

**The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.**

**All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.**

**DUE by: September 30, 2017**

**RETURN BY EMAIL TO:  
mailto:GT.DOE@maine.gov**

School administrative unit name: RSU 63

Name and title of person responsible for gifted and talented program:  
Susan Smith

Phone number: (207) 849-7851

Email address: ssmith@rsu63.org

**CERTIFICATION:**

The statements made herein are correct to the best of my knowledge and belief.

SUSAN M SMITH  
Superintendent Name (printed)

[Signature]  
Superintendent Signature

Date of Initial submission to Maine DOE: 9/28/17

Date of 1<sup>st</sup> Revision to Maine DOE: 1/3/18

[Signature]  
Superintendent Initials

Date of 2<sup>nd</sup> Revision to Maine DOE: \_\_\_\_\_

Superintendent Initials

Date of 3<sup>rd</sup> Revision to Maine DOE: \_\_\_\_\_

Superintendent Initials

**FOR INFORMATION CONTACT: GT.DOE@maine.gov**

Reviewed By: \_\_\_\_\_

Maine DOE Approval: [Signature]

Date of Approval: 1/29/18

**Program Renewal Application**

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an **alteration, addition, or deletion**) to any program category (Maine DOE Chapter 104.14, 1-9) from the reported and approved Initial Application (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website  
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE       CHANGE

Describe CHANGE here:

o Academic program philosophy -

o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE       CHANGE

Describe CHANGE here:

o Academic program abstract -

o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE       CHANGE

Describe CHANGE here:

- Academics program goals, objectives, activities -

- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE

CHANGE

Describe CHANGE here:

- General intellectual ability identification -

- Specific academic areas identification -

- Arts identification -

- Transfer students -

- Exit procedures -

- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE       CHANGE

Describe CHANGE here:

6. Provide any changes to the description of the responsibilities of the professional and auxiliary staff listed below.

**Administration:** The Superintendent/Director of Curriculum and Instruction is the administrator for the Gifted and Talented Program. Susan Smith, the Superintendent and Director of Curriculum and Instruction serve as the GT Administrator and oversees our GT Program. Superintendent Smith meets regularly with the GT Coordinators (Sandy Brown, Andrea Turmelle, and Hellen Allen).

**Gifted and Talented Coordinators:** The responsibility of the GT Coordinator is to support the continued growth of GT students in the district through the development, implementation, and monitoring of individualized differentiated plans. Each school has one GT Coordinator. The GT Coordinators work closely with GT Students, classroom teachers, VPA teachers, parents, and community volunteers to develop, implement, and monitor each GT student's Differentiated Educational Plan.

A. Indicate the professional staff for the K-12 Gifted and Talented Program.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Sandra Brown	No	Teacher/Academics/Coordinator	K-4	Part-Time
Helen Allen	No	Teacher/VPA/Coordinator	K-4	Part-Time
Andrea Turmelle	No	Teacher/Academics/Coordinator	5-8	Part-Time
Susan Smith	No	Administrator	PK-8	Part-Time
Beth Davis-Spencer	No	Teacher/VPA	5-8	Part-Time
Lynn Nickerson	No	VPA/Teacher	5-8	Part-Time
Kathy Jellison	No	VPA/Teacher	K-4	Part-Time

B. Indicate the Auxiliary Staff: Educational Technician

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time In GT


7. (a.) Indicate any changes to your Approved Initial application self- evaluation process.

NO CHANGE       CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation. (Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)

The Gifted and Talented Coordinators met with Principals and the Gifted and Talented Administrator to review and update the Gifted and Talented Handbook. The district now offers a STEM program as well as an Honors section of Grade 6 Writing and Grade 7 Reading.

The Administrators and Building Coordinators of the GT Program met to review and discuss the goals and the key components of the Gifted and Talented program as stated in the handbook. This evaluation information was used to develop a plan and timeline for the 2017-18 school year.

The effectiveness of each student's Gifted and Talented program was evaluated at the end of the 2016-2017 school year to determine whether s/he met the goals in her/his DEP. We determined, based on the review of each student, that the program was successful. This information is being used to develop the 2017-18 DEPs, Goals, and Program offerings.

(c.) Include how program effectiveness was determined.

At least annually, the Administrator and Building Coordinators of the Gifted and Talented Program meet to review and discuss the goals and key components of the Gifted and Talented program as they are listed in our RSU 63 G.T. Handbook. We use this information to develop and plan for the next school year's activities.

The team also meets annually to evaluate the effectiveness of each student's Gifted and Talented Program. The team determines whether the students have met the goals in their Differentiated Educational Plan (DEP). This information is used in the development of the next year's G.T. Program.

The GT Coordinators ask middle school GT students to evaluate the on and off campus activities/opportunities and share what was beneficial and what was not. Effectiveness information from parents is also gathered during the annual goal-setting meetings. Most students report the off-campus opportunities are helpful in exploring fields of interest.

This feedback, used alongside a review of assessment scores and grades, is used to determine if our academically gifted and talented students are making growth that moves with the general population. We will continue to provide services to our GT Students through an enhanced program and small group pullout instruction, providing opportunities for our GT students to work with other students of similar ability.

This feedback, used alongside a review of assessment scores and grades, is used to determine if our academically gifted and talented students in Visual and Performing Arts are making good growth. We will continue to provide services to our GT Students in the same way we have been doing in the past, through an enhanced program and small group pullout instruction, providing opportunities for our GT students to work with other students of similar ability.

**8. Provide a justification/description of the items included in the proposed budget in number 9.**

Within the RSU 63 budget process, \$33,242 was allowed for a half-time GT Coordinator/Teacher (with a transitional GT Endorsement). Therefore, the RSU 63 budget process allocated \$2500 for the new GT Coordinator/Teacher to take courses and professional development in Gifted and Talented Education. Funds are budgeted for Professional Development for the new position, including the MEGAT conference, GT related professional development and/or GT courses

As a district, we are aware that there will be no reimbursement for teachers without the Gifted and Talented Endorsement.

Funds are budgeted to provide substitutes so staff may attend the conference and GT parent meetings. These substitutes work directly with our GT Students.

Funds are budgeted for supplies, texts, and materials for direct instructions of students identified as Gifted and Talented.

Finally, funds are budgeted for off-campus enrichment activities for students identified as Gifted and talented. This includes the National History Day (NHD) competition in Orono, The Challenger Center in Bangor, the Robotics Workshop, the Art Museum in Bangor, Robotics Track Meet in Ellsworth, and the Colby College Art Museum/Workshop in Waterville. The amount listed in 9A will cover the registration cost for the students to attend these activities.

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO (New Educational Onotology) financial system as part of the Annual Budget Reporting.

*NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.*

**Professional Staff Costs**

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
<b>Subtotal</b>		

**Auxillary Staff Costs**

Auxillary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
<b>Subtotal</b>		

**Independent Contractor Costs**

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
<b>Subtotal</b>			

Please list individual product names and costs associated with the district's Gifted and Talented Program.

**A. Educational Materials and Supplies:**

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
BOOKS fiction based on student interests: Fahrenheit 451 Animal Farm Night Boy in the Striped Pajamas The Pearl The Bean Trees To Kill a Mockingbird The Chocolate War House on Mango Street Stop Pretending Lord of the Flies Adventures of Tom Sawyer Robinson Crusoe	\$1125		
National History Day Registration	\$25		
Challenger Lab Registration	\$650		
Robotics Track Meet in Ellsworth	\$55		
<b>Subtotal</b>	<b>\$1855</b>	<b>Subtotal</b>	

**B. Other allowable costs (i.e. field trips, student fees, membership):**

Elementary: Item name	Cost	Secondary: Item name	Cost
Transportation to GT events (NHD, Challenger, Robotics Track Meet Art Museums)	\$600		
Substitutes	\$970		
<b>Subtotal</b>	<b>\$1570</b>	<b>Subtotal</b>	

**C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):**

Elementary: Program name	Cost	Secondary: Program name	Cost



<b>Subtotal</b>		<b>Subtotal</b>	

**D. Staff Tuition/Professional Development:**

<b>Elementary: Course/Workshop Title</b>	<b>Cost</b>	<b>Secondary: Course/Workshop Title</b>	<b>Cost</b>
MEGAT Conference	\$210		
EDE 257: Educations GT Learners	\$790		
SED 550: Teaching Gifted Students in the Regular Classroom	\$1,500		
<b>Subtotal</b>	<b>\$2,500</b>	<b>Subtotal</b>	

**E. Totals**

<b>Subtotals from charts above</b>	<b>Elementary Costs:</b>	<b>Secondary Costs:</b>
<b>Professional Staff</b>		
<b>Auxiliary Staff</b>		
<b>Independent Contractors</b>		
<b>A. Materials/Supplies</b>	\$1855	
<b>B. Other Allowable Costs</b>	\$1570	
<b>C. Student Tuition</b>		
<b>D. Staff Tuition/PD</b>	\$2500	
<b>Total</b>		\$5,925