



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

February 1, 2023

Gordie Ringrose
Arthur Gould School - LCYDC
675 Westbrook St.
So Portland, ME 04106

Dear Mr. Ringrose:

The Arthur Gould School - LCYDC Nutrition Program was reviewed on December 14, 2022 per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures.

The enclosed Official Notification of Administrative Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

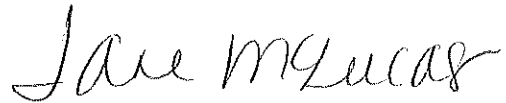
In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim must be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way please feel free to contact Michele Bisbee at 592-6076 or email michele.bisbee@maine.gov.

Sincerely,

A handwritten signature in black ink that reads "Jane McLucas". The signature is written in a cursive, flowing style.

Jane McLucas
Child Nutrition Director

JM/MB/pp

Enclosure

SNP Administrative Review Findings**Arthur R. Gould Sch--LCYDC (C1069)***Program Year 2023***Arthur R. Gould Sch--LCYDC (C1069)**675 Westbrook Street
South Portland, ME 04106**Food Service Contact**Gordie Ringrose
Accounting Support Specialist
(207) 822-2685**Executive Contact**Gordie Ringrose
Accounting Support Specialist
(207) 822-2608

No. of Sites / Reviewed: 1 / 1

Month of Review: November 2022

General Program Compliance - Arthur R. Gould Sch--LCYDC (C1069)*1007. On-site observation validate Off-Site Assessment Tool responses to Local School Wellness Policy questions?***Finding 9011: Local School Wellness Policy information on the Off-site Assessment Tool not validated, or deficiencies found.**

The SFA's Local School Wellness Policy could not be validated during on-site observations.

Corrective Action:

LCYDC will need to implement a Wellness Policy. A sample has been provided for them to work off of.

Corrective Action Due: 2/24/2023

Meal Components & Quantities - Arthur R. Gould Sch--LCYDC (1070)*409. Review period production records/documentation - required meal components offered, daily/weekly requirements met?
Enter data.***Finding 9075: Production records/supporting documentation indicate weekly meal pattern requirements for the age/grade group(s) not met.**

Based on a review of production records and other supporting food crediting documentation for 1 week during the Review Period [dates], some meals served during the week reviewed did not meet the appropriate daily and weekly meal pattern requirements for the age/grade group(s) being served. Meals missing required meal components during the week reviewed: Grain items during the week of review were not whole grain rich. It is required that at least 80% of the weekly grain items served be whole grain rich.

Corrective Action:

Production records for the week of February 13th will need to be submitted for review to ensure that this has been corrected. This is a repeat finding so meals for the week of review will be reclaimed.

Corrective Action Due: 2/24/2023

Estimated Fiscal Action: \$184.15

Technical Assistance:

The school was provided technical assistance during the on-site visit.

SNP Administrative Review Findings
*Program Year 2023***Arthur R. Gould Sch--LCYDC (C1069)****Additional Notes:****Local Wellness Policy Triennial Assessment**

A Triennial Assessment of the Local Wellness policy is required every three years. A sample assessment form can be found on our website. If the triennial assessment has not yet been completed, the deadline is June 2023.

Commendations:

Aaron is new to this position and is eager to get things corrected and on the right track. He has been great to work with throughout this process and I am confident that he will do well.

Michele Bisbee
Child Nutrition Consultant
Michele.bisbee@maine.gov
207-592-6076