

26-27 CDS Monitoring Timeline

ITEM	DATE
<u>Letter of Notification</u> • Outlines monitoring process for the cohort • Provides date and time of scheduled onsite visit • <u>No action required</u>	Sent mid-May 2026
<u>26-27 Cohort Training</u> • Attend training (or watch recording) provided by Supervision, Monitoring, and Support Team	End of May 2026
<u>26-27 Preparing for the File Review</u> • Attend training (or watch recording) provided by Supervision, Monitoring, and Support Team	June 2026
❖ Please have these items/files readily available for review during our scheduled onsite visit ○ Access to full file is easiest, however, we understand that many SAUs have moved to electronic filing ○ If you have electronic files only, please make them accessible to us: ▪ Provide temporary access to vendor ▪ Create PDFs ▪ Print 1 copy of all needed paperwork	
<u>Policies and Procedures</u> ☐ IEP Fund Authorization Letters ☐ Child Find ☐ Restraint/Seclusion ☐ Referral	Reviewed during onsite visit
<u>Review of IEPs</u> ☐ File/IEPs review ○ Child count 30+ review 15 files ○ Child count <30 review 10 files ○ Child count <10 review all files ☐ Written Notice from Annual Meeting ☐ Complete attached form (Services Provided) for each student including special education and related services	Reviewed during onsite visit
<u>Forms</u> ☐ 3 Speech/Language Eligibility Form ☐ 3 Adverse Effect Forms • From initial evaluations and/or reevaluations • Can be a mix of both ☐ 3 Eligibility Forms from students that have been dismissed from services or changed disability category along with associated WN, if available	Reviewed during onsite visit

26-27 CDS Monitoring Timeline

<u>Part B Referrals</u> • Part B referrals within 6 months prior to on-site visit • 10 referrals, 7 C to B transition and 3 initial referrals • First 3 items only required for C to B transition ☐ IFSP with transition steps and services ☐ SEA and LEA notification of potential referral ☐ WN from transition conference ☐ AWN of initial referral <u>OR</u> WN of initial referral (documenting Procedural Safeguards were given upon initial referral) ☐ Signed Parental Consent to Evaluate with date received by SAU ☐ First page of each evaluation identified on consent ☐ Initial IEP if eligible ☐ WN of eligibility meeting • >60 days or not implemented by 3rd birthday use Acceptable/Unacceptable Reasons for Delay chart ○ Acceptable/Unacceptable Reasons Chart included at the end of the checklist	Reviewed during onsite visit
<u>Part C Referrals</u> • Part C referrals within 6 months prior to on-site visit (maximum of 10) ☐ AWN of initial referral <u>OR</u> WN of initial referral (documenting Procedural Safeguards were given upon initial referral) ☐ Evals completed and meeting held within 45 calendar days of receipt of referral ☐ First page of each evaluation identified ☐ Initial IFSP if eligible ☐ WN of eligibility meeting ☐ Evidence of services provided	Reviewed during onsite visit
<u>Corrective Action Plan</u> • Includes ○ CAP Worksheet – Corrective Action Plan ○ Child Specific Findings – For Child Specific Correction ○ Summary of Findings (SOF) – Summary of % of compliance for onsite visit ○ Results Based Accountability Rubric	Issued on August 31, 2026 Due June 30, 2027

26-27 CDS Monitoring Timeline

Acceptable/Unacceptable Reasons for Delay Related to SPP Indicator B-11

IDEA (34 CFR 300.301(d)) and MUSER (Section V.1.A.(b)) define acceptable reasons for delay to the initial evaluation timeline. When situations defined as “acceptable reasons for delay” occur, the initial evaluation timeframe shall not apply. The acceptable reasons are listed here for reference. While unacceptable reasons for delay are not specifically described in IDEA or MUSER, samples of those are also included here for reference.

ACCEPTABLE	UNACCEPTABLE
1) Repeated parent failure or refusal to make the child available for evaluation caused a delay in the completion of the evaluation within the timeline.	1) Lack of personnel resources to schedule and/or complete evaluation caused the delay.
2) The child enrolled in SAU after parental consent was received in another SAU but before evaluation could be completed, and parent and subsequent SAU documented an agreed-upon time when the evaluation would be completed.	2) Parent did not return phone calls.
3) Parent withdrew consent to evaluate.	3) Parent did not have transportation.
4) Excessive child absences from school.	4) External evaluator failed to meet evaluation timelines.
5) Documented inability to make contact with the parent to schedule the evaluation.	5) Child not available due to school activities.
6) Documented parent request for a delay.	6) Child under age of majority refused to participate.

26-27 CDS Monitoring Timeline



Mark Your Calendars!

<u>SAU/Charter</u>	<u>Onsite Visit Date</u>
Acadia Academy	4/5/2027
AOS 93	5/24/2027
Auburn	4/7/2027
Augusta	11/9/2026
Biddeford	12/3/2026
Brewer	4/15/2027
Bristol	5/27/2027
Brunswick	4/28/2027
Cape Elizabeth	11/4/2026
Chebeague Island	4/30/2027
East Millinocket	5/13/2027
Ecology Learning Center	11/17/2026
Maine Academy of Natural Science	11/18/2026
Medway	5/13/2027
Northport	5/6/2027
RSU 1	4/29/2027
RSU 2	11/10/2026
RSU 4	11/12/2026
RSU 10	5/19/2027
RSU 12	5/26/2027
RSU 14	4/26/2027
RSU 16	4/6/2027
RSU 18	11/19/2026
RSU 19	4/12/2027
RSU 23	12/2/2026
RSU 32/MSAD 32	5/12/2027
RSU 48	5/25/2027
RSU 57	11/3/2026
RSU 64/MSAD 64	4/14/2027
RSU 78	5/18/2027
RSU 80/MSAD 4	4/13/2027
RSU 88/MSAD 24	5/11/2027
South Bristol	5/27/2027
Union 76	5/5/2027
West Bath	4/30/2027

26-27 CDS Monitoring Timeline

Wiscasset	4/27/2027
<u>Regional</u>	<u>Onsite Visit Date</u>
Western Foothills	5/19/2027
<u>CDS</u>	<u>Onsite Visit Date</u>
DownEast	7/29/2026
First Step	7/15/2026
Midcoast	7/23/2026
York	7/16/2026