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| **Interagency Coordinating Council (ICC) Meeting:** 06/27/22 from 11:00am-12:30pm |
|   | **Attendance:** | ICC Members: | Guests: |
|  | **Key:**\* = Notetaker  = Absent **Next Meeting(s):** 09/12/22 @ 11:00am | Erin Frazier, Director of Special Services, DOE Roberta Lucas, CDS State Director/619 Coordinator, DOEJamie Michaud, Part C State Coordinator, CDS\*Cheryl Hillicoss, Early Intervention Program Manager, CDS YorkDeborah Rooks-Ellis, Associate Professor, University of Maine/ICC ChairCheryl Mercier, Special Education Director, RSU 18Nena Cunningham, Head Start State Collaboration Director, DOECarrie Woodcock, Executive Director, Maine Parent FederationCrystal Arbour, Child Care Services Program Manager, DHHSDee Madore, Registered Dietician, Contracted ProviderAmy Spencer, Speech/Language Pathologist, MECDHHKari Jenkins, Parent and Service Coordinator, CDS ReachKristi Abraham, Parent, CDS ReachMeg Sigovich, Teacher of Children with Disabilities, CDS ReachCarly Lowell, Disabilities/Mental Health Manager, SKCDCJamie Bartlett, Children’s Behavioral Health, DHHSTrista Collins, Office of MaineCare Services, DHHSAmelia Lyons, Migrant Education & Homeless Education, DOELeigh Ann Fish, Assistant Professor of Early Childhood Education, UMFSue Salisbury, District #35 Representative, House of RepresentativesJessica Creedon, Parent/Foster Parent, CDS YorkDenise Merrill, Regional Associate Director, DHHSJill Hamm, Service Coordinator, CDS Two RiversSara Butler, Speech/Language Pathologist, CDS Two RiversJessika Frye, Parent and Service Coordinator, CDS Two RiversKelly Christopher, Parent, CDS DowneastTravis Bryant, Executive Director, AFFM and the Kinship ProgramHibo Omer, Program Director, New Mainers Public Health InitiativeBrenda Drummond, Director, Division for the Blind and Visually ImpairedNancy Moulton, Program Director, Catholic Charities, ESBVICNatalie Austin, Director of EI & Family Engagement, MECDHHJamie McLeod, Parent, CDS ReachNatasha Cannon, Parent, CDS ReachAbigail Roy, Parent, CDS ReachKaylee Constable, Parent and Home Childcare Provider, CDS PEDSSarah Groom, Child Welfare Program Manager, DHHS | Melinda Corey, Help Me Grow Outreach Specialist, DHHS-OCFS |
| **Minutes****Allotted**  | **Topic**  | **Discussion/ Agreements** |  **Action Items** | **Reference Materials** |
| 10-15 | Introductions & Announcements (Jamie Michaud) | Deborah Rooks-Ellis has accepted a new faculty position at Coastal Carolina University in South Carolina, so our ICC will need to appoint a new Chair or (Co-Chairs). This position should not require a significant amount of time/work outside of the quarterly meetings, as CDS will continue to provide administrative support with scheduling meetings, sending out the agenda, taking the minutes during the meeting, and ensuring that the ICC information on the CDS website is kept up to date. The position will include tasks such as facilitating the quarterly meetings, helping to coordinate agenda items/topics, overseeing any sub-committees appointed to work on projects between meetings, and confirming accuracy of the annual SPP/APR submitted to OSEP.  | If you are interested in being the Chair or Co-Chair of Maine’s ICC, please contact Jamie Michaud at Jamie.L.Michaud@maine.gov.  |  |
| <5 | Maine Part C 2022 OSEP Determination (Jamie Michaud) | The Office of Special Education Programs (OSEP) issued their annual determinations for Part C on 6/23/22. For the 2nd year in a row, Maine was determined to be “**meeting all requirements and purposes under Part C of the IDEA**.”  |  | Link to OSEP Determination Letters: <https://www.maine.gov/doe/cds/stateperformance> |
| <5 | FFY21 Stakeholder Improvement Strategies (Jamie Michaud) | At the ICC meeting on 3/14/22, Jamie Michaud presented an overview of Maine’s Part C State Performance Plan/ Annual Performance Report (SPP/APR) and asked ICC members to advise CDS on ways to improve compliance and/or results with indicators that did not meet the targets for FFY20 (e.g., Indicators C1, C4a, C4c, C7, and C8c).Jamie has since given this presentation to all the regional early intervention teams statewide and, subsequently, compiled a list of suggested improvement strategies for FFY21. One strategy that was suggested repeatedly for improving Maine’s current procedure for helping families understand their parental rights (Indicator C4a) was to create an infographic and/or video that could be used when explaining parental rights under IDEA to parents/caregivers. CDS would love to form a sub-committee of ICC members and/or partner with a parent advocacy group to work on this. | If you would like to collaborate with CDS to create an infographic and/or video to help families better understand their parental rights, please contact Jamie Michaud at Jamie.L.Michaud@maine.gov.  |  |
| <5 | Legislative Update (Erin Frazier) | All 3 bills that pertained to CDS, including the legislation that involved Maine’s Part C program (LD 255), did not pass; therefore, Maine will continue to maintain the current structure of delivering Part C and Part B-619 services for children birth to 5 through CDS. |  |  |
| 5-10 | FFY21 Referrals & Child Find Update (Jamie Michaud) | Jamie Michaud provided an update on Part C referrals and child find data. Maine continues to see increases in both referrals and the total number of children with IFSPs, with the most significant increases within the birth to one age range. Carrie Woodcock asked if there has been in increase in the percentage of children found eligible, given that the same eligibility rate with an increase in referrals would naturally lead to more children in Part C. Jamie Michaud shared that, of the infants/toddlers receiving a developmental evaluation in FFY19 and FFY20, about 80% were determined eligible. Even though there has not been a significant increase in this eligibility rate, there has been an increase in the percentage of children being determined eligible with established conditions of risk and, therefore, do not need to meet evaluation criteria to be eligible.  | Jamie Michaud will prepare a comprehensive overview of Part C referrals and child find data to share at the next ICC meeting in September (including collaboration with the CDS Data Manager to include cumulative child find data per recommendation of Erin Frazier).  |  |
| 30-45 | Help Me Grow Overview (Melinda Corey)  | Melinda Corey, who was previously an Early Intervention Program Manager for CDS, joined the meeting and provided an overview of Help Me Grow. Maine’s Help Me Grow program will be able to offer developmental screening with the ASQ-3 and, in addition, will be doing outreach to medical practices to increase access to and consistency with developmental screenings. The Help Me Grow staff have been, and will continue to, partnering with CDS throughout the implementation process of the program. Jamie Michaud, Part C State Coordinator, has been meeting with Angie Bellefleur, Program Manager for Help Me Grow, at least bi-monthly to ensure a smooth and successful collaboration. A team of Resource Specialists for Help Me Grow have been shadowing in various Part C regional programs to gain firsthand experience of how Maine’s early intervention program is implemented. The goal is to have Help Me Grow launched by the end of the summer of 2022. In addition to helping connect children/ families with CDS, Help Me Grow can will also help connect children/families with other services and/or resources if they do not qualify for or decline services through CDS.  | Melinda Corey will meet with the Help Me Grow Program Manager to share input from Carrie Woodcock at Maine Parent Federation around concerns for the educational requirements of the Resource Specialists at Help Me Grow to score and provide screening results to families following the ASQ-3.  | Link to Help Me Grow Video: <https://helpmegrownational.org/resources/help-me-grow-101-video-featuring-dr-paul-dworkin/>  |