

SECTION 3: TEACHERS AND EDUCATIONAL SPECIALISTS: CAREER AND TECHNICAL EDUCATION (CTE) CERTIFICATES AND ENDORSEMENTS

3.1 Endorsement: Secondary Career and Technical Education Teacher

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach career and technical subjects, grades 6 through 12, at career and technical centers, at career and technical regions, or at a career and technical satellite program in one or more of the available Maine career and technical programs. The Commissioner and State Board of Education will monitor changes to the list of approved programs, and the Department will make endorsements available to align with the list. The list of current programs can be found at: <http://www.maine.gov/doe/learning/cte/schools>.
- B. **Eligibility:** Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by one of five six pathways. Applicants who graduated from a Maine program approved for the education of teachers may satisfy requirements by showing proof of comparable non-CTE specific coursework within their degree area. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 3.1.B.2, below, and Part I Section 6.6 of this rule.

CTE teacher endorsements issued under a Chapter 115 iteration in effect prior to the 6/10/2022 update will be honored so long as the instructor holding the endorsement continues to teach the subject areas in which they were originally hired.

1. Requirements for all Pathways:

- (a) Where applicable, hold a valid Maine certificate or license as required by State law or rule to practice the craft or trade to be taught;
- (b) Hold an industry recognized credential or passed an industry-related assessment in the endorsement area for which a license or credential is not available;
For each endorsement, completed a minimum of one year of paid applied employment or teaching in the endorsement area during the five years preceding the initial application;
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom;

~~During the three conditional certificates, (d) Completed 12 9 semester hours in the following areas: curriculum and instruction, assessment, CTE shop safety and classroom/lab management, and teaching process and methods. (during the first year of the conditional certificate), and literacy in CTE. If an endorsement does not require machinery specified by the CTE Endorsement Requirements, Excel sheet the CTE Shop Safety requirement is not required.~~

~~(e) Completed a Maine approved CTE Orientation Program, within the first year of teaching. This may be fulfilled with previous teaching experience in the classroom; Completion of one year of successful teaching.~~

(f) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods); and

(g) Satisfied one of the following six pathways by documenting that one of the following combinations of learning, paid applied employment, or teaching in the endorsement area has been completed.

1.1 Eligibility Pathway 1

- (a) Earned at least a bachelor's degree from an accredited institution in accordance with Part I Section 6.1 of this rule with a minimum of 24 semester hours specifically applicable to the endorsement area; and
- (b) Completed a minimum of 24 months (4,000 hours) of paid applied employment in the endorsement sought.

1.2 Eligibility Pathway 2

- (a) Completed an apprenticeship registered with either the Maine State Apprenticeship and Training Council, a similar agency within this State or another State, or the Federal Bureau of Apprenticeship and Training; and
- (b) Completed a minimum of 36 months (6,000 hours) of paid applied employment in the endorsement being sought.

1.3 Eligibility Pathway 3

- (a) Completed a two-year degree or certificate in the endorsement area from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
- (b) Completed a minimum of 36 months (6,000 hours) of paid applied employment or teaching in the endorsement area being sought.

1.4 Eligibility Pathway 4

- (a) Earned a high school diploma or HiSET;
- (b) Completed a minimum of 24 semester hours directly related to the endorsement area from an accredited college or university, in accordance with Part I Section 6.1 of this rule. Courses offered by industry or armed forces may be evaluated by the Commissioner for appropriate crediting under this paragraph; and
- (c) Completed a minimum of 48 months (8,000 hours) of paid employment or teaching in the endorsement area being sought

1.5 Eligibility Pathway 5

- (a) Earned a high school diploma or HiSET;
- (b) Completed a minimum of 36 months (6,000 hours) of paid experience learning the trade or craft for which the endorsement is sought; and
- (c) Completed a minimum of an additional 36 months (6,000 hours) of paid applied employment or teaching in the endorsement area being sought.

1.6 Eligibility Pathway 6

(a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule; and
(b) Prior Approval received through the Department of Education and the superintendent to go through an approved portfolio process in accordance with Part I Section 6.2.B(5) of this rule.

- ~~(a) Holds a valid Maine teacher, administrator, or educational specialist certificate;~~
- ~~(b) Has taught for a minimum of 5 years in an academic setting;~~
- ~~(c) Completed a course in CTE shop safety and classroom/lab management; and~~
- ~~(d) Completed an approved course for teaching students with exceptionalities in the regular classroom.~~

2. Conditional Certificate for this Endorsement

~~Satisfied the requirements set forth in Section 3.1.B.1.d and e.~~ An applicant who satisfies the requirements set forth in Section 3.1., B., 1., a., d., and e. may obtain a conditional certificate while working toward the remaining requirements of Section 3.1., B., 1., above.

3.2 Endorsement 860: Cooperative Education Coordinator

- A. **Function:** This endorsement on a teacher certificate allows the holder to teach or coordinate career and technical cooperative education, grades 6 through 12, at career and technical centers, career and technical regions, or career and technical satellites.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established by a combination of education, paid work experience, and teaching in one of three pathways. Individuals who are not eligible through any of these pathways may be eligible for a conditional certificate, in accordance with Section 3.2.B.4, below, and Part I Section 6.6 of this rule

1. Eligibility Pathway 1

- (a) Earned at least a bachelor's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 24 months (4,000 hours) of paid applied employment in a career and technical endorsement area, of which:
 - i. A minimum of 12 months shall have been at the supervisory level, and
 - ii. A minimum of 12 months shall have been during the five years preceding initial certification for this endorsement;
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom; and
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

2. Eligibility Pathway 2

- (a) Completed a two-year degree or certificate in the endorsement area from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- (b) Completed a minimum of 36 months (6,000 hours) of paid work experience or teaching in a career and technical endorsement area, of which:
 - i. A minimum of 12 months shall have been at the supervisory level, and
 - ii. A minimum of 12 months shall have been during the five years preceding initial certification for this endorsement;
- (c) Completed an approved course for teaching students with exceptionalities in the regular classroom; and
- (d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

3. Eligibility Pathway 3

- (a) Earned a high school diploma or HiSET;

(b) Completed a minimum of 72 months (12,000 hours) of paid work experience in a career and technical endorsement area, of which:

- i. A minimum of 24 months shall have been at the supervisory level, and
- ii. A minimum of 12 months shall have been during the five years preceding initial certification for this endorsement;

(c) Completed an approved course for teaching students with exceptionalities in the regular classroom; and

(d) Completed a minimum of three semester hours in diversity-centered content related to today's classroom (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods).

4. Conditional Certificate for this Endorsement

An applicant who satisfies the requirements set forth in Section 3.2.B.1.a and b, Section 3.2.B.2.a and b, or Section 3.2.B.3.a and b, above, may obtain a conditional teaching certificate in this endorsement area.

3.3 Endorsement #<to be assigned>: Career Development Coordinator in Career and Technical Education

A. Function: This endorsement allows the holder to serve as a Career Development Coordinator in a Career and Technical Education center or region to provide students experiences and support services related to post-secondary career and educational pathways, as well as develop working partnerships between CTE schools and industry.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part 1. In addition, eligibility for this endorsement shall be established in one of two pathways. Individual who are not eligible through these pathways may be eligible for a conditional endorsement, in accordance with Section B.3., below and Part 1, Section 6. of this rule.

1. Endorsement Eligibility Pathway 1

(a) Earned a bachelor's degree or higher from an accredited college or university, in accordance with Part 1, Section 6.1 of the rule;

(b) Relevant work experience equivalent to one year of full-time employment in education or a related field including school counseling, human resources, or employment services, or having held a management position;

(c) Completed a minimum of three semester hours in coursework in accordance with this rule in the following areas:

1. Diversity-centered content related to today's school (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition, or world language teaching methods);

2. An approved course for the teaching of students with exceptionalities in the regular classroom;

(d) Completed a minimum of three semester hours of coursework or provided a certificate of completion for an approved professional development course in career development; and,

(e) Completed three semester hours in an Introduction to Career and Technical Education course or have one year of prior work experience in a career and technical education school.

2. Endorsement Eligibility Pathway 2

(a) Earned an associate's degree from an accredited college or university, in accordance with Part 1, Section 6.1 of this rule;

(b) Relevant work experience equivalent to two years of full-time employment in education or a related field including but not limited to school counseling, human resources, or employment services, or having held a management position;

(c) Completed a minimum of three semester hours in coursework in accordance with this rule in the following areas:

1. Diversity-centered content related to today's school (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition, or world language teaching methods);

2. An approved course for the teaching of students with exceptionalities in the regular classroom;

(d) Completed a minimum of three semester hours of coursework or provided a certificate of completion for an approved professional development course in career development; and,

(e) Completed three semester hours in an Introduction to Career and Technical Education course or have one year of prior work experience in a career and technical education school.

3. Conditional Endorsement Pathway

(a) Earned an associate's degree or higher, or currently enrolled in an associate's degree program or higher from an accredited college or university in accordance with Part 1, Section 6.1 of this rule, having earned a minimum of 36 semester hours in that degree program;

(b) Relevant work experience of at least one year fulltime employment in education or a related field including but not limited to school counseling, human resources, employment services, or having held a management position.

3.4 Endorsement # _____ : Student Services Coordinator in Career and Technical Education

A. Function: This endorsement allows the holder to serve as a Student Services Coordinator within a Career and Technical Education (CTE) center or region, to provide services including but not limited to: recruitment and enrollment, academic support, activities coordination, community relations or as a support service liaison for students in grades 6 through 12.

B. Eligibility: Applicants shall meet eligibility requirements specified in Part I. In addition, eligibility for this endorsement shall be established in one of three pathways. Individuals who are not eligible through these pathways may be eligible for a conditional endorsement, in accordance with Section B.4, below, and Part I Section 6 of this rule.

1. Endorsement Eligibility Pathway 1

- a) Holds a valid Maine Assistant Building Administrator certificate; or,
- b) Holds a valid Maine School Counselor certificate.

2. Endorsement Eligibility Pathway 2

- a) Earned a bachelor's degree or higher from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- b) Relevant work experience equivalent to a minimum of one year of full- time employment in career and technical education or a related field including education, social work, human resources and employment services, or having held a management position; and,
- c) Completed a minimum of three semester hour course, in accordance with this rule in the following areas:

1. Diversity-centered content related to today's school (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);

2. Approved course for teaching students with exceptionalities in the regular classroom.

3. Endorsement Eligibility Pathway 3

- a) Earned an associate's degree from an accredited college or university, in accordance with Part I Section 6.1 of this rule;
- b) Relevant work experience equivalent to four years full time employment in career and technical education or a related field including but not limited to: education, social work, human resources and employment services, or having held a management position;
- c) Completed a minimum of three semester hour course, in accordance with this rule in the following areas:

1. Diversity-centered content related to today's school (e.g., culturally responsive teaching, multicultural education, intercultural education, second language acquisition or world language teaching methods);

2. Approved course for teaching students with exceptionalities in the regular classroom; and,

- d) Completed a minimum of three semester hours course or provided certificate of completion for an approved professional development course, related to federal

and state civil rights and education laws.

4. Conditional Endorsement Pathway

- a) Earned associate's degree or higher; or currently enrolled in an associate's degree program or higher in an accredited college or university, in accordance with Part I Section 6.1 of this rule having previously earned a minimum of 36 credit hours in that degree program; and,
- b) If pursuing full endorsement through pathway 1 or 2: Relevant work experience equivalent to one year full time employment; or,
- c) If pursuing full endorsement through pathway 3: Relevant work experience equivalent to two years full time employment.