

## **Multilingual Parent/Guardian Rights**

Dear Parents/Guardians,

We want to ensure that you are aware of your rights in Maine public schools.

You have the right to request language assistance (interpretation and translation) from the school even if your child is proficient in English. It will be provided to you free of charge.

You have the right to interpretation and translation services provided by qualified professionals. Schools may not rely on or ask students, siblings, friends, or untrained school staff to translate or interpret for parents/guardians.

You have the right to receive information from the school in a language you can understand about any program, service, or activity that is called to the attention of parents/guardians who are proficient in English.

This includes, but is not limited to, information related to:

- registration and enrollment in school
- grievance procedures and notices of school programs nondiscrimination
- language assistance programs
- parent/guardian handbooks
- report cards
- gifted and talented programs
- student discipline policies and procedures
- magnet and charter schools
- special education and related services, and
- requests for parent/guardian permission for meetings to discuss special education student participation in school activities
- parent/guardian-teacher conferences
- permission slips

For more information, see the factsheet from the US Department of Justice and Department of Education: <https://www2.ed.gov/about/offices/list/ocr/docs/dcl-factsheet-lep-parents-201501.pdf>