

The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.

All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.

DUE by: September 30, 2018

RETURN BY EMAIL TO:
mailto:GT.DOE@maine.gov

School administrative unit name: Jefferson Village School
Name and title of person responsible for gifted and talented program: Lynsey Johnston, Principal and Rachael Richmond, G/T Teacher
Phone number: 207-549-7491
Email address: ljohnston@aos93.org; rrichmond@aos93.org

CERTIFICATION:

The statements made herein are correct to the best of my knowledge and belief.

Craig Jurgensen
Superintendent Name (printed)

Craig Jurgensen
Superintendent Signature

Date of Initial submission to Maine DOE: 9/27/18

Date of 1st Revision to Maine DOE: 11/20/18

Date of 2nd Revision to Maine DOE: _____

Date of 3rd Revision to Maine DOE: _____

CJ
Superintendent Initials

Superintendent Initials

Superintendent Initials

FOR INFORMATION CONTACT: GT.DOE@maine.gov

Reviewed By: Patti Drapeau
Maine DOE Approval: Jeanne La
Date of Approval: 12/19/18

Program Renewal Application

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an alteration, addition, or deletion) to any program category (Maine DOE Chapter 104.14, 1-9) from the reported and approved Initial Application (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program philosophy -

o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program abstract -

o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE CHANGE

Describe CHANGE here:

- Academics program goals, objectives, activities -

- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also, include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE CHANGE

Describe CHANGE here:

- General intellectual ability identification -

- Specific academic areas identification -

- Arts identification -

- Transfer students -

- Exit procedures -

- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE CHANGE

Describe **CHANGE** here:

Rachael will attend the MEGAT conference in the Fall for Professional Development purposes.

6. Provide a summary of the management structure including the roles and responsibilities of the professional and auxiliary staff listed below.

NO CHANGE CHANGE

Describe **CHANGE** here:

A. Indicate **ALL professional staff** for the K-12 Gifted and Talented Program regardless of whether there has been a change or not.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Rachael Richmond	Yes	Teacher	K-8	PT

B. Indicate **ALL Auxiliary Staff: Educational Technician**, regardless of whether there has been a change or not

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

7. (a.) Indicate any changes to your Approved Initial application self- evaluation process.

NO CHANGE

CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation in the academic areas and in the arts regardless of whether or not there has been a change in the program. *(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

Based on an analysis of student goals and goal attainment across both academic and art areas, 90.3% (28/31) of identified students met their goals. Of those that did not, attendance was a factor, which limited time to attain their goals. Parent feedback centered on approval of the 3-D printer, and a desire for more service time.

(c.) Include how program effectiveness was determined, whether or not there has been a change in the program.

Program effectiveness was determined by a data review by school administration and G/T staff. Parent and student feedback was also included.

8. Provide a justification/description of the items included in the proposed budget in number 9. *(Please remember that materials/supplies are to be used for gifted and talented only and are not part of the regular education budget. Field trips must take place during the school day and are for identified students only)*

The majority of our funds will cover the salary for a part-time teacher, so that the management and organization of the program is thoroughly covered and the attention to each student's aptitudes and preferences is thorough. Our materials are all needed to directly support the projects of the students that are identified and participating in Gifted and Talented, such as supplies to create projects with our school's 3-D printer, and art materials that are not included in our core art classes for the identified art students, such as Apple pencils and/or 3-D design pens. We plan to take the group of G/T students on a Field Trip which will be based on interest/identification areas of the students, as well as do activities that extend Art, Writing, Science, Social Studies, and Music.

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO financial system as part of the Annual Budget Reporting.

NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.

Professional Staff Costs

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Rachael Richmond	\$25,308.94	
Subtotal	\$25,308.94	

Auxiliary Staff Costs

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Subtotal	0	

Independent Contractor Costs

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
Subtotal		0	

Please list individual product names and costs associated with the district's Gifted and Talented Program.

A. Educational Materials and Supplies:

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
WB Mason- MakerBot PLA Filament for 3-D printer	52.39		
2 WB Mason Amaco Stonex Self-Hardening Clay 25lb	101.38		
WB Mason Chromacry Acrylic Essentials Paint 96 pk	62.79		
Amazon Jovi Plastilina Reusable Clay	26.95		
5 Amazon T-squares (Pangda 12") 4pk@9.99	49.95		
Apple Pencil	100.00		
Subtotal	\$393.46	Subtotal	0

B. Other allowable costs (i.e. field trips, student fees, membership):

Elementary: Item name	Cost	Secondary: Item name	Cost
Field Trip: UMaine Emera Astronomy Center/MF Jordan Planetarium entrance fees	200		
Bus costs (driver/mileage/fuel)	330		
Subtotal	530.00	Subtotal	

C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):

Elementary: Program name	Cost	Secondary: Program name	Cost
Subtotal		Subtotal	

D. Staff Tuition/Professional Development:

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
MEGAT	\$75.00		
Subtotal	\$75.00	Subtotal	

E. Totals

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff	25,308.94	
Auxiliary Staff		
Independent Contractors		
A. Materials/Supplies	393.46	
B. Other Allowable Costs	530.00	
C. Student Tuition		
D. Staff Tuition/PD	75.00	
Total	26,307.40	

Educator Tests

Name: **RACHAEL L RICHMOND**
 Educator ID: 90565 / 158196
 SSN: ***-**-9525
 DOB: 01/03/1971
 Gender: Female

Bachelor's Degree
 Professional - 07/01/2021
 No Deficiency Letters

[Home](#)
[Profile](#)
[Work Hist](#)

Test Information

Educator Passed Test Requirements

ID	Test Description	Post Date	Test Date	System Generated	Created
115103	Gifted Education - 5358 (Online)	10/25/2018	9/12/2018	Yes	IMPORT - 10/25/2018
14610	Pre Professional Skills Test - 0710/0720/0730 (Old Inactive)	6/10/1995	6/10/1995	Yes	IMPORT - 11/13/2017
28520	0520 NTE Core Battery: Professional Knowledge (PK) - 0520 (Old Inactive)	3/6/1993	3/6/1993	Yes	IMPORT - 11/13/2017
102972	NTE Core Battery: Communications Skills (CS) - 0500 (Old Inactive)	3/6/1993	3/6/1993	Yes	IMPORT - 11/13/2017
49254	NTE Core Battery: General Knowledge (GK) - 0510 (Old Inactive)	3/6/1993	3/6/1993	Yes	IMPORT - 11/13/2017

Educator Test Results

ID	Test Description	Source	Imported	Test Date	Test Score	Pass/Fail	Comp Pass/Fail	Created
56119	NTE Core Battery: Communications Skills (CS) - 0500 (Old Inactive)	ME	Yes	3/6/1993	0	Yes	No	IMPORT03/06/1993
81429	NTE Core Battery: General Knowledge (GK) - 0510 (Old Inactive)	ME	Yes	3/6/1993	0	Yes	No	IMPORT03/06/1993
102796	0520 NTE Core Battery: Professional Knowledge (PK) - 0520 (Old Inactive)	ME	Yes	3/6/1993	0	Yes	No	IMPORT03/06/1993
184096	PPST - Reading - 0710 (Old Inactive)	ME	Yes	6/10/1995	0	Yes	No	IMPORT06/10/1995

Education Tests

<u>ID</u>	<u>Test Description</u>	<u>Source</u>	<u>Imported</u>	<u>Test Date</u>	<u>Test Score</u>	<u>Pass/Fail</u>	<u>Comp Pass/Fail</u>	<u>Created</u>
184097	PPST - Writing - 0720 (Old Inactive)	ME	Yes	6/10/1995	0	Yes	No	IMPOR106/10/1995
184098	PPST - Math - 0730 (Old Inactive)	ME	Yes	6/10/1995	0	Yes	No	IMPOR106/10/1995
208445	Gifted Education - 5358 (Online)	ME	No	9/12/2018	174	Yes	No	danielle.roderick10/25/2018

Note: You cannot delete imported tests.

Certificates and Endorsements

Credentialed

<u>Code</u>	<u>Certificate</u>	<u>Cert Status</u>	<u>Code</u>	<u>Endorsement</u>	<u>Grade</u>	<u>Endrs Status</u>	<u>Issued</u>	<u>Effect</u>
50	1 Year Transitional - (Old)	Expired	690	Gifted/Talented GRADES K-12	04-GRADES K-12	Expired	6/1/2017	7/1/20-
50	1 Year Transitional - (Old)	Expired	690	Gifted/Talented GRADES K-12	04-GRADES K-12	Expired	11/1/2016	8/29/21
34	Professional	Issued	620	Visual Arts GRADES K-12	04-GRADES K-12	Issued	7/26/2016	7/1/20-
16	CHRC APPROVAL- BIRTH TO 12	Issued						
01	Educational Technician	Expired	021	Educational Technician I GRADES B-12	03-GRADES B-12	Expired	2/20/2014	1/29/21
01	Educational Technician	Expired	022	Educational Technician II GRADES B-12	03-GRADES B-12	Expired	8/27/2007	8/27/21
01	Educational Technician	Expired	023	Educational Technician III GRADES B-12	03-GRADES B-12	Expired	8/27/2007	8/27/21
01	Educational Technician	Expired	028	Educational Technician, NCLBA GRADES B-12	03-GRADES B-12	Expired	8/27/2007	8/27/21

Other

Degrees

<u>Country</u>	<u>State</u>	<u>Institution</u>	<u>Degree</u>
US	ME	University of Southern Maine	Bachelor's Degree

<u>Code</u>	<u>Description</u>
5358	Gifted Education - 5358 (Online)
0710/0720/0730	Pre Professional Skills Test - 0710/0720/0730 (Old Inactive)
0520	0520 NTE Core Battery: Professional Knowledge (PK) - 0520 (Old Inactive)
0500	NTE Core Battery: Communications Skills (CS) - 0500 (Old Inactive)
0510	NTE Core Battery: General Knowledge (GK) - 0510 (Old Inactive)



**State of Maine
Department of Education
2018-19 Gifted and Talented Program Application
Extension Request**

Extension requests must be submitted by September 30, 2018

School Administrative Unit: Jefferson Public Schools (AOS #93)

Document for which an extension is requested:

Initial Application Renewal Application Request for Waiver

Please respond to each of the following questions:

1. *Please explain the reason for the extension request and provide supporting documentation, if available:*

The Gifted and Talented Teacher, Rachael Richmond, has completed all certification requirements, but we are waiting to hear from the Department of Education for approval of her authorization.

2. *Date by which the completed document will be filed:* November 30, 2018
Date

Craig W. Jensen 9/27/18
Signature – Superintendent of Schools Date

Please return completed document via email to: GT.DOE@maine.gov

For MDOE use only:

Extension Request Approved Extension Request Denied

Reason for denial _____

SFO Team Member Initials: _____ Date: _____

