



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

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COMMISSIONER

March 30, 2021

**SY 2021 Procurement Review Report
RSU 35 School Nutrition Program**

A procurement review of the RSU 35 School Nutrition Department procurement practices from SY 2020 was conducted to ensure compliance with Federal Regulations 2 CFR 200, 7 CFR 210, as well as applicable local laws.

Code of Conduct- No findings.

Procurement Procedures- The Federal Procurement Manual DJ-R exempts child nutrition programs from following these procedures. Federal child nutrition programs are required to follow the procurement regulations outlined in this manual which is based on 2 CFR 200.318.

Required Corrective Action- Revise DJR by deleting the two statements exempting child nutrition programs - #4 in section I. Submit a copy of the corrected policy to the reviewer by May 30, 2021.

Food Service Management Company Contract Review - RSU #35 contracts with Chartwell's, a Food Service Management company, to run their school nutrition program. The initial contract, for July 1, 2017 through June 30, 2018, has been renewed three times. **One more contract renewal is allowed before RSU #35 must go out to bid again if they wish to continue with a Food Service Management Company.** The Request for Proposal (RFP) must be reviewed by the State Agency (Maine DOE Child Nutrition Programs) and after the solicitation is complete, the final contract signed by both parties must be submitted as well.

There were no review findings associated with the current contract and documentation.

We appreciate the assistance provided throughout the review process. Feel free to contact the reviewer with any questions at sarah.d.platt@maine.gov or 207-592-2410.

Sincerely,

DocuSigned by:

Walter Beesley

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Walter Beesley
Child Nutrition Director

WB/SP/pp

CC: Ryan Cormier, Financial Manager