

2025-2026

Monitoring Timeline

Regional Programs

ITEM	DATE	✓
Letter of Notification mailed to Fiscal Agent	Sent late May 2025	
Annually for all Regional Programs: <ul style="list-style-type: none"> Regional Program Update Form Send to monitoring.doe@maine.gov	Due by October 1, 2025	
Desk Audit: <ul style="list-style-type: none"> Cooperative Agreement Regional Program Plan Send to monitoring.doe@maine.gov	Due by November 1, 2025	
On-Site Visit and File Review: <ul style="list-style-type: none"> Written Notice of the placement at the program WN from 30-day review All WNs from at least the last 3 years All IEPs from at least 3 years Copy of most recent evaluations 	April 29, 2026	
Desk Audit: <ul style="list-style-type: none"> Completed Related Service Grids Send to monitoring.doe@maine.gov	Due by April 30, 2026	
Summary of Findings: <ul style="list-style-type: none"> Summary of all % of compliance for file review 	Sent on June 30, 2026	
Corrective Action Plan	Issued on June 30, 2026	
Corrective Action Plan	Due by April 30, 2027	