



4. On Line 21 in your claim, select “ Add Receipts” and upload all receipts and the Summary Page as one file (consolidate PDFs)

**Local Foods Fund**

21. I hereby submit receipts for produce, value-added dairy, protein or minimally processed foods purchased directly from a farmer or farmers' cooperative, local food hub, local food processor or food service distributor in the State of Maine and used in the School Food Service Program. The produce was not offered in the Federal Fresh Fruit Vegetable Program.

Enter 1/3 of Receipt total (pre-tax):  [Add Receipt](#)

5. Disregard the statement, “Enter 1/3 of total receipts on Line 21” The Federal Local Foods is 100% reimbursement. Enter the total amount of reimbursement that is shown on your Summary Page.
6. Enter monthly until all allocated funds have been used. Maine will be keeping a tracking sheet as well.