



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

JANET T. MILLS  
GOVERNOR

A. PENDER MAKIN  
COMMISSIONER

May 2, 2023

Judson Brine  
Superintendent  
Washington Academy  
66 Cutler Road  
East Machias, ME 04630

Dear Superintendent Brine:

The Washington Academy Nutrition Program was reviewed on November 15, 2022 per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact David Hartley at 624-6878 or email [david.hartley@maine.gov](mailto:david.hartley@maine.gov).

Sincerely,

  
Jane McLucas  
Child Nutrition Director

JM/DH/pn

SNP Administrative Review Findings

Washington Academy (C1156)

Program Year 2023

Washington Academy (C1156)

66 Cutler Rd  
East Machias, ME 04630

Food Service Contact

Ms. Gretchen DeSantis  
Food Service Director  
(207) 255-8301

Executive Contact

Mr. Judson McBrine  
Head of School  
(207) 255-8301

No. of Sites / Reviewed: 1 / 1  
Month of Review: October 2022

Commendations

\* Washington Academy Child Nutrition staff do a very good job providing healthy nutritious foods to their customers. The diversity of students enrolled can add to this challenge and staff work with students to help serve items they like.

Keep up the good work.

General Program Compliance - Washington Academy (C1156)

1007. On-site observation validate Off-Site Assessment Tool responses to Local School Wellness Policy questions?

**Finding 9011: Local School Wellness Policy information on the Off-site Assessment Tool not validated, or deficiencies found.**

Some of the information gathered on the Off-site Assessment Tool regarding the SFA's Local School Wellness Policy could not be validated during on-site observations. Discrepancies between the SFA's responses to Local School Wellness Policy questions on the Off-site Assessment Tool and the SFA's current practices as observed on-site: Deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool:

**Corrective Action:**

Corrective action required to address discrepancies or deficiencies in the SFA's Local School Wellness Policy identified from the Off-site Assessment Tool: The Wellness Policy provided has a heading of "Shington Academy". The policy itself does state "Washington Academy". As stated in the questions asked the local Wellness Policy needs to be reviewed and updated. Submit timetable and plan of action to correct the Local Wellness Policy. Please submit the plan by May31, 2023



**SNP Administrative Review Findings**

**Washington Academy (C1156)**

*Program Year 2023*

**Washington Academy (1157)**

**Food Service Contact**

66 Cutler Rd  
East Machias, ME 04630

Month of Review: October 2022

**General Program Compliance - Washington Academy (1157)**

1407. *SFA written food safety plan implemented?*

**Finding 9000: Other Finding**

Temperature logs are not maintained for the weekly calibration/checking for accuracy. This is to me completely weekly and recorded.

**Corrective Action:**

Submit the plan to ensure thermometers are calibrated weekly and who will be responsible to complete this task. Submit the plan and copies of weekly temperature log checking thermometer for accuracy. Submit by May 31, 2023.