

Maine School Transportation Safety Commission

Remote Meeting Policy

The Maine School Transportation Safety Commission allows participation in its public meetings by remote methods in accordance with 1 M.R.S.A. §403-B(1) et seq.

"Remote methods" means by telephone or video technology allowing simultaneous reception of information and may include other means when such means are necessary to provide reasonable accommodation to a person with a disability.

Individual members may attend a meeting of the Commission by a remote method when a member determines that their physical presence is not practicable.

Members of the public will be provided a meaningful opportunity to attend by remote methods when members of the Commission participate by remote methods, and reasonable accommodations may be provided when necessary to provide access to individuals with disabilities. When the Commission allows or is required to provide an opportunity for public input during a meeting, an effective means of communication between the members of the Commission and the public will be provided, such as access to microphone, chat feature, submission of written statements to be read by the Commission during public comment, or other method.

Notice of the meeting will be provided as required in Section 406 of the Freedom of Access Act. When the public may attend by remote methods, the meeting notice will include the means by which members of the public may access the meeting using remote methods. For individuals with disabilities seeking a reasonable accommodation, the notice will identify the specific individual to contact about arranging for the accommodation.

A member of the Commission who participates in a public meeting by remote methods is present for purposes of a quorum and voting.

All votes taken during a public meeting using remote methods must be taken by roll call vote that can be seen and heard if using video technology, and heard if using only audio technology, by the other members of the Commission and the public

The Commission will make all documents and other materials considered by the Commission available, electronically or otherwise, to the public who attend by remote methods to the same extent customarily available to members of the public who attend the proceedings of the public body in person.