

State of Maine  
Department of Education

Gifted and Talented Education Program  
Renewal Application 2017-18

*The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.*

*All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.*

**DUE by: September 30, 2017**

**RETURN BY EMAIL TO:  
mailto:GT.DOE@maine.gov**

School administrative unit name: Jefferson Village School

Name and title of person responsible for gifted and talented program:  
Lynsey Johnston, Principal and Rachael Richmond, G/T Teacher

Phone number: 207-549-7491

Email address: ljohnston@aos93.org; rrichmond@aos93.org

**CERTIFICATION:**

The statements made herein are correct to the best of my knowledge and belief.

James Hodykin  
Superintendent Name (printed)

James Hodykin  
Superintendent Signature

Date of initial submission to Maine DOE: 10/03/2017

Date of 1<sup>st</sup> Revision to Maine DOE: 11/27/2017

Date of 2<sup>nd</sup> Revision to Maine DOE: \_\_\_\_\_

Date of 3<sup>rd</sup> Revision to Maine DOE: \_\_\_\_\_

JDH  
Superintendent Initials

\_\_\_\_\_  
Superintendent Initials

\_\_\_\_\_  
Superintendent Initials

**FOR INFORMATION CONTACT: GT.DOE@maine.gov**

Reviewed By: \_\_\_\_\_

Maine DOE Approval: Joanne K. O'Neil

Date of Approval: 12/20/17

### ***Program Renewal Application***

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an ***alteration, addition, or deletion***) to any program category (Maine DOE Chapter 104.14, 1-9) from the **reported and approved Initial Application** (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website  
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE       CHANGE

Describe CHANGE here:

o Academic program philosophy -

o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE       CHANGE

Describe CHANGE here:

o Academic program abstract -

o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE       CHANGE

Describe CHANGE here:

- Academics program goals, objectives, activities -
  
  
  
  
  
  
  
  
  
  
- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE       CHANGE

Describe CHANGE here:

- General intellectual ability identification -
  
  
  
  
  
  
  
  
  
  
- Specific academic areas identification -
  
  
  
  
  
  
  
  
  
  
- Arts identification -
  
  
  
  
  
  
  
  
  
  
- Transfer students -
  
  
  
  
  
  
  
  
  
  
- Exit procedures -
  
  
  
  
  
  
  
  
  
  
- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE       CHANGE

Describe CHANGE here:

6. Provide any changes to the description of the responsibilities of the professional and auxiliary staff listed below.

A. Indicate the professional staff for the K-12 Gifted and Talented Program.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Rachael Richmond	Yes	Teacher	K-8	PT

B.

Indicate the Auxiliary Staff: Educational Technician

7.

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

(a.) Indicate any changes to your **Approved Initial application** self- evaluation process.

NO CHANGE       CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation.  
*(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

The self-evaluation determined that 92% of students met their goals for the G/T program including both academics and arts. Those that did not were due to poor attendance or setting their goals for themselves unattainably high. Parent feedback indicated a desire for more service time if possible, and satisfaction with the programming.

(c.) Include how program effectiveness was determined.

Program effectiveness was determined by a data review by school administration and G/T staff. Parent and student surveys for feedback were also included.

8. Provide a justification/description of the items included in the proposed budget in number 9.

*The majority of our funds will cover the salary for a part-time teacher, so that the management and organization of the program is thoroughly covered and the attention to each student's aptitudes and preferences is thorough. Our materials are all needed to directly support the projects of the students that are identified and participating in Gifted and Talented, such as supplies to create projects with our school's new 3-D printer, and art materials that are not included in our core art classes for the identified art students, such as Apple pencils. We plan to take the group of G/T students on a Field Trip to the Portland Museum of Art, and do activities that extend Art, Writing, Science, Social Studies, and Music.*

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO (New Educational Onotology) financial system as part of the Annual Budget Reporting.

*NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.*

**Professional Staff Costs**

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Rachael Richmond	24,000	
<b>Subtotal</b>	24,000	

**Auxiliary Staff Costs**

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
<b>Subtotal</b>		

**Independent Contractor Costs**

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
<b>Subtotal</b>			

Please list individual product names and costs associated with the district's Gifted and Talented Program.

**A. Educational Materials and Supplies:**

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
Apple Pencils- Art creation	300		
3-D printer materials- software and filament	280		
<b>Subtotal</b>	<b>580</b>	<b>Subtotal</b>	

**B. Other allowable costs (i.e. field trips, student fees, membership):**

Elementary: Item name	Cost	Secondary: Item name	Cost
Field Trip- Portland Museum of Art	420		
<b>Subtotal</b>	<b>420</b>	<b>Subtotal</b>	

**C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):**

Elementary: Program name	Cost	Secondary: Program name	Cost
<b>Subtotal</b>		<b>Subtotal</b>	

**D. Staff Tuition/Professional Development:**

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
<b>Subtotal</b>		<b>Subtotal</b>	

**E. Totals**

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff	24,000	
Auxiliary Staff		
Independent Contractors		
A. Materials/Supplies	580	
B. Other Allowable Costs	420	
C. Student Tuition		
D. Staff Tuition/PD		
<b>Total</b>	25,000	