



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

April 26, 2023

Lawrence Worcester
Superintendent
RSU 45
33 School Street
Washburn, ME 04786

Dear Superintendent Worcester:

Your completed documents regarding the November 3, 2022 Administrative Review of the RSU 45 Nutrition Program have been received. We appreciate your response to the review findings.

This is to notify you that this is the final action closing the Administrative Review. Should you have any questions regarding the review, please contact David Hartley at 624-6878 or email david.hartley@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads "Jane McLucas".

Jane McLucas
Child Nutrition Director

JM/DH/pn

SNP Administrative Review Findings

RSU 45/MSAD 45 (795)

Program Year 2023

RSU 45/MSAD 45 (795)

33 School Street
Washburn, ME 04786

Food Service Contact

Chris Haines
Head Cook
(207) 455-4504

Executive Contact

Lawrence Worcester
Superintendent
(207) 455-8301

No. of Sites / Reviewed: 2 / 1

Month of Review: September 2022

Commendations

- * Staff at RSU 45 do a very good job preparing and serving meals to their customers. Supply chain issues have been a factor receiving items and staff have made adjustments as needed.

Keep up the good work.

No Findings during Review

SNP Administrative Review Findings**RSU 45/MSAD 45 (795)***Program Year 2023***Washburn District Elem School (797) Food Service Contact**33 School Street
Washburn, ME 04786

Month of Review: September 2022

Date of Onsite Review: November 3, 2022

Meal Counting & Claiming - Washburn District Elem School (797)

318. DOR - accurate meal counts by category at POS? Enter data.

Finding 9066: Inaccurate meal counts by eligibility category at the POS.

As observed on the Day of Review, each type of meal service line does not provide an accurate count at the point of service.

Corrective Action:

What steps will be taken to be able to determine an accurate meal count for each meal and location.

On November 9, 2022, the Corrective Action for meal accountability was received and accepted.