

## Actions for School Nurse

A checklist that may assist the school nurse in welcoming a student with asthma.

### Gather data

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- Obtain and review student's current asthma plan from provider. Sample [asthma plans](#) can be found within this document.
- Arrange conference with student and parents/guardians.
- Utilize an intake assessment. A sample [intake assessment](#) is within this document.
- Refer to the Maine Department of Education [Decision Tree for Coordination and Oversight](#).
- Review [U.S. Department of Education: Protecting Students with Disabilities](#).

### Plan and implement training

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- Coordinate [staff training](#) (teachers, coaches, physical education teacher, lunchroom staff, and bus driver).
- Include those involved in the 504, IEP, and other education plans.
- After training has been completed, review roles in carrying out the plan, how roles relate, and when/where to seek help.
- [American Lung Association: Asthma Basics](#)
- [Asthma and Allergy Foundation of America: Education Programs](#)

### Conduct assessment and develop plans for student

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- Perform a nursing assessment. [NASN: School Nurse Asthma Care Checklist](#)
- Determine students' educational needs. Consider using [American Lung Association Questionnaire: Assessing Student Readiness to Self-Carry](#) and [American Lung Association: Student Readiness Assessment Tool](#).
- Create IHP/504 Asthma Action Plan to identify functional needs, establish goals, and delineate interventions for goals.
- Create emergency plans to share with all staff, including substitute staff.
- Create a transportation plan. A sample [transportation plan](#) is within this document.
- Consider stocking emergency medication [American Lung Association: Model Policy for School Districts: Stock Bronchodilators](#).

### Facilitate school health team meeting

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- Review individual plan of care.
- Review emergency plan with all staff, including substitute staff.
- Monitor compliance and understanding of plan.
- Facilitate follow-up meetings to discuss concerns and updates and evaluate for potential changes to plan of care.