



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

January 21, 2020

William Dobbins
Superintendent
Limestone Public Schools
93 Main Street
Limestone, ME 04750

Dear Superintendent Dobbins:

The Limestone Public Schools Nutrition Program was reviewed on October 29, 2019 per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way please feel free to contact David Hartley at 624-6878 or email david.hartley@maine.gov.

Sincerely,



Walter Beesley
Child Nutrition Director

WB/DH/pp

Enclosure

SNP Administrative Review Findings
*Program Year 2020***Limestone Public Schools (2040)**

Limestone Community School (1969)
93 Main St
Limestone, ME 04750

Food Service Contact
Nancy Martin
Food service director
2073254611

Month of Review: September 2019

Meal Components & Quantities - Limestone Community School (1969)

409. Review period production records/documentation - required meal components offered, daily/weekly requirements met? Enter data.

Finding 9075: Production records/supporting documentation indicate weekly meal pattern requirements for the age/grade group(s) not met.

Based on a review of production records and other supporting food crediting documentation for 1 week during the Review Period September 9, 2019, some meals served during the week reviewed did not meet the appropriate daily and weekly meal pattern requirements for the age/grade group(s) being served. Meals missing required meal components during the week reviewed: Monday, September 9, 2019 the vegetable for the day was planned as baked beans. The legume was substitute with corn and a legume was not offered during the week.

Corrective Action:

Submit production records for the week of November 11, 2019. The production records must include the correct offering size and supporting documentation to meet the meal pattern.

Meal Counting and Claiming- A review of the September 2019 claim for reimbursement was reviewed. The tic sheets used for breakfast had conflicting data. The number of meals served and checked off did not agree with the total number of meals noted when consolidated. The tic sheets have been corrected and an adjusted claim for reimbursement submitted. A spreadsheet will be used to record the daily meal counts and used to determine the total meals served for the month.

Performance Standard 2: Meal Pattern and Nutritional Quality**Meal Components and Quantities**

Production Records: Production records where reviewed for the week of September 9 2019 were reviewed. Production records are incomplete. They do not contain all the food items served, whether they contribute to the meal pattern or not. A salad bar is offered to older students however it is not noted on the production record. All combination food items offered to the students must have either a Child Nutrition label or Product Formulation Statement to be able to determine the meal component contribution.

General Program Compliance

SNP Administrative Review Findings
*Program Year 2020***Limestone Public Schools (2040)**

Records and Record Keeping- Limestone Community School is in the first year as a separate school District.

Corrective Action- Corrective action is required as a result of this Administrative Review. Production records for the week of November 18, 2019 for both breakfast and lunch must be submitted. Include recipes used, CN labels and product formulation statements, grain nutrition facts label to determine the meal contributions. Submit by December 6, 2019.

Production records for the week of November 11, 2019 have been received. The production records are complete and contain all the items offered to the students. The daily production record needs to include the brand name of the item offered. For instance, the production record for November 18 did not include the brand of the Corn Dog offered. The daily fruit offered should be identified: apple, canned peaches, grapes. Local recipes need to be identified and readily available. When USDA recipes are used the number is included. Local recipes should be similarly number to be easily identified.

Improvements have been made to the production records, more work is needed.

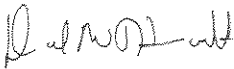
USDA allows Districts to offer 50% of the grain offerings as whole grain rich. Maine requires 100% of the grain offerings to be whole grain rich. The main item offered for lunch did not contain a whole grain rich item for four of the five days. The alternate entrée offered each day did contain whole grain rich items. All grain offerings should be whole grain rich. More work is needed to achieve this goal.

Summary

Limestone Community School contracts works with the Maine School of Science and Math for their reimbursable meals. Work needs to be done to better maintain data to determine the correct meal contributions. The actual recipes used and recording the correct items offered to the students.

The students are being served good healthy meals. The kitchen is well maintained and proper procedures are being followed for health and safety.

Sincerely,



David Hartley
Child Nutrition Consultant