



JANUARY 2022

Office of Federal Emergency Relief Programs (OFERP)

Notes to the Field



Photo @AndreeKehn Sun Journal



Upcoming Events & Deadlines

Virtual Walk-in Office Hours for Questions about **Performance Reports** Register [here](#).

January & February dates:

Mondays 1/31, 2/14, 2/28 @11am

Wednesdays 1/12, 1/26, 2/9 @1pm

First annual Performance Report is due on **March 25, 2022**

[FAQs for Performance Reports](#)

PROGRAM NOTES

ARP ESSER REMINDERS

- Use of Funds Summary:

Changes to an ARP application must reflect the needs identified by stakeholders and be included in a revised "Use of Funds" summary that is displayed prominently on the SAU webpage as required by the ARP Act.

- Safe Return to In-person Instruction Plan

SAUs with their school boards are revising protocols for health and safety based on the revised Standard Operating Procedures (SOP) from the Maine CDC. Remember to update the safe return to in-person instruction plan on the SAU website. Revisit the protocols at least every 6 months as required by the ARP Act.

REIMBURSEMENT

- Guidelines to prepare reimbursement requests for CARES ESSER 1, CARRSA ESSER 2 and ARP ESSER 3 are now available on the Maine DOE's Federal Emergency Relief Programs [website](#). You will find the documents under ESSER information in the [General Information](#) section. Look for **Invoicing Instructions** posted on January 6, 2022. Two separate Word documents list the processes for CARES & CRRSA, and also for APR.

Performance Report Quick Notes

HCY

Homeless Children and Youth ARP is NOT included in the ESSER Performance Report (PR.)

CRF

Coronavirus Relief Funds (CRF 1 & 2, and re-allocated) are NOT included in the ESSER PR.

Reporting Period

CARES ESSER I: October 1, 2020 to June 30, 2021

CRRSA ESSER II: July 1, 2020 to June 30, 2021

ARP ESSER III: July 1, 2020 to June 30, 2021

Blank Copy of Performance Report: [PDF](#) (Find a [Word](#) version on the DOE OFERP site under ESSER, General Information, January 11, 2022)





JANUARY OFERP TEAM MEMBER: MONIQUE SULLIVAN

What is your role at OFERP?

ARP ESSER III Coordinator

What is your favorite winter activity?

Cross country skiing

What is your New Year's Resolution?

To not "sweat" the small stuff.

Federal Emergency Relief Programs Office Hours

- EANS

Wednesday, February 9, 2022 @10am Register [here](#). After you have registered you will receive a confirmation email.

- APR ESSER

The following were topics addressed during the January 6, 2022 OFERP Office Hour: *Completing the Performance Report.*

MARK YOUR CALENDAR: THE NEXT OFERP OFFICE HOUR IS FEBRUARY 3, 2022 @9AM.
REGISTER [HERE](#).

How did Maine SAUs utilize CARES ESSER I Funds?



TECH

171 projects



REMOTE LEARNING IMPROVEMENT

119 projects

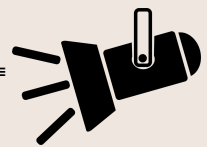


CLEANING

114 projects

These are the largest categories of projects. Other categories include Distancing, Quality, PPE, Learning Loss, Social Emotional Learning, Summer Learning, Mental Health, Quarantine Capacity, Food Services, Instruction Support, Student Health, Community Needs, Health and Safety Standards, Transportation, Admin, and Outdoor Space.

INTHE NATIONAL SPOTLIGHT



Portland Public Schools' Outdoor Learning Spaces were featured in a recent [CBS news story](#).

OFERP TEAM

CARES & CRSSA ESSER

Karen Kusiak

karen.kusiak@maine.gov

ARP ESSER III

Monique Sullivan

monique.sullivan@maine.gov

GEER & EANS

Kevin Harrington

kevin.harrington@maine.gov

Emergency Relief Funds

Shelly Chasse-Johndro

shelly.chassejohndro@maine.gov

Federal Fiscal Coordinator

Maisha Asha

rmaisha.asha@maine.gov

Invoicing

Rob Palmer

robert.w.palmeriv@maine.gov