



Career and Technical Education Committee

Maine State Board of Education
Minutes of the June 22, 2022 Meeting

The Career and Technical Education (CTE) Committee held a meeting on Wednesday, June 22, 2022 virtually via Zoom. The following were present: Committee Chair Wilson Hess; Wendy Ault; Kristin Bishop; Paulette Bonneau; and Fern Desjardins (Board Members). Dwight Littlefield, State CTE Director; Donna Tiner, Perkins Grant Manager (Department of Education) and Mary Becker, Secretary Specialist, State Board of Education.

Guests: Dave Keaton, MACTE Director; Mercedes Pour, Director of College Access, Maine Community College System.

The meeting convened virtually via Zoom under Provision 1 of the State Board of Education's remote meeting policy due to the ongoing surge of COVID-19 and statewide omicron version.

I. Call to Order:

Wilson Hess, Committee Chair, called the meeting to order at 1:03 PM under the Board's Remote Meeting Policy, Item #1. The Committee will transition back to in person meetings at the next regularly scheduled meeting on July 28, 2022 with an option for the public to attend via Zoom.

Committee Chair Overview: *(Wilson Hess)*

Wilson welcomed all members and guests to the meeting and reviewed the agenda.

II. Adjustment to the Agenda: *(Wilson Hess)*

No adjustments to the agenda.

III. Acceptance of Minutes:

There were no minutes for approval.

IV. Public Comment:

No public comment.

V. Standing Reports/Updates:

- Financial Reports
 - 1) **Perkins Fund Balances YTD**
 - Donna Tiner reported that Perkins balances remain the same. Finance is working on year end. The 4th quarter ends on June 30, 2022 and Donna will have a report for the Committee at the July meeting.
 - 2) **Briggs Fund Balances YTD**
 - No changes - Total balance for Briggs account is \$172,232.19.

- Updates
 - 1) **State CTE Director's Update (*Dwight Littlefield*)**
 - The LD 313 report has been officially received. Dwight will report to the Education and Cultural Affairs Committee at their next meeting.
 - RFA – issued out awards for the first round for equipment and personnel infrastructure. Been meeting with folks and had great conversations. People are very excited with what they are getting. CTE office hired Steve Airoidi as a project manager to oversee and he will be engaged with meeting folks to see what they are doing, taking photos and writing reports. Donna Tiner and Steve Airoidi will be working on contracts.
 - The next RFA on Infrastructure has been released. Will be holding an informational zoom session on Friday this week. This RFA is not due until the fall. There is a fair amount of work to do for this RFA if people choose to apply. If any funds are left over, they may put out another round.
 - Wrapping up Middle School Pilot Projects. Meg Harvey is getting final reports on the projects.
 - Finishing up Perkins applications and submitting requests for the next round.
 - LD 680 – Legislature is putting together a task force. Paulette has been appointed by the Speaker of the House and Wilson Hess appointed by the Senate President to serve on the task force. Dwight will serve on the task force.
 - 2) **Community College Update (*Mercedes Pour*)**
 - Mercedes Pour updated the Committee on the Governor's free college tuition. \$20 million in funding for tuition free community college for students who graduated in 2020, 2021, 2022, or 2023.
 - Spoke about data sharing – early college grades, outcomes and National Clearing House data.
 - Planning a statewide Math Pathways Conference. Looking at major groups that could be invited but can't invite everyone due to space and time.
 - MOU – Dwight Littlefield is working with Tammy Ranger and will update the MOU, then share it with Mercedes Pour.
 - 3) **MACTE Update (*Dave Keaton*)**
 - Finishing touches are being done for the summer conclave which will be held July 25 – 27, 2022 at the Holiday Inn by the Bay in Portland.

- Group is working on the fall conference and will meet again in August.
- 4) **Educate Maine Update (*Wilson Hess for Jason Judd*)**
- In Jason's absence, Wilson Hess reported that he received a brief update from Jason. He is in the process of wrapping up a report. He has some edits to do and will have them completed by June 30 and ready for the Committee's July meeting. He will need to submit an invoice to Donna by June 30, 2022.
 - Wilson reported that the Educate Maine Symposium will be held on December 9, 2022 at the Holiday Inn by the Bay in Portland. Educate Maine is inviting folks to submit a proposal of best strategies, innovative ideas, etc. to present to others at the symposium. This is a good opportunity for the CTE Committee to highlight best practices and build on the work of other people. Wilson asked Committee members for their support in doing a presentation. The deadline is at the end of this week.
- 5) **Other Updates**
- No additional updates.

VI. Workshop:

Perkins Carry-Over Eligible Projects

Donna Tiner is in the process of putting together the Request for Application for Perkins V FY2022 and FY2023 Reserve funds that have been combined to offer funding to secondary CTE schools to develop and/or enhance programs to reduce barriers for high school students to attend CTE.

Wilson reviewed Jason Judd's considered projects list that will address barriers related to high school graduation requirements, such as:

- Develop innovative pathways that better align district graduation requirements with CTE programs to reduce this barrier for students
- Develop credit-bearing core courses for students to enroll in during school breaks or summer and/or provide opportunities for credit recovery
- Partner with sending schools and CTE regions/centers to develop credit or competency-based articulation agreements
- Offer core graduation courses in subjects like mathematics or English at the CTE center or region by hiring additional instructors or working with higher education institutions
- Hire staff to work with students on individualized plans to address core graduation courses
- Collaborate with adult education centers, postsecondary partners, online providers, other CTE regions/centers, or independent study partners to offer additional core courses to help students gain the credits needed for graduation

Wilson will send a list to Committee members to review/edit and send to Donna after Committee reviews.

VII. Old Business:

No Old Business

VIII. New Business:

Briggs Funding Report from Maine Administrators of Career and Technical Education (MACTE)

Report on outcomes of the George Briggs Grant for FY22:

Activity #1 – MACTE Director’s Winter Retreat (Initial request \$10,000)

In March the MACTE Directors came together to work on our organization's vision and mission. This process included State Board members and DOE employees in an effort to include important stakeholders in the process. Through work with a facilitator, our organization developed a mission, vision, and core beliefs that will guide our strategic planning moving forward.

- Hotel rooms \$5,790.33
- Meals & travel \$3,433.27
- Banquet room fee \$ 300.00
- Activity #1 total \$9,523.60

Activity #2 – MACTE CTE Student of the Year (Initial request \$5,000.00)

On April 30th Maine CTE Students of the Year gathered at the Green Ladle, LRTC Lewiston to celebrate the achievements of each STOY from each Maine CTE Center/Region. The keynote speaker was Maine Legislative Speaker of the House Speaker Fecteau and Master of the Ceremony was our MACTE President Julie Kenny.

- Activity #2 total \$2,808.00

MOTION by Kristin Bishop, seconded by Paulette Bonneau, and unanimously voted by those present to accept the MACTE report and communicate to the Perkins V Coordinator that the report has been accepted and eligible for payment from Briggs account funds.

IX. July Regular Committee Meeting

The next Committee meeting is scheduled for Thursday, July 28, 2022 at 10:00 AM. The meeting will be held in Room 538 at the Cross State Office Building. There will be an option for members of the public to attend virtually via Zoom.

Handouts at Meeting: (copies in file)

- Agenda
- MACTE report

Adjournment:

The June 22, 2022 CTE Committee meeting adjourned at 1:45 PM.

Respectfully submitted,
Mary Johnson Becker
Secretary Specialist
Maine State Board of Education