



November DOE Updates

Jane McLucas

Child Nutrition Team

November 28, 2022

Agenda.....

01. Alternate Serving Locations

Where are you serving meals?

02. Electronic Applications

Will your program print an application for review?

03. Annual Cook-Off

This year's local items are...

04. In-person training

Free, in-person training opportunities .

05. P-EBT

Concerns and update



Agenda



06. ED 534

What are we reporting?

07. Remote Meals

Any Questions?

08. USDA Foods

Pre-Survey is ready ...

09. SCA Funds reporting and rounds 2 & 3

10. Verification

Missing information

Alternate service Locations

When meals are served outside of the cafeteria, there needs to be a system in place for point of service to the student. This can be a staff person going to the child(ren) or other staff being trained (Ed Tec/ Special Services Staff).

This would pertain to other buildings or programs for which you are claiming also.

An alternate point of service form should be filled out and kept on site, with your records. Starting in FY24, we will be asking for them to be uploaded into CNPWeb as part of your application process.

Forms can be found on the our website at:

Under: NSLP

Under: Daily Operations Forms



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Electronic Online Applications

We have learned from another state that not all online platforms are able to print out an application for review from the state agency level. This is a requirement for the program, and as SFA's you should be able to print out the information on hard copy if need be.

SY 2023 HOUSEHOLD APPLICATION FOR FREE AND REDUCED PRICE SCHOOL MEALS
 Complete one application per household for all children. A household is a person(s) living together that shares income and expenses, even if not related. You may also apply online at: [\[web address if you offer online applications\]](#)

STEP 1: STUDENT INFORMATION: List all students that live in the household

Student Last Name	Student First Name	School	Foster Child	Homeless/Migrant
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>
_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>

STEP 2: ASSISTANCE PROGRAMS: Do any members of the household (including you) currently participate in SNAP, TANF or FDPIR assistance? If NO, go to STEP3. If YES, write the case number and name of the person receiving these benefits. Do not complete STEP 3. Name: _____

SNAP or TANF Number Letter

STEP 3: HOUSEHOLD INCOME: List all Household Members including yourself & students listed above and gross income for each person listed.

Names Household Member (include students listed above)	Earnings from Work before deductions	Gross Income (before deductions)				Welfare, Child Support, Alimony received	Gross Income (before deductions)				Pensions, Retirement, Social Security & All Other Income	Gross Income (before deductions)			
		Weekly	Every 2 weeks	2 times/month	Monthly		Weekly	Every 2 weeks	2 times/month	Monthly		Weekly	Every 2 weeks	2 times/month	Monthly
	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Farm to School Cook-Off!

Register your team by Jan. 13

Students and school nutrition staff compete for a chance to throw down in our Culinary Classroom in Augusta. Teams are challenged to incorporate both local and USDA ingredients in their creative and enticing meals! This year's challenge ingredients: local oats and carrots!



Annual Cook-Off

We are looking forward to the cook-off this year and have already starting looking for host locations.

Our first confirmed locations is: UMaine @ Orono!

Stephanie Stambach stephanie.stambach@maine.gov

Robin Kerber robin.kerber@maine.gov

Michele Bisbee michele.bisbee@maine.gov



Culinary Classroom

In- person trainings

In Augusta

- Skills for your staff
- Recipes with local ingredients
- Kid friendly recipes
- Free of charge

Visiting Chefs

- Great local chefs
- From outside of School Nutrition
- Cook from scratch

Local ingredients

- Harvest of the Month Items
- Local Fish

Look for upcoming trainings on the Thursday Update

P-EBT

Local Level Pandemic EBT Admin Funds

- Cover the administrative costs of managing P-EBT at the local level
- Allowable costs include staff time spent answering questions, trouble shooting, providing data
- You will be receiving \$628/school

SY 22 and SY22 Summer Benefits

- DHHS is sending out those benefits now
- Based on last years data
- Some schools may have been missed, please have them call DHHS if they feel that they should have received this benefit
- Number for assistance at DHHS:
 - (855) 797-4357 and select option 5
 - M,T, Th, F between 8:00am -4:30pm

October Survey – ED 534

Changes to the data collection

- Now collecting individual school ISP data (with the multiplier) vs groupings for CEP Schools
- To better reflect the actual information that is requested
- This does not affect your claim percentage rate
- Report will be posted under the financial tab of our website

What does this mean

- Change in Name - ???
- No longer your group % for schools operating a special provision
- You will be able to use the individual school data for ASSP, BAB, CACFP, and grants
- For next year:
 - Next year SP2 Schools will do their reporting based on their %'s from this year

SAUs that provide meals to students and adhere to the requirements for an instructional day may count a remote day toward the 175 instructional days requirement.

Child Nutrition

SAUs that have entered into an agreement with the U.S. Department of Agriculture (USDA) to participate in the [National School Lunch Program](#) (NSLP) are responsible for providing meals to students during each instructional day. The federal regulations require that provided meals be served in a congregate setting and consumed on site. If a SAU *cannot* meet those requirements (such as during a remote or abbreviated day), the meal cannot be reimbursed under the NSLP, and all associated meal costs become the responsibility of the SAU.

Remote Days

For clarification, this was sent to Superintendents today....

The USDA Food **Pre-Survey** is open and will remain open until **4:00 pm Friday, December 16, 2022**. Please choose the products in each individual category that are of interest to your schools. The sponsor can only do one pre-survey. If you are responsible for two sponsors you will be deciding for both of them when placing the pre-survey. We are only looking for which products are of interest. The information we receive from the pre-survey will be reviewed and products of adequate interest will be included in the annual order/survey.

Survey Link will be available in the Thursday Update

USDA FOODS Pre-Survey



SCA Funds Reporting

We have another round of reporting. Please be sure to follow the link to the MS Forms found in this Thursday Update

or

<https://www.maine.gov/doe/schools/nutrition/scafunding>

USDA Supply Chain Assistance Funds Reporting

Supply Chain Assistance (SCA) funding has been provided by USDA. Funds were made available to all School Food Authorities (SFAs) operating the NSLP and/or SBP that are in good standing in February of 2022. The State Agency is required to monitor and report on SCA fund spending. To begin this process we are requiring all SFA's that received SCA funds to complete this form.

Do not send in any documentation at this time. You will be contacted by a member of our team when documentation is needed.

* Required

1. Sponsor Name (As it appears in CnpWeb) *

Verification Information was Due November 20th

27 Districts have not entered any data in CNPweb for Verification

34 Districts have not completed the Verification Results in CNPweb

128 Districts have not completed the Addition Verification information requested in the Thursday Update.

The link to this form is in the Thursday Update

A decorative graphic consisting of several overlapping diamond and rectangular shapes in teal, yellow, and green, arranged in a pattern that suggests movement or a stylized 'X' or 'Z' shape.

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Thank you for all you do each day!

Any questions for me today?