



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

JANET T. MILLS  
GOVERNOR

A. PENDER MAKIN  
COMMISSIONER

**Procurement Review Report  
RSU 33 School Nutrition Program  
Review Period SY 2020**

A procurement review of the RSU 33 Nutrition Department was conducted. The purpose of this review is to ensure compliance with Federal Regulations 2 CFR 200 and 7 CFR 210 as well as applicable local laws when procuring goods and services for the school nutrition department.

**Code of Conduct**- No findings

**Procurement Procedures**- No findings

**Micro-Purchases**- Micro-purchase procedures are being followed. Federal law requires that micro-purchases be reasonable and equitably distributed among qualified suppliers.

A review of small local purchases did not specify what was purchased. The receipt stated either "General F" or "Food". More information is needed, what was purchased. This is needed to be sure the items are coded as an expense in the correct account.

Sincerely,

*Walter Beesley*

1BDE853D88744C7...

Walter Beesley, Child Nutrition Director

WB/DH/pp

cc: Melanie Lagasse