SFSP Application Guide
Please use the screen shots below as a guide to fill out the SY 21 Summer Application

Select the USDA programs you operate.

Enter date staff will be trained on Civil Rights and other applicable SFSP program duties in 2021 (future date needed).

If you have staff that are working for another Summer Sponsor or FSM company enter names here.

List the person that approves the following for the Nutrition Program (can be the same person for all).
If you have received funding from outside the nutrition program (such as grant funding) for SY 21 enter here.

Enter how many positions with each title. Add the total hours per-day under each title.

The projected salary is the amount paid to each “title” during the summer program. For 2021 this will be the remainder of the school year or school year and summer months together.

Example: 2 cook positions at 6 hrs. and 8 hrs. a day = 14hrs per day. Salary of $20,000 and $25,000 9 months for = 45,000 projected salary for the 2 cook positions.

### Projected Operational Salaries

<table>
<thead>
<tr>
<th>Title</th>
<th>Persons</th>
<th># Hours Per Day</th>
<th>Projected Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Director/Manager</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Cook</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Cook Assistant(s)</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Site Supervisor(s)</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Site Assistant(s)</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**TOTAL** $0

### Projected Administrative Salaries

<table>
<thead>
<tr>
<th>Title</th>
<th>Persons</th>
<th># Hours Per Day</th>
<th>Projected Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Coordinator</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Financial manager /Account</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Monitor</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Clerk /recordkeeper</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>0</td>
<td>$0</td>
</tr>
</tbody>
</table>

**TOTAL** $0

Calculate the same as above. Only enter the director/food service manager’s hours and salary under Operational salaries or Administrative but not in both places.