

The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.

All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.

DUE by: September 30, 2017

RETURN BY EMAIL TO:
<mailto:GT.DOE@maine.gov>

School administrative unit name: MDIRSS AOS 91 (Southwest Harbor School Department)

Name and title of person responsible for gifted and talented program:
Julie Meltzer, Director of Curriculum, Assessment, and Instruction

Phone number: 207-288-5049

Email address: jmeltzer@mdirss.org

CERTIFICATION:

The statements made herein are correct to the best of my knowledge and belief.

Dr. Marc Edward Gousse

Superintendent Name (printed)

Marc Edward Gousse, Ed.D.
Superintendent Signature

Date of Initial submission to Maine DOE: 9/28/17

Date of 1st Revision to Maine DOE: 12/5/17

Date of 2nd Revision to Maine DOE: _____

Date of 3rd Revision to Maine DOE: _____

M.E.G.
Superintendent Initials

Superintendent Initials

Superintendent Initials

FOR INFORMATION CONTACT: GT.DOE@maine.gov

Reviewed By: _____

Maine DOE Approval: *James H. Allen*

Date of Approval: 12/29/17

Program Renewal Application

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an ***alteration, addition, or deletion***) to any program category (Maine DOE Chapter 104.14, 1-9) from the reported and approved Initial Application (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website

<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program philosophy -

o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program abstract -

o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE CHANGE

Describe CHANGE here:

- o Academics program goals, objectives, activities -

- o Arts program goals, objectives, activities -

4. Provide any changes to the description of the Identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE CHANGE

Describe CHANGE here:

- o General Intellectual ability Identification -

- o Specific academic areas identification -

- o Arts identification -

- o Transfer students -

- o Exit procedures -

- o Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE CHANGE

Describe CHANGE here:

6. Provide any changes to the description of the responsibilities of the professional and auxiliary staff listed below.

A. Indicate the professional staff for the K-12 Gifted and Talented Program.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Tracey McCarthy	Yes	Teacher	K-8	Part-time

B. Indicate the Auxiliary Staff: Educational Technician

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

7. (a.) Indicate any changes to your **Approved Initial application** self- evaluation process.

NO CHANGE CHANGE

Describe CHANGE here:

- (b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation.
(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)

During the spring of 2017, a K-8 parent survey was distributed to parents for the purpose of receiving feedback on access to, impact of, and satisfaction with Gifted And Talented services. Approximately 1/3 of eligible parents responded to the survey. 70% of responses showed satisfaction with the level of collaboration with families to meet the learning needs of students. Numerous comments identify high satisfaction with their child's Gifted and Talented teachers, the relationships they build with students, and the services they provide. 84% of parents that responded indicated that there was adequate support to meet their child's learning needs. Parents reported that student satisfaction with academic enrichment opportunities was high, particularly in Robotics, MathCount Competition, and Math Team. A concern regarding the frequency of reporting after the initial development of the individualized learning plan was raised by several parents. This will be reviewed during the 2017-2018 school year.

- (c.) Include how program effectiveness was determined.

Program effectiveness was determined by a combination of observation, NWEA testing, teacher progress notes, parent feedback, and student self-evaluation.

8. Provide a justification/description of the items included in the proposed budget in number 9.

Proposed budget is needed to carry out program.

- 1) Professional staff
- 2) Professional development for staff (including annual MEGAT conference)

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO (New Educational Ontology) financial system as part of the Annual Budget Reporting.

NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.

Professional Staff Costs

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Tracey McCarthy	14,521.00	
Subtotal	14,521.00	

Auxiliary Staff Costs

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Subtotal	0	

Independent Contractor Costs

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
Subtotal		0	

Please list individual product names and costs associated with the district's Gifted and Talented Program.

A. Educational Materials and Supplies:

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
Subtotal	0	Subtotal	

B. Other allowable costs (i.e. field trips, student fees, membership):

Elementary: Item name	Cost	Secondary: Item name	Cost
Subtotal	0	Subtotal	

C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):

Elementary: Program name	Cost	Secondary: Program name	Cost
Subtotal	0	Subtotal	

D. Staff Tuition/Professional Development:

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
GT conference fees for staff	\$320		
Subtotal	320	Subtotal	

E. Totals

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff	14,521.00	
Auxiliary Staff	0	
Independent Contractors	0	
A. Materials/Supplies	0	
B. Other Allowable Costs (Dues and Fees)	0	
C. Student Tuition	0	
D. Staff Tuition/PD	320	
Total	14,841.00	