

2025-2026

Monitoring Timeline

Communities Without Schools (CWS)

ITEM	DATE	✓
Letter of Notification and Instruction mailed to CWS	Sent late May 2025	
Email follow-up to Letter of Notification and Instruction	June 2025	
Items sent by Community without schools (CWS): <ul style="list-style-type: none"> • IEP Fund Authorization Letters • Child Find Policy • Referral Policy • List of students (if any) and attending district Send to monitoring.doe@maine.gov	Due by December 30, 2025	
Request for Records mailed to attending SAU	Sent by January 2, 2026	
Email follow up to both CWS and attending SAU	Sent by January 15, 2026	
File Review (items sent by attending SAU): <ul style="list-style-type: none"> • Current IEP • Advance Written Notice (AWN) from last annual • Written Notice (WN) from last annual Send to monitoring.doe@maine.gov	Due by March 1, 2026	
Summary of Findings: <ul style="list-style-type: none"> • Summary of all % of compliance for file review 	Sent on March 30, 2026	
Corrective Action Plan	Issued on March 30, 2026	
Corrective Action Plan	Due by January 31, 2027	

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