

The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.

All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.

DUE by: September 30, 2017

**RETURN BY EMAIL TO:
mailto:GT.DOE@maine.gov**

School administrative unit name: Westbrook School Department

Name and title of person responsible for gifted and talented program:

Jodi Mezzanotte,
Assistant
Superintendent

Phone number: 207-854-0800

Email address: mezzanottej@westbrookschoools.org

CERTIFICATION:

The statements made herein are correct to the best of my knowledge and belief.

Peter Lancia PhD
Superintendent Name (printed)

Peter Lancia
Superintendent Signature

Date of Initial submission to Maine DOE: 9-29-17

Date of 1st Revision to Maine DOE: 2-15-18

PL
Superintendent Initials

Date of 2nd Revision to Maine DOE: 2-20-18

PL
Superintendent Initials

Date of 3rd Revision to Maine DOE: 2-23-18

PL
Superintendent Initials

FOR INFORMATION CONTACT: GT.DOE@maine.gov

Reviewed By: _____

Maine DOE Approval: Joanne K...

Date of Approval: 2/27/18

Program Renewal Application

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an ***alteration, addition, or deletion***) to any program category (Maine DOE Chapter 104.14, 1-9) from the **reported and approved Initial Application** (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website

<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE CHANGE

Describe CHANGE here:

- Academic program philosophy -

- Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE CHANGE

Describe CHANGE here:

- Academic program abstract –

Elementary Program: No alterations

Middle School Program: No alterations

High School Program: No alterations

- Arts program abstract – No Alterations

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE CHANGE

Describe CHANGE here:

- Academics program goals, objectives, activities -

- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE CHANGE

Describe CHANGE here:

- General intellectual ability identification -

- Specific academic areas identification -

- Arts identification -

- Transfer students -

- Exit procedures -

- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE CHANGE

Describe CHANGE here:

6. Provide any changes to the description of the responsibilities of the professional and auxiliary staff listed below.

A. Indicate the professional staff for the K-12 Gifted and Talented Program.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade Level	Indicate Full- or Part-Time in GT
Crystal Card	Yes	Teacher	k-4	FT
Julia McCabe	Yes	Teacher	5-8	FT
Nola Urban	Yes	Teacher	5-8	FT
Jonathan Whitehead	Yes	Teacher	9-12	FT
School Unified Arts Teachers	No	Teachers	K-12	FT/PT

B. Indicate the Auxiliary Staff: Educational Technician N/A

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

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7. (a.) Indicate any changes to your **Approved Initial application** self- evaluation process.

NO CHANGE

CHANGE

Describe **CHANGE** here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation.
(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)

Our GT program is effective and successful. We focus on the whole child offering not only supports with academics but also social and emotional supports. This wrap around approach builds confidence in our students and gives them a sense of belonging.

In addition, as our students grow and learn so does programming. This year we are offering a high- level applied calculus class that was specially designed to meet the needs of our Gt learners. Our Art Director works with classroom teachers, art teachers and students to offer our GT learners a way to express themselves, as well as opportunities for them to build their skills.

(c.) Include how program effectiveness was determined.

Program effectiveness was based on NWEA and MEA data, student surveys and parent conferences. Students and parents reported that they are feeling happy, challenged and engaged. The blend of GT programming as a pull out and supports offered to classroom teachers to offer choice and challenge to our GT learners in the classroom has resulted in growth and self-advocacy of our students.

8. Provide a justification/description of the items included in the proposed budget in number 9.

Costs are associated with teacher salaries and benefits, materials (books, consumable supplies), professional development workshops, courses), travel (in-district mileage between buildings and for GT conferences), online learning for students, field trips and experiences.

CoGat testing is used as one of our objective markers for identification purposes.

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO (New Educational Ontology) financial system as part of the Annual Budget Reporting.

NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.

Professional Staff Costs

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Crystal Ruth	81,717.11	
Nola Urban		95,306.93
Julia McCabe		64,859.1
Jonathan Whitehead		92,821.54
Subtotal	81,717.11	252,987.57

Auxiliary Staff Costs

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Subtotal		

Independent Contractor Costs

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
Subtotal			

Please list individual product names and costs associated with the district's Gifted and Talented Program.

A. Educational Materials and Supplies:

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
Curriculum Materials	\$2085.51	Curriculum Materials:	\$2810.69
Books: Teacher College Units of Study trade books		(Trade literature and text resources, such as: The Outsiders by SE Hinton Crenshaw by Katherine Applegate The Martian (classroom version) by Mark Weir Crossover by Kwame Alexander Knots in my Yo Yo String - Jerry Spinelli Out Of The Dust by Karen Hesse Chains by Laurie Halse Anderson Flight Behavior by Barbara Kingsolver)	
Meridian Stories subscription for 17-18 school year	\$350		
Consumables not funded under general education budget. Grades 7 & 8 Math Meets	\$250		
Grades 5 & 6 Math Meets	\$350		
		Perfectionism workbook for teens - WMS \$13.90	\$13.90
		American Mathematics Competition materials - HS	\$150
		2018 GT Consumable Materials. These materials are beyond the regular supplies in art.	\$1440
		Sketchbooks- 140.00 Acrylic Paint- 500.00 Acrylic Paint Markers/Crayons- 75.00 Acrylic Canvas- 500.00 Watercolor paper- 75.00 Watercolor paint- 100.00 Pens- 25.00 Pencils- 25.00 Colored pencil- 105.00	
		GogAT testing materials	

Subtotal	\$3,035.51	Subtotal	\$4,414.59

B. Other allowable costs (i.e. field trips, student fees, membership):

Elementary: Item name	Cost	Secondary: Item name	Cost
Field Trips (May include science, math, social studies, art, music related themes for GT students)- Taken from field trip line and special projects line. Boda Borg - two hours of questing. All GT Kids attended. The amount is calculated on the secondary column.		Field Trips/ special projects Special Projects (learning beyond the classroom experiences and may include science, social studies, art, music related themes, artist workshops and college visits for GT students)	\$350
		The telling Room (ELA)	\$150
Enrichments Experiences & Guest Artists Elementary/MS Guest Artists- \$1400.00	\$1400	Maine Historical Society	\$800
Spring field trips to the museums- \$200.00	\$200	Boda Borg - two hours of questing	\$150
		Wolfe's Neck Farm House	\$150
		Maine Science fair	\$150
Aleks	\$385	Online programs special projects IXL	\$598
		Fees and Memberships NCTM	\$790
Staff Travel Staff Travel (in-city travel between schools. This is for Itinerate staff	\$500	Staff Travel (in-city travel between schools. This is for Itinerate staff	\$500
Subtotal	\$2485	Subtotal	\$3,488

C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):

Elementary: Program name	Cost	Secondary: Program name	Cost
		<p>We did not have any students enrolled in classes last semester or this semester. Online and early college Courses. Courses are typically through USM, are college level offerings, are online and are not available to students through our program of study or AP offerings. These have included calculus A, college Writing, beginning ASL and intro to microeconomics.</p>	
Subtotal	\$0	Subtotal	\$0

D. Staff Tuition/Professional Development:

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
Gifted and Talented Conference (Conference MEGAT/NEGAT \$300 per person plus travel)	\$300	Gifted and Talented Conference MEGAT/NEGAT (\$300 per person plus travel)	\$900
Subtotal	\$300	Subtotal	\$900

E. Totals

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff	\$81,717.11	\$252,987.57
Auxiliary Staff	0	0
Independent Contractors	0	0
A. Materials/Supplies	\$3035.51	\$4,414.59
B. Other Allowable Costs	\$2485	\$3,488.00
C. Student Tuition	\$0	\$0
D. Staff Tuition/PD	\$300	\$900
Total	\$87,537.62	\$261,790.16