



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

JANET T. MILLS  
GOVERNOR

A. PENDER MAKIN  
COMMISSIONER

January 18, 2023

Dr. Terri Cooper  
Superintendent  
RSU 21  
177 Alewife Rd.  
Kennebunk, ME 04043

Dear Superintendent Cooper:

The SY 2023 Procurement Review for the RSU 21 Nutrition Program has been completed. There were no findings.

This is to notify you that this is the final action closing the Procurement Review. Should you have any questions regarding the review, please contact Michele Bisbee at 592-6076 or email [michele.bisbee@maine.gov](mailto:michele.bisbee@maine.gov).

Sincerely,

A handwritten signature in cursive script that reads 'Jane McLucas'.

Jane McLucas  
Child Nutrition Director

JM/MB/pp



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**Procurement Review Report  
RSU 21 School Nutrition Program  
SY 2023**

A review of the RSU 21 School Nutrition Department procurement practices from SY2022 was conducted to ensure compliance with Federal Regulations 2 CFR 200, 7 CFR 210, as well as applicable local laws.

**Code of Conduct**- No findings.

**Procurement Procedures**- No findings.

**Micro-Purchases**- No findings.

**Small Purchases**- No findings.

**Formal Purchases**- The RSU 21 School Nutrition Department is in a member of the York Cumberland buying group. Documentation for the solicitation and award of a prime vendor contract was reviewed. There are no findings.

We appreciate the assistance provided throughout the review process. Feel free to contact the reviewer with any questions at [michele.bisbee@maine.gov](mailto:michele.bisbee@maine.gov) or 207-592-6076.

Sincerely,

A handwritten signature in cursive script that reads 'Jane McLucas'.

Jane McLucas  
Child Nutrition Director

JM/MB/pp

CC: Ellen Demmons