



WIDA Screener Requirements and Resources

Identification and screening of students is addressed in Section 2 of the [Maine Lau Plan Template and Guidance](#).
 Legal Basis: Section 3111, Elementary and Secondary Education Act of 1965 and Title I, Part A, Section 1111(b)(2)(G)

Enrollment

If a student's [Language Use Survey](#) reflects a primary/home language other than English (meaning that any of the three questions is answered with a language other than or in addition to English), an English language proficiency screener must be administered. In order to ensure consistent and equitable identification practices, school staff may not make subjective decisions about which students will and will not be screened.

WIDA Screener Requirements and Training

Review the [Multilingual Learner Identification and Placement Guidance](#) document which can be found on the [Maine DOE website](#) and on [Maine's WIDA state page](#). This document outlines initial assessment and identification as well as test administrator training and certification requirements.

*Reminder: Required trainings will need between 4-7 hours to complete.

WIDA Screener Online Checklist

Step 1	<p>Create a WIDA Secure Portal account to complete assessment trainings, review test administrator manuals and materials.</p> <p>Create a WIDA AMS account to register and manage student and test information.</p>	<p>https://wida.wisc.edu/about/consortium/me</p> <p>Reference the right-hand side of the page for contact information.</p>
Step 2*	<p>Review WIDA Screener Online & Quick Start Guide for screener administration</p> <p>WIDA Screener Online, Grades 1-12</p> <p>WIDA Screener for Kindergarten</p>	<p>All training requirements are found on page 8 of the Multilingual Learner Identification and Placement Guidance document.</p> <p>https://wida.wisc.edu/assess/screener/online</p> <p>https://wida.wisc.edu/assess/screener/kindergarten</p>
Step 3	Technology	<p>See WIDA Quick Start Guide, Step 3 to ensure that the right technology is available for students to take the assessment.</p> <p>https://wida.wisc.edu/assess/screener/online/qsg</p>
Step 4	Set up the test registrations in WIDA AMS.	<p>See WIDA Quick Start Guide, Step 4 to ensure that you can add students to WIDA AMS and create test registrations.</p> <p>https://wida.wisc.edu/assess/screener/online/qsg</p>

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Step 5	<p>Administer the assessment.</p> <p>Explain to the student why they are being screened.</p> <p>This is not a test. It is meant to show what students can do in English through speaking, listening, reading, and writing.</p> <p>The screener will identify if students qualify for in addition to English language development services.</p>	<p>See WIDA Quick Start Guide, Step 5 to ensure that test administrators are ready to deliver a reliable and positive testing experience.</p> <p>https://wida.wisc.edu/assess/screener/online/qsg</p> <p>For students with IEPs or suspected disabilities, work with a team to determine appropriate accommodations.</p> <p>Accessibility and Accommodations Manual</p> <ul style="list-style-type: none"> • Accommodations Checklist for WIDA Screener Online (wisc.edu) • Accommodations Checklist for WIDA Screener for Kindergarten (wisc.edu) • WIDA Screener: Blind/Visually Impaired and Deaf/Hard of Hearing Administration Guidance WIDA Secure Portal
Step 6	Score student responses	<p>See WIDA Quick Start Guide, Step 6 to ensure that the speaking and writing responses are scored by a certified test administrator who has successfully completed the Speaking and Writing scoring courses.</p> <p>https://wida.wisc.edu/assess/screener/online/qsg</p>
Step 7	Generate and print WIDA Screener Online Score Reports and place in student's cumulative file	<p>See WIDA Quick Start Guide, Step 7 to access a video about "Accessing Score Reports" if needed.</p> <p>https://wida.wisc.edu/assess/screener/online/qsg</p>
Step 8	Complete the Multilingual Learner Data Entry Checklist and give to the person responsible for inputting data into the local Student Information System (SIS)	<p>Multilingual Learner Upload and Reporting Checklist</p> <p>This is located on Maine DOE Student Data Entry and Reporting under <i>Student Enrollment Guides, Multilingual Learner Identification</i>.</p>

WIDA Guidance for "Why to Terminate" a test domain: [Screener Online TAM](#) page 18

WIDA AMS Online Help: Instructions for "End Incomplete Test"

[https://assets.drccdirect.com/States/WIDA%20AMS%20Online%20Help/index.htm#t=Test_Management_\(Registration\)%2FTest_Ticket_Management_and_Do_Not_Score_Codes.htm](https://assets.drccdirect.com/States/WIDA%20AMS%20Online%20Help/index.htm#t=Test_Management_(Registration)%2FTest_Ticket_Management_and_Do_Not_Score_Codes.htm)