Q: I have a question regarding a student of the age of 17 that decided to move out of the LG's home, and move in with another relative in another state. Would this be considered a move out of state, or should we accommodate with a MKV until the family resolves their situation on getting the student to move back? If the student moves back.

A: If the LG provides you with written documentation that the students is moving to another state then you would exit them as of the date of notification with an exit code of “Transferred to a school in a different state”, other wise keep them enrolled for the remainder of the year and exit them as “Not enrolled, eligible to return”.

Q: How do you account for when the student is no longer considered homeless? Do you just remove the night time residence?

A: No, Once a student is flagged as homeless they need to remain marked as such as they are considered homeless for the entirety of the school year.

Q: If we accidentally flag someone homeless in their enrollment (and they never have been but for some reason was flagged) what's the fix for that? I ask because occasionally we have errors in our SIS due to staff updating records incorrectly (I assume just email helpdesk?).

A: Yes, please email or call the helpdesk.

Q: Is the same true for all enrollment flags such as Title One? Do we leave it in enrollment for the year even if they exit Title One?

A Yes, Once a student is flagged as Title 1 they need to remain marked as such as they are considered Title 1 for the entirety of the school year.

Q: Who decides who is paying?

A: It is between the two Superintendents to decide and it really does not matter since either the attending district gets the subsidy or they charge tuition to the non-attending district.

Q: Does a formal SA need to be in place between districts?

A: No, in these instances it merely directs the flow of subsidy/responsibility.

Q: So, the determination will be determined between the superintendents?

A: Yes, unless there is a dispute in which you direct you to the following guidance:

<https://www.maine.gov/doe/schools/safeschools/counseling/highmobility/homelessed/dispute>

Q: In the particular case I'm thinking of, we had no actual superintendents agreement. The parents wanted to continue attending our district but were temporarily being housed in a neighboring town. No superintendents agreement was being sought, though, simply because we knew they were homeless, and it was mid-year, and we simply left them as residents of their old town (our town) for reporting purposes. We might have sought a superintendents agreement, but there was apparently the feeling that one was not actually necessary, and thus it would not be sought. So, I was left trying to resolve the reporting status, and I just left things the way they were (Other than marking the student homeless, of course).

A: Please refer to the following guidance page:

<https://www.maine.gov/doe/data-reporting/collection/helpdesk/resources/homeless>

\**What you are describing is a situation in which you can choose either option 1 or option 2 and you choose option 1, which is fine.*

Q: Sorry, I arrived late. If we enter information in Infinite Campus, do we still have to put info into Synergy or does it automatically upload?

A: I should upload with the rest of the enrollment data.

If you have any further subject specific questions that relate to reporting homeless student data, please contact:

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