is exceeded, the fine aggregate will be rejected unless suitable adjustments are made in proportions of coarse and fine aggregate. The fineness modulus of fine aggregate shall be determined by adding the cumulative percentages of material by weight retained on the following sieves: Nos. 4, 8, 16, 30, 50, 100 and dividing by 100.

Fine aggregate, from an individual source when tested for absorption as specified in AASHTO T 84, shall show an absorption of not more than 2.3 percent.

Sieve Designation	Percentage by Weight Passing Square Mesh Sieves
$\frac{3}{8}$ inch	100
No. 4	95-100
No. 8	80-100
No. 16	50-85
No. 30	25-60
No. 50	10-30
No. 100	2-10
No. 200	0-5.0

703.02 Coarse Aggregate for Concrete Coarse aggregate for concrete shall consist of crushed stone or gravel having hard, strong, durable pieces, free from adherent coatings and of which the composite blend retained on the $\frac{3}{8}$ inch sieve shall contain no more than 15 percent, by weight of flat and elongated particles when performed in accordance with test method ASTM D 4791, Flat Particles, Elongated Particles, or Flat and Elongated Particles in Coarse Aggregate, using a dimensional ratio of 1:5.

The coarse aggregate from an individual source shall have an absorption no greater than 2.0 percent by weight determined in accordance with AASHTO T 85 modified for weight of sample.

The composite blend shall have a Micro-Deval value of 18.0 percent or less as determined by AASHTO T 327 or not exceed 40 percent loss as determined by AASHTO T 96.

Coarse aggregate sources shall meet the Alkali Silica Reactivity (ASR) requirements of Section 703.0201.

Coarse aggregate shall conform to the requirements of the following table for the size or sizes designated and shall be well graded between the limits specified.

Sieve Designation	Percentage by Weight Passing Square Mesh Sieves			
Grading	A	AA	S	LATEX
Aggregate Size	1 inch	$\frac{3}{4}$ inch	$1\frac{1}{2}$ inch	$\frac{1}{2}$ inch
2 inch			100	
$1\frac{1}{2}$ inch	100		95-100	
1 inch	95-100	100	-	
$\frac{3}{4}$ inch	-	90-100	35-70	100
$\frac{1}{2}$ inch	25-60	-	-	90-100
$\frac{3}{8}$ inch	-	20-55	10-30	40-70
No. 4	0-10	0-10	0-5	0-15
No. 8	0-5	0-5	-	0-5
No. 16	-	-	-	-
No. 50	-	-	-	-
No. 200	0 - 1.5	0 - 1.5	0 - 1.5	0 - 1.5

703.0201 Alkali Silica Reactive Aggregates All coarse and fine aggregates proposed for use in concrete shall be tested for Alkali Silica Reactivity (ASR) potential under AASHTO T 303 (ASTM C 1260), Accelerated Detection of Potentially Deleterious Expansion of Mortar Bars Due to Alkali-Silica Reaction, prior to being accepted for use. Acceptance will be based on testing performed by an accredited independent lab submitted to the Department. Aggregate submittals will be required on a 5-year cycle, unless the source or character of the aggregate in question has changed within 5 years from the last test date.

As per AASHTO T 303 (ASTM C 1260): Use of a particular coarse or fine aggregate will be allowed with no restrictions when the mortar bars made with this aggregate expand less than or equal to 0.10 percent at 30 days from casting. Use of a particular coarse or fine aggregate will be classified as potentially reactive when the mortar bars made with this aggregate expand greater than 0.10 percent at 30 days from casting. Use of this aggregate will only be allowed with the use of cement-pozzolan blends and/or chemical admixtures that result in mortar bar expansion of less than 0.10 percent at 30 days from casting as tested under ASTM C 1567.

Acceptable pozzolans and chemical admixtures that may be used when an aggregate is classified as potentially reactive include, but are not limited to the following:

- Class F Coal Fly Ash meeting the requirements of AASHTO M 295
- Ground Granulated Blast Furnace Slag (Grade 100 or 120) meeting the requirements of AASHTO M 302
- Densified Silica Fume meeting the requirements of AASHTO M 307
- Lithium-based admixtures
- Metakaolin

Pozzolans or chemical admixtures required to offset the effects of potentially reactive aggregates will be incorporated into the concrete at no additional cost to the Department.

703.05 Aggregate for Sand Leveling Aggregate for sand leveling shall be sand of hard durable particles free from vegetable matter, lumps or balls of clay and other deleterious substances. The aggregate shall meet the grading requirements of the following table.

Sieve Designation	Percentage by Weight Passing Square Mesh Sieves
$\frac{3}{8}$ inch	85-100
No. 200	0-5.0

703.06 Aggregate for Base and Subbase The following shall apply to Sections (a.) and (c.) below. The material shall have a Micro-Deval...” and replace with “The material shall have a minimum degradation value of 25.0 or less as determined by AASHTO T 327. If the Micro-Deval value exceeds 25.0, the Washington State Degradation DOT Test Method T 113T113, Method of Test for Determination of Degradation Value (January 2009 version) shall be performed), except that the test shall be performed on the reported degradation value will be the result of testing a single specimen from that portion of the sample that passes the $\frac{1}{2}$ in sieve and is retained on the No. 10 sieve. If the material has a Washington Degradation value of less than 15, the material shall be rejected.

The material, minus any reclaimed asphalt pavement used in Section (b.) below shall have a Micro-Deval value of 25.0 or less as determined by AASHTO T 327. If the Micro-Deval value exceeds 25.0 the material may be used if it does not exceed 25 percent loss on AASHTO T 96, Resistance to Degradation of Small-Size Coarse Aggregate by Abrasion and Impact in the Los Angeles Machine. If AASHTO T 96 is used for acceptance of the material, the material shall be retested at intervals of 25%, 50% and 75% completion of the course.

Recycled Asphalt Pavement (RAP) shall not be used for or blended with aggregate base or subbase.

- a. Aggregate for base, Type A and B shall be crushed ledge or crushed gravel of hard durable particles free from vegetable matter, lumps or balls of clay and other deleterious substances. The gradation of the part that passes a 3 inch sieve shall meet the grading requirements of the following table:

Sieve Designation	Percentage by Weight Passing Square Mesh Sieves	
	Type A	Type B
$\frac{1}{2}$ inch	45-70	35-75
$\frac{3}{4}$ inch	30-55	25-60
No. 40	0-20	0-25
No. 200	0-6.0	0-6.0

At least 50 percent by weight of the material retained on the No. 4 sieve shall have at least one fractured face as tested by AASHTO T 335.

Type A aggregate for base shall only contain particles of rock that will pass the 2 inch square mesh sieve.

Type B aggregate for base shall only contain particles of rock that will pass the 4 inch square mesh sieve.

b. Aggregate for base, Type C shall be crushed ledge or crushed gravel of hard durable particles free from vegetable matter, lumps or balls of clay and other deleterious substances. The material shall meet the grading requirements of the following table:

Sieve Designation	Percentage by Weight Passing Square Mesh Sieves
	Type C
4 inches	100
3 inches	90-100
2 inches	75-100
1 inch	50-80
½ inch	30-60
No. 4	15-40
No. 200	0-6.0

At least 50 percent by weight of the material coarser than the No. 4 sieve shall have at least one fractured face as tested by AASHTO T 335.

c. Aggregate for subbase shall be sand or gravel of hard durable particles free from vegetable matter, lumps or balls of clay and other deleterious substances. The gradation of the part that passes a 3 inch sieve shall meet the grading requirements of the following table:

Sieve Designation	Percentage by Weight Passing Square Mesh Sieves	
	Type D	Type E
½ in	35-80	
¼ inch	25-65	25-100
No. 40	0-30	0-50
No. 200	0-7.0	0-7.0

Type D aggregate for subbase gravel may contain up to 50 percent by weight Recycled Concrete Aggregate (RCA). When RCA is used, the portion of the resulting blend of gravel and RCA retained on a ½" square mesh sieve shall contain a total of no more than 5 percent by weight of other recycled materials such as brick, concrete masonry block, or asphalt pavement as determined by visual inspection.

RCA shall be substantially free of wood, metal, plaster, and gypsum board as defined in Note 9 in Section 7.4 of AASHTO M 319. RCA shall also be free of all substances that fall under the category of solid waste or hazardous materials.

Aggregate for subbase shall not contain particles of rock which will not pass the 6 inch square mesh sieve.

703.08 Recycled Asphalt Pavement Recycled asphalt pavement shall consist of salvaged asphalt materials from milled pavements or production waste that has been processed before use to meet the requirements of the job mix formula. It shall be free of winter sand, granular fill, construction debris, or other materials not generally considered asphalt pavement.

703.081 RAP for Asphalt Pavement Recycled Asphalt Pavement (RAP) may be introduced into hot-mix asphalt pavement at percentages approved by the Department according to the MaineDOT Policies and Procedures for HMA Sampling and Testing.

If approved by the Department, the Contractor shall provide documentation stating the source, test results for average residual asphalt content, and stockpile gradations showing RAP materials have been sized to meet the maximum aggregate size requirements of each mix designation. The Department will obtain samples for verification and approval prior to its use.

The maximum allowable percent of RAP shall be determined by the asphalt content, the percent passing the 0.075 mm sieve, the ratio between the percent passing the 0.075 mm sieve and the asphalt content, and Coarse Micro-Deval loss values as tested by the Department.

The maximum percentage of RAP allowable shall be the lowest percentage as determined according to Table 4 below:

Classification	Maximum RAP Percentage Allowed	Asphalt content standard deviation	Percent passing 0.075 mm sieve standard deviation	Percent passing 0.075 mm sieve / asphalt content ratio	Residual aggregate M-D loss value
Class III	10%	≤ 1.0	N/A	≤ 4.0	≤ 18
Class II	20%	≤ 0.5	≤ 1.0	≤ 2.8	
Class I	30%	≤ 0.3	≤ 0.5	≤ 1.8	

Table 4: Maximum Percent RAP According to Test Results

The Department will monitor RAP asphalt content and gradation during production by testing samples from the stockpile at approximately 15,000 T intervals (in terms of mix production). The

allowable variance limits (from the numerical average values used for mix designs) for this testing are determined based upon the maximum allowable RAP percentage and are shown below in Table 5.

Table 5: RAP Verification Limits

Classification	Asphalt content (compared to aim)	Percent passing 0.075 mm sieve (compared to aim)
Class III	± 1.5	± 2.0
Class II	± 1.0	± 1.5
Class I	± 0.5	± 0.7

For specification purposes, RAP will be categorized as follows:

Class III – A maximum of 10.0 percent of Class III RAP may be used in any base, intermediate base, surface, or shim mixture. A maximum of 20.0 percent of Class III RAP may be used in hand-placed mixes for item 403.209.

Class II – A maximum of 20.0 percent Class II RAP in any base, binder, surface, or shim course.

Class I – A maximum of 20.0 percent Class I RAP may be used in any base, intermediate base, surface, or shim mixture without requiring a change to the specified asphalt binder. A maximum of 30.0 percent Class I RAP may be used in in any base or intermediate base mixture provided that a PG 58-28 or PG 58-34 asphalt binder is used. A maximum of 30.0 percent Class I RAP may be used in any surface or shim mixture provided that PG 58-34 asphalt binder is used. Mixtures exceeding 20.0 percent Class I RAP must be evaluated and approved by the Department.

The Contractor may use up to two different RAP sources in any one mix design. The total RAP percentage of the mix shall not exceed the maximum allowed for the highest classification RAP source used (i.e. if a Class I & Class III used, total RAP must not exceed 30.0%). The blended RAP material must meet all the requirements of the classification for which the RAP is entered (i.e. 10% Class III with 20% Class I, blend must meet Class I criteria). The Department may take belt cuts of the blended RAP to verify the material meets these requirements. If the Contractor elects to use more than one RAP source in a design, the Contractor shall provide an acceptable point of sampling blended RAP material from the feed belt.

In the event that RAP source or properties change, the Contractor shall notify the Department of the change and submit new documentation stating the new source or properties a minimum of 72 hours prior to the change to allow for obtaining new samples and approval.

SECTION 710 FENCE AND GUARDRAIL

710.06 Fence Posts and Braces Revise the first Paragraph so that it reads:

“Wood posts shall be of cedar, white oak, or tamarack or other AWP approved species, of the diameter or section and length shown on the plans.”

Remove the fourth paragraph which starts “ That portion of wood posts...”.

Revise the paragraph beginning with “Braces shall be of spruce, eastern hemlock ... so that it now reads:

“Braces shall be of spruce, eastern hemlock, Norway pine, pitch pine, or tamarack timbers or other AWP approved species, or spruce, cedar, tamarack or other AWP approved species round posts of sufficient length to make a diagonal brace between adjacent posts. All wood posts and braces shall be pressure-treated in accordance with AASHTO M 133 and AWP U1, UC4A Commodity Specification B: Posts. “

710.07 Guardrail Posts Revise this section so that the first sentence of section a. reads:

“a. Wood posts shall be of Norway pine, southern yellow pine, pitch pine, Douglas fir, red pine, white pine, or eastern hemlock or other AWP approved species.”

Revise the next paragraph so that it reads:

Wood posts and offset brackets shall be preservative treated in accordance with the requirements of AASHTO M 133 and AWP U1, UC4A Commodity Specification B: Posts.

SECTION 712 MISCELLANEOUS HIGHWAY MATERIAL

712.061 Structural Precast Units Amend this section by adding the following sentence to the end of the first paragraph of the Construction subsection:

“Facilities certified by NPCA or PCI shall provide to the Fabrication Engineer a copy of their annual audit to include deficiency reports and corrective actions.”

Revise this section by changing the letter “b” of ASTM C1611 of the Concrete Testing subsection so that it reads:

“b. Air content shall be 5.0% to 8.0%.”

SECTION 720
STRUCTURAL SUPPORTS FOR HIGHWAY SIGNS, LUMINAIRES AND
TRAFFIC SIGNALS

720.12 Wood Sign Posts Revise the first sentence so that it reads:

Wood sign posts shall be rectangular, straight and sound timber, cut from live growing native spruce, red pine, hemlock, cedar trees or other AWPAs approved species, free from loose knots or other structurally weakening defects of importance, such as shake or holes or heart rot.

Revise the third paragraph that starts with “When pressure treated...” so that it reads:

All sign posts shall be pressure-treated in accordance with AASHTO M 133 and AWPAs Standard U1, UC4A, Commodity Specification A: Sawn Products.