



**Certification and Higher Education Committee**  
Maine State Board of Education  
Minutes of the May 23, 2018 Meeting

The Certification and Higher Education Committee held a meeting on Wednesday, May 23, 2018, at the Department of Education in Augusta. The following were present: Committee Chair Jane Sexton; Jana Lapoint; and Wilson Hess by phone (Board Members). Angel Loredo, Director of Higher Education and Student Support Services; Jason Libby, Higher Education Specialist; Jaci Holmes, Federal State Legislative Liaison (Department of Education); and Mary Becker, State Board Secretary Specialist.

Chair Jane Sexton called the meeting to order at 9:30 AM.

MOVED by Jana Lapoint, seconded by Wilson Hess and unanimously voted by those present to accept the April 25, 2018 minutes as written.

**Certification Office Update:** *(Angel Loredo)*

- The new online certification system seems to be working well. Superintendents that have accessed the portal have said that it is simple and easy to use. The Certification Office has 25% of superintendents accessing the district portal and want to be up to 50% before opening the educator portal. The purpose for access to the district portal first, is for the ability to verify renewal requirements. Once the verifications are complete, the educator portal will be released and educators will be able to log in and submit their renewal applications.

**Higher Education Update:** *(Angel Loredo)*

- The next TEAME meeting of Higher Education Deans and Directors is scheduled for June 8 and will be held at the University of New England Biddeford Campus.
- The Committee received the Boston University Team Report and will review prior to the June 20 Committee meeting at which time the Committee will make a recommendation to the full Board at the Board's July 11 meeting. Team Review for Degree Granting Authority in Maine was held on April 20 via Zoom (video conferencing). Wilson Hess was the SBE Observer.
- The Purdue Global Team Review is scheduled for June 6 and 7 and will be held at the Augusta Campus. The team chair will be Lynne Coy-Ogan, Husson University. Wilson Hess volunteered to serve as the State Board Observer.
- Beal College has filed for a Bachelor's Degree in nursing and other medical associate programs.
- Syracuse Team Report of Findings – Committee to consider at the June 20 meeting.

- University of Maine Farmington – Angel has not received a report of findings from CAEP (Council for the Accreditation of Educator Preparation). Once both the State report and CAEP report have been received, Angel will share with the Committee. Note that CAEP is approved for seven years instead of five.
- Angel had a very good meeting with all three CAEP Institutions (reports every six months).

### **Rule Chapter Updates:**

#### ***Chapter 13, Qualifying Examinations for Teachers, Educational Specialists and Administrators: (Jaci Holmes)***

- Proposed timeline for annual rule changes:
  - Early to Mid-March - Get scores from ETS
  - Late march – Review scores with the State Board Certification Committee
  - April Board meeting – Propose regulation to State board
  - Following the Board meeting – File with the Secretary of State of Maine
  - May – Hearing and Comment Period
  - June – Finally adopt the Rule after State Board votes
- Jaci Holmes will submit an exhibit for Chapter 13 to go before the full Board at the June 13, 2018 Board meeting. Data discussed will be added to the exhibit.
- The Committee had a discussion on the information from ETS (Educational Testing Service) that Stephanie Fyfe presented at the April 25, 2018 meeting:
  - Three areas – Physics, Spanish and French
  - How many took test in 2015, 2016, and 2017
  - New England States data – Jaci checked with Stephanie regarding the table sent by Mary Becker on May 1<sup>st</sup> (from ETS). List all states but not broken up by region.
  - Do not have data capacity to say where students are going after graduation.

#### ***Chapter 114 – Purpose, Standards and Procedures for the Review and Approval of Preparation Programs for Education Personnel: (Angel Loreda)***

- Schedule of upcoming reviews:
  - Maine College of Art – October 21-24, 2018
  - Husson University – December 2-5, 2018

#### ***Chapter 115 – Certification, Authorization and Approval of Education Personnel: (Jaci Holmes)***

- Jaci had an internal meeting on May 22 with Sarah Forster, Angel Loreda, Jen Tarr, Mary Paine and Suzan Beaudoin to review the changes in the name of the Local Credentialing Committee and to fix two cross references. Sarah suggested that Jaci make the agreed upon changes and develop an exhibit for the full State Board for the June 13 Board meeting. Martha Harris, Chair, has approved this item for the June 13 agenda.

- The Department of Education (DOE) agreed with the Education and Cultural Affairs Committee to not move forward with Part II of Chapter 115 until it is given an extensive review. Looking to do a detailed review with an eye toward moving through the Committee and being adopted before Christmas 2018. Stephanie Fyfe, Certification Coordinator will lead the review.

**Chapter 147: – Licensing of Privately Owned Business, Trade and Technical (Proprietary) Schools and Chapter 150: - Licensing Privately Owned Correspondence Schools (Jaci Holmes)**

- Chapter 147 and Chapter 150 have not been updated since 1979 and 1991. Neither chapter has anything to do with the State Board of Education.

**Chapter 125: – Basic Approval Standards – Public Schools and School Administrative Units (Jaci Holmes)**

- Chapter 125 – the Department of Education has started reviewing – clarifying the rule (ESSA).

**Strategic Planning:**

- I. Strategic Plan Goal 2.1 – Discuss the “observation” role of State Board Members
  - a) Preparation for board observers:
    - a. Angel Loreda presented (PowerPoint) to the full Board “The Role of the State Board Observer at Educator Preparation Program Reviews” on July 6, 2016.
      - i. SBE new members since presentation
        - Amy Arata – 4/24/17
        - Wendy Ault – 10/30/17
        - Fern Desjardins – 4/30/18
    - b. Certification and Higher Education Committee Members assure that a trained observer attend each review
    - c. Observer be a member of the committee and if not a member, observer be present when the committee reviews the report – three or four reviews per year
    - d. Training to include review of handbook and standards in Chapter 114, and review of self-study
    - e. Workshop session at the August Board Retreat
- II. Strategic Plan Goal 2.2 – Progress report for on-line teacher certification/re-certification process
  - a) The Department held a soft rolling out of the new online certification system. The CTE Office is currently processing applications, then once the system is working well, then it will open-up to the two pilot schools – Bangor and Gorham. It took a little longer due to security issues that needed to be resolved.
- III. Strategic Plan Goal 2.3 – Review of Chapter 13
  - a) Sarah Forster indicated that the State Board maintain Chapter 13 regulation for the cut scores for the PRAXIS exams.

- IV. Strategic Plan Goal 2.3 – PRAXIS – when do we want to have information on and who will gather information for Board presentation?
- a) Need further discussion on PRAXIS
  - b) Malik McKinley, ETS, and Robert Hasson presented to the SBE on PRAXIS at the October 12, 2016 meeting held at Maine Academy of Natural Sciences (MeANS) in Hinckley.
    - i. SBE new members since presentation
      - o Amy Arata – 4/24/17, Wendy Ault – 10/30/17 and Fern Desjardins – 4/30/18

**Meeting Handouts:**

- 1) Draft Minutes – April 25, 2018 Meeting
- 2) Team Report of Findings – Boston University

**Committee to Do List:**

- 1) Clean-up of two handbooks – Jason Libby
  - a. Handbook for Review Team Members – Maine Educator Preparation Program
  - b. Handbook for State Program Approval – Maine Educator Preparation Programs
- 2) Revisions to Planning Instrument “Barbara’s” version created by Harry Osgood – Jason Libby
- 3) Get revisions to Committee members 3 to 4 days prior to the June 20 Committee meeting
- 4) Six standards – three for June 20 meeting – July to present to Committee – August Retreat Presentation

**Future Meeting Topics:**

- 1) Certification Update for the online system
- 2) Update on Purdue Global
- 3) University of Maine Farmington Team Reports - 2
- 4) Continued discussion on Team Review Process

The next Certification Committee meeting is scheduled for Wednesday, June 20, 2018 at 1:00 PM. The meeting will be held in room 538 of the Burton Cross State Office Building.

**Adjournment:**

The Certification Committee meeting adjourned at 11:07 AM.