



Certification and Higher Education Committee
Maine State Board of Education
Minutes of the October 6, 2022 Meeting

The Certification and Higher Education Committee held a virtual monthly meeting on Thursday, October 6, 2022 via Zoom. The following were present: Wendy Ault; Thomas Keller; Victoria Kornfield; and Fern Desjardins (Board Members). Deputy Commissioner Chuhta; Angel Loredo, Director of Office of Higher Education and Educator Support Services; and Sandra Bourget, State Board of Education Office Specialist.

Guests: Mallory Cook; Cynthia Alexander; and Amy Johnson

Wendy Ault called the meeting to order at 10:32 AM.

Approval of Minutes:

There were no minutes for approval.

Public Comment:

No Public Comment.

Introductions:

Wendy Ault welcomed all members and guests to the meeting and reviewed the agenda.

Poem Read:

Poem read by Angel Loredo – “*A Nuisance Man*” by Sor Juana Ines de la Cruz.

Higher Education: (*Angel Loredo*)

- Three items for receipt or consideration:
 1. Receipt of St. Joseph’s College Educator Preparation Program Review Team Report
 2. Receipt and Approval of Roux Institute Review Team Report

3. Approval of the Proposed Team Members for the National Institute of Funeral Services. Dr. Lynne Coy-Ogan of Husson University has agreed to serve as the review team chair. The members of the review team are Dr. Alicia Wilcox of Thomas College and Ms. Julie Ann Johnson of Conroy, Tully, and Walker. Thomas Keller will be the SBE Observer. Review postponed until January 2023.

- Fielders getting lots of calls from EPPs, enrollment has increased
- Gearing up for Proprietary Certificate Season, billing is in December as part of Chapter 157
- Spring 2023 Reviews – (list will be shared at November meeting)

Certification:

- Numbers for week of September 26 - September 30
 - Educators Processed – 1,892
 - Applications Received – 485
 - Uploaded to System – 2,370
 - Calls – 688
 - Correspondence – 1,600
 - Processing time is three weeks which is below industry standard
 - Stephanie will return on October 12
 - Staff has been phenomenal, doing an excellent job
- Chapter 115
 - Solicit feedback from all Stakeholders
 - Look at adjustments in November prior to opening Chapter 114
 - EPPs will offer more diversity courses

New Business:

MOTION by Victoria Kornfield, seconded by Thomas Keller, and unanimously voted by those present to receive the St. Joseph's College Educator Preparation Program Review Team Report. The motion passes.

MOTION by Victoria Kornfield, seconded by Thomas Keller, and unanimously voted by those present to receive and approve the Roux Institute Review Team Report. The motion passes.

MOTION by Victoria Kornfield, seconded by Thomas Keller, and unanimously voted by those present to approve the proposed team members for the National Institute of Funeral Services. Dr. Lynne Coy-Ogan of Husson University has agreed to serve as the review team chair. The members of the review team are Dr. Alicia Wilcox of Thomas College and Ms. Julie Ann Johnson of Conroy, Tully, and Walker. Thomas Keller will be the SBE Observer. The motion passes.

Annual Reports:

The Certification and Higher Education Committee review and discussed the following Annual Reports submitted by EPPs:

- Husson
- University of New England
- University of Maine
- University of Maine at Machias
- University of Maine at Augusta
- University of Maine at Farmington

The next regular Certification Committee meeting is scheduled for Wednesday, October 26, 2022 at 10:30 AM.

Adjournment:

The October 6, 2022 Certification and Higher Education Committee meeting adjourned at 12:38 PM.

Respectfully submitted,
Sandra Bourget, Office Specialist
Maine State Board of Education