



SITE VISIT RELATED SERVICE PROVIDER INTERVIEW QUESTIONS

- Are you an employee of the program, or are you contracted? If contracted, by whom?
- How long have you worked for this program?
- How many students are on your caseload?
 - Identify the behavioral health services implemented and invoiced – Adaptive Behavior Services for Children (i.e., MaineCare Sec 28), Behavioral Health Services (i.e., MaineCare Sec 65), or both
- Are you responsible for the supervision and evaluation of any staff?
 - If yes, specify the position(s) and your supervision model
- Do you feel that your caseload is manageable such that you can properly serve each student?
- How are you involved in the IEP process?
 - For eligible students, include how you are involved in the IEP Transition Plan, from Pre-K or after HS.
 - How is it determined which additional providers are invited: ESOL, CDS, VOC Rehab, OADS, Community Case Managers, etc.?
- How do you track sessions provided/missed?
- How do you handle scheduling and documenting make-up sessions?
- Describe the level of support you get from administration.
- How often do you meet with the teachers/staff to relay information about skills that are a focus in therapy and provide them with information for carry-over?
- Do you feel that staff are working on carryover with the student outside of therapy?
- Explain how you monitor, track, and report progress on students' goals? (applicable to the services you provide)
 - What tools and evaluations, etc., do you use?
- How often do you review restraint/seclusion data for students – individually, classroom, and school-wide?
 - How is that data used?
- What professional development activities have you participated in, academic and clinical, during the past year?
- What professional development activities have you provided for staff in the school/agency during the past year?
- What is the program's greatest:
 - asset
 - challenge

- What recommendations would you make to improve the program?
- Take a moment to dream and express what you would include if you could have/do anything to make the program better.
- Do you have any other comments or concerns about the program that you want to share?