

Filing Your Local Foods Fund Claim in CNP Web

1. Download the Local Foods Fund Summary Page under the "HELP" tab in CNP Web

Help Documentation Document Type: Help Documents Program Year: 2023

Sort	Program	Form Description	PDF	DOC	XLS	TXT	Last Updated
0	NSLP	SY 23 Sponsor and Site Claims Reference Guide					Last Updated Date
1	NSLP	Local Foods Summary Page					Last Updated Date
1	NSLP	SNP October Survey Quick Guide					Last Updated Date
1	NSLP	SY23 Annual Application Packet Reference Guide					Last Updated Date
2	NSLP	SNP October Survey Quick Guide					Last Updated Date
6	NSLP	SY 23 FFVP Claiming Quick Guide					Last Updated Date
6	NSLP	SY23 District Claim Approver Instructions					Last Updated Date

2. Complete the Summary Page showing what items you are seeking reimbursement for

Local Foods Summary

Claim Month: October
 Sponsor: District Name

Date:	Supplier Name:	\$ Amount
9/10/22	Sysco - potatoes	\$ 100
9/15/22	Larkspur Farm	
	- apples	\$ 50
	- cheese curds	\$ 50
	- beets	\$ 100
Total Sum of Receipts		\$ 300
Total Amount of Reimbursement (\$1.00 for every \$3.00 purchased)		\$ 100

3. Clearly indicate on all receipts which items are local and meet the Local Foods Fund criteria

Sysco
77 HARRIS ST
207-333-6658
50 COURSE ST FL 4

ME 04210-4671
 SYSCO OF NORTHERN NEW ENGLAND
 P.O. BOX 4657
 PORTLAND, ME 04112
 1-800-797-2657 (1-800-SYSCO CE)
 SHELLFISH PERMIT NO. ME5788

QTY	PKGS	SIZE	ITEM DESCRIPTION	ITEM CODE	UNIT PRICE	AMT
SIGN UP FOR THE NEW SYSCO DELIVERY APP TO TRACK YOUR PURCHASES FROM THE APP STORE OR GOOGLE PLAY IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE REACH COLLECTIONS CUSTOMER CARE TEAM AT 888-264-7647.						
DAIRY						
C	28	65 LB	GALANT CHEESE CHDR/WOSE 65/35 BLEND C162200	5134209	74.23	
UNIT GROSS WGT: 32.000				EXTENDED GROSS WGT: 64.000		
FROZEN						
F	3	703.40Z	SUPREMY BREAD BANANA ELICE 6071	1359902	41.01	
UNIT GROSS WGT: 13.310				EXTENDED GROSS WGT: 45.930		
CANNED AND DRI						
D	2	961.550	BELLOGO BREAKFAST BAR NUTRI-GRN S 388059772	1400482	60.26	
UNIT GROSS WGT: 10.970				EXTENDED GROSS WGT: 21.940		
D	2	961.063	CHEERLUGS DRY ME R12	P/CS	24.00	
D	2	961.063	CHEERLUGS CHEERL COCOA PUFFS W/PLK 16000-31888	1913066	42.22	
UNIT GROSS WGT: 9.400				EXTENDED GROSS WGT: 18.800		
ON LEWISTON AUBURN SCHOOLS						
C	3	601.5	OKENE DRESSING RANCH FWT	FK278293	51.6731	
UNIT GROSS WGT: 8.000				EXTENDED GROSS WGT: 27.000		
C	1	122 LB	EYS CLS SUGAR BROWN LIGHT CANE	432454	5993702	30.23
UNIT GROSS WGT: 25.430				EXTENDED GROSS WGT: 25.430		
D	2	248 OZ	OKENSPRY CRANBERRY DRIED CRANINS	21992	7040034	14.87
UNIT GROSS WGT: 6.420				EXTENDED GROSS WGT: 12.840		
D	1	140 LB	MONSIEUR CUIS MOLLER MAINE ORGANIC	3188	7110793	49.76
UNIT GROSS WGT: 40.100				EXTENDED GROSS WGT: 40.100		
GROUP TOTAL****						

(note item is highlighted and clearly says "MAINE")

4. On Line 21 in your claim, upload all receipts and Summary Page as one file (consolidate PDFs)

Local Foods Fund

21. I hereby submit receipts for produce, value-added dairy, protein or minimally processed foods purchased directly from a farmer or farmers' cooperative, local food hub, local food processor or food service distributor in the State of Maine and used in the School Food Service Program. The produce was not offered in the Federal Fresh Fruit Vegetable Program.

Enter 1/3 of Receipt total (pre-tax):

5. Enter 1/3 of total receipts on Line 21

Remember, you receive \$1 back for every \$3 you spend

...And up to \$5,000 reimbursed each school year

...Or \$5,500 if you participate in a Local Foods Training

That's enough to support the purchase of up to \$16,500 on Maine foods!

QUESTIONS?

E-mail DOE Farm and Sea to School Coordinator: Robin.Kerber@maine.gov