



Career and Technical Education Committee
Maine State Board of Education
Minutes of the January 6, 2022 Special Meeting

The Career and Technical Education (CTE) Committee held a special virtual meeting on Thursday, January 6, 2022. The following were present: Committee Chair Wilson Hess; Wendy Ault; Paulette Bonneau; and Fern Desjardins (Board Members). Donna Tiner, Perkins Grant Manager (Department of Education); and Mary Becker, Secretary Specialist, State Board of Education.

Guests: Dave Keaton, Executive Director, MACTE; Bobby Deetjen, Director of Mid-Coast School of Technology; Julie Kenny, Director, Bath Regional Technical Center; Jason Judd, Executive Director, Educate Maine; and Mercedes Pour, Director of College Access, Maine Community College System.

The meeting convened virtually via Zoom under Provision 1 of the State Board of Education's remote meeting policy due to the ongoing surge of COVID-19 and statewide omicron version.

I. Call to Order:

Wilson Hess, Committee Chair, called the meeting to order at 10:05 AM.

II. Committee Chair Overview: *Wilson Hess*

Wilson welcomed all members and guests to the meeting and reviewed the agenda.

III. Acceptance of Minutes:

MOTION by Paulette Bonneau, seconded by Wendy Ault, and voted two in favor with one member abstained (Wendy Ault) to accept the November 18, 2021 minutes as presented.

IV. Public Comment:

No public comment.

V. Standing Reports/Updates:

A. Financial Reports

1) Perkins Fund Balances YTD

- Donna Tiner reported that Perkins balances are on track.
 - The second quarter ended on December 31, 2021. She will have a quarterly report for the Committee at the January 27, 2022 meeting.
 - Determining final funds not being used for FY 2021 and a final number for carry over will be in January or February.

2) Briggs Fund Balances YTD

- A January check should be coming from Key Bank soon. Balance is \$177,547.67.

B. Strategic Planning Milestone Review

Wilson Hess reported that there are a number of milestones in front of the Committee this year.

- Issue on funding (EPS) equitable distribution of funds between CTE Schools and the Maine Community College Systems (MCCS).
- Capital facilities funding
- Middle School funding
- 9th and 10th grade initiatives
- Industry skill requirements for the labor markets
- Emerging work trends
- MOU between DOE and MCCS for alignment of secondary and post-secondary institutions
- Part of LD 313 – systemic barriers

C. Updates

1) State CTE Director’s Update (*Donna Tiner for Dwight Littlefield*)

- LD 313 Work Group Meeting Dates (all meetings are from 8:00 AM to 10:00 AM) and will be held on the following dates:
 - January 12
 - February 2
 - February 23
 - March 3
- Micromessaging Training (gender equity training) will be held on January 28 and March 4 for CTE school staff.
- ARPA/MJRP Funding
 - Part 1 has been approved and they will be working on Part 2
 - No timeline on when it will be released
- Dwight has asked Shawn Lagasse to present a draft data presentation at the January 27 Committee meeting. Shawn presented the data to the LD 313 work group on November 23, 2021.
- The three-year MOU with the Maine Community College System has been reviewed annually. Dwight, Mercedes Pour and Jason Libby will be meeting in a couple weeks to finalize a new three-year MOU. The MOU will be presented to the CTE Committee at the January 27, 2022 meeting.

LD 313 – Mercedes briefed the Committee on the LD 313 work group meeting that she attended.

- It was a positive meeting.
- She is very interested in the high school requirement barrier.

Wilson Hess shared slides on student enrollment state-wide. Reports on differential report 2016 - 2022

- Summary on student enrollments for all CTE programs
- Local approved CTE programs
- Unique CTE program offerings
- Map – distribution around the State – municipal and county boundaries
- Number of unique offerings by CTE/CIP – Automotive programs offered with locations

2) Educate Maine Update (*Jason Judd*)

- MEPRI has not released their financial report to Dwight or others regarding the work they have been doing that is being integrated into the work Jason is doing. MEPRI have shared verbal updates at various meetings but has not released a report. This is on Jason's list to advocate for. He wants to be sure they are helping to fill in the pieces with the work they are doing. Jason wants to make sure that his work connects to MEPRI's release.
- He continues to work closely with Dwight Littlefield and has a meeting with him on Monday, January 10.

3) MACTE Update (*Dave Keaton*)

- Dave Keaton reported that he is encouraged by the planning for a retreat in February to continue the work they started this past summer.
- He is also encouraged by the work on LD 313. They have a sub-group that will be convening to draft some recommendations to the Certification Committee for the student services coordinator and the career counselor endorsement areas.
- Julie Kenny reviewed the draft agenda for the February CTE retreat.

4) Community College Update (*Mercedes Pour*)

- Mercedes reported that she and Dwight Littlefield are reviewing the MOU. She is very interested in making the document relevant and meaningful. Mercedes wants to honor the original intent but also modernize the document. Goals of the MOU are true to the original statute, as well. She is meeting with Dwight on Monday, January 10 and is in hopes to have a draft of the MOU to members of the Committee prior to the January 27, 2022 meeting so that members can read in advance of the meeting.
- Mercedes updated the Committee on the work that is on-going with dual enrollment and concurrent opportunities across all CTEs.
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5) Other Updates

- No additional updates

VI. Workshop:

The Committee had a discussion of Perkins carry-over projects. The deadline is June 30.

- July 1 to June 30 for FY 2021 targeted reserve funds
- Reserve is approximately \$450, to \$500,

Initial discussion of Perkins carry-over projects. Suggested items:

- Putting money back into the formula so to get back to the CTE Centers - into the hands of schools
- Equipment and supplies needed

- Shipping costs – increased prices
- Professional development
- Across the state hired a lot CTE teachers – support the cost with certification requirements
- Middle schools - support of pilot programs
- Outreach program to expose more CTE advantages with tours for high school students
- Promotion of non-trads
- Programs for 9th and 10th grades

VII. Old Business:

No Old Business

VIII. New Business:

No New Business

IX. January Regular Committee Meeting

The next Committee meeting is scheduled for Thursday, January 27, 2022 at 10:00 AM.

Handouts at Meeting: (copies in file)

- Agenda
- Draft Minutes of the November 18, 2021 Committee Meetings
- Resolve, To Advance Career and Technical Education Opportunities in Maine (LD 313)

Adjournment:

The January 6, 2022 CTE Committee meeting adjourned at 11:55 AM.

Respectfully submitted,
Mary Johnson Becker,
Secretary Specialist,
Maine State Board of Education