



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

March 22, 2021

**Cherryfield School Nutrition Program
SY 2021 Procurement Review Report**

A procurement review of the Cherryfield School Nutrition Department's procurement practices of SY 2021 was conducted to ensure compliance with Federal Regulations 2 CFR 200, 7 CFR 210, as well as applicable local laws.

Code of Conduct- No findings.

Procurement Procedures- No findings.

Micro-Purchases- Federal law requires that micro-purchases be reasonable and equitably distributed among qualified suppliers to the extent practicable. Receipts must be kept as documentation. No findings.

Small Purchases- When making small or "informal" purchases, Federal law requires that at least two price quotes from suppliers be requested and documented and the purchase made from the lowest price from a responsible bidder. No Findings.

Formal Purchases- The program does not have any formal contracts.

The Cherryfield School Nutrition Department's procurement review is now closed. We appreciate the assistance provided throughout the review process. Feel free to contact the reviewer with any questions at sarah.d.platt@maine.gov or 207-592-2410.

Sincerely,

DocuSigned by:
Walter Beesley
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Walter Beesley, Child Nutrition Director

WB/SDP/pp

CC: Stacy Openshaw, Food Service Director