



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

November 21, 2023

Emily Thompson
Superintendent
West Bath Public Schools
126 New Meadows Road
West Bath, ME 04530

Dear Superintendent Thompson:

The West Bath Public Schools Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On November 7, 2023 Sarah Platt reviewed West Bath School. An exit conference with you and Ashlie Labbe occurred on November 7, 2023. The enclosed review report describes findings that were discovered during the review. At the time of this report, all Corrective Action has been received. The SY 2024 School Nutrition Program Administrative Review has been completed.

This is to notify you that this is the final action and the Administrative Review is now closed. Should you have any questions, please contact Sarah Platt at 592-2410 or email sarah.d.platt@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads 'Jane McLucas'.

Jane McLucas
Child Nutrition Director

JM/SP/pn



SNP Administrative Review Findings
Program Year 2024

West Bath Public Schools (1736)

West Bath Public Schools (1736)
126 New Meadows Road
West Bath, ME 04530

Food Service Contact
Ashlie Labbe
Kitchen Manager
(207) 443-9145

Executive Contact
Emily Thompson
Superintendent
(207) 443-9145

No. of Sites / Reviewed: 1 / 1
Month of Review: September 2023

Commendations

- * Ashlie Labbe takes pride in offering healthy offerings to students including a wide variety of local foods. She actively engages with students and overall, the school nutrition program at West Bath Elementary School is running well. Thank you for your assistance with the Administrative Review.

Meal Components & Quantities - West Bath School (494)

410. Review period menus and production records - Quantities and meal pattern requirements met? Enter data.

Finding 9076: Planned menus served during Review month do not meet portion size/quantity requirements.
Productions records were reviewed to determine whether the portion sizes of meal components from the planned menu and served during the Review Period meet the minimum meal pattern requirements for the age/grade group(s) being served. On three days, the required 3/4 cup serving size of vegetable was not offered. Technical assistance was provided.

Corrective Action:

This was corrected prior to the on-site visit. Production records reflected the correct serving size of 3/4 cup vegetables.

Technical Assistance:

The school was provided technical assistance during the on-site visit.