



Certification and Higher Education Committee
Maine State Board of Education
Minutes of the March 28, 2018 Meeting

The Certification and Higher Education Committee held a meeting on Wednesday, March 28, 2018, at the Department of Education in Augusta. The following were present: Committee Chair Jane Sexton; Jana Lapoint; Nichi Farnham and Wilson Hess by phone (Board Members). Angel Loredo, Director of Higher Education and Student Support Services; Jason Libby, Higher Education Specialist; Emily Gribben, Educator Effectiveness Coordinator (Department of Education); and Mary Becker, State Board Secretary Specialist.

Chair Jane Sexton called the meeting to order at 9:30 AM.

MOVED by Nichi Farnham, seconded by Jana Lapoint and unanimously voted by those present to accept the February 28, 2018 minutes as written.

Certification Office Update: *(Angel Loredo)*

- The new on-line system is in the process of going live. Certification Office is on target with everything
 - Stephanie is working with the vendor to have:
 - MEIS (Maine Educator Information System) to go online to pilots this week.
 - NEO and MEIS data retrieval has been adjusted
 - The load test and script development will be completed. The system will handle over 1,000 users at one time.

Higher Education Update: *(Angel Loredo)*

- Angel introduced Jason Libby, Higher Education Specialist. Jason will start full time at the Department on April 1.
- Angel introduced Emily Gribben, Educator Effectiveness Coordinator at the Department.
- Boston University Team Review will be held on April 20 via Zoom (video conferencing). Wilson Hess volunteered to be the SBE Observer. Jana Lapoint will be the Board Observer for the May visit. Turnover date is July 18.
- The Syracuse Review Team Report will be emailed to the Committee when completed.
- Purdue University bought Kaplan University. Purdue has filed for Degree Granting

Authority. The Portland campus will be closing and they will keep Lewiston and Augusta campuses.

- The next TEAME meeting is scheduled for Friday, April 13. Jane Sexton will attend.

Educator Effectiveness Update: *(Emily Gribben)*

- Emily invited Committee members to a “Teach to Lead Summit” being held at Husson University on April 9. A flier with details and registration instructions will be send to Mary to share with the Committee.

Rule Chapter Updates:

Chapter 13, Qualifying Examinations for Teachers, Educational Specialists and Administrators: *(Angel Loreda)*

- Angel received scores from Malik McKinley at ETS
- The annual review has not been done since June 23, 2015. Malik will be submitting statistical data surrounding test scores from different states.
- Timeline for rule changes proposed:
 - Committee receive at April meeting
 - Presented to full Board in May
 - Adopted in June

Chapter 114 – Purpose, Standards and Procedures for the Review and Approval of Preparation Programs for Education Personnel: *(Angel Loreda)*

- Schedule of upcoming reviews:
 - Maine College of Art – October 21-24, 2018
 - Husson University – December 2-5, 2018
- Questions following receipt of review team report received by the State Board should be made as follows:
 - Questions should be emailed to Angel Loreda and he will forward the question(s) to the campus coordinator. The questions will be answered at the State Board meeting.
- There are Six Standards and each Committee member, following the January Committee meeting, took two or three previous review team reports and reviewed one of the standards. Today, the Committee held a discussion on their review.
 - Jana Lapoint – Standard Two: Assessment System and Unit Evaluation
 - Wilson Hess – Standard Five: Faculty Qualifications, Performance, and Development
 - Nichi Farnham – Standard Six: Unit Governances and Resources
 - Jane Sexton – Standard Three: Field Experiences and Clinical Practice
- Jane Sexton distributed a handout of her work in comparing (Standard Three) Chapter 114 with the planning instrument document received by the Committee.
- Nichi Farnham distributed a handout of her work in comparing with Chapter 114 for

Standard Six.

- No report from Jana Lapoint or Wilson Hess at the time of this meeting.

Chapter 115 – Certification, Authorization and Approval of Education Personnel:

- Chapter 115 public hearing held and two work sessions
- Part One enhanced
- Voted unanimously
- Re-examine Part Two
- CTE changes will remain in place
- Received a call from CCSSO and may get show case on Certification rules. Setting up a conference call.

Strategic Planning:

- I. Strategic Plan Goal 2.1 – Discuss the “observation” role of State Board Members
 - a) Preparation for board observers:
 - a. Angel Loredo presented (PowerPoint) to the full Board “The Role of the State Board Observer at Educator Preparation Program Reviews” on July 6, 2016.
 - i. SBE new members since presentation
 - Amy Arata – 4/24/17
 - Wendy Ault – 10/30/17
 - b. Certification and Higher Education Committee Members assure that a trained observer attend each review
 - c. Observer be a member of the committee and if not a member, observer be present when the committee reviews the report – three or four reviews per year
 - d. Training to include review of handbook and standards in Chapter 114, and review of self-study
 - e. Workshop session at the August Board Retreat
- II. Strategic Plan Goal 2.2 – Progress report for on-line teacher certification/re-certification process
 - a) The Department held a soft rolling out of the new online certification system. The CTE Office is currently processing applications, then once the system is working well, then it will open-up to the two pilot schools – Bangor and Gorham. It took a little longer due to security issues that needed to be resolved.
- III. Strategic Plan Goal 2.3 – Review of Chapter 13
 - a) Sarah Forster indicated that the State Board maintain Chapter 13 regulation for the cut scores for the PRAXIS exams.
- IV. Strategic Plan Goal 2.3 – PRAXIS – when do we want to have information on and who will gather information for Board presentation?
 - a) Need further discussion on PRAXIS
 - b) Malik McKinley, ETS, and Robert Hasson presented to the SBE on PRAXIS at the October 12, 2016 meeting held at Maine Academy of Natural Sciences (MeANS) in Hinckley.

- i. SBE new members since presentation
 - o Amy Arata – 4/24/17 and Wendy Ault – 10/30/17

Meeting Handouts:

- 1) Draft Minutes – February 28, 2018 Meeting
- 2) Chapter 114: Purpose, Standards, and Procedures for the Review and Approval of Preparation Programs for Education Personnel
- 3) Planning Instrument and Rating Form for Teacher Education Program Review Visits – Maine Department of Education
- 4) “The Power of Engaging the Other” – The Chronicle of Higher Education
- 5) Chapter 114 – Unit Standard Three – Jane’s Report
- 6) Higher Education Review Team Checklist Comparison Homework – Nichi’s Report
- 7) Checklist for Meeting Maine’s Educator Preparation Program Standards One through Six – 5/27/15

Committee to do List:

- 1) Each Committee member will take the standard that they reviewed previously and compare it to the law and to the handbook (using 3 handouts).
 - a. Jana Lapoint – Standard Two: Assessment System and Unit Evaluation
 - b. Wilson Hess – Standard Five: Faculty Qualifications, Performance, and Development
 - c. Nichi Farnham – Standard Six: Unit Governances and Resources
 - d. Jane Sexton – Standard Three: Field Experiences and Clinical Practice

Future Meeting Topics:

- 1) Angel will report on the progress of Dr. Artesani, UMO, with a new draft of matrix/rubric at the March Committee meeting.
- 2) Dual Certification Update
- 3) Schedule from Angel for CAEP Farmington Report
- 4) Sandbox presentation from Angel on the new online certification system.
- 5) How the online certification pilots worked at Gorham and Bangor schools.
- 6) Timeframe for certification online system going out to all without any glitches.
- 7) Higher Education Review Process

The next Certification Committee meeting is scheduled for Wednesday, April 25, 2018 at 1:30 PM. The meeting will be held in room 538 of the Burton Cross State Office Building.

Adjournment:

The Certification Committee meeting adjourned at 11:15 AM.