

**The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.**

**All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.**

**DUE by: September 30, 2018**

**RETURN BY EMAIL TO:  
<mailto:GT.DOE@maine.gov>**

**School administrative unit name: Vassalboro Public Schools**

**Name and title of person responsible for gifted and talented program: Alan Pfeiffer, Superintendent**

**Phone number: (207) 923-3100**

**Email address: [apfeiffer@aos92.org](mailto:apfeiffer@aos92.org)**

**CERTIFICATION:**

The statements made herein are correct to the best of my knowledge and belief.

Alan Pfeiffer

Superintendent Name (printed)

  
\_\_\_\_\_  
Superintendent Signature

Date of Initial submission to Maine DOE:

9/25/18

Date of 1<sup>st</sup> Revision to Maine DOE:

\_\_\_\_\_

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Superintendent Initials

Date of 2<sup>nd</sup> Revision to Maine DOE:

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\_\_\_\_\_  
Superintendent Initials

Date of 3<sup>rd</sup> Revision to Maine DOE:

\_\_\_\_\_

\_\_\_\_\_  
Superintendent Initials

**FOR INFORMATION CONTACT: [GT.DOE@maine.gov](mailto:GT.DOE@maine.gov)**

**Reviewed By:**   
**Maine DOE Approval:**   
**Date of Approval:** 10/4/18

**Program Renewal Application**

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an **alteration, addition, or deletion**) to any program category (Maine DOE Chapter 104.14, 1-9) from the reported and approved Initial Application (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website  
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE       CHANGE

Describe CHANGE here:

Academic program philosophy -

Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE       CHANGE

Describe CHANGE here:

Academic program abstract -

Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE       CHANGE

Describe CHANGE here:

- Academics program goals, objectives, activities -
  
  
  
  
  
  
  
  
  
  
- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also, include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE       CHANGE

Describe CHANGE here:

- General intellectual ability identification -
  
  
  
  
  
  
  
  
  
  
- Specific academic areas identification -
  
  
  
  
  
  
  
  
  
  
- Arts identification -
  
  
  
  
  
  
  
  
  
  
- Transfer students -
  
  
  
  
  
  
  
  
  
  
- Exit procedures -
  
  
  
  
  
  
  
  
  
  
- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE

CHANGE

Describe CHANGE here:

6. Provide a summary of the management structure including the roles and responsibilities of the professional and auxiliary staff listed below.

NO CHANGE

CHANGE

Describe CHANGE here:

A. Indicate **ALL professional staff** for the K-12 Gifted and Talented Program regardless of whether there has been a change or not.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Julie Oliver	Yes	Teacher	K-8	Full time

B. Indicate **ALL Auxiliary Staff: Educational Technician**, regardless of whether there has been a change or not

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

7. (a.) Indicate any changes to your **Approved Initial application self- evaluation process.**

NO CHANGE

CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation in the academic areas and in the arts regardless of whether or not there has been a change in the program. *(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

The Gifted and Talented Committee reviewed the feedback from students, parents, and the gifted and talented teacher. The vast majority of feedback regarding the academic program from students, parents, teachers, and administrators continues to be very positive. In addition, the committee reviewed current practices and concluded that both programs adhere to state regulations regarding screening, identification and provision of services.

VPA program evaluation included information from participants and families, along with feedback from chaperones, building administrators and the building-based GT teachers. Identified concerns were providing sufficient chaperones for each event and scheduling of transportation. Because this is a regional program, coordination is essential. Recommendations for next year include a fall meeting of all building-based GT teachers for organizational purposes, offering a fall social for students in order for students from different communities to get to know each other, and begin events earlier in the fall. The improvements made to the program this year were well received and will continue with minor adjustments to scheduling.

(c.) Include how program effectiveness was determined, whether or not there has been a change in the program.

The GT program uses student and parent surveys to inform the effectiveness of the program. The committee reviews feedback as part of their evaluation process.

Parent Survey- Nine questions that rate satisfaction with content appropriateness, socioemotional growth, communication ease and overall experience were asked.

Middle School Student Survey- Seven questions that rate content appropriateness, socioemotional connection, communication comfort and overall experience were asked.

Primary School Student Survey- Seven statements that expressed content appropriateness, socioemotional connection, communication comfort and overall positive experience were proposed.

Short answer questions were also asked to collect information about highs and lows for future programming decisions.

Effectiveness of the Arts GT Program was evaluated through oral feedback from students, chaperones, and parents, along with reflection from the program coordinator and recommendations for improvements.

8. Provide a justification/description of the items included in the proposed budget in number 9. *(Please remember that materials/supplies are to be used for gifted and talented only and are not part of the regular education budget. Field trips must take place during the school day and are for identified students only)*

Instructional materials for gifted and talented students include materials for math, ELA and project-based learning activities. Instructional materials also include resources for students identified as gifted and talented in VPA - music. Planned expenditures include conference fees for Maine Educators of the Gifted and Talented, as well as membership for the gifted and talented teacher in that organization.

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO financial system as part of the Annual Budget Reporting.

*NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.*

**Professional Staff Costs**

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Julie Oliver	47103.60	
<b>Subtotal</b>	47103.60	

**Auxillary Staff Costs**

Auxillary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
<b>Subtotal</b>		

**Independent Contractor Costs**

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
<b>Subtotal</b>			

Please list individual product names and costs associated with the district's Gifted and Talented Program.

**A. Educational Materials and Supplies: All materials are for GT student use only.**

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
Active Listening Lessons: The Nutcracker Suite	\$29.99		
Amazing Music Series Vol 1 Emotions In music	\$23.95		
S&H for above	\$8.09		
Project Based Learning Starter Kit by Larmer	\$39.95		
One-Hour Mysteries by Carr	\$13.76		
Mindware Bella's Mystery Deck	\$14.95		
Primary Grade Challenge Math by Zaccaro	\$24.93		
Hands-On Math Projects with Real Life Applications: Grades 6-12 by Muschla	\$23.44		
<b>Subtotal</b>	<b>179.06</b>	<b>Subtotal</b>	

**B. Other allowable costs (i.e. field trips, student fees, membership):**

Elementary: Item name	Cost	Secondary: Item name	Cost
<b>Subtotal</b>		<b>Subtotal</b>	

**C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):**

Elementary: Program name	Cost	Secondary: Program name	Cost
<b>Subtotal</b>		<b>Subtotal</b>	

**D. Staff Tuition/Professional Development:**



Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
MEGAT conference	85		
MEGAT membership	35		
<b>Subtotal</b>	<b>120</b>	<b>Subtotal</b>	

**E. Totals**

<b>Subtotals from charts above</b>	<b>Elementary Costs:</b>	<b>Secondary Costs:</b>
<b>Professional Staff</b>	47103.60	
<b>Auxiliary Staff</b>		
<b>Independent Contractors</b>		
<b>A. Materials/Supplies</b>	179.06	
<b>B. Other Allowable Costs</b>		
<b>C. Student Tuition</b>		
<b>D. Staff Tuition/PD</b>	120	
<b>Total</b>	47,402.66	