



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

September 19, 2019

Betsy Webb
Superintendent
Bangor Public Schools
73 Harlow Street
Bangor, ME, 04401

Dear Superintendent Webb:

This is to notify you that this is the final action closing the Procurement Review. Should you have any questions regarding the review, please contact Adriane Ackroyd at 624-6726 or email adrian.ackroyd@maine.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Walter B. Beesley".

Walter B. Beesley
Child Nutrition Director

WBB/AA/pp



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**Procurement Review Report
Bangor School Nutrition Program
Review Period SY 2019/2020**

A procurement review of the Bangor School Nutrition Department was conducted. The purpose of this review is to ensure compliance with Federal Regulations 2 CFR 200 and 7 CFR 210 as well as applicable local laws when procuring goods and services for the school nutrition department.

Code of Conduct- No findings.

Procurement Procedures- It was observed that documented procurement policies did not include the requirement to take steps to assure that small, minority and women's business enterprises and labor surplus firms are used when possible (2 CFR 200.321). It would be beneficial to include this in the written procedures to document that the practice is being done.

Micro-Purchases- The School Nutrition Department does not complete micro-purchases.

Small Purchases- The School Nutrition Department does not complete small purchases.

Formal Purchases- No findings.

Corrective Action- Corrective action is not required. The Bangor School Nutrition Department has worked hard over the year to ensure their formal bids meet all requirements. Thank you for all of the work.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adriane Ackroyd', written over a light blue horizontal line.

Adriane Ackroyd
Child Nutrition Consultant