



**Career and Technical Education Committee**  
Maine State Board of Education  
Minutes of the September 26, 2024 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Thursday, September 26, 2024 virtually via Zoom. The following were present: Committee Chair Edmond Morin, Wendy Ault, Committee Member, Paulette Bonneau, Committee Member, Dwight Littlefield, State CTE Director (Department of Education), Melissa Sherwood, CTE Perkins Grant Manager (Department of Education).

Guests: Amanda Peterson, Director, United Technology Center, and President of MACTE; Dave Keaton, Executive Director of MACTE; Mercedes Pour, Director of College Access and Secondary Partnerships Maine's Community College Foundation; Joan DeCosta, Academic Program Coordinator Maine Community College System; Bobby Deetjen, Director, Mid-Coast School of Technology; Laura Cyr, Maine Department of Education.

- I. **Call to Order:** Edmond Morin, Committee Chair, called the meeting to order at 10:04 AM under the State Board's remote meeting policy.
- II. **Committee Chair Overview:** (*Edmond Morin*) Ed welcomed all members and guests to the meeting and reviewed the agenda.
- III. **Adjustment to the Agenda:** (*Edmond Morin*) No Adjustments to the Agenda.
- IV. **Acceptance of Minutes:** Motion by Ed Morin to accept minutes, as amended; seconded by Wendy Ault. Motion to accept minutes passed unanimously.
- V. **Public Comment:** No public comment.
- VI. **Standing Reports/Updates:**

A. Financial Reports

**1) Perkins Fund Balances YTD (*Dwight Littlefield/ Melissa Sherwood*):**

Melissa was pleased that the State Board approved the Perkins Reserve Fund distribution plan. The next step is to work with the Grant System Administrator to begin the grant process and ensure that funds are tracked appropriately, separate from local funds. This could take 2-4 weeks. Perkins financials are being updated to new account numbers. This has been a huge lift for the Department of Administrative and Financial Services and DOE.

**2) Briggs Fund Balances YTD (*Dwight Littlefield*):** Dwight stated that the recent deposit to the Briggs account has not cleared. The current balance is over \$200,000. Dwight stated that he will share the new balance at the CTE meeting in October.

B. Updates

**1) State Director's Update: (*Dwight Littlefield*):** Dwight and Joe Haney attended a conference sponsored by CTECS. CTECS is an organization whose primary role is assessments. They did a work ready assessment that some of our CTE's took advantage of. They have done some in agriculture and they put together a criminal justice law enforcement assessment when we first started putting those programs together. We are looking to partner with CTECS more to help us with new program standards. February 5 and 12 are the 2025 dates for the CTE's to exhibit in the Hall of Flags. Details will be shared as they become available.

**2) Community College Update: (*Mercedes Pour/Joan DeCosta*):** Mercedes reported that she has visited several college campuses over the last few weeks. Several colleges will attend the CTE Conference in Lewiston. Megan London and the EMCC team will offer a session. Mercedes added that in the concurrent enrollment portal, all the pathways offered are included. Students can now see how their classes are connected to a career pathway.

**3) MACTE Director's Update: (*Dave Keaton*):** Dave reported that there is a lot of energy around the MACTE conference being held on October 11, 2024. Over 300 people have registered to date. Exhibitors will be included for the first time. Edward Little is a satellite campus for LRTC and there will be a bus taking people to Edward Little to visit the CTE programs offered. The day before, there will be a MACTE meeting at ELHS, which allows the directors to visit these new programs. Dave has communicated with Shawn Moody to discuss the CTE Student of the Year event held in the spring.

**5) Reports from the Field: (*Amanda Peterson*):** Amanda reported that she has been busy with a \$1.9 million Bond question targeting CTE equipment. UTC's new Education program is working with the University of Maine Orono. She hopes to secure funding for a room that is being built that will become an educator simulator lab.

**6) Other Updates: (*Bobby Deetjen*):** Bobby reported that the school year is off to a fast start and enrollment is strong. Their Student Services Coordinator, Kristy Hastings, coordinated a statewide CTE Student Leadership Conference. 65-70 students attended. The conference was very successful.

**VIII. Old Business** – Nothing was discussed

**IX. New Business:** There was discussion about the CTE Strategic Plan in order to prepare for its review by the State Board of Education.

**This meeting was adjourned at 11:11 AM**