STATE OF MAINE

DEPARTMENT OF EDUCATION

# APPLICATION – STATE FOOD SERVICE EQUIPMENT ASSISTANCE GRANT 2024

1. Sponsor/LEA Name (as it appears in CnpWeb):

2. Name of Person Completing Form: Title:

Phone Number: Email Address:

3. Food Service available funds as of June 30, 2023:

4. SCHOOL INFORMATION 5. DISTRICT INFORMATION

School Where Equipment Will Be Located District Name

School Mailing Address: District Mailing Address:

Street Street

City, State Zip City, State Zip

6. Equipment the School is applying for:

7. Please describe in detail how the equipment that you are requesting funding for will improve the Child Nutrition Programs within your school. What is your expected timeline for completion? This includes installation of any large equipment and receipt of any other purchases included in this grant. **(Attach on a separate piece of paper)**

CERTIFICATION: I certify that the information in this application is true and correct to the best of my knowledge, and that the funds requested are needed for the equipment listed, and that the equipment acquired with funds will be used principally to effectively meet the nutritional needs of the children. I also agree to comply with all applicable state, federal and local procurement regulations, principles, and assurances.

Date (Printed Name of Superintendent of Schools) (Signature of Superintendent of Schools)

APPROVED BY:

Date (Printed Maine Department of Education Official) (Signature Maine Department of Education Official)

#### RETURN TO: Maine Department of Education For Information Call: (207) 592-6076

**Child Nutrition E-MAIL: michele.bisbee@maine.gov**

#### 136 State House Station

#### Augusta, ME 04333-0136

#### E-MAIL: michele.bisbee@maine.gov

**(NO PURCHASE INCURRED PRIOR TO APPROVAL WILL BE HONORED FOR PAYMENT)**

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| **STATE OF MAINE** | | | | | | | | | |
| **DEPARTMENT OF EDUCATION** | | | | | | | | | |
| **FOOD SERVICE EQUIPMENT SUPPLEMENT APPLICATION FORM** | | | | | | | | | |
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| THIS FORM MUST BE SUBMITTED WITH EACH SCHOOL LEVEL EQUIPMENT GRANT APPLICATION  Sponsor/LEA Name (as it appears in CnpWeb): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  School Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | |
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| Equipment Name: | | | Manufacturer: | | Model: | Vendor Name | Equipment Quote | Installation Cost | Total Cost |
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| **THIS FORM MUST BE SUBMITTED WITH THE APPLICATION AND AT LEAST TWO QUOTES FOR EACH PIECE OF EQUIPMENT REQUESTED** | | | | | | | | | |
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### **Grant recipients chosen for an award from this RFA must comply with the following regulations, principals, and assurances.**

2 CFR Part 25: “Universal Identifier and System for Award Management”

2 CFR Part 170: “Reporting Sub-award and Executive Compensation Information”

2 CFR Part 175: “Award Term for Trafficking in Persons”

2 CFR Part 180: “OMB Guidelines to Agencies on Government-wide Debarment and Suspension(Non- Procurement)”

2 CFR Part 200: “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”

2 CFR Part 400: USDA Implementing regulations” Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”

2 CFR Part 415: USDA “General Program Administrative Regulations”

2 CFR Part 416: USDA “General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments”

2 CFR Part 417: USDA “Nonprocurement Debarment and Suspension”

2 CFR Part 418 USDA “New Restrictions on Lobbying”

2 CFR Part 421: USDA “Requirements for Drug-Free Workplace (Financial Assistance)”

41 USC Section 22 “Interest of Member of Congress”

Duncan Hunter National Defense Authorization Act of Fiscal Year 2009, Public Law 110-417

Sections 738 and 739 of the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012 (Public Law 112-55)

“The Federal Funding Accountability and Transparency Act (FFATA), dated September 26, 2006”

### COST PRINCIPALS

2 CFR, Part 200: Subpart E, Cost Principles

### USDA REGULATIONS

7 CFR Part 15: “Nondiscrimination”

Freedom of Information Act (FOIA). Public access to Federal Financial Assistance records shall not be limited, except when such records must be kept confidential and would have been excepted from disclosure pursuant to the “Freedom of Information” regulation (5 U.S.C. 552).

ASSURANCE OF CIVIL RIGHTS COMPLIANCE

Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-et seq.), USDA regulations at 7 CFR Part 15, Nondiscrimination, and Department of Justice regulations at 28 CFR Part 42, Nondiscrimination; Equal Employment Opportunity: Policies And Procedures

Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and USDA regulations at 7 CFR Part 15a, Education Programs or Activities Receiving or Benefiting from Federal Financial Assistance

Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 1681 et seq.) and USDA regulations at 7 CFR Part 15a, Education Programs or Activities Receiving or Benefiting from Federal Financial Assistance, and Department of Justice regulations at 28 CFR Part 41, Implementation of Executive Order 12250, Nondiscrimination on the Basis of Handicap In Federally Assisted Programs

Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) The Grantee assures that it will immediately take any measures necessary to effectuate the requirements in these laws, regulations, and directives. The Grantee gives this assurance inconsideration of and for the purpose of obtaining the funds provided under this agreement.

The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination on the basis of disability in employment (Title I), state & local government services (Title II), places of public accommodation and commercial facilities (Title III). (42 U.S.C. 12101-12213)

### NONDISCRIMINATION STATEMENT

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English.  Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible State or local Agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: [https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.usda.gov%2Fsites%2Fdefault%2Ffiles%2Fdocuments%2FUSDA-OASCR%2520P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf&data=05%7C01%7CPaula.Nadeau%40maine.gov%7C8662eda17df646c3d5ea08da38c8743d%7C413fa8ab207d4b629bcdea1a8f2f864e%7C0%7C0%7C637884730830351761%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=OeYhSpIJPVT%2F7gK70PpHBCGkTzr2aFKaZe%2BLnyUR%2FxI%3D&reserved=0), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

**(1)       mail:**

            U.S. Department of Agriculture  
            Office of the Assistant Secretary for Civil Rights  
            1400 Independence Avenue, SW  
            Washington, D.C. 20250-9410; or

**(2)       fax:**

 (833) 256-1665 or (202) 690-7442; or

**(3)       email:**  
            [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

The Maine Human Rights Act prohibits discrimination because of race, color, sex, sexual orientation, age, physical or mental disability, genetic information, religion, ancestry or national origin.  
  
Complaints of discrimination must be filed at the office of the Maine Human Rights Commission, 51 State House Station, Augusta, Maine 04333-0051. If you wish to file a discrimination complaint electronically, visit the Human Rights Commission website at <https://www.maine.gov/mhrc/file/instructions> and complete an intake questionnaire. Maine is an equal opportunity provider and employer.