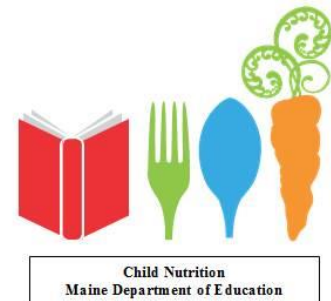


Community Eligibility Provision

Waiver time frame SY 2021

CEP

- No applications collected for 4 years
- Verification report submitted, however not completed since no applications are collected.
- Children do not pay for reimbursable meals.



Funding

- Districts must be prepared to fund the Nutrition account if under any Special Provision Program reimbursement does not cover the expense to operate the program.
- If the School Nutrition fund balance has a positive balance, this cannot be used to fund the Special Provision program.



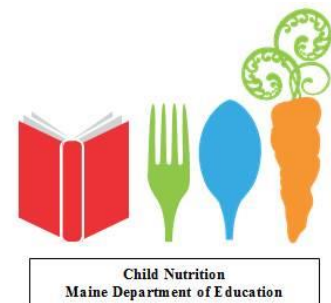
Participation Agreement

- Superintendent must notify ME Child Nutrition of intent to participate by August 31 of the year prior to implementation.
- Upon completion of the base year analysis an agreement will be completed between the School District and ME Child Nutrition.



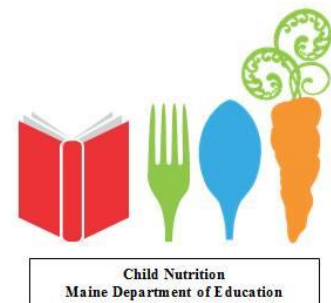
Public Notification

- At the beginning of the school year families and the media must be notified of the school(s) operating CEP to include the fact children will be eating at “no charge”



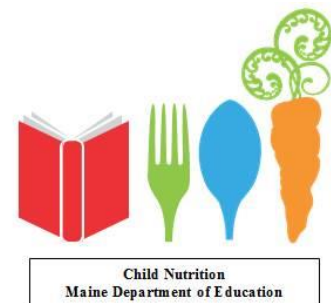
Public Notification

- Copies of the media release must be forwarded to the State Agency
- In the notice use the words “no charge” instead of “free”.



Community Eligibility Provision (CEP)

- 4 year program
- No applications are collected at any time
- No student eligibility is determined
- No reduced price meals are claimed.

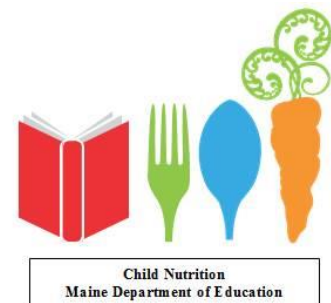


CEP Eligibility

- Based on non application eligibility determinations:
 - SNAP
 - TANF
 - Homeless
 - Foster – based on DC list
 - Migrant
 - Head-start



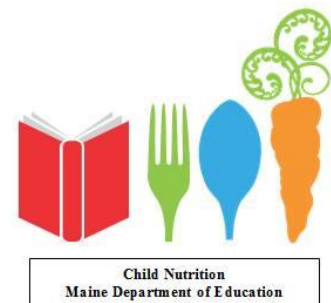
- Number of students Directly Certified for free meal benefits & enrolled in school(s)
- To qualify percentage must be 40% unrounded.
 - 39.99 does not qualify



Determine Eligibility

SY 2021 Eligibility

- Data from April 1 to June 30, 2020
- Notification and submission of data for validation August 31, 2020



Determining Claiming %

- Rounded to 2 decimal places:

Enrollment			758
	SNAP	315	
	TANF	28	
	Homeless	4	
	HeadStart	21	
	TOTAL:	368	48.55%



Monthly Claiming Percentage

- Identified Student Percentage(ISP):
 - 48.55%
- Multiplied by adjustment factor of 1.6
 - $48.55 * 1.6 = 77.68\%$ Free claiming percentage
 - 77.68% claimed free each month, each meal type
 - 22.32% claimed as paid each month, each meal type
 - NO reduced eligible students category



- Enrollment report: April 1 – June 30, 2020
- DC Eligibility Determinations as of April 1 – June 30, 2020
- Schools interested in participation?, notify DOE Child Nutrition by August 31, 2020
- Submit documentation by August 31, 2020.
- District MUST maintain copies of all documentation
 - Failure to maintain data means returning to traditional f/r/p eligibility



Documentation to include

- Enrollment of all students in excel or equivalent, include students identified as
 - SNAP
 - TANF
 - Homeless
 - Foster
 - Headstart
 - Migrant

Must include date effective



Include

A student(s) living in a household with student(s) on the DC list must be noted on the enrollment list to identify reason for eligibility:

Cassidy, Butch	12354678A	101 Mockingbird Lane
Longabaugh, Harry		101 Mockingbird Lane



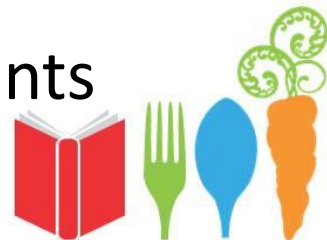
Student Master list

- Master list of all students
- School student is enrolled in
- If an identified eligible student, why
 - SNAP, TANF, Foster, Homeless, etc.
- Master list in excel or equivalent, to include date created



Documents

- Downloaded DC list(s) in excel or equivalent
- List from homeless liaison – signed & dated
- List from Head Start Director – signed & dated
- List from migrant liaison – signed & dated
- DC list now contains homeless and migrant students. Look for H and M.
 - Creation date must be included on documents



To submit to ME Child Nutrition

- Enrollment for April 1st to June 30th
- School students are enrolled in
- Eligibility documentation
- Identified Student Percentages calculated

- District MUST maintain copies of all documents submitted to determine %'s



Submitting Data

- Notify David Hartley when you are ready to submit the data.
- A link will be sent for you to upload and submit the data securely.
- More information about this will be made available when it is completed.



Agreement to Participate

- Once the documents submitted are validated the Agreement to Participate must be completed.
- This will be completed and sent to the Supt to sign.
- The completed document must be returned to ME Child Nutrition.



Can the District withdraw participation

- Yes
- If a District decides to withdraw from the program ME Child Nutrition must be notified by the Supt.
- If withdrawing during the school year, the District would have 30 days to collect and process meal benefit documentation.



Information

- ME Child Nutrition web page
- Programs
- Lunch Program
- CEP & Special Provisions
 - Click “Special Provisions”
- <https://www.maine.gov/doe/schools/nutrition/programs/nslp/specialprovisions>



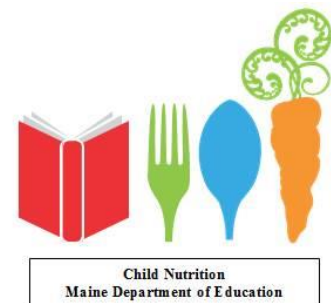
USDA Guidance

- <https://www.fns.usda.gov/nslp/community-eligibility-provision-resource-center>



Webinar

- Webinar will be recorded and posted on the same web page
- Presentation will be available on same web page as a pdf document



Any ?



- Email David.hartley@maine.gov or call 624-6878

