

**The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.**

**All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.**

**DUE by: September 30, 2018**

**RETURN BY EMAIL TO:  
mailto:GT.DOE@maine.gov**

School administrative unit name: Lisbon School Department

Name and title of person responsible for gifted and talented program:  
John Merrifield, Student Services Director

Phone number: (207) 353-6711

Email address: jmerrifield@lisbonschoolsme.org

**CERTIFICATION:**

The statements made herein are correct to the best of my knowledge and belief.

Richard A. Green  
Superintendent Name (printed)

[Signature]  
Superintendent Signature

Date of Initial submission to Maine DOE: 10/12/18

Date of 1<sup>st</sup> Revision to Maine DOE: \_\_\_\_\_  
Superintendent Initials

Date of 2<sup>nd</sup> Revision to Maine DOE: \_\_\_\_\_  
Superintendent Initials

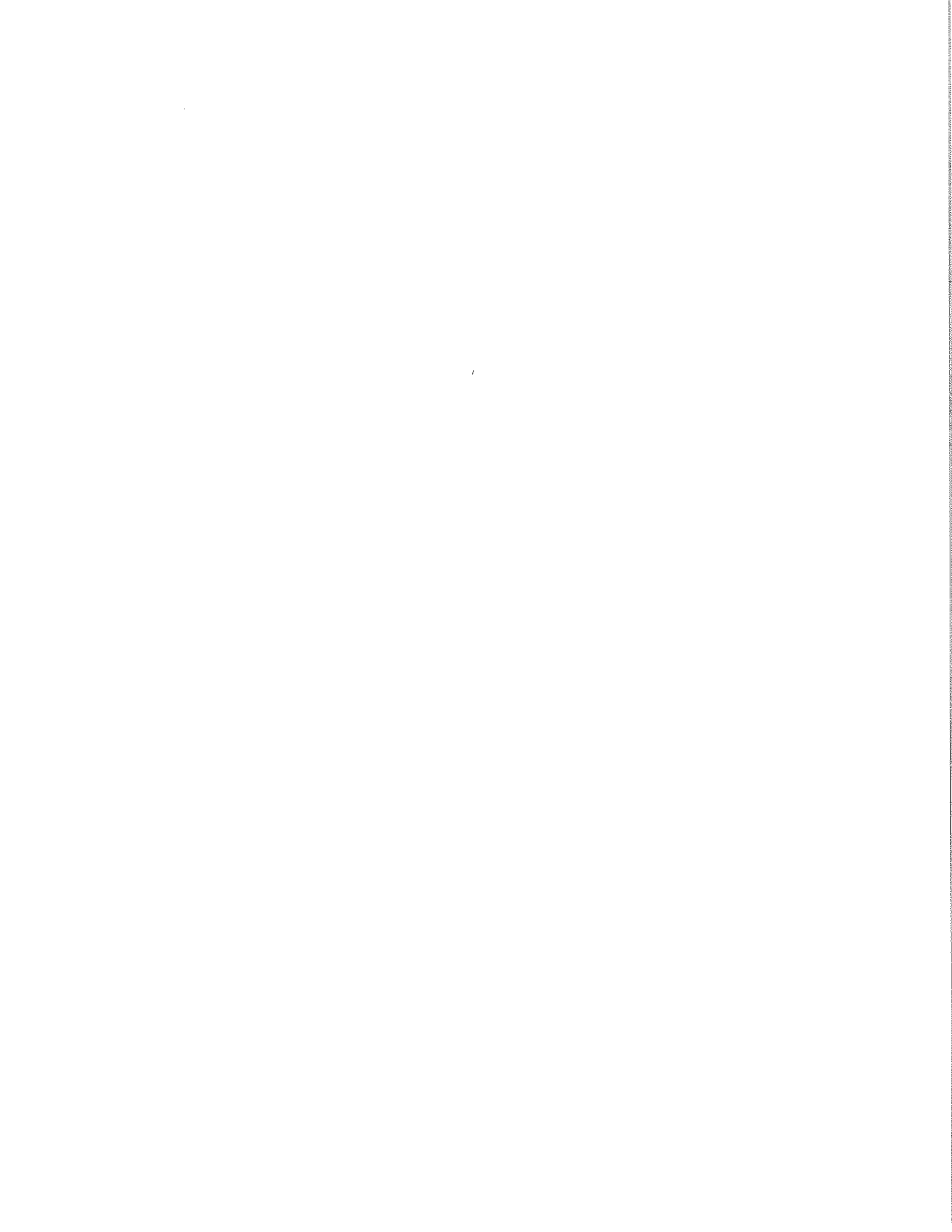
Date of 3<sup>rd</sup> Revision to Maine DOE: \_\_\_\_\_  
Superintendent Initials

**FOR INFORMATION CONTACT: GT.DOE@maine.gov**

Reviewed By: Patti Drapeau

Maine DOE Approval: [Signature]

Date of Approval: 10/29/18



Describe CHANGE here:

- Academics program goals, objectives, activities -
  
  
  
  
  
  
  
  
  
  
- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also, include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE       CHANGE

Describe CHANGE here:

- General intellectual ability identification -
  
  
  
  
  
  
  
  
  
  
- Specific academic areas identification -
  
  
  
  
  
  
  
  
  
  
- Arts identification -
  
  
  
  
  
  
  
  
  
  
- Transfer students -
  
  
  
  
  
  
  
  
  
  
- Exit procedures -
  
  
  
  
  
  
  
  
  
  
- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE       CHANGE

Describe CHANGE here:

6. Provide a summary of the management structure including the roles and responsibilities of the professional and auxiliary staff listed below.

NO CHANGE       CHANGE

Describe CHANGE here:

A. Indicate **ALL professional staff** for the K-12 Gifted and Talented Program regardless of whether there has been a change or not.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Natasha Proctor	Yes	Teacher	K-12	10/10

B. Indicate **ALL Auxiliary Staff: Educational Technician**, regardless of whether there has been a change or not

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT
N/A					

7. (a.) Indicate any changes to your **Approved Initial application** self- evaluation process.

NO CHANGE

CHANGE

Describe **CHANGE** here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation in the academic areas and in the arts regardless of whether or not there has been a change in the program. *(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

Eight teachers replied to surveys. Their general comments were that the GT students are excited about the work they are doing in GT class and often share the information with other students in their classrooms. They also felt that there are benefits to the GT program, as the GT students are able to gain a deeper understanding of topics. They generally expressed the desire that the program could return to the staffing levels from two years ago, when the elementary and middle schools did not share a teacher.

Seventeen students were surveyed. They felt that they were more challenged in GT classes than when they were in regular classrooms, and wished that the pullouts were 5 days a week.

Seven parents responded to questions. They felt that the program was very beneficial and that their children were receiving quality education when they were in the GT classroom.

The GT staff felt that the classroom teachers were doing as much as they could to help with programming when the students were in their classrooms, but continued to feel that the program is not reaching its potential because of the low level of GT staffing.

Student progress for the school year was positive. The specific grade/subject breakdown was:

Grade K-1: no identified students

Grade 2: Math – 6/6 increased; Reading – 5/5 increased; Science – no students; Social Studies – no students; Art – no students; Music – no students

Grade 3: Math – 6/6 increased; Reading – 9/10 increased, 1/10 maintained; Science – no students; Social Studies – no students; Art – no students; Music – no students

Grade 4: Math 8/10 increased, 1/10 maintained, 1/10 decreased; Reading – 7/9 increased, 2/9 maintained; Science – 2/2 increased; Social Studies – 1/1 increased; Art – no students; Music – no students

Grade 5: Math – 6/6 increased; Reading – 8/9 increased, 1/9 maintained; Science – 1/1 increased; Social Studies – 1/3 increased, 2/3 maintained; Art – 4/4 increased; Music 3/3 increased

Grade 6: Math – 6/6 increased; Reading – 5/5 increased; Science – 2/2 increased; Social Studies – 3/3 increased; Art – 3/3 increased; Music – 3/3 increased

Grade 7: Math 5/5 increased; Reading – 3/3 increased; Science – 3/3 increased; Social Studies – 2/2 increased; Art – 3/3 maintained; Music – 3/3 increased

**State of Maine  
Department of Education**

**Gifted and Talented Education Program  
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- Grade 8: Math – 5/6 increased, 1/6 decreased; Reading – 4/4 increased; Science – 1/1 increased; Social Studies – 1/1 increased; Art – 2/2 increased; Music – 2/2 increased  
 Grade 9: Math – 3/4 increased, 1/4 maintained; Reading – 3/5 increased, 2/5 maintained; Science – 1/1 maintained; Social Studies – 2/4 increased, 2/4 maintained; Art – 2/2 increased; Music 2/2 maintained  
 Grade 10: Math – 3/3 increased; Reading - 3/3 maintained; Science – 2/3 increased, 1/3 maintained; Social Studies – 3/3 maintained; Art – 1/1 increased; Music – 2/2 increased  
 Grade 11: Math – 1/1 maintained; Reading – 3/3 maintained; Science – no students; Social Studies – 2/3 increased, 1/3 maintained; Art – 2/2 increased; Music – 1/1 maintained  
 Grade 12: Math 2/2 maintained; Reading – 2/3 increased, 1/3 maintained; Science – no students; Social Studies – 3/3 increased; Art – 1/1 maintained; Music – 1/1 increased

(c.) Include how program effectiveness was determined, whether or not there has been a change in the program.

Program effectiveness was determined using a combination of written and/or verbal surveys and fall-to-spring changes in classroom grades and/or NWEA scores.

8. Provide a justification/description of the items included in the proposed budget in number 9. *(Please remember that materials/supplies are to be used for gifted and talented only and are not part of the regular education budget. Field trips must take place during the school day and are for identified students only)*

1. Costs to be incurred at the Elementary Level

1. Lisbon Community School

LCS Supplies

A. Anchor Blocks Set 6	2 @ \$145.00	\$ 290.00
B. Anchor Blocks Set 6A	2 @ \$155.00	\$ 310.00
C. Operator Dice (6 pc set)	6 @ \$5.74	\$ 34.44
D. Place Value Dice (8 pc set)	6 @ \$9.30	\$ 55.80
E. Polyhedral Dice (126 pc set)	2 @ \$19.09	\$ 38.18
F. Fractions Bingo		\$ 9.99
G. Parts of Speech Bingo		\$ 9.99
H. Division War	3 @ \$3.95	\$ 11.85
I. Math War	3 @ \$2.99	\$ 8.97
J. Flip-it Board Game	3 @ \$21.99	\$ 65.97
 Subtotal		 \$ 835.10

**State of Maine**  
**Department of Education**  
LCS Books

**Gifted and Talented Education Program**  
**Renewal Application 2018-19**

A. Math Analogies Level 1		\$ 11.99
B. Math Analogies Level 2		\$ 11.99
C. Hatchet	7 @ \$5.49	\$ 38.43
D. Pirateology	7 @ \$24.99	\$ 174.93
E. Kate Shelley: Bound for Legacy	7 @ \$4.99	\$ 34.93
F. The Wednesday Wars	7 @ \$7.99	\$ 55.93
G. The Alchemyst	7 @ \$9.55	\$ 66.85
H. The Mysterious Benedict Society (set)	7 @ \$40.00	\$ 280.00
I. Chasing Vermeer	7 @ \$7.19	\$ 50.33
J. Wizardology	7 @ \$24.99	\$ 174.93
Subtotal		\$ 900.31

**2. Phillip W. Sugg Middle School**

**PWS Supplies**

A. Flip-it Board Game		\$ 21.99
B. A House Divided	3 @ \$99.88	\$ 299.64
C. 1775 – Rebellion	3 @ \$54.00	\$ 162.00
D. Road to the White House		\$ 59.99
E. Lapis		\$ 44.95
F. Elenco 300 in 1 Electronic Lab	3 @ \$91.13	\$ 273.39
Subtotal		\$ 861.96

**PWS Books**

A. 50 Challenging Algebra Problems		\$ 9.99
B. Unlocking Analogies		\$ 7.99
C. Math Analogies Level 3		\$ 11.99
D. Math Analogies Level 4		\$ 11.99
E. Building Math for CCSS (3 bk set)		\$ 110.00
F. 7 Habits of Highly Effective Teens	7 @ \$16.99	\$ 118.93
G. The Teens' Guide to World Domination	7 @ 11.41	\$ 79.87
H. The Little Prince	7 @ \$9.99	\$ 69.93
I. Fahrenheit 451	7 @ \$14.26	\$ 99.82
Subtotal		\$ 520.51

**2. Costs to be incurred at the Secondary Level**

**1. Lisbon High School**

**LHS Supplies**

- |  |           |
|--|-----------|
| A. CSI - All of Them (Downloadable Math Bundle)        | \$ 120.00 |
| B. Whodunnit? - All of Them (Downloadable Math Bundle) | \$ 120.00 |

<b>Sub Total</b>	<b>\$ 240.00</b>
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**LHS Books**

- |   |          |
|---|----------|
| A. College Planning for Gifted Students | \$ 24.95 |
| B. Create a Growth Mindset School       | \$ 29.95 |
| C. College 101: A Girl's Guide          | \$ 14.95 |
| D. The Secrets of Top Students          | \$ 14.99 |
| E. Handbook of Gifted Education         | \$ 89.00 |

<b>Subtotal</b>	<b>\$ 173.84</b>
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9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO financial system as part of the Annual Budget Reporting.

*NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.*

**Professional Staff Costs**

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Natasha Proctor	\$42,282.15	\$21,141.07
<b>Subtotal</b>	\$42,282.15	\$21,141.07

**Auxiliary Staff Costs**

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
N/A	\$0	\$0
<b>Subtotal</b>	\$0	\$0

**Independent Contractor Costs**

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
N/A		\$0	\$0
<b>Subtotal</b>		\$0	\$0

Please list individual product names and costs associated with the district's Gifted and Talented Program.

**A. Educational Materials and Supplies:**

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
LCS Supplies (see 8)	\$ 835.10	LHS Supplies (see 8)	\$240.00
LCS Books (see 8)	\$ 900.31	LHS Books (see 8)	\$173.84
PWS Supplies (see 8)	\$ 861.96		
PWS Books (see 8)	\$ 520.51		
<b>Subtotal</b>	<b>\$ 3,117.88</b>	<b>Subtotal</b>	<b>\$413.84</b>

**B. Other allowable costs (i.e. field trips, student fees, membership):**

Elementary: Item name	Cost	Secondary: Item name	Cost
N/A	\$0	N/A	\$0
<b>Subtotal</b>	<b>\$0</b>	<b>Subtotal</b>	<b>\$0</b>

**C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):**

Elementary: Program name	Cost	Secondary: Program name	Cost
N/A	\$0	AVEC	\$3,100.00
		Student Craft Institute -- Haystack (school-day program)	\$200.00
<b>Subtotal</b>	<b>\$0</b>	<b>Subtotal</b>	<b>\$3,300.00</b>

**D. Staff Tuition/Professional Development:**

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
Maine Educators of the Gifted and Talented Membership	\$35.00	N/A	\$0
Maine Educators of the Gifted and Talented Conference	\$150.00		
National Association for Gifted Children Teacher Membership	\$119.00		
Technology for Gifted Learners	\$1527.00		

**State of Maine  
Department of Education**

**Gifted and Talented Education Program  
Renewal Application 2018-19**

(EGT 519)			
<b>Subtotal</b>	<b>\$1,831.00</b>		<b>\$0</b>

E. Totals

<b>Subtotals from charts above</b>	<b>Elementary Costs:</b>	<b>Secondary Costs:</b>
<b>Professional Staff</b>	\$42,282.15	\$21,141.07
<b>Auxiliary Staff</b>	\$0	\$0
<b>Independent Contractors</b>	\$0	\$0
<b>A. Materials/Supplies</b>	\$3,117.88	\$413.84
<b>B. Other Allowable Costs</b>	\$0	\$0
<b>C. Student Tuition</b>	\$0	\$3,300.00
<b>D. Staff Tuition/PD</b>	\$1,831.00	\$0
<b>Total</b>	<b>\$47,231.03</b>	<b>\$24,854.91</b>