



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

March 16, 2023

Rob Liebow
Superintendent
Lamoine Public Schools
66 Main Street, Suite 201
Ellsworth, ME 04605

Dear Superintendent Liebow:

The Lamoine Public Schools Nutrition Program was reviewed on March 8, 2023 per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance


In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact Sarah Platt at 592-2410 or email sarah.d.platt@maine.gov.

Sincerely,

A handwritten signature in black ink that reads "Jane McLucas". The signature is written in a cursive, flowing style.

Jane McLucas

Child Nutrition Director

JM/SP/pn

Follow Up Findings

Lamoine Public Schools (1665)

Program Year 2023

Lamoine Public Schools (1665)

66 Main St., Suite 201
Ellsworth, ME 04605

Food Service Contact

Theresa Gordon
Food Service Cook
(207) 667-8578

Executive Contact

Rob Liebow
Superintendent
(207) 667-8578

No. of Sites / Reviewed: 1 / 1
Month of Review: February 2023

Commendations

* Thank you to Betty Eaton and Terri Gordon for their assistance throughout the review process. Both were quick to provide requested information and receptive to feedback. As Terri is fairly new to this position, we encourage her to attend our New Director Bootcamp in August at our office in Augusta.

Site Review

Lamoine Consolidated School (249)

66 Main St., Suite 201
Ellsworth, ME 04605

Month of Review: February 202

Meal Components & Quantities - Lamoine Consolidated School (249)

402. DOR - quantities served meet daily meal pattern requirements for age/grade groups? Enter data

Finding 9000: Insufficient Portion Size of Vegetable

On the day of review, it was observed that a 1/2 cup of vegetable was served, not the required 3/4 cup. This was due to confusion regarding the serving size requirements of vegetable and weekly requirements of vegetable subgroups. TA provided.

Corrective Action:

Submit five consecutive days of production records by uploading to CNPweb/E-Reviews/Corrective Action Responses

Date Due: April 14, 2023

Technical Assistance:

A review of the NSLP vegetable requirements was provided. Every lunch meal must offer 3/4 cup of vegetable. Over the week, a variety of vegetables from the required subgroups must be offered as follows:

- 1/2 cup dark green
- 3/4 cup red/orange
- 1/2 cup beans/legumes
- 1/2 cup starchy
- 1/2 cup 'other'

410. Review period menus and production records - Quantities and meal pattern requirements met? Enter data.

Finding 9076: Planned menus served during Review month do not meet portion size/quantity requirements.

Productions records were reviewed for the Review Period to determine whether the portion sizes meet the minimum meal pattern requirements for the age/grade group(s) being served. For lunch, insufficient vegetable (1/2 cup) was offered twice instead of the required 3/4 cup. Insufficient grain (1/2-ounce equivalent) was offered once at breakfast instead of the required 1 ounce equivalent. Quantities of other items were difficult to assess as the production record was not fully completed.

Corrective Action:

Complete training on production records, crediting of meal components and offer versus serve. Training can be found on the Maine DOE child nutrition website. Submit documentation of completed training.

Follow Up Findings

Lamoine Public Schools (1665)

Program Year 2023

Submit 5 consecutive days (Monday - Friday) of completed production records for the National School Lunch Program and School Breakfast Program.

Date Due: April 14, 2023

Technical Assistance:

The school was provided technical assistance during the on-site visit. A review of the vegetable serving size and subgroup requirements was reviewed along with the whole grain requirements.