State of Maine
Department of Education

SCHOOL BUS PRE-TRIP INSPECTION CHECK LIST

School/SAU _____ BUS # _____ DATE: FROM _____ TO _____

CODE: OK ✓ NEEDS ATTENTION X CORRECTION MADE X

	BEFORE EACH TRIP																								
	INSPECTION DATE																								
A	**CHECK OUTSIDE THE BUS**																								
	1. FUEL TANK (s) FILLER CAP(s)																								
	2. EXHAUST PIPE																								
	3. TIRES/ RIMS/ LUGS																								
	4. AIR TANK (s)																								
	5 UNDER BUS LEAKS (OIL, FUEL, COOLANT, WATER, POWER STEERING FILLED, BRAKE FLUID, ETC.																								
	6 GENERAL OUTSIDE APPEARANCE																								
B	**CHECK UNDER THE HOOD**																								
	1. BATTERY/ BELTS/ HOSES/ WIRING																								
	2. FLUID LEVELS																								
	3. FLUID LEAKS																								
C	**CHECK INSIDE THE BUS:**																								
	1 FIRE EXTINGUISHER/ FIRST AID KIT/ CHOCKS EMERGENCY REFLECTORS/ WARNING TRIANGLES																								
	2 SEATS/ FLOOR/ GENERAL APPERANCE																								
	3 OPEN EMERGENCY EXIT(s)																								
D	**START ENGINE AND CONTINUE INSIDE CHECK**																								
	1 DASH GAUGES/ LIGHTS/ WARNING BUZZERS																								
	2 HORN/ STEERING WHEEL/MIRROS FROM SEAT																								
	3 WINDSHIELD WIPERS/ WASHERS																								
	4 HEATER/ DEFROSTER/ FAN																								
	5 DOME LIGHTS/ STEP-WELL LIGHT																								
	6 DRIVER'S SEAT/SEAT BELT/ MIRRORS																								
	7 SERVICE BRAKE/PARKING BRAKE/EMERGENCY BRAKE																								
	8 OVERHEAD FLASHING LIGHTS/STOP ARMS																								
	9 TURN INDICATORS/HAZARD LIGHTS																								
E	**CHECK OUTSIDE THE BUS WITH ENGINE RUNNING**																								
	1 STOPLIGHTS/ TAILLIGHTS/BACK UP SIGNAL																								
	2 HEADLIGHTS/ PARKING LIGHTS/SIDE MARKER LIGHTS																								
	3 OVERHEAD FLASHERS/ STOP ARMS																								
	4 TURN INDICATORS/HAZARD LIGHTS/ STROBE LIGHTS /CHECK EMEG. BACK DOOR																								
	5 WINDSHIELD/ WINDOW/ MIRRORS																								
F	**COMPLETE FINAL CHECKS:**																								
	1 FASTEN SEAT BELT/SEAT BELT CUTTER																								
	2 TEST BRAKES (STOP AND HOLD)																								
	3 STEERING WHEEL PLAY																								

(CONTINUE INSPECTION ON REVERSE)

I certify that all items listed on this form were checked before placing the bus in service. All faulty or improperly functioning equipment that may affect the safety of the vehicles operation or result in its mechanical breakdown was reported in writing, to proper authorities and appropriate repairs were made before allowing pupils to board the bus

DRIVER NAME (PLEASE PRINT) _____ DRIVER'S SIGNATURE _____ DATE _____

SCHOOL BUS PRE-TRIP INSPECTION CHECKLIST

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RECORD OF MAJOR REPAIRS AND PERIODIC SERVICES

DATE	MILEAGE	GALLONS OF FUEL/ TYPE REPAIR/ SERVICE	DRIVER'S INITIALS

RECORD OF ACTIVITY DRIVER- COMPLETE SIDE 1 IN NEXT AVAILABLE SPACES

DATE	DESTINATION	DRIVER'S SIGNATURE	TYPE OF ACTIVITY