

MULTILINGUAL PROGRAMS

ROLES & RESPONSIBILITIES

Together, we create a supportive environment where every student thrives.

Collaboration is essential to the success of multilingual programming. Well-defined roles and responsibilities strengthen support systems and promote equitable access to learning. Annual WIDA trainings and ongoing professional learning are critical for building internal capacity and ensuring program coherence. When responsibilities are clearly articulated, they foster coordinated support and accountability, ultimately leading to improved outcomes for multilingual learners.

DIRECTOR/COORDINATOR OF MULTILINGUAL PROGRAMS

- Designate and lead ML programming across all grade levels, including identification, instruction, and family engagement.
- Develop and implement compliant ML programs aligned with federal and state laws.
- Coordinate professional learning on effective ML instructional strategies.
- Monitor program effectiveness and make data-informed improvements.

ESOL EDUCATOR (660 CERTIFICATION)

- Develop Individual Language Acquisition Plans (ILAPs) and deliver WIDA-aligned ELD instruction.
- Collaborate with teachers to embed language objectives.
- Use assessment data to track progress and adjust instruction.
- Engage in ongoing professional learning through team-based structures.

DISTRICT ADMINISTRATORS SECONDARY SCHOOL ADMINISTRATORS

- Uphold federal and state civil rights laws to ensure meaningful access for MLs
- Implement school board approved Lau Plan
- Collaborate with the Director/Coordinator of Multilingual Programs
- Ensure equitable access to meaningful family communication through Section 9 of Lau Plan

EDUCATORS INSTRUCTIONAL STAFF

Includes grade level teachers, content teachers, Special Education teachers, and Ed Techs

- Collaborate with ESOL specialists to scaffold curriculum for multilingual learners.
- Integrate language objectives with content objectives and IEP goals, if applicable, in lesson planning.
- Use scaffolding techniques to support language development.
- Monitor and assess academic progress.

EDUCATIONAL TECHNICIANS

- Assist with language development activities under educator guidance.
- Support multilingual learners in accessing materials and resources.
- Facilitate small group or individual language support without direct instruction.

SCHOOL STAFF

- School counselors, nurses, social workers, bus drivers, cafeteria workers, and administrative assistants all play a role in supporting multilingual learners.

